



**Retirement Plan A Meeting Agenda
Tuesday, January 9, 2024, 10:00 AM
Administration Building, Board Room
300 Henry Ward Way, The Station
Chairman or Vice Chairman Presides**

REGULAR BUSINESS

- | | |
|---|--------------|
| • New Benefits Report | LaDana Bruce |
| • Distribution Report | LaDana Bruce |
| • December 14, 2023 Minutes | LaDana Bruce |
| • December 14, 2023 Executive Session Minutes | LaDana Bruce |

EXECUTIVE SESSION

ADJOURNMENT

Final:



CITY OF GAINESVILLE

Retirement Plan A Agenda Request

Item Created: January 8, 2024
Date Submitted: January 8, 2024
Final Approval Date: January 9, 2024
Presenter: LaDana Bruce, Retirement Manager
Item of Business: New Benefits Report
Meeting Date: January 9, 2024

Purpose of Request:

To provide most recent New Benefits report.

Facts & Issues / History & Background:

Department Recommendation:

Accept report as presented.

Department Director:

Janeann Allison

If funding is involved, are funds approved within the current budget? No

Amount Requested:

Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:

1. New Benefits Report 01-09-2024 OM

RETIREMENT PLAN A
NEW BENEFITS PAYMENT REPORT
January 9, 2024

RETIREE BENEFICIARY	DEPARTMENT	EFFECTIVE DATE	BENEFIT INFORMATION				SERVICE	
			TYPE	MONTHLY AMOUNT	START DATE	SPOUSAL OPTION	Years of Service	TOTAL - CREDITED (Includes Conv Sick)
1 Simmons, Matthew	DWR	11/22/2023	Early			None	21.99	22
2 Wardlaw, Cheryl	DWR	11/22/2023	Normal			75%	32.26	32.28
3 Stephens, Dee Dee	Finance	11/22/2023	Normal			50%	29.52	29.54
4 Harkins, Nina	PD	11/30/2023	Normal			None	27.49	27.5

Total \$ 16,902.63

SPECIAL REPORTS

RETIREE BENEFICIARY	DEPARTMENT	EFFECTIVE DATE	BENEFIT INFORMATION				
			TYPE	Amount	START DATE	SPOUSAL OPTION	

Nothing to Report

Total \$0.00



CITY OF GAINESVILLE

Retirement Plan A Agenda Request

Item Created: January 8, 2024
Date Submitted: January 8, 2024
Final Approval Date: January 9, 2024
Presenter: LaDana Bruce, Retirement Manager
Item of Business: Distribution Report
Meeting Date: January 9, 2024

Purpose of Request:

To provide an updated distribution report.

Facts & Issues / History & Background:

Department Recommendation:

Accept the report as presented.

Department Director:

Janeann Allison

If funding is involved, are funds approved within the current budget? No

Amount Requested:

Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:

1. Distribution Report 01-09-2024 OM

RETIREMENT PLAN A
DISBURSEMENT OF CONTRIBUTIONS
January 9, 2024

December 2023

EMPLOYEE NAME	DEPARTMENT	DATE OF HIRE	TERMINATION DATE	DISTRIBUTION INFORMATION				
				DATE PROCESSED	CONT AMT	VESTED	DEATH BENEFIT	LUMP SUM/ ROLLOVER
1 Duran, Tammy	DWR	4/25/2016	10/31/2023			No	N/A	
2 Meeks, Zamarion	PD	10/31/2022	10/25/2023			No	N/A	
3 Loggins, Palmer	FD	9/30/2013	11/26/2023			Yes	N/A	
4 Smith, Aiesha	Finance	4/17/2023	11/20/2023			No	N/A	

Total \$116,246.52

SPECIAL REPORTS							
RETIREE/ BENEFICIARY	DEPARTMENT	EFFECTIVE DATE	BENEFIT INFORMATION				SERVICE
			TYPE	Amount	PROCESSED	SPOUSAL OPTION	TOTAL CREDITED

Nothing to Report



CITY OF GAINESVILLE

Retirement Plan A Agenda Request

Item Created: January 8, 2024
Date Submitted: January 8, 2024
Final Approval Date: January 9, 2024
Presenter: LaDana Bruce, Retirement Manager
Item of Business: December 14, 2023 Minutes
Meeting Date: January 9, 2024

Purpose of Request:

To present the minutes from the December meeting.

Facts & Issues / History & Background:

Department Recommendation:

To accept the minutes as presented.

Department Director:

Janeann Allison

If funding is involved, are funds approved within the current budget? No

Amount Requested:

Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:

1. RPA Minutes 12-14-2023

BOARD MEMBERS PRESENT: Corey Jones, Melissa Biggers, Kristen Watson, Denise Jordan, Jordan Green, Jason Justice
BOARD MEMBERS ABSENT: Carol Martin
EX-OFFICIO MEMBERS PRESENT: Jeremy Perry, Janeann Allison, Bryan Lackey
OTHERS PRESENT: LaDana Bruce, Joe Griffin

Chairman Jason Justice served as the presiding officer and called the meeting to order at 2:01 P.M.

PRESENTATIONS:

Actuarial Presentation

Joe Griffin of Foster & Foster presented the actuarial report for FY 2023. Discussion followed with Mr. Griffin answering questions from the Board about cash flow position, transition from last year to the current, and benefit statements with portal roll out.

EXECUTIVE SESSION:

Motion to close the meeting to enter an Executive Session to discuss personnel matters at 2:34 P.M.

Motion made by Board Member Kristen Watson

Motion seconded by Board Member Corey Jones

Votes favoring the motion: Watson, Jones, Biggers, Jordan, Green, Justice

BOARD MEMBERS PRESENT: Corey Jones, Melissa Biggers, Kristen Watson, Denise Jordan, Jordan Green, Jason Justice
BOARD MEMBERS ABSENT: Carol Martin
EX-OFFICIO MEMBERS PRESENT: Jeremy Perry, Janeann Allison, Bryan Lackey
OTHERS PRESENT: LaDana Bruce

Motion to close the Executive Session and to continue the meeting at 2:36 P. M.

Motion made by Board Member Melissa Biggers

Motion seconded by Board Member Corey Jones

Votes favoring the motion: Watson, Jones, Biggers, Jordan, Green, Justice

REGULAR BUSINESS:

Disbursement Report

Secretary LaDana Bruce presented the Disbursement Report for November 2023 totaling \$37,956.13.

Motion to approve the report as presented.

Motion made by Vice Chairman Jordan Green

Motion seconded by Board Member Kristen Watson

Votes favoring the motion: Watson, Jones, Biggers, Jordan, Green, Justice

Minutes for November 7, 2023

Motion to approve the minutes as presented.

Motion made by Board Member Corey Jones

Motion seconded by Board Member Melissa Biggers

Votes favoring the motion: Jones, Biggers, Watson, Jordan, Justice

Abstained: Vice Chairman Jordan Green abstained due to absence from November 7, 2023 meeting.

Executive Session Minutes for November 7, 2023

Motion to approve the minutes as presented.

Motion made by Board Member Corey Jones

Motion seconded by Board Member Kristen Watson

Votes favoring the motion: Jones, Biggers, Watson, Jordan, Justice

Abstained: Vice Chairman Jordan Green abstained due to absence from November 7, 2023 meeting.

2024 RPA Board Meeting Calendar

Secretary LaDana Bruce presented the calendar for 2024.

Motion to approve the calendar as presented.

Motion made by Board Member Melissa Biggers

Motion seconded by Board Member Corey Jones

Votes favoring the motion: Jones, Biggers, Watson, Jordan, Justice, Green

ADJOURNMENT: 2:49 P.M.

/lb

Jason Justice, Chairman

LaDana Bruce, Secretary to the Board



CITY OF GAINESVILLE

Retirement Plan A Agenda Request

Item Created: January 8, 2024
Date Submitted: January 8, 2024
Final Approval Date: January 9, 2024
Presenter: LaDana Bruce, Retirement Manager
Item of Business: December 14, 2023 Executive Session Minutes
Meeting Date: January 9, 2024

Purpose of Request:

To present the executive session minutes from December's meeting.

Facts & Issues / History & Background:

Department Recommendation:

To accept the minutes as presented.

Department Director:

Janeann Allison

If funding is involved, are funds approved within the current budget? No

Amount Requested:

Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:

1. RPA ES Minutes 12-14-2023

BOARD MEMBERS PRESENT: Corey Jones, Melissa Biggers, Kristen Watson, Denise Jordan, Jordan Green, Jason Justice
BOARD MEMBERS ABSENT: Carol Martin
EX-OFFICIO MEMBERS PRESENT: Jeremy Perry, Janeann Allison, Bryan Lackey
OTHERS PRESENT: LaDana Bruce

Chairman Jason Justice requested an Executive Session to discuss personnel matters.

EXECUTIVE SESSION:

Motion to close the meeting to enter an Executive Session to discuss personnel matters at 2:34 P.M.

BOARD MEMBERS PRESENT: Corey Jones, Melissa Biggers, Kristen Watson, Denise Jordan, Jordan Green, Jason Justice
BOARD MEMBERS ABSENT: Carol Martin
EX-OFFICIO MEMBERS PRESENT: Jeremy Perry, Janeann Allison, Bryan Lackey
OTHERS PRESENT: LaDana Bruce

REPORTS:

Disbursement Report

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Motion made by Board Member Melissa Biggers

Motion seconded by Board Member Corey Jones

Votes favoring the motion: Watson, Jones, Biggers, Jordan, Green, Justice

ADJOURNMENT: 2:36 P.M.

/lb

Jason Justice, Chairman

LaDana Bruce, Secretary to the Board