GAINESVILLE

Retirement Plan A Meeting Agenda
Tuesday, June 18, 2024, 10:00 AM
Administration Building, The Station
300 Henry Ward Way
Chairman or Vice Chairman Presides

PRESENTATIONS

- Request to Address the Board - D. Williams — David Williams
- Request to Address the Board - T. Grizzle — Troy Grizzle

EXECUTIVE SESSION

REGULAR BUSINESS

- Minutes for May 14, 2024 — LaDana Bruce
- Executive Session Minutes for May 14, 2024 — LaDana Bruce
- Distribution Report — LaDana Bruce
- New Benefits Report — LaDana Bruce

NEW BUSINESS

- GAPPT Trustee School 2024 — LaDana Bruce
- Social Security Retirement 101 — LaDana Bruce
- Retiree Summer Social at The Boathouse — LaDana Bruce

ADJOURNMENT

Final:

CITY OF GAINESVILLE

Retirement Plan A Agenda Request

Item Created:	June 17, 2024
Date Submitted:	June 17, 2024
Final Approval Date:	June 17, 2024
Presenter:	David Williams
Item of Business:	Request to Address the Board - D. Williams
Meeting Date:	June 18, 2024

Purpose of Request:
David Williams has requested to address the Board.

Facts & Issues / History & Background:

Department Recommendation:

Department Director:
David Williams

If funding is involved, are funds approved within the current budget? No

Amount Requested: **Sources of Funds:**

Finance Comments:

Administrative Comments:

Attachments:
None

CITY OF GAINESVILLE

Retirement Plan A Agenda Request

Item Created:	June 17, 2024
Date Submitted:	June 17, 2024
Final Approval Date:	June 17, 2024
Presenter:	Troy Grizzle
Item of Business:	Request to Address the Board - T. Grizzle
Meeting Date:	June 18, 2024

Purpose of Request:
Mr. Grizzle has requested to address the Board.

Facts & Issues / History & Background:

Department Recommendation:

Department Director:
Troy Grizzle

If funding is involved, are funds approved within the current budget? No

Amount Requested: **Sources of Funds:**

Finance Comments:

Administrative Comments:

Attachments:
None

BOARD MEMBERS PRESENT:	Carol Martin, Melissa Biggers, Denise Jordan, Jason Justice, Corey Jones, Kristen Watson
BOARD MEMBERS ABSENT:	Jordan Green
EX-OFFICIO MEMBERS PRESENT:	Janeann Allion
EX-OFFICIO MEMBERS ABSENT:	Jeremy Perry, Bryan Lackey
OTHERS PRESENT:	LaDana Bruce, Ademir Zeco

Chairman Jason Justice served as the presiding officer and called the meeting to order at 10:05 A.M.

REPORTS:

SEAS QUARTERLY PERFORMANCE REPORT

Ademir Zeco presented the SEAS Quarterly report and advised to transfer $500,000.00 each from Blackrock Systematic Multi Strat and Columbia to the R&D account.

Motion to transfer $500,000.00 from Blackrock and $500,000.00 from Columbia to R&D account.

Motion made by Board Member Denise Jordan
Motion seconded by Board Member Carol Martin
Votes favoring the motion: Jordan, Martin, Biggers, Justice, Jones, and Watson

UPDATES:

SALEM TRUST RETIREE PORTAL

Ex-Officio Board Member Janeann Allison provided an update on the proposed Salem Trust Retiree Portal. The Portal will allow retirees more autonomy and increased security in updating address, tax, and banking information. An email will be sent to retirees prior to implementation as well as notice from Salem. Retirees are not required to participate and there is no additional cost to the City.

NEW BUSINESS:

BENEFITS ROADSHOW 2024

Secretary LaDana Bruce shared the upcoming Benefits Roadshow with the Board. General information about benefits and retirement will be presented at numerous dates and locations throughout the City to allow employees an opportunity to ask questions and receive a refresher course. The Board is encouraged to attend at any time.

EXECUTIVE SESSION:

Motion to close the meeting to enter an Executive Session to discuss personnel matters at 10:48 A.M.

Motion made by Board Member Carol Martin
Motion seconded by Board Member Melissa Biggers
Votes favoring the motion: Martin, Biggers, Jordan, Justice, Jones, Watson

BOARD MEMBERS PRESENT:	Carol Martin, Melissa Biggers, Denise Jordan, Jason Justice, Corey Jones, Kristen Watson
BOARD MEMBERS ABSENT:	Jordan Green
EX-OFFICIO MEMBERS PRESENT:	Janeann Allion
EX-OFFICIO MEMBERS ABSENT:	Jeremy Perry, Bryan Lackey
OTHERS PRESENT:	LaDana Bruce

Motion to close the Executive Session and to continue the meeting at 10:50 A.M.

Motion made by Board Member Carol Martin
Motion seconded by Board Member Denise Jordan
Votes favoring the motion: Martin, Biggers, Jordan, Justice, Jones, Watson

REGULAR BUSINESS:

Disbursement Report
Secretary LaDana Bruce presented the Disbursement Report for April 2024 totaling $249,091.96.

Motion to approve the report as presented.

Motion made by Board Member Carol Martin
Motion seconded by Board Member Melissa Biggers
Votes favoring the motion: Martin, Biggers, Jordan, Justice, Jones, Watson

New Benefits Report
Secretary LaDana Bruce presented the New Benefits Report for April 2024 with one new retiree listed.

Motion to approve the report as presented.

Motion made by Board Member Corey Jones
Motion seconded by Board Member Melissa Biggers
Votes favoring the motion: Martin, Biggers, Jordan, Justice, Jones, Watson

Minutes for April 9, 2024

Motion to approve the minutes as presented.

Motion made by Board Member Carol Martin
Motion seconded by Board Member Denise Jordan
Votes favoring the motion: Martin, Biggers, Jordan, Justice, Jones, Watson

Executive Session Minutes for April 9, 2024

Motion to approve the minutes as presented.

Motion made by Board Member Carol Martin
Motion seconded by Board Member Denise Jordan
Votes favoring the motion: Martin, Biggers, Jordan, Justice, Jones, Watson

Minutes for February 13, 2024

Motion to approve minutes as presented.

Motion made by Board Member Melissa Biggers
Motion seconded by Board Member Denise Jordan
Votes favoring the motion: Martin, Biggers, Jordan, Justice, Jones
Board Members Abstaining due to absence: Kristen Watson

Minutes for February 13, 2024 Executive Session

Motion to approve minutes as presented.

Motion made by Board Member Denise Jordan
Motion seconded by Board Member Melissa Biggers
Votes favoring the motion: Martin, Biggers, Jordan, Justice
Board Members Abstaining due to absence: Kristen Watson, Corey Jones

ADJOURNMENT: 11:02 A.M.

/lb

_____
Jason Justice, Chairman

_____
LaDana Bruce, Secretary to the Board

BOARD MEMBERS PRESENT:	Carol Martin, Melissa Biggers, Denise Jordan, Jason Justice, Corey Jones, Kristen Watson
BOARD MEMBERS ABSENT:	Jordan Green
EX-OFFICIO MEMBERS PRESENT:	Janeann Allion
EX-OFFICIO MEMBERS ABSENT:	Jeremy Perry, Bryan Lackey
OTHERS PRESENT:	LaDana Bruce

Chairman Jason Justice requested an Executive Session to discuss personnel matters.

EXECUTIVE SESSION:

Motion to close the meeting to enter an Executive Session to discuss personnel matters at 10:48 A.M.

Motion made by Board Member Carol Martin
Motion seconded by Board Member Melissa Biggers
Votes favoring the motion: Martin, Biggers, Jordan, Justice, Jones, Watson

BOARD MEMBERS PRESENT:	Carol Martin, Melissa Biggers, Denise Jordan, Jason Justice, Corey Jones, Kristen Watson
BOARD MEMBERS ABSENT:	Jordan Green
EX-OFFICIO MEMBERS PRESENT:	Janeann Allion
EX-OFFICIO MEMBERS ABSENT:	Jeremy Perry, Bryan Lackey
OTHERS PRESENT:	LaDana Bruce

REPORTS:

Disbursement Report
Secretary LaDana Bruce presented the Disbursement Report for April 2024 totaling $249,091.96.

New Benefits Report
Secretary LaDana Bruce presented the New Benefits Report for April 2024 with one new retiree listed.

Motion to close the Executive Session and to continue the meeting at 10:50 A.M.

Motion made by Board Member Carol Martin
Motion seconded by Board Member Denise Jordan
Votes favoring the motion: Martin, Biggers, Jordan, Justice, Jones, Watson

ADJOURNMENT: 10:50A.M.

/lb

_____
Jason Justice, Chairman

_____
LaDana Bruce, Secretary to the Board

RETIREMENT PLAN A
DISBURSEMENT OF CONTRIBUTIONS
May 2024

	EMPLOYEE NAME	DEPARTMENT	DATE OF HIRE	TERMINATION DATE	DISTRIBUTION INFORMATION				
					DATE PROCESSED	CONT AMT	VESTED	DEATH BENEFIT	LUMP SUM/ ROLLOVER
1	Barnes, Terry	PD	7/18/2016	4/12/2024	5/8/2024	[redacted]	No	N/A	Lump Sum Rollover
2	McEathron, Brandon	DWR	6/05/2023	3/22/2024	5/3/2024		No	N/A	Lump Sum

Total	$61,407.82

SPECIAL REPORTS

RETIREE/ BENEFICIARY	DEPARTMENT	EFFECTIVE DATE	BENEFIT INFORMATION				SERVICE	
			TYPE	Amount	PROCESSED	SPOUSAL OPTION	TOTAL	CREDITED

Nothing to Report

RETIREMENT PLAN A
NEW BENEFITS PAYMENT REPORT
May 2024

	RETIREE BENEFICIARY	DEPARTMENT	EFFECTIVE DATE	BENEFIT INFORMATION				SERVICE	
				TYPE	MONTHLY AMOUNT	START DATE	SPOUSAL OPTION	Years of Service	TOTAL - CREDITED (Includes Conv Sick)
1	Thrasher, Montana	PD	5/10/2024	Early	[redacted]			20	20

Total	[redacted]

SPECIAL REPORTS

	RETIREE/ BENEFICIARY	DEPARTMENT	EFFECTIVE DATE	BENEFIT INFORMATION				
				TYPE	Amount	Updated Amount	SPOUSAL OPTION	
1	Patterson, Jason	FD	Spouse Deceased on 5/13/2024	[redacted]			100% - void begininning 6/1/2024	

CITY OF GAINESVILLE

Retirement Plan A Agenda Request

Item Created: June 13, 2024

Date Submitted: June 17, 2024

Final Approval Date: June 17, 2024

Presenter: LaDana Bruce, Retirement Manager

Item of Business: GAPPT Trustee School 2024

Meeting Date: June 18, 2024

Purpose of Request:
To inform the Board about the upcoming GAPPT Trustee School.

Facts & Issues / History & Background:

Department Recommendation:

Department Director:
Janeann Allison

If funding is involved, are funds approved within the current budget? No

Amount Requested: **Sources of Funds:**

Finance Comments:

Administrative Comments:

Attachments:

1. 2024 GAPPT TS Overview

Tenth Annual Trustee School

15 YEARS OF PROVIDING GAPPT TRUSTEE EDUCATION

September 16 -18, 2024

Historic Iron Works | Columbus, Georgia

EVENT OVERVIEW

CRPF™ | Certified Retirement Plan Fiduciary™

An educated fiduciary is an effective fiduciary.™

In 2009, the GAPPT was established as a nonprofit organization dedicated to promoting education for public retirement system fiduciaries. The Tenth Annual Trustee School will offer the Certified Retirement Plan Fiduciary™ curriculum and a continuing education course with sessions covering applicable laws, roles and responsibilities, ethics, plan governance, actuarial principles, and investments.

Who Attends

Trustee School attendees include public retirement system trustees and staff members, as well as professional service providers of public retirement plans.

Why Attend

In addition to its engaging educational sessions, the Trustee School will offer various networking opportunities to meet other retirement professionals and share insights and information.

Trustee School Features

The Trustee School has two full days of educational programming. Participants can register for the Certified Retirement Plan Fiduciary™ program or a continuing education course. (Affiliates have the additional option to register as a "networking only" attendee.)

Breakfast and lunch are provided to all attendees, and networking receptions are held on Monday and Tuesday evenings.

Regardless of course selection, Plan Sponsor attendees can earn up to fourteen of their state-required educational hours!

Take Advantage of Early-Bird Registration Before August 26th!

Plan Sponsor Members $169.00
Affiliate Members $620.00
Guests $99.00

Please visit www.gappt.org for information about non-member rates and guest qualifications.
On August 26th, rates will be $199.00 for Plan Sponsor members and $720.00 for Affiliate members.

ACCREDITED IACET PROVIDER

The Georgia Association of Public Pension Trustees is accredited by the International Accreditors for Continuing Education and Training (IACET) and offers IACET CEUs for its learning events that comply with the ANSI/IACET Continuing Education and Training Standard. IACET is recognized internationally as a standard development organization and accrediting body that promotes quality of continuing education and training.

ANTICIPATED AGENDA

Sunday, September 15, 2024

5:30pm: **CRPF™ Designee Reception** (Invitation Only)

Monday, September 16, 2024

7:00am: **Registration Opens**
7:20am - 8:20am: **Breakfast**
8:20am - 9:20am: **General Session**
9:20am - 9:50am: **Morning Break**
9:35am - 9:50am: **Introduction** (CRPF™ Courses)
9:50am - 10:40am: **Breakout Sessions** (All Courses)
10:50am - 11:40am: **Breakout Sessions** (All Courses)
11:40am - 12:40pm: **Networking Lunch**
12:40pm - 1:30pm: **Breakout Sessions** (All Courses)
1:40pm - 2:30pm: **Breakout Sessions** (All Courses)
2:30pm - 2:50pm: **Afternoon Break**
2:50pm - 3:40pm: **Breakout Sessions** (All Courses)
3:50pm - 4:40pm: **Review Sessions** (CRPF™ Courses)
Breakout Session (Continuing Education Course)
5:30pm - 6:30pm: **Cocktail Reception**
6:30pm: **Dinner and Evening on Your Own**

Tuesday, September 17, 2024

7:30am: **Registration Begins**
7:30am - 8:40am: **Breakfast**
8:40am - 9:30am: **Breakout Sessions** (All Courses)
9:30am - 9:50am: **Morning Break**
9:50am - 10:40am: **Breakout Sessions** (All Courses)
10:50am - 11:40am: **Breakout Sessions** (All Courses)
11:40am - 12:40pm: **Networking Lunch**
12:40pm - 1:30pm: **Breakout Sessions** (All Courses)
1:40pm - 2:30pm: **Breakout Sessions** (All Courses)
2:30pm - 2:50pm: **Afternoon Break**
2:50pm - 3:40pm: **Breakout Sessions** (All Courses)
3:50pm - 4:40pm: **Review Sessions** (CRPF™ Courses)
Breakout Session (Continuing Education Course)
5:30pm - 6:30pm: **Cocktail Reception**
6:30pm: **Dinner and Evening on Your Own**

Wednesday, September 18, 2024

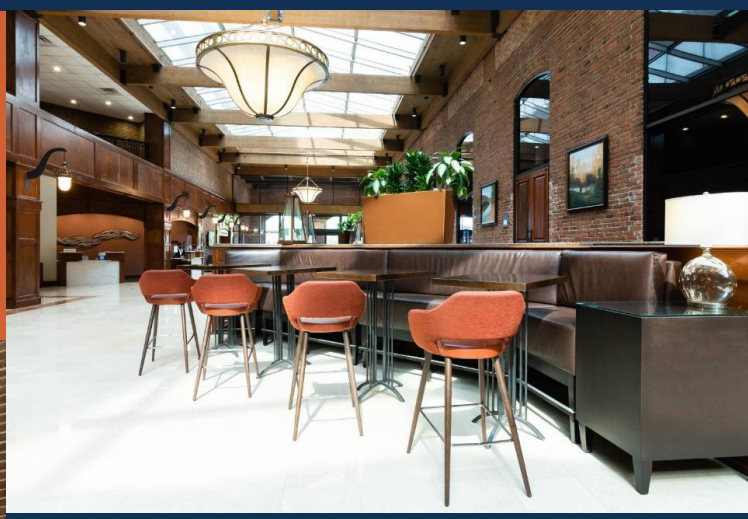
7:30am: **Continental Breakfast Available**
8:00am - 10:00am: **CRPF™ Course Examinations**

All Trustee School sessions and meals will be held in the Historic Iron Works (Columbus, Georgia Trade and Convention Center).

Columbus Marriott

If the walls could talk, the Historic Columbus Marriott's walls could tell a colorful history. The hotel is built around a restored grist mill that began operations in 1861. Now a national landmark, it is just steps from the Historic Iron Works (Columbus Convention Center).

The group rate is $159.00 plus tax per night and is available until August 26, 2024 or until the block sells out.



A link to the group rate will be available on the Trustee School registration confirmation email. Room rates and availability are not guaranteed.

The Columbus Marriott is located at 800 Front Avenue, Columbus, Georgia 31901, and is easily accessible by car. The hotel is approximately 90 miles from Hartsfield-Jackson Atlanta International Airport. Flights into the area's regional airports may be available.

ATTENDEE INFORMATION

REGISTRATION RATES:
Registration rates are conditional upon an individual's GAPPT member status. The GAPPT does not offer per-day rates for its events. All attendees, including presenters, will be charged the applicable rate regardless of their arrival or departure date.

GUEST REGISTRATION:
A guest is a spouse, significant other, friend or an adult child (21 years old or older) who is not in a retirement industry-related occupation. An individual employed by actuarial, consulting, custodial, legal, plan administration, or investment management firm cannot be considered as a guest. All guests must be registered to attend GAPPT events, and must wear their name badge.
Guest registration includes GAPPT-hosted Trustee School meals and networking events. (This is a $350.00 value.)

REGISTRATION DEADLINE:
Early-bird rates are available until August 26, 2024. Attendees may register after this date, but higher event fees will apply.

CANCELLATIONS:
To receive a refund, all cancellations must be received before August 26, 2024, and will be subject to a $25.00 processing fee. **No refunds will be given to cancellations received after August 26, 2024.**

CERTIFIED RETIREMENT PLAN FIDUCIARY™ PROGRAM:
The GAPPT offers trustees and staff members a certification program developed to address the six educational areas listed in the Georgia Code. To receive a Certified Retirement Plan Fiduciary™ (CRPF™) designation, participants must successfully complete the Basic and Advanced Courses.

PREREQUISITES:
There are no prerequisites to register for the Basic Course or the Continuing Education Course. Successful completion of the Basic Course is required to register for the Advanced Course.
CRPF™ Basic and Advanced Course participants must attend all their course sessions and in the assigned order.

ATTENDEE VERIFICATION:
Attendees must present a valid driver's license or government ID to receive a name badge.

NAME BADGES AND SESSION ATTENDANCE:
Name badges must be worn during all educational sessions and GAPPT-hosted networking events. The name badge's QR code will be used to verify session attendance.

EQUIPMENT REQUIREMENTS:
The GAPPT provides the following:
CRPF™ Basic and Advanced Course Attendees: Course Book, Highlighter, Pencil, and Course Examination
Continuing Education Course Attendees: Printed Program (optional)
It is recommended that all participants bring a laptop computer, tablet, or smartphone to utilize the event app. Public internet access will be available in the meeting rooms.

LEARNER ACCOMMODATIONS:
Attendees may request accommodations for technical support, seating arrangements, and general assistance. If available, alternative formats for event material will be provided. Accommodation requests should be emailed to info@gappt.org before August 26, 2024.

SESSION DESCRIPTION:
A summary of the session is listed in the event app and printed program (if provided).

SESSION LEARNING OUTCOMES:
A session's learning outcomes are listed in its slide presentation and reviewed at its beginning and end. CRPF™ Basic and Advanced Course presentations are included in their Course Books. Continuing Education Course presentations (if provided) are included on the event app.

CRPF™ BASIC AND ADVANCED COURSE EXAMINATIONS:
A fifty (50) question assessment of multiple-choice or true-false questions is required for Basic and Advanced Course attendees. Participants must receive a 70% or higher score to complete the examination successfully. Examinations and pencils are provided to the participants.

CONTINUING EDUCATION COURSE ASSESSMENT:
The GAPPT uses presenter observations, attendance, and evaluation results to measure participants' achievement of the learning outcomes.

GAPPT CONTINUING EDUCATION CREDITS:
Participants must have their name badge QR code scanned to qualify for GAPPT CECs. Scanning is available 15 minutes before the scheduled start of a session and 15 minutes after the session begins. The number of CECs awarded is based on the length of the session

IACET CONTINUING EDUCATION UNITS:
To earn IACET CEUs, participants must attend a session and also complete its evaluation to ensure they met the learning outcomes.

TRANSCRIPTS:
Earned GAPPT CECs and IACET CEUs will be uploaded to the participant's GAPPT profile within 14 days of the event's conclusion. Members may view and download a copy of their transcript through the GAPPT website at www.gappt.org.

NOTIFICATION OF CRPF™ COURSE COMPLETION AND CERTIFICATES:
On October 4, 2024, CRPF™ participants will be notified via email whether they successfully or unsuccessfully completed their course. Notification is either a "pass" or "fail." Exam scores will be released upon email request and to the individual only. The course completion date will also be listed in their GAPPT member profile.
Certificates will be mailed to participants who successfully complete the CRPF™ Basic or Advanced Course. Certificates are mailed to the participant's organization address within 30 days of the event's conclusion.

ATTENDEE INFORMATION

ATTENDEE EVALUATIONS:
Participants will have the opportunity to evaluate presenters on their material, delivery, and subject matter expertise. This data will be utilized for educational event planning and future presenter consideration. Evaluation results will be made available to the presenter upon their request. Attendees are also encouraged to complete the Attendee Event Evaluation after the Trustee School.

EDUCATIONAL POLICIES:
A listing of the Association's educational policies, including the Event Behavior Policy,Anti-Discrimination Policy, Policy for Disclosure of Financial and Proprietary Interest, Policy for Intellectual and Legal Property Rights, and Policy for Privacy and Information Security, can be viewed at: https://gappt.memberclicks.net/policies

SUPPORT SERVICES:
GAPPT staff will be available at the registration desk for attendee questions or concerns during the event dates. For assistance before or after the event, attendees may contact info@gappt.org. Inquiries will be responded to within 24 hours during regular business hours.

MEMBER-HOSTED EVENTS:
Affiliates should not host client events during scheduled conference meals and networking activities.

REGISTRANT WEBPAGE AND EVENT APP:
A webpage for event registrants only will be available on **August 26, 2024.** This webpage will contain event information, including special reminders, a program preview, and the attendee list. GAPPT|ACCESS, our event app, will be available on August 28, 2024.

ATTENDEE LIST:
The initial attendee list will only be available through the registrant webpage on August 26, 2024. Participants should refer to GAPPT|ACCESS for the most up-to-date list of attendees. **Additional lists on demand will not be provided.** The final attendee list will be available on the website's "Archived Event" section on October 15, 2024.

PARKING:
Complimentary parking is available to Columbus Marriott guests. Deck parking and parking lots are available near the Historic Iron Works (Columbus Convention Center).

For inquiries about the GAPPT Tenth Annual Trustee School, please contact us.

Info@gappt.org | 470-970-8830

Sue Reynolds, CRPF™ | Executive Director
sue@gappt.org | 770-295-8209

Annie Hardie | Associate Director
annie@gappt.org | 470-462-9718

CITY OF GAINESVILLE

Retirement Plan A Agenda Request

Item Created: June 13, 2024

Date Submitted: June 17, 2024

Final Approval Date: June 17, 2024

Presenter: LaDana Bruce, Retirement Manager

Item of Business: Social Security Retirement 101

Meeting Date: June 18, 2024

Purpose of Request:
To inform the board about the upcoming event.

Facts & Issues / History & Background:

Department Recommendation:

Department Director:
Janeann Allison

If funding is involved, are funds approved within the current budget? No

Amount Requested:

Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:

1. Social Security Presentation 6.24.24

Social Security: Retirement 101

Securing today
and tomorrow

Join us as we welcome **Annese Norman**, *Public Affairs Specialist* as she walks through Social Security and Retirement.

This informative presentation will cover topics such as:

- Social Security Credits
- How Benefits are Determined
- Windfall Elimination Provision (WEP)
- Government Pension Offset (GPO)

Location: Admin. Building – The Station (1st Floor)

Date: Monday, June 24th

Time: 9:00am or 2:00pm (pick the session that works best for you)

All employees are welcome, but note that additional sessions may be scheduled at various department locations in the future.

CITY OF GAINESVILLE

Retirement Plan A Agenda Request

Item Created: June 17, 2024

Date Submitted: June 17, 2024

Final Approval Date: June 17, 2024

Presenter: LaDana Bruce, Retirement Manager

Item of Business: Retiree Summer Social at The Boathouse

Meeting Date: June 18, 2024

Purpose of Request:
To invite the Board to the upcoming Retiree Summer Social. The event will occur in August in accordance with The Boathouse availability. More information will be provided to the Board as it is made available.

Facts & Issues / History & Background:

Department Recommendation:

Department Director:
Janeann Allison

If funding is involved, are funds approved within the current budget? No

Amount Requested: **Sources of Funds:**

Finance Comments:

Administrative Comments:

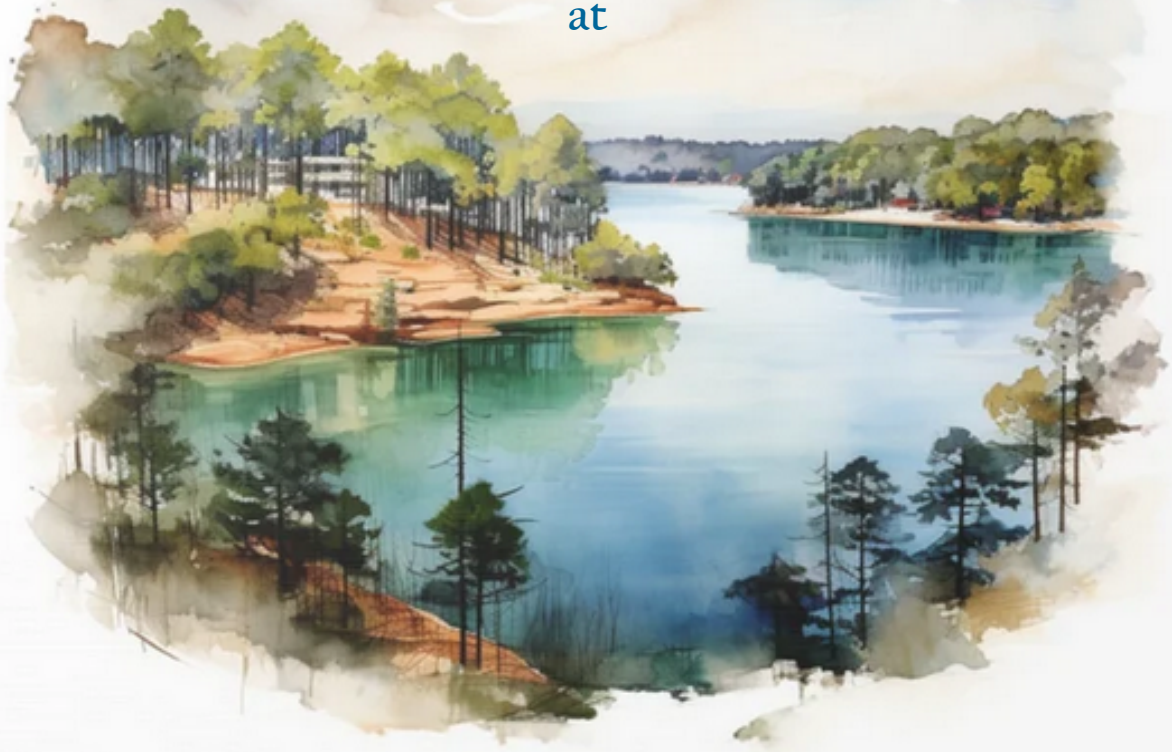
Attachments:
1. Summer Retiree Event

SUMMER social

Join us for ice cream and conversation

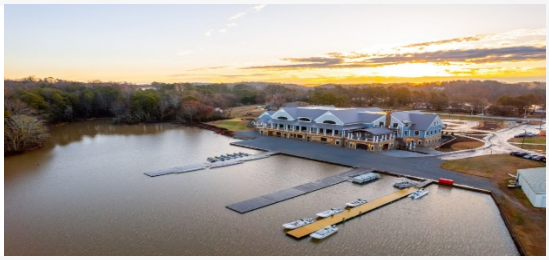
On

at



This event is located at The City of Gainesville's newest event facility The Boat House at 3105 Clarks Bridge Road, Gainesville, GA 30507.

The BOAT HOUSE
LAKE LANIER OLYMPIC PARK



Please rsvp to LaDana Bruce, Retirement Manager at lbruce@gainesvillega.gov.