



Work Session Agenda
Thursday, August 10, 2023, 9:00 AM
Administration Building, Boardroom (3rd Floor)
300 Henry Ward Way, Gainesville, GA 30501
Mayor or Mayor Pro Tem Presides

COMMUNITY ISSUES:

- Introduction of Hall County Family Connections Network Executive Director Phillippa Lewis-Moss

DEPARTMENT ISSUES:

Public Works

- Resolution: Accepting Streets within the Chestnut Park Phase at Mundy Mill Subdivision as City Streets Matt Tarver
- Resolution: Accepting Streets within the Linden Park Phase at Mundy Mill Subdivision as City Streets Matt Tarver
- Resolution: Accepting Streets within the Magnolia Park Phase 2 at Mundy Mill Subdivision as City Streets Matt Tarver
- Resolution: Accepting Streets within the Walnut Park Phase 1 at Mundy Mill Subdivision as City Streets Matt Tarver

CITY MANAGER ISSUES:

- Resolution: Peninsula Road Sanitary Sewer Extension Cost Participation Bryan Lackey

MAYOR ISSUES:

CITY ATTORNEY ISSUES:

CITY CLERK ISSUES:

EXECUTIVE SESSION:

ADJOURNMENT:

Final: Tuesday, August 8, 2023, 9:15 AM



CITY OF GAINESVILLE

Work Session Agenda Request

Item Created: August 4, 2023
Date Submitted: August 7, 2023
Final Approval Date: August 8, 2023
Presenter: Phillippa Lewis-Moss, Community Service Center Director
Item of Business: Introduction of Hall County Family Connections Network Executive Director
Meeting Date: August 10, 2023

Purpose of Request:

The purpose of this request is to introduce the New Hall County Family Connections Network Director - Kyndra Cohen.

Facts & Issues / History & Background:

Hall County Family Connections Network Chairwoman Phillippa Lewis Moss announced the appointment of Kyndra Cohen as the new Hall County Family Connections Network Director. Mrs. Moss will introduce Kyndra Cohen to the City Council.

Department Recommendation:

N/A

Department Director:

Phillippa Lewis-Moss

If funding is involved, are funds approved within the current budget? No

Amount Requested:

Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:

1. Kyndra Cohen 8-1-23 Press Release



Cohen appointed director of Hall County Family Connections Network
'Ideal candidate' will also serve as lead administrator of future Butler Center



Hall County Family Connections Network (HCFCN) and the Gainesville City School System (GCSS) are pleased to announce the appointment of Kyndra Rucker Cohen to the role of HCFCN director and lead administrator at the new Butler Center.

Following an extensive search, Cohen emerged as the ideal candidate to lead and facilitate collaboration among various stakeholders dedicated to the welfare of children and families in the Gainesville-Hall County community. In this her new role, Cohen will spearhead partnerships with schools, local governments, nonprofit agencies and families to help local children succeed in school and in life. Cohen will also serve as the lead administrator for the new Butler Center that is due to open in fall 2023.

HCFCN Chairwoman, Phillippa Lewis Moss, says that, "Cohen has a proven track record of fostering partnerships and driving positive change and brings a wealth of experience and expertise to her new role. Cohen's deep understanding of community dynamics, coupled with her passion for social impact, make her an invaluable asset to both HCFCN and GCSS."

As the HCFCN director and Butler Center lead administrator, Cohen will play a pivotal role in creating a seamless connection between HCFCN and our school systems, ensuring the needs of the children and families are met effectively. She will collaborate with a diverse range of educators, social workers, healthcare professionals and community leaders to help provide and promote programs and initiatives that will help the well-being of children and families in Gainesville-Hall County. Cohen is committed to fostering a holistic approach to child and family welfare, working and address systemic challenges and develop sustainable solutions.

"I am honored and thrilled to join HCFCN and GCSS in this crucial role," Cohen said. "I believe that by leveraging the collective knowledge, expertise and resources of the community, we can create a nurturing and supportive environment for every child and family. I am excited to work alongside dedicated professionals and community members to make a lasting impact."

Cohen's appointment as the HCFCN director signifies a new chapter in the collaborative efforts of HCFCN and GCSS. By bringing together the strengths and expertise of both organizations, they aim to enhance the quality of life for the children and families in Gainesville-Hall County.

Phillippa Lewis Moss
Chairman, Hall County Family Connections Network
770-503-3350



CITY OF GAINESVILLE

Work Session Agenda Request

Item Created: August 3, 2023
Date Submitted: August 3, 2023
Final Approval Date: August 8, 2023
Presenter: Matt Tarver, Deputy Director of Engineering & Transportation
Item of Business: Resolution: Accepting Streets within the Chestnut Park Phase at Mundy Mill Subdivision as City Streets
Meeting Date: August 10, 2023

Purpose of Request:

Accept the streets and associated improvements in the public right-of-way within the Chestnut Park phase as City streets.

Facts & Issues / History & Background:

The developer has petitioned the City to accept the streets and City staff have inspected the improvements and determined they were constructed per City standards. The streets located in Phase 1 are Pleasant Garden Drive, Misty Blossom Lane and Big Rock Ridge Trail. The street located in Phase 2 is Rockrose Greenway.

Department Recommendation:

Adopt the resolution.

Department Director:

Chris Rotalsky

If funding is involved, are funds approved within the current budget? No

Amount Requested:

Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:

1. Resolution: Accepting Streets within Chestnut Park Phase at Mundy Mill Subdivision as City Streets

RESOLUTION BR-2023 - ____

**ACCEPTING STREETS WITHIN THE CHESTNUT PARK PHASE AT MUNDY MILL
SUBDIVISION AS CITY STREETS**

WHEREAS, the Gainesville Public Works Department has determined the Chestnut Park Phase at Mundy Mill Subdivision was developed and constructed in accordance with the approved plans; and

WHEREAS, the developer of Chestnut Park Phase 1 at Mundy Mill has completed the development and has requested that the City of Gainesville accept maintenance of the streets and the storm water systems within the right-of-way as shown on the Final Subdivision Plat and Warranty Deed; and

WHEREAS, the streets located in the subdivision are Pleasant Garden Drive, Misty Blossom Lane and Big Rock Ridge Trail with a total length of 1,655 feet; and

WHEREAS, the developer of Chestnut Park Phase 2 at Mundy Mill has completed the development and has requested that the City of Gainesville accept maintenance of the streets and the storm water systems within the right-of-way as shown on the Final Subdivision Plat and Warranty Deed; and

WHEREAS, the street located in the subdivision is Rockrose Greenway with a total length of 1,888 feet.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby accepts the aforementioned streets as City of Gainesville public streets and accepts the associated lighting and standard maintenance costs thereof.

BE IT FURTHER RESOLVED THAT the governing body for the City of Gainesville authorizes the Mayor and/or City Manager to sign, and staff to record, the Warranty Deeds accepting the associated right-of-way.

Adopted this ____ day of _____, 2023.

W. Samuel Couvillon, Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this Resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Denise O. Jordan, City Clerk



CITY OF GAINESVILLE

Work Session Agenda Request

Item Created: August 3, 2023
Date Submitted: August 3, 2023
Final Approval Date: August 9, 2023
Presenter: Matt Tarver, Deputy Director of Engineering & Transportation
Item of Business: Resolution: Accepting Streets within the Linden Park Phase at Mundy Mill Subdivision as City Streets
Meeting Date: August 10, 2023

Purpose of Request:

Accept the streets and associated improvements in the public right-of-way within the Linden Park phase as City streets.

Facts & Issues / History & Background:

The developer has petitioned the City to accept the streets, City staff have inspected the improvements and determined they were constructed per City standards. The streets located in the subdivision are Birch Meadow Trail, Fiddlers Green Trace and Beechnut View.

Department Recommendation:

Adopt the resolution.

Department Director:

Chris Rotalsky

If funding is involved, are funds approved within the current budget? No

Amount Requested:

Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:

1. Resolution: Accepting Streets within the Linden Park Phase at Mundy Mill SD as City Streets

RESOLUTION BR-2023 - ____

**ACCEPTING STREETS WITHIN THE LINDEN PARK PHASE AT MUNDY MILL
SUBDIVISION AS CITY STREETS**

WHEREAS, the Gainesville Public Works Department has determined the Linden Park Phase at Mundy Mill Subdivision was developed and constructed in accordance with the approved plans; and

WHEREAS, the developer of the Linden Park Phase at Mundy Mill has completed the development and has requested that the City of Gainesville accept maintenance of the streets and the storm water systems within the right-of-way as shown on the Final Subdivision Plat and Warranty Deed; and

WHEREAS, the streets located in the subdivision are Birch Meadow Trail, Fiddlers Green Trace and Beechnut View with a total length of 3,112 feet.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby accepts the aforementioned streets as City of Gainesville public streets and accepts the associated lighting and standard maintenance costs thereof.

BE IT FURTHER RESOLVED THAT the governing body for the City of Gainesville authorizes the Mayor and/or City Manager to sign, and staff to record, the Warranty Deed accepting the associated right-of-way.

Adopted this ____ day of _____, 2023.

W. Samuel Couvillon, Mayor

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ATTEST:

Denise O. Jordan, City Clerk



CITY OF GAINESVILLE

Work Session Agenda Request

Item Created: August 3, 2023
Date Submitted: August 3, 2023
Final Approval Date: August 8, 2023
Presenter: Matt Tarver, Deputy Director of Engineering & Transportation
Item of Business: Resolution: Accepting Streets within the Magnolia Park Phase 2 at Mundy Mill
Subdivision as City Streets
Meeting Date: August 10, 2023

Purpose of Request:

Accept the streets and associated improvements in the public right-of-way within the Magnolia Park Phase 2 at Mundy Mill SD as City streets.

Facts & Issues / History & Background:

The developer has petitioned the City to accept the streets. City staff have inspected the improvements and determined they were constructed per City standards. The streets located in the subdivision are Bagwell Drive, Wilshire Court, Brayden Drive and Garden Park View.

Department Recommendation:

Adopt the resolution.

Department Director:

Chris Rotalsky

If funding is involved, are funds approved within the current budget? No

Amount Requested:

Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:

1. Resolution: Accepting Streets within Magnolia Park Phase 2 at Mundy Mill SD as City Streets

RESOLUTION BR-2023 - ____

**ACCEPTING STREETS WITHIN THE MAGNOLIA PARK PHASE 2 AT MUNDY MILL
SUBDIVISION AS CITY STREETS**

WHEREAS, the Gainesville Public Works Department has determined the Magnolia Park Phase 2 at Mundy Mill Subdivision was developed and constructed in accordance with the approved plans; and

WHEREAS, the developer of Magnolia Park Phase 2 at Mundy Mill has completed the development and has requested that the City of Gainesville accept maintenance of the streets and the storm water systems within the right-of-way as shown on the Final Subdivision Plat and Warranty Deed; and

WHEREAS, the streets located in the subdivision are Bagwell Drive, Wilshire Court, Brayden Drive and Garden Park View with a total length of 1,865 feet.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby accepts the aforementioned streets as City of Gainesville public streets and accepts the associated lighting and standard maintenance costs thereof.

BE IF FURTHER RESOLVED THAT the governing body for the City of Gainesville authorizes the Mayor and/or City Manager to sign, and staff to record, the Warranty Deed accepting the associated right-of-way.

Adopted this ____ day of _____, 2023.

W. Samuel Couvillon, Mayor

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ATTEST:

Denise O. Jordan, City Clerk



CITY OF GAINESVILLE

Work Session Agenda Request

Item Created: August 3, 2023
Date Submitted: August 3, 2023
Final Approval Date: August 8, 2023
Presenter: Matt Tarver, Deputy Director of Engineering & Transportation
Item of Business: Resolution: Accepting Streets within the Walnut Park Phase 1 at Mundy Mill Subdivision as City Streets
Meeting Date: August 10, 2023

Purpose of Request:

To accept the streets and associated improvements in the public right-of-way within Walnut Park Phase 1 as City streets.

Facts & Issues / History & Background:

The developer has petitioned the City to accept the streets. City staff have inspected the improvements and determined they were constructed per City standards. The streets located in Phase 1A of the subdivision are Clubside Drive and Garden Park View. The streets located in Phase 1B of the subdivision are Big Rock Ridge Trail, Banshire Circle, Applebrook Terrace, Granison Chase and Rockrose Green Way.

Department Recommendation:

Adopt the resolution.

Department Director:

Chris Rotalsky

If funding is involved, are funds approved within the current budget? No

Amount Requested:

Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:

1. Resolution: Accepting Streets within Walnut Park Phase 1 at Mundy Mill SD as City Streets

RESOLUTION BR-2023 - ____

**ACCEPTING STREETS WITHIN THE WALNUT PARK PHASE 1 AT MUNDY MILL
SUBDIVISION AS CITY STREETS**

WHEREAS, the Gainesville Public Works Department has determined the Walnut Park Phase 1 at Mundy Mill Subdivision was developed and constructed in accordance with the approved plans; and

WHEREAS, the developer of Walnut Park Phase 1A at Mundy Mill has completed the development and has requested that the City of Gainesville accept maintenance of the streets and the storm water systems within the right-of-way as shown on the Final Subdivision Plat and Warranty Deed; and

WHEREAS, the streets located in the subdivision are Clubside Drive and Garden Park View with a total length of 2,507 feet; and

WHEREAS, the developer of Walnut Park Phase 1B at Mundy Mill has completed the development and has requested that the City of Gainesville accept maintenance of the streets and the storm water systems within the right-of-way as shown on the Final Subdivision Plat and Warranty Deed; and

WHEREAS, the streets located in the subdivision are Big Rock Ridge Trail, Banshire Circle, Applebrook Terrace, Granison Chase and Rockrose Green Way with a total length of 3,835 feet.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby accepts the aforementioned streets as City of Gainesville public streets and accepts the associated lighting and standard maintenance costs thereof.

BE IT FURTHER RESOLVED THAT the governing body for the City of Gainesville authorizes the Mayor and/or City Manager to sign, and staff to record, the Warranty Deed accepting the associated right-of-way.

Adopted this ____ day of _____, 2023.

W. Samuel Couvillon, Mayor

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ATTEST:

Denise O. Jordan, City Clerk



CITY OF GAINESVILLE

Work Session Agenda Request

Item Created: August 1, 2023
Date Submitted: August 4, 2023
Final Approval Date: August 8, 2023
Presenter: Bryan Lackey, City Manager
Item of Business: Resolution: Peninsula Road Sanitary Sewer Extension Cost Participation
Meeting Date: August 10, 2023

Purpose of Request:

The purpose of this request is to enter into a cost participation agreement with Shallow Backwaters, LLC for a sanitary sewer expansion.

Facts & Issues / History & Background:

The Property Owner/Developer Shallow Backwaters, LLC. has requested the city participate in the cost of system expansion for property located at 435 Peninsula Road. The reimbursement amount is \$34,233.16 and shall be paid from the DWR Capital Projects Fund.

Department Recommendation:

Adopt the resolution.

Department Director:

Bryan Lackey

If funding is involved, are funds approved within the current budget? No

Amount Requested:

Sources of Funds:

Finance Comments:

Administrative Comments:

Attachments:

1. Resolution: Peninsula Road Sanitary Sewer Extension Cost Participation
2. Attachment A: Bid Documentation

RESOLUTION BR-2023 _____

**PENINSULA ROAD SANITARY SEWER EXTENSION COST
PARTICIPATION**

WHEREAS, the City of Gainesville owns and operates a sanitary sewer system; and

WHEREAS, Gainesville Department of Water Resources (GDWR) intends to expand its existing sanitary sewer system to serve additional properties within the City limits; and

WHEREAS, the Property Owner/Developer Shallow Backwaters, LLC ("Backwaters"), with real property located at 435 Peninsula Road NW, Gainesville, Georgia 30506, wishes to connect to the City of Gainesville sanitary sewer system; and

WHEREAS, sewer lines are required before connection to the Gainesville sanitary sewer system is possible; and

WHEREAS, the property owner has requested the City consider participating in the cost of said system expansion; and

WHEREAS, Backwaters awarded a bid to W.L. Griffin Company, LLC as shown on the attached "Attachment A," for a total cost of \$114,110.53; and

WHEREAS, DWR staff has reviewed said request and concurs with the reasonable nature of the request.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby authorizes reimbursement to Backwaters in the amount of \$34,233.16. Said reimbursement shall be completed within sixty (60) days of final inspection and approval by City staff of said sanitary sewer facilities.

BE IT FURTHER RESOLVED THAT said expenditure shall be paid from the Department of Water Resources Capital Projects Fund.

BE IT FURTHER RESOLVED THAT the Mayor, City Manager and/or City Attorney are authorized to execute all documents necessary to complete this agreement.

Adopted this ____ day of _____, 2023.

W. Samuel Couvillon, Mayor

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ATTEST:

Denise O. Jordan, City Clerk

ATTACHMENT A



W L Griffin Company LLC

134 Hickory Flat Road
Gillsville, GA 30543

Invoice

Date	Invoice #
1/13/2023	1-2132

Bill To
Richard Padgham PO BOX 3332 Gainesville, Ga 30503

				P.O. No.	Terms	Project			
				PR 1	Net 15	Low Pressure Sewer			
Description	Est Amt	Prior Amt	Prior %	Qty	Rate	Curr %	Total %	Amount	
2" HDPE DR11 IPS Directionally Drilled	28,788.00			400	71.97	100.00%	100.00%	28,788.00	
3" HDPE DR11 IPS Directionally Drilled	44,502.00			600	74.17	100.00%	100.00%	44,502.00	
Existing 6" Force Main Tapping, Sleeve, and Valve	10,886.97			0	10,886.97	0.00%	0.00%	0.00	
Valve Box and Clean Out Arrangement	7,632.87			0	7,632.87	0.00%	0.00%	0.00	
Cleanout Assembly (6x3 tap and end of 2")	2,850.10			0	1,425.05	0.00%	0.00%	0.00	
Manual Air Release Assembly (Incl Two Plug Valves and CO Assm)	8,242.23			0	8,242.23	0.00%	0.00%	0.00	
Long Side Service w/ CO Assembly	4,283.36			0	4,283.36	0.00%	0.00%	0.00	
Landscape Restoration	14,000.00			0	14,000.00	0.00%	0.00%	0.00	
Note: If rock or unsuitable soils are encountered, a price will be negotiated with owner prior to completing. Due to current supply chain disruptions, materials are subject to pricing at time of shipment. material availability and timeliness of shipments cannot be guaranteed.									
Thank you for your business.					Total				\$73,290.00
E-mail: vicki@wlgriffincompany.com					Payments/Credits				\$0.00
WIP JONES / SEWER TAP					Balance Due				\$73,290.00

JONES / SEWER TAP
(PARTIAL)

"Attachment A"



W L Griffin Company LLC
134 Hickory Flat Road
Gillsville, GA 30543

Invoice

Date	Invoice #
2/1/2023	1-2142

Bill To
Richard Padgham PO BOX 3332 Gainesville, Ga 30503

				P.O. No.		Terms		Project		
				PR 2		Net 15		Low-Pressure Sewer		
Description	Est Amt	Prior Amt	Prior %	Qty	Rate	Curr %	Total %	Amount		
2" HDPE DR11 IPS Directionally Drilled	28,788.00	28,788.00	100.00%	0	71.97	0.00%	100.00%	0.00		
3" HDPE DR11 IPS Directionally Drilled	44,502.00	44,502.00	100.00%	0	74.17	0.00%	100.00%	0.00		
Existing 6" Force Main Tapping, Sleeve, and Valve	10,886.97			1	10,886.97	100.00%	100.00%	10,886.97		
Valve Box and Clean Out Arrangement	7,632.87			1	7,632.87	100.00%	100.00%	7,632.87		
Cleanout Assembly (6x3 tap and end of 2")	2,850.10			2	1,425.05	100.00%	100.00%	2,850.10		
Manual Air Release Assembly (Incl Two Plug Valves and CO Assm)	8,242.23			1	8,242.23	100.00%	100.00%	8,242.23		
Long Side Service w/ CO Assembly	4,283.36			1	4,283.36	100.00%	100.00%	4,283.36		
Landscape Restoration	14,000.00			0.49464	14,000.00	49.46%	49.46%	6,923.00		
Thank you for your business.					Total					\$40,820.53
E-mail: vicki@wlgriffincompany.com					Payments/Credits					\$0.00
JONES / SEWER					Balance Due					\$40,820.53

JONES / SEWER
INSTALL

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