OFFICIALS PRESENT:	Danny Dunagan, Sam Couvillon, George Wangemann, Ruth Bruner, Zack Thompson, Barbara Brooks
STAFF PRESENT:	Bryan Lackey, Angela Sheppard, Abb Hayes, Denise Jordan

Mayor Dunagan called the meeting to order at 10:00 AM and served as the presiding officer.

DEPARTMENT ISSUES:

2019 Employees' Community Trust Fund Campaign
Senior Life Center Coordinator Jasmine Mays extended appreciation to the campaign supporters and contributors before reporting $55,998.84 was collected.

Resolution: Apply For and Accept FY2021 Section 5307 Grant
Community Service Center Director Phillippa Moss presented the Department of Transportation funding application for the fixed route and dial-a-ride bus service. She noted the department would release an RFP in the near future to research the cost of bringing micro-transit to the community. This grant will maximize funds and creates the possibility of receiving approximately $680,000. The proposed resolution authorizes staff to proceed with the application. It also authorizes the execution of documents to accept the funds.

Placed on the December 17, 2019 Council Meeting Consent Agenda

Fiscal Year 2019 Actuarial Valuation (Retirement Plan A)
Malichi Waterman, Segal Consulting, summarized details from the July 1, 2019 valuation report as presented to the Retirement Board last month. Below are highlights from the presentation.

- There were no changes to the assumptions and valuation methods.
- The recommended contribution can remain at the same level, i.e., 26.4%.
- The market value return on assets for the year ended June 30, 2019 was 8.36%.
- The Plan continues to meet all Georgia funding requirements and standards established by the Government Accounting Standards Board (GASB).

In closing, Mr. Waterman reported an Experience Study would be conducted in the near future.

FY2019 Audit Results and Comprehensive Annual Financial Report (CAFR)
Chris Hollifield and Sam Latimer, Rushton and Company, summarized details from the annual audit. Below are highlights from the discussion.

- There were no findings to report.
- Revenues and expenditures decreased due to the new Fire Fund.
- The revenue stream remains diverse with the largest portion coming from local option sales tax.
- Operating revenues and expenditures increased in the Department of Water Resources Fund.
- Summarized GASB reporting changes associated with the FY2020 and FY2021 audits.

Resolution: Fourth Quarter Budget Adjustment for Fiscal Year 2019
Resolution: First Quarter Budget Adjustment for Fiscal Year 2020
Budget Manager Kevin Hutcheson shared the purpose for making budget adjustments noting all adjustments are balanced. He summarized the adjustments addressed in these resolutions.

Placed on the December 17, 2019 Council Meeting Consent Agenda

CITY MANAGER ISSUES:

Ordinance: Amend Chapter 6-7 entitled "Amusements, Public Demonstrations, Parades, Special Events, etc."
Resolution: Adoption of the Special Event Policy & Application
Assistant City Manager Angela Sheppard stated the proposed ordinance removes outdated requirements and improves processes. The proposed resolution establishes a policy, updates the application and sets the fee schedule. It also authorizes staff to make adjustments as needed.

Ordinance placed on December 17, 2019 Council Meeting Agenda
Resolution placed on the December 17, 2019 Council Meeting Agenda

Ordinance: Amend Chapter 6-9 entitled "Permits"
Assistant City Manager Angela Sheppard stated the proposed ordinance restructures Chapter 6-9 as a direct result of amending Chapter 6-7.

Placed on the December 17, 2019 Council Meeting Agenda

Resolution: Property Acquisition from Liberty Utilities Corporation
City Manager Bryan Lackey stated it has taken a while to get to the point of acquiring property at 422 SW Bank Street. The proposed resolution adopts and ratifies a Real Estate Purchase and Sale Agreement effective November 5, 2019. It also authorizes the execution of documents necessary to close the purchase of the property ($95,000).

Placed on the December 17, 2019 Council Meeting Consent Agenda

Resolution: Tax Allocation District (TAD) Funding for Wimberly Funeral Home
Assistant City Manager Angela Sheppard summarized the application for renovation and expansion of the existing funeral home and associate parking at 325 and 315 Summit Street. The TAD Committee recommended lump sum funding ($19,396) for demolition and parking, with conditions. The proposed resolution approves the funding source as well as authorizes the preparation and execution documents defining the terms, conditions, use and payment schedule.

Placed on the December 17, 2019 Council Meeting Consent Agenda

Resolution: Tax Allocation District (TAD) Funding for Liberty Midland
Assistant City Manager Angela Sheppard summarized the application for the construction of fourteen homes at 780 Grove Street. The committee recommended reimbursement ($373,272) over a three-year period, with conditions. The proposed resolution approves the funding source as well as authorizes the preparation and execution of documents defining the terms, conditions, use and payment schedule.

Placed on the December 17, 2019 Council Meeting Consent Agenda

MAYOR/COUNCIL ISSUES:

Each elected official extended appreciation to Council Member Ruth Bruner for her service and commitment to the community.

Mayor Dunagan

1. Presented nominations to the Chattahoochee Golf Course Advisory Committee, Friends of the Parks Board and the Parks and Recreation Board.

   Placed on the December 17, 2019 Council Meeting Consent Agenda.

2. Presented a nomination to replace Council Member Bruner on the Lake Lanier Olympic Park.

   Placed on the January 7, 2020 Council Meeting Consent Agenda.

Council Member Wangemann
Presented an ex-officio report from the Georgia Mountains Regional Commission Annual Meeting.

Council Member Couvillon
Presented an ex-officio report from the Parks and Recreation Board Meeting.

CITY ATTORNEY ISSUES:

Resolution: Agreement Regarding Term of Municipal Court Judge - Year 2020
City Attorney Abb Hayes stated the proposed resolution addresses the state's requirement for annually adopting an agreement for the Municipal Court Judge position.

Placed on the December 17, 2019 Council Meeting Consent Agenda

Request from the City of Gainesville to amend the Unified Land Development Code for the City of Gainesville, Georgia to amend Table 9-6-1 of Article 9-6 entitled "Permitted and Special Uses for Nonresidential Zoning Districts"; to amend Table 9-6-2 of Article 9-6 entitled "Dimensional Requirements for Nonresidential Zoning Districts"; to amend Section 9-8-7-6 entitled "Prohibited and Permitted Uses" within the Midtown Overlay Zone; to amend Article 9-10 entitled "Specific Use Provisions"; to adopt a new Section 9-10-6-2 entitled "Hookah, E-Cigarette and/or Vapor Lounge/Bar"; to adopt a new Section 9-10-6-13 entitled "Special Event Facility"; to adopt a new Section 9-10-6-14 entitled "Food Processing Plant"; to adopt a new Section 9-10-6-15 entitled "Lodging Services"; to adopt a new Section 9-10-6-16 entitled "Extended Stay Lodging Services"; to amend Section 9-10-1-2 entitled "Fences and Walls"; to amend Section 9-20-14-15 entitled "Suspension of Permits and Certificates"; and to amend Section 9-9-1-4 entitled "General Requirements".
City Manager Bryan Lackey discussed the areas of focus. Deputy Community and Economic Development Director Matt Tate explained the changes.

CITY CLERK ISSUES:

2020 Organizational Meeting
City Clerk Denise Jordan shared information about the following business items: Oath of Office, Emergency Interim Successors Resolution as well as the appointment of the Judge, Solicitor, Deputy Solicitor, Administrative Hearing Officer, Legal Organ, Board/Committee Ex-Officio

members and the Georgia Mountains Regional Commission representative. She also discussed the protocol for securing a minister to deliver the invocation at Council Meetings.

Appointment of the Judge placed on the December 17, 2019 Council Meeting Consent Agenda. All other business items placed on the January 7, 2020 Council Meeting Agenda

Georgia Cities United Summitt (previously known as Mayors' Day)
City Clerk Denise Jordan provided a brief update for those attending.

EXECUTIVE SESSION:

Mayor Dunagan requested an Executive Session to discuss personnel matters.

Motion to close the Work Session at 11:17 AM to enter an Executive Session to discuss personnel matters.

Motion made by Council Member Couvillon
Motion seconded by Council Member Brooks
Votes favoring the motion: Couvillon, Wangemann, Bruner, Thompson, Brooks

OFFICIALS PRESENT: Danny Dunagan, Sam Couvillon, George Wangemann, Ruth Bruner, Zack Thompson, Barbara Brooks
STAFF PRESENT: Bryan Lackey, Denise Jordan

City Manager Bryan Lackey and City Clerk Denise Jordan attended portions of the Executive Session.

Motion to close the Executive Session at 11:56 AM.

Motion made by Council Member Couvillon
Motion seconded by Council Member Brooks
Votes favoring the motion: Couvillon, Wangemann, Bruner, Thompson, Brooks

ADJOURNMENT: 11:56 AM

/dj

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C. Danny Dunagan, Jr., Mayor

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Denise O. Jordan, City Clerk