

OFFICIALS PRESENT: Sam Couvillon, Barbara Brooks, Zack Thompson, Juli Clay, Danny Dunagan, George Wangemann
STAFF PRESENT: Bryan Lackey, Angela Sheppard, Abb Hayes, Denise Jordan

DEPARTMENT ISSUES:

Finance Department Announcements

Chief Financial Officer Jeremy Perry announced the following:

1. The next actuarial report for the retirement plan will be presented at the end of the year. The contract with Segal ended and a new contract was underway with Foster and Foster.
2. Expressed appreciation to Beverly Williams as she prepares for retirement on January 20. Mary Beth Cooper will fill the position.
3. Thanked staff for their assistance with the audit.

FY2022 Annual Comprehensive Financial Report (ACFR)

Auditor Chris Hollifield (accompanied by Sam Latimer) reviewed a PowerPoint presentation containing highlights of the Annual Comprehensive Financial Report. The following details were noted:

- The City's total net position increased by \$40 million.
- The General Fund overview indicated revenues decreased, expenditures decreased and the unassigned fund balance increased.
- The Department of Water Resources overview indicated the operating revenue and the operating expenses increased.
- There were no comments on the Report on Internal Control and Other Matters.
- There were no comments on the Report on Compliance and Internal Controls over Major Programs.
- There was an update regarding Governmental Accounting Standards Board (GASB) statements.
 - GASB 87 now requires a report regarding lease agreements.
 - GASB 91 and 96 will be implemented in 2023.
 - GASB 101 will be implemented in 2025.

Resolution: Fourth Quarter Budget Adjustment for Fiscal Year 2022

Resolution: First Quarter Budget Adjustment for Fiscal Year 2023

Deputy Chief Financial Officer – Budget and Purchasing Kevin Hutcheson summarized the budget adjustments for both quarters. He stated all funds remain balanced after the adjustments.

Both resolutions were placed on the January 17, 2023 Council Meeting Consent Agenda

Resolution: Approve the Hall Area Transit (HAT) Public Transportation Agency Safety Plan

Community Service Center Deputy Director Karina Costantini requested approval of the updated plan document as required by the Federal Transit Administration.

Placed on the January 17, 2023 Council Meeting Consent Agenda

Resolution: 2023 Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP) Grant Supplemental Funds

Police Chief Jay Parrish announced receipt of \$5,700 in supplemental grant funds. The

proposed resolution authorizes the acceptance of additional funds available during FY2023.

Placed on the January 17, 2023 Council Meeting Consent Agenda

Resolution: Intergovernmental Agreement Between Flowery Branch and the City of Gainesville for Sewer Service

City Manager Bryan Lackey stated this resolution allows the City of Gainesville to assist the City of Flowery Branch. Conversations have been underway for several months.

Department of Water Resources Director Linda MacGregor stated the agreement authorizes the city to receive up to 400,000 gallons of wastewater per day from the Flowery Branch service area. This flow will go to the Flat Creek Plant. All capital cost will be paid by Flowery Branch.

Placed on the January 17, 2023 Council Meeting Consent Agenda

CITY MANAGER ISSUES:

Resolution: Addendum to Intergovernmental Agreement with Hall County Regarding Highlands to Islands Trail Improvements In and Around Roosevelt Square

Assistant City Manager Angela Sheppard stated the resolution is an addendum to amend an agreement with Hall County that clarifies maintenance responsibilities. It also conveys a temporary construction easement. The Hall County Commissioners approved the agreement in December.

Placed on the January 17, 2023 Council Meeting Consent Agenda

MAYOR/COUNCIL ISSUES:

Council Member Dunagan

Presented the Main Street ex-officio report.

Council Member Thompson

Presented the Chattahoochee Golf Course Advisory Committee ex-officio report.

Council Member Wangemann

Presented the Georgia Mountains Regional Commission ex-officio report and volunteered to serve on the commission another year.

Mayor Couvillon

Nominated Deborah Mack for reappointment to the Board of Health and Jay Jacobs for reappointment to the Chattahoochee Golf Course Advisory Committee.

Placed on the January 17, 2023 Council Meeting Consent Agenda

Presented the order of succession for inclusion in the Emergency Interim Successors resolution.

CITY CLERK ISSUES:

2023 Organizational Meeting

City Clerk Denise Jordan stated the following items should be addressed at the organizational meeting:

1. Emergency Interim Successors Resolution
2. Appointment of Legal Organ
3. Appointment of Administrative Hearing Officer
4. Board/Committee Ex-Officio Appointments
5. Georgia Mountains Regional Commission Appointment
6. Tax Allocation District Advisory Committee appointment

Resolution: 2023 Election and Qualifying Information

City Clerk Denise Jordan stated 2023 is an election year. The proposed resolution, in summary, calls for the election on November 7 to fill positions that will expire on December 31, 2023 (Council Members and Board of Education Members for wards/districts 2, 3 and 5), sets the qualifying fees for Council Members at \$994.50 and Board of Education Members at \$327.60 and sets the qualifying period as August 21-23.

Placed on the January 17, 2023 Council Meeting Consent Agenda

EXECUTIVE SESSION:

City Manager Bryan Lackey requested an Executive Session to discuss real estate matters.

Motion to close the Work Session at 9:41 AM to enter an Executive Session to discuss real estate and legal matters.

Motion made by Council Member Dunagan

Motion seconded by Council Member Wangemann

Votes favoring the motion: Barbara Brooks, Zack Thompson, Juli Clay, Danny Dunagan, George Wangemann

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STAFF PRESENT: Bryan Lackey, Angela Sheppard, Abb Hayes, Denise Jordan, Linda MacGregor

Motion to close the Executive Session at 10:30 AM.

Motion made by Council Member Dunagan

Motion seconded by Council Member Wangemann

Votes favoring the motion: Barbara Brooks, Zack Thompson, Juli Clay, Danny Dunagan, George Wangemann

OTHER BUSINESS:

Infrastructure Retreat

City Manager Bryan Lackey provided an update noting some scheduling conflicts created a need for a date and location change.

ADJOURNMENT: 10:35 AM

/dj

W. Samuel Couvillon, Mayor

Denise O. Jordan, City Clerk