



**Mayor/Council Meeting Agenda**  
**Tuesday, September 19, 2023, 5:30 PM**  
**Public Safety Complex, Municipal Court Room**  
**701 Queen City Parkway, Gainesville, GA 30501**  
**Mayor or Mayor Pro Tem Presides**

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**INVOCATION:**

**PLEDGE OF ALLEGIANCE:**

**PRESENTATIONS / RECOGNITIONS:**

- A. Proclamation: Constitution Week
- B. Proclamation: Hispanic Heritage Month
- C. Proclamation: National IT Professionals Day

**PUBLIC COMMENTS: (20 minutes maximum)**

**CONSENT AGENDA:**

**Minutes**

- A. August 31, 2023 Work Session
- B. September 5, 2023 Mayor/Council Meeting

**Resolutions**

- A. BR-2023-37 Quitclaim to Water Line Easement Not Needed for Public Purposes (Ahaluna-Dawsonville Highway Utility Relocation Project)

**CITY MANAGER ISSUES:**

- A. GR-2023-09 Georgia Transit Trust Fund (TTF) Program 2024

**CITY ATTORNEY ISSUES:**

**CITY CLERK ISSUES:**

**EXECUTIVE SESSION:**

**ADJOURNMENT:**

Final: Friday, September 15, 2023, 8:40 AM  
Revised: Friday, September 15, 2023, 10:55 AM  
Revised: Monday, September 18, 2023, 10:19 AM



## CITY OF GAINESVILLE

### Mayor/Council Agenda Request

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**Item Created:** July 3, 2023  
**Date Submitted:** September 6, 2023  
**Final Approval Date:** September 19, 2023  
**Presenter:** Mayor Sam Couvillon  
**Item of Business:** Proclamation: Constitution Week  
**Meeting Date:** September 19, 2023

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**Purpose of Request:**

The purpose of this request is to present a proclamation to observe and celebrate the 236th Anniversary of the U.S. Constitution.

**Facts & Issues / History & Background:**

Constitution Week was officially declared on August 2, 1956 by President Eisenhower. 2023 marks the 236th Anniversary of the signing of the Constitution of the United States.

Attendees are as follows:

Carolyn Launer, Regent, Colonel William Candler Chapter  
Anne Stimson, Co-Chair Constitution Week Committee  
Margaret Whalen, Co-Chair Constitution Week Committee

**Department Recommendation:**

**Department Director:**

Bryan Lackey

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**If funding is involved, are funds approved within the current budget?** No

**Amount Requested:**

**Sources of Funds:**

**Finance Comments:**

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**Administrative Comments:**

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**Attachments:**

1. Proclamation: Constitution Week



# **PROCLAMATION**

- WHEREAS,** *in 1955 the President General of the Daughters of the American Revolution, Gertrude S. Carraway, adopted a project to promote the observance of the U.S. Constitution with a memorial week beginning on the anniversary of the signing of this document, September 17<sup>th</sup>; and*
- WHEREAS,** *Constitution Week was officially declared by President Eisenhower on August 2, 1956, the culmination of a proposal the Daughters of the American Revolution sent through Senator William F. Knowland of California; and*
- WHEREAS,** *locally, the Colonel William Candler Chapter of the National Daughters of the American Revolution will proudly celebrate and promote the two hundred and thirty sixth Anniversary of the signing of the Constitution of the United States; and*
- WHEREAS,** *this 236th Anniversary of the Constitution provides a historic opportunity for all Americans to reflect on the rights and privileges of citizenship incorporated within its framework, and to learn about and celebrate the achievements of our founding forefathers and foremothers throughout the year.*

**NOW, THEREFORE, BE IT RESOLVED,** *that I, W. Samuel Couvillon, Mayor and the Gainesville City Council, do hereby proclaim September 17<sup>th</sup> – 23<sup>rd</sup>, 2023 to be*

## ***“Constitution Week”***

*rededicating ourselves to our country and the support and defense of our Constitution and to a greater involvement in responsible citizenship.*

**Presented this 19<sup>th</sup> day of September, 2023**

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**W. Samuel Couvillon, Mayor**  
**City of Gainesville**



# CITY OF GAINESVILLE

## Mayor/Council Agenda Request

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**Item Created:** September 14, 2023  
**Date Submitted:** September 14, 2023  
**Final Approval Date:** September 19, 2023  
**Presenter:** Mayor Sam Couvillon  
**Item of Business:** Proclamation: Hispanic Heritage Month  
**Meeting Date:** September 19, 2023

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**Purpose of Request:**

To recognize the Hispanic contributions and influence on our community.

**Facts & Issues / History & Background:**

**Department Recommendation:**

**Department Director:**

Bryan Lackey

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**If funding is involved, are funds approved within the current budget?** No

**Amount Requested:**

**Sources of Funds:**

**Finance Comments:**

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**Administrative Comments:**

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**Attachments:**

1. Hispanic Heritage Month 2023



# **PROCLAMATION**

- WHEREAS,** Hispanic Heritage Week was first recognized under President Lyndon B. Johnson in 1968, and was expanded to a month in 1988 by Ronald Reagan, and;
- WHEREAS,** Hispanic Heritage Month is a time to honor and celebrate the many ways Hispanic Americans contribute to the success of our community, and;
- WHEREAS,** each year, Americans observe National Hispanic Heritage Month to celebrate the traditions, histories, cultures and contributions of American citizens whose ancestors came from Spain, Mexico, the Caribbean and Central and South America, and;
- WHEREAS,** Hispanics represent one of the fastest growing Ethnic groups in our State, and their contributions to play a vital role in our local economy and workforce with cultural, educational and political influences, and;
- WHEREAS,** Hispanic Heritage month provides an opportunity to recognize the vitality of the Hispanic contributions and influence on our community through their strong commitment to family, faith, hard work and service.

***NOW, THEREFORE, BE IT RESOLVED, that I, W. Samuel Couvillon, Mayor and the Gainesville City Council, do hereby proclaim September 15<sup>th</sup> through October 15, 2023 to be***

## ***“Hispanic Heritage Month”***

and we urge citizens to observe this month by increasing their awareness of the valuable ways Hispanics have contributed to our city’s prosperity.

Presented this 19<sup>th</sup> day of September, 2023

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W. Samuel Couvillon, Mayor  
City of Gainesville



# CITY OF GAINESVILLE

## Mayor/Council Agenda Request

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**Item Created:** September 13, 2023  
**Date Submitted:** September 14, 2023  
**Final Approval Date:** September 19, 2023  
**Presenter:** Sam Couvillon  
**Item of Business:** Proclamation: National IT Professionals Day  
**Meeting Date:** September 19, 2023

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**Purpose of Request:**

To acknowledge the contributions of the City of Gainesville IT staff who work to ensure all computer systems and internet technology devices work properly and help defend against cyber-security threats.

**Facts & Issues / History & Background:**

City of Gainesville IT staff:

Jonathan Reich, CIO  
Chad Racine, Senior Network Admin  
Chris Sudderth, Senior Systems Admin  
Mark Supron, IT Special Projects Admin  
Kevin Foster, Systems Admin  
Jason Phillips, Network Admin  
Bradley Jones, IT Security Analyst  
Dolly Kulowitch, Lead IT Technician  
Jesus Ramirez, IT Technician  
Quentin Lockey, IT Technician  
Nickolas Fletcher, IT Technician

**Department Recommendation:**

**Department Director:**

Jonathan Reich

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**If funding is involved, are funds approved within the current budget?** No

**Amount Requested:**

**Sources of Funds:**

**Finance Comments:**

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**Administrative Comments:**

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**Attachments:**

1. Proclamation: National IT Professionals Day



# **PROCLAMATION**

**WHEREAS**, the Internet was invented in the late 1960's and the World Wide Web was invented in 1991 making business and personal connections by those across the street or across the globe on a daily basis possible; and

**WHEREAS**, National information Technology (IT) Professionals Day was created in 2015 in an effort to show appreciation to the IT staff who work behind the scenes to make these complicated systems operate for all who use them; and

**WHEREAS**, National IT Professionals Day celebrates all disciplines, such as network engineers, project administrators, system administrators, IT support technicians, and information security professionals; and

**WHEREAS**, as witnessed in the regional and national news, mitigation of, and defending against cyber-security threats and vulnerabilities is a very real threat to city systems which requires an increasingly enormous range of knowledge in the rapidly changing pace of technology; and

**WHEREAS**, we acknowledge the City of Gainesville, Georgia Information Technology Department staff for their contributions to the city staff, elected officials and citizens and recognize that without these Professionals, all of the computer systems and internet technology we depend on daily, wouldn't be possible.

***NOW, THEREFORE, BE IT RESOLVED***, that I, W. Samuel Couvillon, Mayor and the Gainesville City Council, do hereby proclaim September 19, 2023 to be

## ***“National IT Professionals Day”***

and proudly recognize ALL Information Technology Professionals who rise to the challenge and to specifically extend appreciation to the City of Gainesville Information Technology team.

**Presented this 19<sup>th</sup> day of September, 2023**

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**W. Samuel Couvillon, Mayor**  
**City of Gainesville**



# CITY OF GAINESVILLE

## Mayor/Council Agenda Request

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**Item Created:** April 14, 2023  
**Date Submitted:** September 6, 2023  
**Final Approval Date:** September 14, 2023  
**Presenter:** Denise Jordan, City Clerk  
**Item of Business:** August 31, 2023 Work Session  
**Meeting Date:** September 19, 2023

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**Purpose of Request:**

The purpose of this request is to allow the governing body to approve the minutes from the referenced meeting.

**Facts & Issues / History & Background:**

Draft minutes were distributed to the governing body, City Manager, City Attorney and Department Directors for comments/corrections.

**Department Recommendation:**

Approve the minutes accepting edits as presented.

**Department Director:**

Bryan Lackey

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**If funding is involved, are funds approved within the current budget?** No

**Amount Requested:**

**Sources of Funds:**

**Finance Comments:**

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**Administrative Comments:**

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**Attachments:**

None



# CITY OF GAINESVILLE

## Mayor/Council Agenda Request

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**Item Created:** April 14, 2023  
**Date Submitted:** September 14, 2023  
**Final Approval Date:** September 14, 2023  
**Presenter:** Denise Jordan, City Clerk  
**Item of Business:** September 5, 2023 Mayor/Council Meeting  
**Meeting Date:** September 19, 2023

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**Purpose of Request:**

The purpose of this request is to allow the governing body to approve the minutes from the referenced meeting.

**Facts & Issues / History & Background:**

Draft minutes were distributed to the governing body, City Manager, City Attorney and Department Directors for comments/corrections.

**Department Recommendation:**

Approve the minutes accepting edits as presented.

**Department Director:**

Bryan Lackey

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**If funding is involved, are funds approved within the current budget?** No

**Amount Requested:**

**Sources of Funds:**

**Finance Comments:**

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**Administrative Comments:**

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**Attachments:**

None



## CITY OF GAINESVILLE

### Mayor/Council Agenda Request

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**Item Created:** September 14, 2023  
**Date Submitted:** September 14, 2023  
**Final Approval Date:** September 19, 2023  
**Presenter:** Bryan Lackey, City Manager  
**Item of Business:** BR-2023-37 Quitclaim to Water Line Easement Not Needed for Public Purposes (Ahaluna-Dawsonville Highway Utility Relocation Project)  
**Meeting Date:** September 19, 2023

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**Purpose of Request:**

The purpose of this request is to consider a resolution regarding the quit claim to a water easement.

**Facts & Issues / History & Background:**

**Department Recommendation:**

Adopt the resolution.

**Department Director:**

Bryan Lackey

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**If funding is involved, are funds approved within the current budget?** No

**Amount Requested:**

**Sources of Funds:**

**Finance Comments:**

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**Administrative Comments:**

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**Attachments:**

1. BR-2023-37 Quitclaim to Water Line Easement Not Needed for Public Purposes (Ahaluna-Dawsonville Hwy Water Relocation Project )
2. City Manager Report: Ahaluna-Dawsonville Hwy
3. Exhibit: Ahaluna-Dawsonville Hwy QCD Exhibit 1

**RESOLUTION BR-2023-37**

**QUITCLAIM TO WATER LINE EASEMENT NOT NEEDED FOR PUBLIC PURPOSES  
(AHALUNA-DAWSONVILLE HIGHWAY UTILITY RELOCATION PROJECT)**

**WHEREAS**, pursuant to Charter Section 6.33(B) of the Charter of the City of Gainesville, the governing body of the City of Gainesville, Georgia (the “City”) has considered the Report of the City Manager recommending that a Permanent Water Main Easement and Temporary Construction Easement that was acquired for the Dawsonville Highway Utility Relocation Project by donation from Chattahoochee Baptist Association, LLC and Interface Properties, LLC, dated August 16, 2022, and recorded in Deed Book 9188, Pages 655-659 of the Hall County, Georgia Deed Records (the “Original Easement”) is not needed for public or other purposes, and that the interest of the City has no readily ascertainable value; and

**WHEREAS**, the governing body for the City desires to implement the Report of the City Manager, and quitclaim the Original Easement to Chattahoochee Baptist Association, LLC and 868 Cumming, LLC (the successor in interest to Interface Properties, LLC).

**NOW, THEREFORE, BE IT RESOLVED THAT** the governing body for the City of Gainesville by this Resolution does hereby find said Permanent Water Main Easement and Temporary Construction Easement is not needed for public or other purposes, that the interest of the City in said easement has no readily ascertainable value, and does hereby authorize the release of the Original Easement by quitclaim deed to Chattahoochee Baptist Association, LLC and 868 Cumming, LLC (the successor in interest to Interface Properties, LLC) and directs the Mayor, the City Manager and the City Attorney to prepare and execute a quitclaim deed as well as all other such documents that may be necessary to complete the release of the Original Easement to the Chattahoochee Baptist Association, LLC and 868 Cumming, LLC (the successor in interest to Interface Properties, LLC).

**Adopted this 19<sup>th</sup> day of September, 2023.**

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**W. Samuel Couvillon, Mayor**

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this Resolution was adopted as stated and will be recorded in the official minutes.

**ATTEST:**

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**Denise O. Jordan, City Clerk**

**REPORT OF CITY MANAGER  
PURSUANT TO CHARTER SECTION 6.33 (B)  
GAINESVILLE WATER RESOURCES DEPARTMENT  
DAWSONVILLE HIGHWAY UTILITY RELOCATION PROJECT**

The undersigned reports that a Permanent Water Main Easement and Temporary Construction Easement was acquired for the above referenced Utility Relocation Project by donation from Chattahoochee Baptist Association, LLC and Interface Properties, LLC, by easement instrument dated August 16, 2022, recorded in Deed Book 9188, Pages 655-659 of the Hall County, Georgia Deed Records, and attached as Exhibit 1 ("the Original Easement"). Said Original Easement was acquired at that time for the purpose of relocating utilities required by the design and construction of the Road Project to improve traffic congestion on SR 53 between Ahaluna Drive and Shallowford Road, P.I. No. 0015702, by the Georgia Department of Transportation ("DOT"). Since the date of the conveyance of the Original Easement, the road design has been changed by the DOT, rendering the Original Easement useless for the purpose for which it was acquired, or for any other public purposes of the City of Gainesville. In order to complete the utility relocation required on Dawsonville Highway, another water line easement in a separate location will be acquired by donation from the current owners ("Replacement Easement"). The Original Easement under consideration in this Report is of no value to the City of Gainesville, is not a type of property that is bought and sold in the open market, and has no readily ascertainable monetary value. The undersigned recommends that a Resolution be adopted authorizing release of the Original Easement by quitclaim deed to Chattahoochee Baptist Association, LLC and 868 Cumming, LLC (successor in interest to Interface Properties, LLC).

This 14<sup>th</sup> day of September, 2023.

By: \_\_\_\_\_

Bryan Lackey, Gainesville City Manager

FILED & RECORDED 08/29/2022 3:54 PM  
DEED BOOK 9188 PAGES 655 - 659  
FILING FEES: \$25.00  
RECORDED BY: EAR  
CLERK: Charles Baker, C.S.C Hall County, GA



CITY OF GAINESVILLE  
DEPARTMENT OF  
WATER RESOURCES

757 Queen City Parkway, SW  
Gainesville, Georgia 30501-4158  
Telephone: (770) 535-6878  
Fax: (770) 538-2411  
Web Site: www.gainesville.org

Mail original to: City of Gainesville DWR  
Attn: Fay Howard  
757 Queen City Pkwy.  
Gainesville, GA 30501

Dawsonville Hwy Utility Relocation  
989 Dawsonville Hwy NW  
(Parcel #: 01115 002002E)

PERPETUAL EASEMENT - WATER MAIN

GEORGIA, HALL COUNTY

This conveyance executed this 17<sup>th</sup> day of August, 2022 that for and in consideration of the benefits to the undersigned of public water service and Ten Dollars & No/100 (\$10.00) in hand paid, receipt of which is acknowledged, the undersigned (hereinafter "Grantor") does hereby grant, sell and convey unto The City of Gainesville, Georgia, its successors and assigns (hereinafter "Grantee"), a perpetual easement for right-of-way and a temporary construction easement for the purpose of laying, constructing and maintaining a water main, across, through and adjacent to the undersigned's real property located in Hall County, Georgia, said easements being described on the plans attached hereto as Exhibit "A", and legal description attached hereto as Exhibit "B" and by reference made a part hereof. Said land is a portion of that tract of land indicated as Tax Map Parcel No. 01115 002002E, said tax map located in the Hall County Tax Assessor's Office in Gainesville, Georgia.

The Grantee shall have the right of ingress and egress on the tract of land shown on Exhibit "A" as Proposed Perpetual Water Main Easement, being 0.131 acres of land in size, and as Proposed Temporary Construction Easement, being 0.079 acres of land in size, for the purpose of constructing, laying, operating, maintaining, improving, renewing, and overlaying continuously said City of Gainesville water main upon and under said property; together with the right at all times to enter upon said lands for the purpose of inspecting said water main and making repairs, alterations and extensions thereon, there under, thereto and there from; together with the right to cut away and keep clear of said water mains all trees and other obstructions that may now or hereafter in any way interfere or be likely to interfere with the proper operation of said water mains; also the right of ingress and egress over lands of the Grantor to and from said lines; and shall exercise reasonable diligence in doing necessary work in connection therewith so as to avoid damaging Grantor's property.

Said temporary construction easement shall expire upon the completion and acceptance of the water main by the City of Gainesville and commencement of the operation of the water main.

Except as noted herein with respect to installation of sign(s) within the perpetual easement area. In the event Grantee causes any damage to Grantor's property in the exercise of Grantee's rights hereunder, Grantee shall restore Grantor's property to as close to the pre-damage state as possible.

Grantor and/or its tenants may install sign(s) within the prescribed easement area, provided all sign(s) are approved and permitted through the City of Gainesville in accordance with all applicable local and state regulations, including, but not limited to, the Gainesville, Georgia Unified Land Development Code/Article 9-18 - Signs and Advertising Devices, and provided Grantor and/or its tenants make reasonable efforts to protect the underlying water main through design and construction of said sign(s), including, but not limited to: avoiding placement of load

EXHIBIT 1



CITY OF GAINESVILLE

DEPARTMENT OF  
WATER RESOURCES

757 Queen City Parkway, SW  
Gainesville, Georgia 30501-4358  
Telephone: (770) 535-6878  
Fax: (770) 538-2411  
Web Site: www.gainesville.org

Mail original to: City of Gainesville DWR  
Attn: Fay Howard  
757 Queen City Pkwy.  
Gainesville, GA 30501

Dawsonville Hwy Utility Relocation  
989 Dawsonville Hwy NW  
(Parcel # 01115 002002E)

bearing foundation(s) directly, vertically above water main; maintaining minimum of two (2) feet vertical separation between top of water main and bottom of foundation(s); providing professional engineering calculations verifying sign structure(s) will not adversely impact water main and its appurtenances; and coordinating design and installation of sign(s) with City of Gainesville Department of Water Resources Engineering staff to address unforeseen concerns not noted above. Grantor agrees to fully accept financial and physical responsibility for removal and replacement of sign(s) installed within the herein referenced easement, in the event required water main maintenance and/or water main operation is not otherwise reasonably possible without removal of said sign(s). Grantor agrees to accept financial responsibility for any damages to water main if determined by City Engineers to be the result of design and/or construction of said sign(s).

The easement granted shall inure to the benefit of and be binding on the Grantee and Grantor and their respective heirs, legal representatives, successors and assigns.

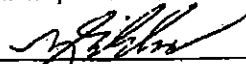
The undersigned does not convey any property, but merely grants the rights, privileges and easements herein before set out; however, undersigned warrants that he or she has title to said lands and is authorized to convey the within easement.

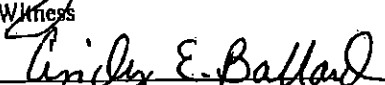
Grantor has the right to use said lands for purposes not inconsistent with the rights hereby granted, provided such use shall not injure or interfere with the proper operation, maintenance, repair, or extensions or additions to the water main, and provided further that no buildings or structures not referenced within this easement, shall be erected on said easements and the Grantor shall not obstruct or otherwise interfere with any of the rights granted to the Grantees herein.

The Grantee shall not be liable for, or bound by any statement, agreement or understanding not herein expressed.

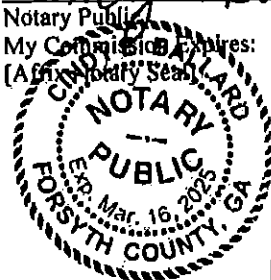
IN WITNESS WHEREOF, the undersigned hereto set his/her hand and seal the day and year above written.

Sworn to and subscribed before me  
this 17<sup>th</sup> day of August, 2022  
in the presence of:

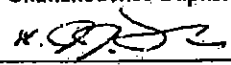
  
Witness

  
Cindy E. Ballard

Notary Public  
My Commission Expires:  
[Affix Notary Seal]



The Chattahoochee Baptist Association, Inc.

By:   
Dr. Jojo Thomas, CEO

Attested by:   
Joan Walker, Secretary

[Additional Signatures on Following Page]

**EXHIBIT** 



**CITY OF GAINESVILLE**  
•  
**DEPARTMENT OF  
WATER RESOURCES**  
•

757 Queen City Parkway, SW  
Gainesville, Georgia 30501-4358  
Telephone: (770) 535-6878  
Fax: (770) 538-2411  
Web Site: www.gainesville.org

Mail original to: City of Gainesville DWR  
Attn: Fay Howard  
757 Queen City Pkwy.  
Gainesville, GA 30501

Dawsonville Hwy Utility Relocation  
989 Dawsonville Hwy NW  
(Parcel # 01115 002002E)

Sworn to and subscribed before me  
this 16 day of August, 2022  
in the presence of:

Witness

Kathleen Redpath

Notary Public

My Commission Expires: 11/2/23  
[Affix Notary Seal]

Interface Properties, LLC, a Florida LLC

By: Kenneth J. Goodman  
Kenneth J. Goodman, Manager



**EXHIBIT**

1

## **EXHIBIT "B"**

### **LEGAL DESCRIPTION**

Ms. Joan Walker, Registered Agent  
Tax Map Parcel No, 01115 002002E

Said perpetual easement being approximately 20 foot +/- in width and being 0.131 acres of land shown on Exhibit "A", dated June, 2022, over and across that tract or tracts of land lying and being in Hall County, Georgia, said tract or tracts of land being more particularly described as The Chattahoochee Baptist Association, Inc. by the Deed of Gift from Broadway Baptist Church aka Trinity Baptist Church of Gainesville, Georgia, Inc. dated June 9, 2021, recorded in Deed Book 8843, Pages 730-732, Hall County, Georgia Records, the legal description in said deed being incorporated herein and made a part hereof by reference.

**EXHIBIT** 1





# CITY OF GAINESVILLE

## Mayor/Council Agenda Request

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**Item Created:** September 18, 2023  
**Date Submitted:** September 18, 2023  
**Final Approval Date:** September 19, 2023  
**Presenter:** Bryan Lackey, City Manager  
**Item of Business:** GR-2023-09 Georgia Transit Trust Fund (TTF) Program 2024  
**Meeting Date:** September 19, 2023

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**Purpose of Request:**

The purpose of this request is to request authorization to accept the award of the 2024 TTF in the amount of \$272,872.

**Facts & Issues / History & Background:**

The funds will be used to purchase an additional transit vehicle and for improvements to the Hall Area Transit building with no requirement to match funds.

**Department Recommendation:**

Adopt the resolution.

**Department Director:**

Bryan Lackey

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**If funding is involved, are funds approved within the current budget?** No

**Amount Requested:**

**Sources of Funds:**

**Finance Comments:**

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**Administrative Comments:**

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**Attachments:**

1. GR-2023-09 Georgia Transit Trust Fund (TTF) Program 2024
2. Transit Trust Fund Program (TTFP) SFY2024 Application

**RESOLUTION GR-2023-09**

**GEORGIA TRANSIT TRUST FUND (TTF) PROGRAM 2024**

**WHEREAS**, the Georgia General Assembly passed HB511 in 2021 establishing the Georgia Transit Trust Fund ("TTF") and establishing fees on for-hire ground transportation services; and

**WHEREAS**, these fees have produced \$15,927,600 for distribution to transit agencies throughout Georgia; and

**WHEREAS**, the City of Gainesville, through Hall Area Transit, has received GDOT approval for \$272,872.00 in 2024 TTF to purchase an additional Transit vehicle and to make improvements to the Hall Area Transit Building with no requirement that the City match the TTF funds.

**NOW, THEREFORE, BE IT RESOLVED THAT** the governing body for the City of Gainesville hereby approves the acceptance of the additional funds referenced above and authorizes the City Manager, Mayor, and City Attorney to execute an Agreement for Allocation of Funds under the TTF Program between the City of Gainesville and the Georgia Department of Transportation (the "Agreement") and all such other documents as may be necessary to effectuate the provisions of the Agreement.

**Adopted this \_\_\_\_\_ day of September, 2023.**

\_\_\_\_\_  
**W. Samuel Couvillon, Mayor**

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

**ATTEST:**

\_\_\_\_\_  
**Denise O. Jordan, City Clerk**

**GEORGIA DEPARTMENT OF TRANSPORTATION ("GDOT")  
TRANSIT TRUST FUND PROGRAM  
FISCAL YEAR 2024 APPLICATION**

**TRANSIT AGENCY AFFIDAVIT AND CERTIFICATION**

I, **Sam Couvillon**, the **Gainesville City Manager**, on behalf of **Hall Area Transit**, who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. The Transit Agency swears and certifies that it has read and understands the Transit Trust Fund Program ("TTFP") General Guidelines and that it has complied with and will comply with the same.

The Transit Agency further swears and certifies that it has read and understands the provisions set forth in 2 CFR 200; Federal Transit Administration (FTA) Circular 5010.1E, Award Management; 9030.1E, Urbanized Area Formula Program; 9040.1G, Formula Grants for Rural Areas; 4220.1F, Third Party Contracting Guidance; the FTA Master Agreement; applicable portions of Federal Acquisition Regulations (FAR), including subpart 31.6; and Official Code of Georgia (O.C.G.A) §§ 32-9-1 through 32-9-3, 32-9-5, 32-9-9 through 32-9-11, 40-2-151.1, and 48-13-140 through 48-13-144.

Eligibility for TTFP funding mirrors FTA requirements. As required by federal financial management principles and outlined in the GDOT Transit Program Financial Management Oversight Manual, maintaining effective control and accountability for all TTFP and federal funds, property, and other assets is required. Each recipient of FTA funds is required to sign and comply with the annual FTA Certifications and Assurances. All TTFP recipients are issued a contract or Memorandum of Agreement (MOA) that includes specific reporting and compliance requirements.

Further, the Transit Agency shall be responsible for any claim, damage, loss, or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work, and other services furnished by or on behalf of the Transit Agency according to this Application ("Loss"). To the extent provided by law, the Transit Agency further agrees to hold harmless and indemnify GDOT and the State of Georgia from all suits or claims that may arise from said Loss.

If the Transit Agency fails to comply with the TTFP General Guidelines or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s), or fails to maintain and retain sufficient records, then GDOT may, at its discretion, prohibit the Transit Agency from participating in the TTFP in the future and may pursue any available legal remedy to obtain reimbursement of the TTFP funds. Furthermore, if in the estimation of GDOT, a transit project shows evidence of failure to participate in the specified tasks, equipment and materials described in the project summary included with its Application, then GDOT may pursue any available legal remedy to obtain reimbursement of the allocated TTFP funds or prohibit Transit Agency from participating in the TTFP until corrections are made to address the deficiencies or reimbursement is made. All projects identified on the project list included with Transit Agency's Application, shall be completed in accordance with all relevant Federal, State and local laws.

Transit Agency: **Hall Area Transit**

**46257 (approved 6/25/2007)**

E-Verify Number

\_\_\_\_\_ (Signature)

Sworn to and subscribed before me,

Sam Couvillon, Mayor

\_\_\_\_\_ (Print)

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Mayor / Commission Chairperson

In the presence of:

\_\_\_\_\_ (Date)

NOTARY PUBLIC

**TRANSIT AGENCY SEAL:**

\_\_\_\_\_  
My Commission Expires:

**NOTARY PUBLIC SEAL:**

**GEORGIA DEPARTMENT OF TRANSPORTATION  
TRANSIT TRUST FUND PROGRAM  
FISCAL YEAR 2024 APPLICATION**

**PROPOSED TRANSIT PROJECT DESCRIPTION**

|                                                                                                                                 |                |                                                                                                                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Legal Name of Applicant Organization</b>                                                                                     |                | City of Gainesville (on behalf of Hall Area Transit)                                                                                                                                                                                                     |
| <b>Physical Address</b>                                                                                                         |                | 300 Henry Ward Way, Gainesville, GA 30501                                                                                                                                                                                                                |
| <b>Mailing Address</b>                                                                                                          |                | P.O. Box Gainesville, GA 30501                                                                                                                                                                                                                           |
| <b>Organization Type</b>                                                                                                        |                | <input type="checkbox"/> County Government <input checked="" type="checkbox"/> <b>City Government</b><br><input type="checkbox"/> Regional Commission <input type="checkbox"/> Non-Profit Organization<br><input type="checkbox"/> Other (Specify) _____ |
| <b>Authorized Submitter</b><br><br>(This should also be the person to whom questions about this application are to be directed) | <b>Name</b>    | Phillippa Lewis Moss                                                                                                                                                                                                                                     |
|                                                                                                                                 | <b>Title</b>   | CSC Director & Hall Area Transit General Manager                                                                                                                                                                                                         |
|                                                                                                                                 | <b>Phone #</b> | 770-503-3350                                                                                                                                                                                                                                             |
|                                                                                                                                 | <b>Email</b>   | pmoss@gainesvillega.gov                                                                                                                                                                                                                                  |
| <b>E-Verify #</b>                                                                                                               |                | 46257 (approved 6/25/2007)                                                                                                                                                                                                                               |
| <b>Authorized Official who will Execute the Contract</b>                                                                        | <b>Name</b>    | Sam Couvillon                                                                                                                                                                                                                                            |
|                                                                                                                                 | <b>Title</b>   | Mayor, City of Gainesville                                                                                                                                                                                                                               |
|                                                                                                                                 | <b>Phone #</b> | 770-297-5495                                                                                                                                                                                                                                             |
|                                                                                                                                 | <b>Email</b>   | scouvillon@gainesvillega.gov                                                                                                                                                                                                                             |
| <b>Designated Staff Person who will Affix the Government's Seal</b>                                                             | <b>Name</b>    | Denise Jordan                                                                                                                                                                                                                                            |
|                                                                                                                                 | <b>Title</b>   | City Clerk                                                                                                                                                                                                                                               |
|                                                                                                                                 | <b>Phone #</b> | 770-535-6864, ext. 2586                                                                                                                                                                                                                                  |
|                                                                                                                                 | <b>Email</b>   | djordan@gainesvillega.gov                                                                                                                                                                                                                                |
|                                                                                                                                 | <b>Name</b>    | Alisa Grayson                                                                                                                                                                                                                                            |
|                                                                                                                                 | <b>Title</b>   | Deputy City Clerk                                                                                                                                                                                                                                        |
|                                                                                                                                 | <b>Phone #</b> | 770-535-6865                                                                                                                                                                                                                                             |
|                                                                                                                                 | <b>Email</b>   | agrayson@gainesvillega.gov                                                                                                                                                                                                                               |

|                                                                                                                                                                                                                                                              |                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|
| Type of proposed TTFP project:                                                                                                                                                                                                                               | <input type="checkbox"/> Operating<br><input checked="" type="checkbox"/> <b>Capital</b> |
| <b>Project Description:</b> <ul style="list-style-type: none"> <li>Describe the proposed TTFP eligible transit project(s).</li> <li>Indicate how the project complies with FTA requirements.</li> <li>Limit project description to two (2) pages.</li> </ul> | Paint Hall Area Transit Administrative Building & Replace Interior Floors                |
| Provide details certifying that TTFP funds will be additive and not supplant existing funds:                                                                                                                                                                 | TTFP will be additive and will not supplant existing funds.                              |

### **PROPOSED PROJECT BUDGET**

Provide a detailed project budget in the applicable columns/rows in the table below. TTFP funds must be additive and not supplant existing funds. Please double-click in the table to enter data in highlighted cells.

| Proposed Project Budget      |                                                                  | Proposed Project Funds by Source |             |             | TOTAL                |
|------------------------------|------------------------------------------------------------------|----------------------------------|-------------|-------------|----------------------|
| Item                         | Description                                                      | TTFP Funds                       | Local Funds | FTA Funds   | Total Cost           |
| 1                            | Additional Funds Needed to Purchase Vehicle Approved in 2023 TTF | \$103,250                        |             |             | \$ 103,250.00        |
| 2                            | Paint Transit Admin Bldg and Replace flooring on 1st & 2nd floor | \$169,622                        |             |             | \$ 169,622.00        |
| 3                            |                                                                  |                                  |             |             | \$ -                 |
| 4                            |                                                                  |                                  |             |             | \$ -                 |
| 5                            |                                                                  |                                  |             |             | \$ -                 |
| 6                            |                                                                  |                                  |             |             | \$ -                 |
| 7                            |                                                                  |                                  |             |             | \$ -                 |
| 8                            |                                                                  |                                  |             |             | \$ -                 |
| 9                            |                                                                  |                                  |             |             | \$ -                 |
| 10                           |                                                                  |                                  |             |             | \$ -                 |
| <b>Total Proposed Budget</b> |                                                                  | <b>\$ 272,872.00</b>             | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 272,872.00</b> |