



**Retirement Plan A Meeting Agenda
Tuesday, December 10, 2024, 10:00 AM
Administration Building, The Station
300 Henry Ward Way
Chairman or Vice Chairman Presides**

REPORTS

- Actuarial Report Joe Griffin

EXECUTIVE SESSION

REGULAR BUSINESS

- RPA Meeting Calendar 2025 LaDana Bruce
- Minutes for RPA Board Meeting 11-5-2024 LaDana Bruce
- Minutes for RPA Board Meeting Executive Session 11-5-2024 LaDana Bruce
- Distribution Report LaDana Bruce
- New Benefits Report LaDana Bruce

ADJOURNMENT

Final:



CITY OF GAINESVILLE

Retirement Plan A Agenda Request

Item Created: December 9, 2024
Date Submitted: December 9, 2024
Final Approval Date: December 9, 2024
Presenter: Joe Griffin
Item of Business: Actuarial Report
Meeting Date: December 10, 2024

Purpose of Request:

To present the latest Acturaial Report to RPA Board.

Facts & Issues / History & Background:

Department Recommendation:

Department Director:

Janeann Allison

If funding is involved, are funds approved within the current budget? No

Amount Requested:

Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:

None



CITY OF GAINESVILLE

Retirement Plan A Agenda Request

Item Created: December 9, 2024
Date Submitted: December 9, 2024
Final Approval Date: December 9, 2024
Presenter: LaDana Bruce, Retirement Manager
Item of Business: RPA Meeting Calendar 2025
Meeting Date: December 10, 2024

Purpose of Request:
To provide RPA Meeting schedule for 2025.

Facts & Issues / History & Background:

Department Recommendation:
Accept as presented.

Department Director:
Janeann Allison

If funding is involved, are funds approved within the current budget? No

Amount Requested: Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:
1. Public Notice - Meeting Calendar 2025

PUBLIC NOTICE

IN ACCORDANCE WITH THE GEORGIA OPEN MEETINGS ACT AS AMENDED, VOLUME 50, CHAPTER 14, NOTICE IS HEREBY GIVEN; **THE RETIREMENT PLAN A BOARD** WILL MEET ON **TUESDAYS** AT **10:00 A.M.** ON THE FOLLOWING DATES:

January 14, 2025
February 11, 2025
April 8, 2025
May 13, 2025
June 10, 2025
August 12, 2025
October 14, 2025
November 18, 2025
December 9, 2025

THE SCHEDULED MEETINGS WILL BE HELD IN THE **ADMINISTRATION BUILDING, STATION ROOM, 1ST FLOOR** LOCATED AT **300 HENRY WARD WAY, GAINESVILLE, GA.** PLEASE CONTACT **LADANA BRUCE, RETIRMENT MANAGER, AT 770-538-4940** FOR INFORMATION SURROUNDING THE MEETING(S).

NOTICE OF ANY SPECIAL MEETINGS AND/OR DEVIATIONS TO THE SCHEDULE SHALL BE POSTED BY PUBLIC NOTICE AT THE MEETING LOCATION AND ON THE CITY OF GAINESVILLE WEBSITE: www.gainesville.org.

Posted:

cc: Mayor and City Council
City Manager's Office
City Attorney
Department Directors
Media
City of Gainesville Website
Meeting Location Public Display Board



CITY OF GAINESVILLE

Retirement Plan A Agenda Request

Item Created: December 9, 2024
Date Submitted: December 9, 2024
Final Approval Date: December 9, 2024
Presenter: LaDana Bruce, Retirement Manager
Item of Business: Minutes for RPA Board Meeting 11-5-2024
Meeting Date: December 10, 2024

Purpose of Request:
To provide the board with minutes from the last meeting.

Facts & Issues / History & Background:

Department Recommendation:
Approve the minutes as presented.

Department Director:
Janeann Allison

If funding is involved, are funds approved within the current budget? No

Amount Requested: Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:
1. RPA Minutes 11-5-2024

BOARD MEMBERS PRESENT: Denise Jordan, Carol Martin, Melissa Biggers, Kristen Watson, Corey Jones, Jason Justice, Jordan Green
EX-OFFICIO MEMBERS PRESENT: Jeremy Perry
EX-OFFICIO MEMBERS ABSENT: Bryan Lackey, Janeann Allison
OTHERS PRESENT: LaDana Bruce, Ademir Zeco, Brian Casey, Jeff Swanson, Hamid Tabib

Chairman Jason Justice served as the presiding officer and called the meeting to order at 10:05 A.M.

PRESENTATIONS:

SEAS Quarterly Report

Jeff Swanson presented SEAS Quarterly Report. During the presentation Mr. Swanson answered questions for the Board in regards to past investments with JP Morgan, as well as, the standing or our present portfolio. Ex-Officio Member Jeremy Perry brought up the movement of funds within the account emphasizing the importance transparency with money movement.

Investment Statement Policy Update

Ademir Zeco presented the updated ISP. He stated that RPA Board legal counsel, Ed Emmerson, assisted with the updates.

Motion to accept the update as presented.

Motion made by Board Member Kristen Watson

Motion seconded by Board Member Corey Jones

Votes favoring the motion: Watson, Jones, Jordan, Martin, Biggers, Justice, Perry

Abstained from voting: Green as he had left the room to answer a work call.

Cohen & Steers Update

Mr. Brian Casey and Mr. Hamid Tabib provided an update on RPA Board investment with Cohen & Steers.

EXECUTIVE SESSION:

Motion to close the meeting to enter an Executive Session to discuss personnel matters at 11:26 A.M.

Motion made by Vice-Chairman Jordan Green

Motion seconded by Board Member Carol Martin

Votes favoring the motion: Green, Watson, Jones, Jordan, Martin, Biggers, Justice, Perry

BOARD MEMBERS PRESENT: Denise Jordan, Carol Martin, Melissa Biggers, Kristen Watson, Corey Jones, Jason Justice, Jordan Green
EX-OFFICIO MEMBERS PRESENT: Jeremy Perry
EX-OFFICIO MEMBERS ABSENT: Bryan Lackey, Janeann Allison
OTHERS PRESENT: LaDana Bruce

Motion to close the Executive Session and to continue the meeting at 11:28 A.M.

Motion made by Board Member Kristen Watson

Motion seconded by Vice-Chairman Jordan Green

Votes favoring the motion: Green, Watson, Jones, Jordan, Martin, Biggers, Justice, Perry

REGULAR BUSINESS:

Minutes for August 13, 2024

Motion to approve minutes as presented.

Motion made by Board Member Carol Martin
Motion seconded by Board Member Kristen Watson
Votes favoring the motion: Green, Watson, Jones, Jordan, Martin, Biggers, Justice, Perry

Executive Session Minutes for August 13, 2024

Motion to approve minutes as presented.

Motion made by Board Member Kristen Watson
Motion seconded by Vice-Chairman Jordan Green
Votes favoring the motion: Green, Watson, Jones, Jordan, Martin, Biggers, Justice, Perry

Minutes for October 8, 2024

Motion to approve minutes with edit.

Motion made by Board Member Corey Jones
Motion seconded by Board Member Kristen Watson
Votes favoring the motion: Green, Watson, Jones, Jordan, Martin, Justice, Perry
Abstained from voting: Biggers due to absence from meeting.

Executive Session Minutes for August 13, 2024

Motion to approve minutes with edit.

Motion made by Board Member Corey Jones
Motion seconded by Board Member Kristen Watson
Votes favoring the motion: Green, Watson, Jones, Jordan, Martin, Justice, Perry
Abstained from voting: Biggers due to absence from meeting.

Disbursement Report

Secretary LaDana Bruce presented the Disbursement Report for October 2024 totaling \$2,472.49.

Motion to approve the report as presented.

Motion made by Board Member Carol Martin
Motion seconded by Vice-Chairman Jordan Green
Votes favoring the motion: Green, Watson, Jones, Jordan, Martin, Justice, Perry, Biggers

New Benefits Report

Secretary LaDana Bruce presented the New Benefits Report for October 2024 with one new retiree and one surviving spouse with a monthly total of pending documentation from surviving spouse.

Motion to approve the report as presented.

Motion made by Board Member Carol Martin

Motion seconded by Board Member Kristen Watson

Votes favoring the motion: Green, Watson, Jones, Jordan, Martin, Justice, Perry, Biggers

2025 RPA Board Meeting Calendar

Secretary LaDana Bruce submitted for approval a draft of the RPA Board meeting calendar for 2025. The board will vote on this at the next meeting.

ADJOURNMENT: 12:11 P.M.

/lb

Jason Justice, Chairman

LaDana Bruce, Secretary to the Board



CITY OF GAINESVILLE

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Item Created: December 9, 2024
Date Submitted: December 9, 2024
Final Approval Date: December 9, 2024
Presenter: LaDana Bruce, Retirement Manager
Item of Business: Minutes for RPA Board Meeting Executive Session 11-5-2024
Meeting Date: December 10, 2024

Purpose of Request:
To provide the board with minutes from the last executive session.

Facts & Issues / History & Background:

Department Recommendation:
approve as presented.

Department Director:
Janeann Allison

If funding is involved, are funds approved within the current budget? No

Amount Requested: Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:
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EX-OFFICIO MEMBERS PRESENT: Jeremy Perry
EX-OFFICIO MEMBERS ABSENT: Bryan Lackey, Janeann Allison
OTHERS PRESENT: LaDana Bruce

EXECUTIVE SESSION:

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Votes favoring the motion: Green, Watson, Jones, Jordan, Martin, Biggers, Justice, Perry

BOARD MEMBERS PRESENT: Denise Jordan, Carol Martin, Melissa Biggers, Kristen Watson, Corey Jones, Jason Justice, Jordan Green
EX-OFFICIO MEMBERS PRESENT: Jeremy Perry
EX-OFFICIO MEMBERS ABSENT: Bryan Lackey, Janeann Allison
OTHERS PRESENT: LaDana Bruce

REPORTS:

Disbursement Report

Secretary LaDana Bruce presented the Disbursement Report for October 2024 totaling \$2,472.49.

New Benefits Report

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Motion to close the Executive Session and to continue the meeting at 11:28 A.M.

Motion made by Board Member Kristen Watson
Motion seconded by Vice-Chairman Jordan Green

Votes favoring the motion: Green, Watson, Jones, Jordan, Martin, Biggers, Justice, Perry

ADJOURNMENT: 11:28 A.M.

/lb

Jason Justice, Chairman

LaDana Bruce, Secretary to the Board



CITY OF GAINESVILLE

Retirement Plan A Agenda Request

Item Created: December 9, 2024
Date Submitted: December 9, 2024
Final Approval Date: December 9, 2024
Presenter: LaDana Bruce, Retirement Manager
Item of Business: Distribution Report
Meeting Date: December 10, 2024

Purpose of Request:

To provide the board with the most recent distribution report.

Facts & Issues / History & Background:

Department Recommendation:

Accept as presented.

Department Director:

Janeann Allison

If funding is involved, are funds approved within the current budget? No

Amount Requested:

Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:

1. Distribution Report 12-10-2024 OM

**RETIREMENT PLAN A
DISBURSEMENT OF CONTRIBUTIONS
November 2024**

EMPLOYEE NAME	DEPARTMENT	DATE OF HIRE	TERMINATION DATE	DISTRIBUTION INFORMATION				
				DATE PROCESSED	CONT AMT	VESTED	DEATH BENEFIT	LUMP SUM/ ROLLOVER
1 Robert Sloan Strickland	FD	7/3/2017	9/18/2024	11/1/2024		No	N/A	Rollover

Total

SPECIAL REPORTS						
RETIREE/ BENEFICIARY	DEPARTMENT	EFFECTIVE DATE	BENEFIT INFORMATION			SERVICE
			TYPE	Amount	PROCESSED	SPOUSAL OPTION
Nothing to Report						



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Final Approval Date: December 9, 2024
Presenter: LaDana Bruce, Retirement Manager
Item of Business: New Benefits Report
Meeting Date: December 10, 2024

Purpose of Request:
To provide the board with the most recent new benefits report.

Facts & Issues / History & Background:

Department Recommendation:
Accept as presented.

Department Director:
Janeann Allison

If funding is involved, are funds approved within the current budget? No

Amount Requested: **Sources of Funds:**

Finance Comments:

Administrative Comments:

Attachments:
1. New Benefits Report 12-10-2024 OM

**RETIREMENT PLAN A
NEW BENEFITS PAYMENT REPORT
November 2024**

RETIREE BENEFICIARY	DEPARTMENT	EFFECTIVE DATE	BENEFIT INFORMATION				SERVICE	
			TYPE	MONTHLY AMOUNT	START DATE	SPOUSAL OPTION	Years of Service	TOTAL - CREDITED (Includes Conv Sick)

Nothing to report

Monthly Total \$ -

SPECIAL REPORTS

	RETIREE/ BENEFICIARY	DEPARTMENT	EFFECTIVE DATE	BENEFIT INFORMATION					
				TYPE	Amount	Updated Amount	SPOUSAL OPTION		
1	Kimberly Owen Nichols	Surviving Spouse of Jane Nichols	11/1/2024	N/A		N/A	N/A		

Monthly Total