



Work Session Agenda
Thursday, February 15, 2024, 9:00 AM
Administration Building, Boardroom (3rd Floor)
300 Henry Ward Way, Gainesville, GA 30501
Mayor or Mayor Pro Tem Presides

DEPARTMENT ISSUES:

Fire

- Resolution: GEMA - Homeland Security Statewide Mutual Aid and Assistance Agreement - 2024 Brandon Ellis

Financial Services

- Resolution: General Banking Resolution Jeremy Perry

Community & Economic Development

- Resolution: Authorization to Apply For and Participate in the Georgia Initiative for Community Housing (GICH) Senior Year Program Jessica Tullar

CITY MANAGER ISSUES:

MAYOR/COUNCIL ISSUES:

- Ex-Officio Report(s)
- Appointments: Chattahoochee Golf Course Advisory Committee Sam Couvillon
- Appointment: Housing Authority Sam Couvillon
- Appointments: Parks and Recreation Board Sam Couvillon
- Appointments: SPLOST VIII Citizens Review Committee Sam Couvillon

CITY ATTORNEY ISSUES:

CITY CLERK ISSUES:

EXECUTIVE SESSION:

ADJOURNMENT:

Final: Tuesday, February 13, 2024, 9:15 AM



CITY OF GAINESVILLE

Work Session Agenda Request

Item Created: February 7, 2024
Date Submitted: February 9, 2024
Final Approval Date: February 14, 2024
Presenter: Brandon Ellis, Fire Chief
Item of Business: Resolution: GEMA - Homeland Security Statewide Mutual Aid and Assistance Agreement - 2024
Meeting Date: February 15, 2024

Purpose of Request:

To renew the current Statewide Mutual Aid and Assistance Agreement for ensuring the timely provision of mutual aid assistance and the reimbursement of costs incurred for rendering assistance.

Facts & Issues / History & Background:

The GEMA - Homeland Security Statewide Mutual Aid and Assistance Agreement was last adopted on February 4, 2020, with renewal required every 4 years.

Department Recommendation:

Approve the resolution.

Department Director:

Brandon Ellis

If funding is involved, are funds approved within the current budget? Yes

Amount Requested:

Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:

1. GEMA HSS Mutual Aid and Assistance Agreement - 2024
2. Agreement: Statewide Mutual Aid Agreement 2024
3. SWMAA FAQs

RESOLUTION BR-2024 - ____

Georgia Emergency Management Agency – Homeland Security Statewide Mutual Aid and Assistance Agreement - 2024

WHEREAS, the City of Gainesville is vulnerable to a wide range of natural or man-made disaster/emergencies; and

WHEREAS, the Georgia Emergency Management Act gives local governments of the State of Georgia the authority to make agreements for mutual aid assistance in emergencies and through such agreements to ensure the timely provision of mutual aid assistance and the reimbursement of cost incurred by local governments which render such assistance; and

WHEREAS, the purpose of the Georgia Emergency Management Agency (GEMA) – Homeland Security Statewide Mutual Aid and Assistance Agreement is to provide the framework to support mutual assistance in managing an emergency or disaster occurring within any political subdivision that is a participating party, whether arising from natural disaster, technological hazard, human caused disaster, civil emergency, community disorders, insurgency, enemy attacks, acts of terrorism, or other significant events of homeland security activity.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville is in support of the Georgia Emergency Management Agency – Homeland Security Statewide Mutual Aid and Assistance Agreement hereto attached and authorizes the Mayor and/or City Manager to sign the documents required for the Statewide Mutual Aid Agreement.

Adopted this ____ day of _____, 2024.

W. Samuel Couvillon, Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this Resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Denise O. Jordan, City Clerk

STATEWIDE MUTUAL AID AND ASSISTANCE AGREEMENT

County/Municipality: _____ City of Gainesville _____

The State of Georgia is vulnerable to a wide range of natural and man-made disasters and emergencies. The Georgia Emergency Management Act, as amended (The Act) gives the local governments of the State the authority to make agreements for mutual aid assistance in emergencies. Pre-existing agreements for mutual aid assistance in emergencies help to ensure the timely provision of mutual aid assistance and the reimbursement of costs incurred by those parties who render such assistance.

This mutual aid agreement is entered pursuant to authorities contained in Articles I through III, Chapter 3, Title 38, Official Code of Georgia Annotated.

ARTICLE I STATEMENT OF AGREEMENT, DEFINITIONS AND AUTHORITIES

This Agreement is made and entered into between the participating political subdivisions, which approve and execute this Agreement, hereinafter called "Participating Parties" and the Georgia Emergency Management and Homeland Security Agency (GEMA/HS). For purposes of this Agreement, the following terms and expressions shall apply:

- (1) "Agreement" means this agreement, generally referred to as the "Statewide Mutual Aid Agreement" (SWMAA).
- (2) "Assistance" includes personnel, equipment, facilities, services, supplies and other resources furnished to a Requesting Party pursuant to this Agreement during an emergency or disaster.
- (3) "Assisting Party" means a party that provides assistance pursuant to this Agreement during an emergency or disaster.
- (4) "Authorized Representative" means a Participating Party's elected or appointed official or employee who has been authorized in writing by that party to request, to offer, or otherwise to provide mutual aid assistance.
- (5) "Participating Party" means a county or municipality of the State of Georgia that has become party to this Agreement by its approval and execution of this agreement.
- (6) "Participating Parties" means the combination of counties and municipalities that have become parties to this Agreement by their approval and execution of this Agreement.
- (7) "Requesting Party" means a party that requests assistance pursuant to this Agreement during an emergency or disaster.

Any term or expression not defined in this Agreement shall have the meaning specified in the Georgia Emergency Management Act, as amended (the Act) and rules promulgated thereunder, unless used in a context that clearly suggests a different meaning.

ARTICLE II GENERAL PURPOSE

The purpose of this Agreement is to:

1. Provide the framework to support mutual assistance in managing an emergency or disaster occurring within any political subdivision that is a Participating Party, whether arising from natural disaster, technological hazard, human caused disaster, civil emergency, community disorders, insurgency, enemy attack, acts of terrorism, other significant events or homeland security activity; and
2. Identify those persons who are authorized to act on behalf of the Participating Party signing this Agreement as their Authorized Representative(s) concerning the provision of mutual aid resources and requests for mutual aid resources related to any mutual aid assistance sought from another Participating Party, or from or through the State of Georgia. Appendix A of this Agreement shall contain the name(s) of the Participating Party's Authorized Representative for purposes of this Agreement. Appendix A can be amended by the authorizing Participating Party as needed with no effect on the entire Agreement. All such amendments to Appendix A shall be done in writing and the Participating Party shall notify GEMA/HS and all other Participating Parties of such amendment within thirty (30) days.

ARTICLE III ACKNOWLEDGEMENT OF PRINCIPLES

The prompt, full and effective utilization of resources of the Participating Parties, including any resources on hand or available from the State or Federal Government or any other source, that are essential to the safety, care and welfare of the people shall be the underlying principle on which all articles of this Agreement shall be understood.

In the event of a conflict between any provision of this Agreement and any existing intrastate mutual aid agreement affecting a Participating Party, the provisions of this Agreement shall be controlling.

On behalf of the governing authority of each political subdivision of this State participating in the Agreement, the director of emergency management of such political subdivision will be responsible for formulation of the appropriate mutual aid plans and procedures necessary to implement this Agreement.

ARTICLE IV PARTICIPATING PARTY RESPONSIBILITIES

(a) It shall be the responsibility of each Participating Party to formulate procedures and programs for intergovernmental cooperation in the performance of the responsibilities listed in this Article. In formulating such plans, and in carrying them out, each Participating Party, insofar as practical, shall:

- (1) Protect and assure uninterrupted delivery of services, medicines, water, food, energy and fuel, search and rescue, and critical lifeline equipment, services, and resources, both human and material; and

(2) Inventory and set procedures for the loan and delivery of human and material resources, together with procedures for reimbursement.

(b) Whenever a Participating Party requires mutual aid assistance from another Participating Party and/or the State of Georgia, the Requesting Party may request assistance by:

(1) Contacting the Participating Party who is the owner/operator/employer of the supplies, equipment and/or personnel being sought for mutual aid assistance (the Assisting Party); or

(2) Contacting GEMA/HS to serve as the facilitator of such request for those resources being sought for mutual aid that are owned/operated/employed by Participating Parties (where such Participating Parties have submitted a record of those resources to GEMA/HS for such use); and/or, when such resources being sought for mutual aid are owned/operated/employed directly by the State of Georgia.

The provisions of this Agreement shall only apply to requests for assistance made by an Authorized Representative. Requests may be verbal or in writing. If verbal, the request must be confirmed in writing within 30 days of the verbal request. Requests shall provide the following information:

(1) A description of the emergency service function for which assistance is needed, such as but not limited to fire services, law enforcement, emergency medical, transportation, communications, public works and engineering, building inspection, planning and information assistance, mass care, resource support, health and medical services, damage assessment, volunteer and donated goods and search and rescue; and

(2) The amount and type of personnel, equipment, materials and supplies needed, and a reasonable estimate of the length of time each will be needed; and

(3) The specific place and time for staging of the Assisting Party's response and a point of contact at that location.

The Assisting Party will (a) maintain daily personnel time records, material records and a log of equipment hours (or miles, if appropriate) and (b) report work progress to the Requesting Party at mutually agreed upon intervals.

ARTICLE V LIMITATIONS

Any Participating Party requested to render mutual aid shall take such action as is necessary to provide and make available the resources covered by this Agreement in accordance with the terms hereof; provided that it is understood that the Participating Party who is asked to render aid may withhold resources to the extent necessary to meet the current or anticipated needs of the Participating Party's own political subdivision to remain in compliance with such Participating Party's policy, rule or law.

The Assisting Party's mutual aid resources will continue under the command and control of their own

supervisors, but the organizational units will be under the operational control of the emergency services authorities of the Requesting Party unless the Assisting Party approves an alternative.

In the event the Governor should declare a State of Emergency, any and all provisions of this Agreement which may conflict with the declared State of Emergency shall be superseded by the terms and conditions contained within the State of Emergency.

ARTICLE VI LIABILITY AND IMMUNITY

(a) In accordance with O.C.G.A. § 38-3-35(a), no political subdivision of the state, nor the agents or representatives of the state or any political subdivision thereof, shall be liable for personal injury or property damage sustained by any person appointed or acting as a volunteer emergency management worker or member of any agency engaged in emergency management activity. The foregoing shall not affect the right of any person to receive benefits or compensation to which he might otherwise be entitled under Chapter 9 of Title 34, Code Section 38-3-30, any pension law, or any act of Congress.

(b) In accordance with O.C.G.A. § 38-3-35(b), no political subdivision of the state nor, except in cases of willful misconduct, gross negligence, or bad faith, the employees, agents, or representatives of the state or any political subdivision thereof, nor any volunteer or auxiliary emergency management worker or member of any agency engaged in any emergency management activity complying with or reasonably attempting to comply with Articles 1 through 3, Chapter 3, Title 38, Official Code of Georgia Annotated; or any order, rule, or regulation promulgated pursuant to Articles 1 through 3 of title, or pursuant to any ordinance relating to precautionary measures enacted by any political provisions of Articles 1 through 3 of said chapter and title, or pursuant to any ordinance relating to precautionary measures enacted by any political subdivision of the state shall be liable for the death of or the injury to person or for damage to property as a result of any such activity.

(c) It is the express intent of the parties that the immunities specified in accordance with O.C.G.A. § 38-3-35 shall apply in addition to any other immunity provided by statute or case law.

ARTICLE VII RIGHTS AND PRIVILEGES

In accordance with O.C.G.A. § 38-3-30(a), whenever the employees of any Assisting Party or political subdivision are rendering outside aid pursuant to this agreement and the authority contained in Code Section 38-3-27, the employees shall have the same powers, duties, rights, privileges and immunities as if they were performing their duties in the political subdivisions in which they are normally employed.

ARTICLE VIII REIMBURSEMENT

In accordance with O.C.G.A. § 38-3-30(b), The Requesting Party shall be liable for any loss of or damage to equipment used or placed within the jurisdiction of the Requesting Party and shall pay any expense incurred in the operation and maintenance thereof. No claim for the loss, damage or expense shall be allowed unless, within 60 days after the same is sustained or incurred, an itemized notice of

the claim under oath is served by mail or otherwise upon the designated fiscal officer of the Requesting Party. Appendix B of this Agreement shall contain the name(s) of the Participating Party's designated fiscal officer for purposes of this Agreement. Appendix B can be amended by the authorizing Participating Party as needed with no effect on the entire Agreement. Appendix B can be amended by the authorizing Participating Party as needed with no effect on the entire Agreement. All such amendments to Appendix B shall be done in writing and the Participating Party shall notify GEMA/HS and all other Participating Parties of such amendment within thirty (30) days.

The Requesting Party shall also pay and reimburse the Assisting Party for the compensation paid to employees furnished by the Assisting Party during the time of the rendition of the aid, as well as the actual travel and per diem expenses of such employees while they are rendering the aid. The reimbursement shall include any amounts paid or due for compensation due to personal injury or death while the employees are engaged in rendering the aid. The term "employee," as used herein, shall mean, and this provision shall apply with equal effect to, paid, volunteer and auxiliary employees and emergency management workers.

Expenses to be reimbursed by the Requesting Party shall include the following:

- (1) Labor costs, which shall include all usual wages, salaries, compensation for hours worked, mobilization and demobilization, the Assisting Party's portion of payroll taxes (as employer), insurance, accrued paid leave and other fringe benefits, but not those amounts paid or due as a benefit to the Assisting Parties personnel under the terms of the Georgia Workers Compensation Act; and
- (2) Equipment costs, which shall include the fair rental value, the cost of fuel and other consumable supplies, service and repairs. If the equipment is damaged while in use under this Agreement and the Assisting Party receives payment for such damage under any contract for insurance, the Requesting Party may deduct such payment from any item or items invoiced; and
- (3) Material costs, which shall include the total reasonable cost for the use and consumption of any and all consumable supplies delivered by the Assisting Party for the benefit of the Requesting Party; and
- (4) Meals, lodging and other related expenses, which shall include charges for meals, lodging and other expenses relating to the provision of assistance pursuant to this Agreement shall be the actual and reasonable costs incurred by the Assisting Party.

The Assisting Party shall maintain records and submit invoices within 60 days for reimbursement as specified hereinabove and the Requesting Party shall pay the invoice no later than 30 days following the invoice date.

ARTICLE IX IMPLEMENTATION

This Agreement shall become operative immediately upon its approval and execution by GEMA/HS and any two political subdivisions of this State; thereafter, this Agreement shall become effective as to any other political subdivision of this State upon its approval and execution by such political subdivision.

APPENDIX A
AUTHORIZED REPRESENTATIVE

The below named individual(s), in addition to the chief executive officer, is/are the “Authorized Representative(s)” for _____ City of Gainesville _____ (county/municipality), and are authorized to request, offer, or otherwise provide and coordinate mutual aid assistance on behalf of the above-named county/municipality:

<u>Bryan Lackey</u> _____ Print Name	<u>City Manager</u> _____ Job Title/Position
--	--

Signature of Above Individual

<u>Brandon Ellis</u> _____ Print Name	<u>Fire Chief</u> _____ Job Title/Position
---	--

Signature of Above Individual

<u>Jay Parrish</u> _____ Print Name	<u>Police Chief</u> _____ Job Title/Position
---	--

Signature of Above Individual

_____ Chief Executive Officer - Signature	Date: _____ / _____ / _____
--	-----------------------------

W. Samuel Couvillon, Mayor

Chief Executive Officer – Print Name

APPENDIX B
DESIGNATED FISCAL OFFICER(S)

The below named individual(s) is/are the “designated fiscal officer(s)” for City of Gainesville
(county/municipality) for the purpose of reimbursement sought for mutual aid:

Jeremy Perry	Chief Financial Officer
Print Name	Job Title/Position

Signature of Above Individual

Print Name	Job Title/Position
------------	--------------------

Signature of Above Individual

Print Name	Job Title/Position
------------	--------------------

Signature of Above Individual

Chief Executive Officer - Signature

Date: _____/_____/_____

W. Samuel Couvillon, Mayor
Chief Executive Officer – Print Name

Statewide Mutual Aid Agreement (SWMAA)

FAQs

Why do I need to do this?

Pre-existing agreements for mutual aid assistance in emergencies help to ensure the timely provision of mutual aid assistance and reimbursement of costs incurred by those parties who render such assistance. This agreement also provides the framework to support mutual assistance in managing an emergency or disaster occurring within any political subdivision that is a Participating Party, whether arising from natural disaster, technological hazard, human caused disaster, civil emergency, community disorders, insurgency, enemy attack, acts of terrorism, or other significant events or homeland security activities.

What other jurisdictions are involved?

Participating Party means a county or municipality of the State of Georgia that has become party to this Agreement by its approval and execution of this agreement. Your GEMA/HS EM Field Coordinator can assist you with this.

What kind of assistance are we talking about?

"Assistance" includes personnel, equipment, facilities, services, supplies and other resources furnished to a Requesting Party pursuant to this Agreement during an emergency or disaster.

Who will our resources be working for?

The Assisting Party's mutual aid resources will continue under the command and control of their own supervisors, but the organizational units will be under the operational control of the emergency services authorities of the Requesting Party unless the Assisting Party approves an alternative.

What if my jurisdiction doesn't want to send resources?

A jurisdiction may withhold resources to the extent necessary to meet the current or anticipated needs of the jurisdiction's own political subdivision.

What about liability and reimbursement?

Those issues are covered in Article VI Liability and Immunity, and Article VIII Reimbursement in the Agreement.

What if my jurisdiction wants to withdraw from this agreement?

Any Participating Party may withdraw from this Agreement by mailing notice of withdrawal, approved by the governing authority of such political subdivision, but no such withdrawal shall take effect until 30 days after the governing authority of the withdrawing political subdivision has given notice in writing of such withdrawal to the governing authorities of all other Participating Parties. Such action shall not relieve the withdrawing political subdivision from obligations assumed hereunder prior to the effective date of withdrawal.



CITY OF GAINESVILLE

Work Session Agenda Request

Item Created: January 18, 2024
Date Submitted: January 18, 2024
Final Approval Date: February 14, 2024
Presenter: Jeremy Perry, Chief Financial Officer
Item of Business: Resolution: General Banking Resolution
Meeting Date: February 15, 2024

Purpose of Request:

To provide an update to the list of City officials authorized to transact banking business on behalf of the City of Gainesville, Georgia as necessary.

Facts & Issues / History & Background:

Financial institutions require a corporate resolution to establish a banking relationship. The resolution establishes City employees who are authorized to transact business with financial institutions.

Department Recommendation:

Financial Services recommends the adoption of the General Banking Resolution.

Department Director:

Jeremy Perry

If funding is involved, are funds approved within the current budget? No

Amount Requested:

Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:

1. Resolution: General Banking Resolution FY2024

RESOLUTION BR-2024 - ____

GENERAL BANKING RESOLUTION

WHEREAS, financial institutions require a “corporate” resolution to establish a banking relationship; and

WHEREAS, the City of Gainesville, Georgia, from time to time, has banking relations with the various local banks; and

WHEREAS, there is a need to formally authorize and update the list of City officials authorized to transact banking business on behalf of the City of Gainesville, Georgia.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville, Georgia hereby adopts that any financial institution with offices in our local area and being registered with the City of Gainesville Business Tax and Licensing Office for a business license tax, being paid in full, be designated as depositories of the City of Gainesville, Georgia.

BE IT FURTHER RESOLVED THAT all general banking resolutions approved prior to the adoption of this resolution are hereby rescinded.

BE IT FURTHER RESOLVED THAT this resolution shall be in effect until an updated resolution has been adopted by the governing body and notification of such action has been provided to the respective financial institutions.

BE IT FURTHER RESOLVED THAT all transactions, if any, with respect to any deposits, withdrawals, investments, etc., by or on behalf of the City of Gainesville, Georgia with these financial institutions prior to the adoption of this resolution are hereby ratified approved and confirmed.

BE IT FURTHER RESOLVED THAT these financial institutions are requested, authorized, and directed to honor the signature of the persons named below, when they act in the representative capacity as agents of the City of Gainesville, Georgia, for (1) checks, drafts, wires and other orders of payment drawn; (2) the purchase of investments authorized by State of Georgia law for purchase by municipal corporations; and (3) other necessary transactions or documents to properly manage the various accounts of the City of Gainesville, Georgia.

Bryan Lackey
City Manager

Signature

Angela Sheppard
Assistant City Manager

Signature

Jeremy Perry
Chief Financial Officer

Signature

Christopher Pike
Deputy CFO – Audit and Financial Operations

Signature

RESOLUTION BR-2024 - ____

GENERAL BANKING RESOLUTION

Jennifer Chamblee
Financial Accounting Manager

Signature

BE IT FURTHER RESOLVED THAT the City of Gainesville, Georgia agrees to the terms and conditions of any account agreement properly opened by any authorized representative of the City of Gainesville, Georgia and authorizes the financial institutions to charge the City of Gainesville, Georgia for all checks, drafts, wires, or other orders for the payment of monies that are drawn on these financial institutions, regardless of whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen above.

Adopted this ____ day of February, 2024.

W. Samuel Couvillon, Mayor

This is to certify that I am City Clerk of the City of Gainesville, Georgia. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Denise O. Jordan, City Clerk



CITY OF GAINESVILLE

Work Session Agenda Request

Item Created: February 5, 2024
Date Submitted: February 5, 2024
Final Approval Date: February 14, 2024
Presenter: Jessica Tullar, Neighborhood Development Manager
Item of Business: Resolution: Authorization to Apply For and Participate in the Georgia Initiative for Community Housing (GICH) Senior Year Program
Meeting Date: February 15, 2024

Purpose of Request:

Resolution authorizing the CEDD to submit an application to the Georgia Department of Community Affairs (DCA) and to participate, if selected, in the Georgia Initiative for Community Housing (GICH) Senior Year.

Facts & Issues / History & Background:

The Georgia Initiative for Community Housing (GICH) has been helping communities create and sustain vibrant neighborhoods with safe, affordable housing by improving the quality of life and economic vitality through the development of locally-driven housing and revitalization strategies. The City of Gainesville successfully completed its three-year GICH program in 2014, and has maintained its alumni certification since graduating.

The GICH Senior Year is a new competitive program for GICH Certified Alumni communities with a mission to holistically invest affordable housing funds in Georgia communities based on their strategic vision. The GICH Senior Year is a two-year commitment through which the participating communities will receive targeted technical assistance and education, will gain access to a full suite of DCA programs, and will build capacity to plan for and administer DCA funds.

Department Recommendation:

Adopt the resolution.

Department Director:

Rusty Ligon

If funding is involved, are funds approved within the current budget? No

Amount Requested:

Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:

1. Resolution: Authorize GICH Senior Year Application

RESOLUTION PR-2024 - ____

Authorization to Apply for and Participate in the Georgia Initiative for Community Housing (GICH) Senior Year Program

WHEREAS, since 2004, the Georgia Initiative for Community Housing (GICH) has been helping communities across the state create and sustain vibrant neighborhoods with safe, affordable housing by improving quality of life and economic vitality through the development of locally-driven housing and revitalization strategies; and

WHEREAS, the City of Gainesville successfully completed its three-year GICH program in 2014, and has maintained its alumni certification since graduating from the GICH program; and

WHEREAS, the Georgia Initiative for Community Housing (GICH) Senior Year is a new, competitive program for GICH Certified Alumni Communities with a mission to holistically invest affordable housing funds into Georgia communities based on their strategic vision; and

WHEREAS, participation in the GICH Senior Year is a two-year commitment through which the participating communities will receive targeted technical assistance and education, will gain access to a full suite of DCA programs, and will build capacity to plan for and administer DCA funds; and

WHEREAS, with success from GICH-inspired initiatives such as the construction of ten single-family homes for homeownership by income-eligible households using DCA HOME and CHIP grants and to redevelop obsolete, irreparable public housing units under DCA Housing Tax Credit program, the governing body desires to build on its strong GICH foundation and explore opportunities afforded to the City through participation in the GICH Senior Year; and

WHEREAS, the governing body recognizes the benefits of targeted assistance and education and supports participation in the GICH Senior Year.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby authorizes the submittal of an application for, and if selected, participation in the Georgia Initiative for Community Housing Senior Year.

BE IT FURTHER RESOLVED THAT the governing body authorizes the Mayor, City Manager, and/or City Attorney to execute the necessary documents to accept, execute and administer the program.

Adopted this ____ day of _____, 2024.

W. Samuel Couvillon, Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this Resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Denise O. Jordan, City Clerk



CITY OF GAINESVILLE

Work Session Agenda Request

Item Created: February 7, 2024
Date Submitted: February 12, 2024
Final Approval Date: February 14, 2024
Presenter: Sam Couvillon
Item of Business: Appointments: Chattahoochee Golf Course Advisory Committee
Meeting Date: February 15, 2024

Purpose of Request:

The purpose of this request is to address the expired term positions held by John Wright and Stuart Moore.

Facts & Issues / History & Background:

CGCAC members serve three-year terms. They follow the guidelines as set forth in the City Charter, Code of Ordinances and Business Resolution 2010-23.

John Wright and Stuart Moore were recommended for reappointment and both members confirmed a willingness to serve. The verification of outstanding debt was completed with no concerns.

Department Recommendation:

To consider the nominations as submitted by the Mayor.

Department Director:

Sam Couvillon

If funding is involved, are funds approved within the current budget? No

Amount Requested:

Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:

1. CGCAC Members
2. CGCAC Member Attendance Report

CHATTAHOOCHEE GOLF COURSE ADVISORY COMMITTEE

NOMINATED BY:	LAST NAME	FIRST NAME	APPOINTED/ TERM BEGAN	REAPPOINTED	EXPIRES
CCC	Wright	John	11/17/2020 (Term begins 12/19/20)		12/19/2023
City Council	Palmer	Gary	9/15/2020	11/21/2023	11/21/2026
City Council	Huff	Dick	8/18/2020	11/21/2023	11/21/2026
City Council	Nix	Charley	11/21/2023		11/21/2026
City Council	Shell	Martha	8/15/2017	8/18/2020	8/18/2023
	VACANT				
City Council	Brown	Cleve	9/15/2020 UE	11/17/2020 11/21/2023	11/21/2026
CCC	Rogers	Lee	4/20/2021		4/20/2024
CCC	Jacobs, III	John W. "Jay"	12/17/2019	1/17/2023	1/17/2026
CCC	Smith	Mike	8/7/2018	10/19/2021	8/7/2024
CCC	Moore	Stuart	11/17/2020 (Term begins 12/19/20)		12/19/2023
	Chairman				
Ex-Officio	Thompson	Zack	1/10/2017	1/9/2018 1/8/2019 1/7/2020 1/19/2021 1/4/2022 1/17/2023 1/16/2024	1/7/2025

TERM: Three year terms

CONTACT: Rodger Hogan, Golf Course

Re-established: June 22, 2010. Original Committee began January 1, 2005

NOTES: Members continue to serve until a successor is appointed.

Term limits - No more than two, three year terms

UPDATED: January 18, 2024

CHATTAHOOCHEE GOLF COURSE ADVISORY COMMITTEE ATTENDANCE REPORT

MEETING			BOARD MEMBER										
	DATE	TYPE	Wright	Palmer	Huff	Lawson	Shell	Brown	Rogers	Jacobs	Smith	Moore	Thompson
1	10/13/2021	R	0	1	1	0	0	0	0	0	0	0	0
2	11/10/2021	R	1	1	1	1	1	1	0	1	0	1	1
3	3/9/2022	R	0	1	1	0	1	1	1	0	1	0	1
4	4/13/2022	R	1	1	1	0	1	1	1	1	1	0	0
5	6/8/2022	R	0	1	1	0	1	0	1	0	1	1	1
6	7/13/2022	R	1	1	1	0	0	1	1	0	0	0	0
7	8/10/2022	R	1	1	1	0	1	1	1	0	1	0	0
8	9/14/2022	R	1	1	0	1	0	1	1	0	0	1	1
9	10/12/2022	R	0	1	1	0	0	1	0	1	1	0	0
10	11/9/2022	R	0	1	1	1	0	1	0	0	0	1	1
11	1/11/2023	R	0	1	1	0	1	0	1	0	0	0	1
12	3/8/2023	R	0	1	1	1	1	1	1	1	1	0	1
13	4/12/2023	R	1	1	1	1	0	0	1	0	1	1	1
14	6/14/2023	R	0	1	1	1	0	1	1	0	0	0	1
15	7/12/2023	R	1	0	1	0	1	0	1	0	1	1	0
16	8/9/2023	R	1	1	0	0	1	1	0	0	0	0	1
17	10/11/2023	R	1	1	1	1	0	1	1	0	0	0	1
18													
19													
20													
21													
22													
23													
24													
25													
26													
27													
TOTAL		17	9	16	15	7	9	12	12	4	8	6	11
ATTENDANCE %			53%	94%	88%	41%	53%	71%	71%	24%	47%	35%	65%

TYPE MEETING: R = Regular Scheduled Meeting
ATTENDANCE: 0 = Absent

C = Called Meeting
1 = Attended

NOTES:

Submitted By: _____
Rodger Hogan
Recording Secretary

Date: 11/3/2023



CITY OF GAINESVILLE

Work Session Agenda Request

Item Created: February 7, 2024
Date Submitted: February 13, 2024
Final Approval Date: February 14, 2024
Presenter: Sam Couvillon
Item of Business: Appointment: Housing Authority
Meeting Date: February 15, 2024

Purpose of Request:

The purpose of this request is to address the upcoming expiring term for position held by Darryl Smallwood.

Facts & Issues / History & Background:

The Housing Authority follows the guidelines within the Georgia Code (Section 8-3-50) as well as the City Charter and the City Code of Ordinances. Authority Commissioners terms are for five-years and the Housing Commissioner term is for one-year.

Darryl Smallwood has confirmed a willingness to serve another term. The verification of outstanding debt was completed with no concerns.

Department Recommendation:

To consider the nomination as presented by the Mayor.

Department Director:

Sam Couvillon

If funding is involved, are funds approved within the current budget? No

Amount Requested:

Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:

1. Housing Authority Board Members
2. Housing Authority Attendance Report 2024

HOUSING AUTHORITY

POST	LAST NAME	FIRST NAME	APPOINTED	REAPPOINTED	EXPIRES
Commissioner Vice Chair	Thompson	Faron	8/16/2011 UE	8/18/2015 7/21/2020	8/18/2025
Commissioner	Griffin	Joy	11/2/21 UE		5/19/2025
Commissioner Chair	Smallwood	Darryl	10/1/1997	8/20/2002 9/2/2008 3/4/2014 2/19/2019	3/4/2024
Resident Commissioner	Harper	Kimberly	10/18/2022	10/17/2023	10/18/2024
Commissioner	Figueras	Myrtle	1/19/2016 UE	1/22/2019	2/4/2024
Ex-Officio	Thompson	Zack	1/4/2022	1/17/2023 1/16/2024	1/7/2025

TERM: Five year terms

CONTACT: Beth Brown, Executive Director
Housing Authority
P.O. Box 653
Gainesville, GA 30503
770-536-1294
bbrown@gainesvillehousing.org
www.gainesvillehousing.org

UPDATED: 1/18/24 ag

HOUSING AUTHORITY ATTENDANCE REPORT

MEETING			BOARD MEMBER					
	DATE	TYPE	NAME	NAME	NAME	NAME	NAME	NAME
			Joy Griffin	Thompson	Smallwood	Harper	Figuerras	Zack Thompson
1	1/26/2022	R	1	1	1		1	0
2	2/16/2022	R	1	0	1		1	0
3	4/20/2022	R	1	1	1		1	1
4	5/15/2022	R	1	1	1		1	1
5	7/20/2022	R	0	0	1		1	1
6	9/7/2022	R	1	0	1		1	1
7	10/19/2022	R	1	1	1	1	1	1
8	11/16/2022	R	1	1	1	1	1	1
9	1/20/2023	S	1	1	1	0	1	0
10	2/15/2023	A	1	1	1	1	1	1
11	4/19/2023	R	1	1	1	1	1	1
12	5/17/2023	R	1	1	1	0	1	1
13	6/14/2023	R	1	1	1	0	1	1
14	8/16/2023	R	1	0	1	0	1	1
15	10/18/2023	A	1	1	1	0	1	1
16	12/20/2023	R	1	1	1	0	1	0
17	1/17/2024	R	1	1	1	0	1	1
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								
	TOTAL	17	16	13	17	4	17	13
	ATTENDANCE %		94%	76%	100%	24%	100%	80%

TYPE MEETING:

R = Regular Scheduled Meeting

C = Called Meeting

ATTENDANCE:

0 = Absent

1 = Attended

NOTES:

Submitted By:

Shanna Kennedy

Date:

1/24/2024

Recording Secretary



CITY OF GAINESVILLE

Work Session Agenda Request

Item Created: February 7, 2024
Date Submitted: February 12, 2024
Final Approval Date: February 14, 2024
Presenter: Sam Couvillon
Item of Business: Appointments: Parks and Recreation Board
Meeting Date: February 15, 2024

Purpose of Request:

The purpose of this request is to address the expired term positions held by Robert Washington and Trey McPhaul.

Facts & Issues / History & Background:

The Parks & Recreation board follow the guidelines as set forth in the City Charter, Code of Ordinances and Bylaws of the Gainesville Parks & Recreation Board. Members serve five-year terms or until a successor is appointed.

Robert Washington and Trey McPhaul have expressed a willingness to serve another term. The verification of outstanding debt was completed with no concerns.

Department Recommendation:

To consider the nominations as submitted by the Mayor.

Department Director:

Sam Couvillon

If funding is involved, are funds approved within the current budget? No

Amount Requested:

Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:

1. Parks and Recreation Board Members
2. 2023 P&R Attendance Report

PARKS AND RECREATION BOARD

POST	LAST NAME	FIRST NAME	APPOINTED	REAPPOINTED	EXPIRES
Ward 1	Peeples	Kingsley Chair	10/15/19 UE	12/17/2019	12/31/2024
Ward 1	Simpson	John Vice Chair	8/18/15 UE	12/18/2018	12/31/2023
Ward 2	Daniel	Kristin Secretary/Treasurer	3/17/2015	12/17/2019	12/31/2024
Ward 2	Murray	Alex	1/19/2021		12/31/2025
Ward 3	Washington	Robert	12/18/2018		12/31/2023
Ward 3	Castleberry	Jerry	8/19/2008 UE	12/15/2009 12/16/2014 12/17/2019	12/31/2024
Ward 4	Morgan	Chris	12/21/2021 <i>(term begins 1/1/22)</i>		12/31/2026
Ward 4	Loggins	Brent	12/21/2021 <i>(term begins 1/1/22)</i>		12/31/2026
Ward 5	McPhaul	Trey	3/1/2022 UE		12/31/2023
Ex-Officio	Hayes	Juli	1/19/2021	1/4/2022 1/17/2023 1/16/2024	1/7/2025
Director	Mattison	Kate		Board Appointed	

TERM: Five year terms

CONTACT: Kate Mattison, Director of Parks & Recreation

UE: Unexpired Term

UPDATED: 1/18/2024 ag

PARKS AND RECREATION BOARD ATTENDANCE REPORT

MEETING			BOARD MEMBER									
	DATE	TYPE	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME	NAME
1			Castleberry	Daniell	Daniell		Murray	Peebles	Simpson		Washington	Clay
2	11/8/2021	R	1	1	0		1	0	1		1	1
3	12/3/2021	Cancelled										
4			Castleberry	Daniel	Loggins	Morgan	Murray	Peebles	Simpson	McPhaul	Washington	Clay
5	1/10/2022	R	1	1	1	1	1	1	1	0	1	1
6	2/14/2022	R	1	0	1	1	1	1	1	0	1	1
7	3/14/2022	R	1	1	0	1	1	1	1	0	1	1
8	4/11/2022	R	1	1	1	0	0	1	1	0	1	1
9	5/9/2022	R	1	1	1	1	1	0	1	1	1	1
10	6/13/2022	R	1	1	1	1	1	0	1	1	1	1
11	7/11/2022	Cancelled										
12	8/8/2022	Cancelled										
13	9/12/2022	R	1	1	1	0	1	0	0	1	1	0
14	10/10/2022	R	1	1	1	0	0	0	1	1	0	0
15	11/14/2022	R	1	1	1	1	0	0	0	1	1	1
16	12/12/2022	Cancelled										
17	1/9/2023	R	1	0	1	1	0	0	1	1	0	0
18	2/13/2023	Cancelled										
19	3/13/2023	R	1	1	1	1	1	1	1	1	1	1
20	4/10/2023	R	1	0	0	1	1	1	1	0	1	1
21	5/8/2023	R	1	0	1	1	1	1	0	0	1	1
22	6/12/2023	R	1	1	1	1	1	0	1	1	1	0
23	7/10/2023	Cancelled										
24	8/14/2023	R	1	0	1	1	1	1	0	0	1	1
25	9/11/2023	Cancelled										
26	10/9/2023	R	1	1	1	1	0	0	1	1	1	1
27	11/3/2023	R	1	1	1	0	1	0	0	1	1	1
28												
29												
30												
31												
TOTAL		18	18	13	15	13	13	8	13	10	16	14
ATTENDANCE %			100%	72%	83%	76%	72%	44%	72%	59%	89%	78%

TYPE MEETING: R = Regular Scheduled Meeting
ATTENDANCE: 0 = Absent

C = Called Meeting
1 = Attended

NOTES: July 2022 - mtg cancelled; Aug 2022 - no quorum; Dec 2022 - mtg cancelled; 02/13/23 - no quorum; 07/10/23 - mtg cancelled; 09/11/2023 - mtg cancelled

Submitted By: Judy Williams
 Recording Secretary

Date: 12/5/2023



CITY OF GAINESVILLE

Work Session Agenda Request

Item Created: February 7, 2024
Date Submitted: February 12, 2024
Final Approval Date: February 14, 2024
Presenter: Sam Couvillon
Item of Business: Appointments: SPLOST VIII Citizens Review Committee
Meeting Date: February 15, 2024

Purpose of Request:

The purpose of this request is to address the expired term positions for the City representatives.

Facts & Issues / History & Background:

Business Resolution 2019-31 was adopted on August 20, 2019 adopting an intergovernmental agreement related to proceeds from the SPLOST Projects (SPLOST VIII). The committee follows the same guidelines as set forth in the City Charter, Code of Ordinances and Business Resolution 2019-31. Members serve three-year terms.

Carolyn Kearns has expressed a willingness to serve and Frank Norton has expressed a willingness to serve another term. The outstanding debt verification process was completed with no concerns.

Department Recommendation:

To consider the nominations for appointment as submitted by the Mayor.

Department Director:

Sam Couvillon

If funding is involved, are funds approved within the current budget? No

Amount Requested:

Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:

1. SPLOST VIII Citizens Review Committee Members

SPLOST VIII Citizens' Review Committee

GOVERNING BODY	LAST NAME	FIRST NAME	APPOINTED	REAPPOINTED	EXPIRES
City	Williams	Etherean	2/4/2020		2/4/2024
City	Norton, Jr.	Frank	2/4/2020		2/4/2024
County	Davenport	Andrew	2/5/2020 (3/24/2023)	<i>*Previous appt was Mary Beth Alexander</i>	2/4/2024
County	Gee	Jacob	2/5/2020		2/4/2024
County	Hoffman	Brent	2/5/2020		2/4/2024
County	Staples	Joey	2/5/2020		2/4/2024
County	Werner	Carol	2/5/2020		2/4/2024
Buford/Braselton/ Flowery Branch/ Oakwood/Rest Haven	Barnes	Glennis			
Clermont/ Gillsville/Lula	Ryals	Casey			

TERM: 4 year terms

CONTACT: Wes Geddings, Hall County Financial Services Director. wgeddings@hallcounty.org
Zachary Propes, Hall County Assistant County Administrator

NOTES: This committee was established per Resolution BR-2019-31 based on the Intergovernmental Agreement between Hall County and its Incorporated Municipalities related to the proceeds from the SPLOST Projects. 9 Members (5 - HC, 2 - Gainesville, 1 - Buford/Braselton/Flowery Branch/Oakwood/Rest Haven; 1 -

Updated: Wednesday, February 7, 2024