AGENDA

Gainesville Work Session
Thursday, January 17, 2019, 9:00 AM
Administration Building, Board Room
300 Henry Ward Way, 3rd Floor
Mayor or Mayor Pro Tem Presides

DEPARTMENT ISSUES

Finance	Resolution: Fourth Quarter Budget Adjustment for Fiscal Year 2018	Kevin Hutcheson
Finance	Resolution: First Quarter Budget Adjustment for Fiscal Year 2019	Kevin Hutcheson
Finance	Resolution: Second Quarter Budget Adjustment for Fiscal Year 2019	Kevin Hutcheson
Finance	Resolution: FY2018 Closure of Airport Capital Projects	Fabiola Alberto
Finance	Resolution: FY2018 Closure of Department of Water Resources Capital Projects	Fabiola Alberto
Finance	Resolution: FY2018 Closure of General Government Capital Projects	Fabiola Alberto
Finance	Resolution: FY2018 Closure of Grants Capital Projects	Fabiola Alberto
Finance	Resolution: FY2018 Closure of Parks and Recreation Capital Projects	Fabiola Alberto
Finance	Resolution: FY2018 Closure of SPLOST Capital Projects	Fabiola Alberto

CITY MANAGER ISSUES

MAYOR/COUNCIL ISSUES

Appointment(s): Friends of the Parks	Danny Dunagan
Appointment(s): Housing Authority	Danny Dunagan
Ex-Officio Report(s)	

CITY ATTORNEY ISSUES

Resolution: Agreement Regarding Term of Municipal Court Judge	Abb Hayes

CITY CLERK ISSUES

Resolution: Qualifying Fees for the 2019 Municipal Election	Denise Jordan

EXECUTIVE SESSION

ADJOURNMENT

Final: Wednesday, January 16, 2019, 8:05 AM

CITY OF GAINESVILLE

WORKSESSIONREQUEST

Date Submitted: 1/8/2019

Presenter: Kevin Hutcheson

Item of Business: Resolution: Fourth Quarter Budget Adjustment for Fiscal Year 2018

Meeting Date: 1/17/2019

Purpose of Request:
This request is to approve the budget adjustments associated with the fourth quarter of fiscal year 2018.

History/Background:
The City of Gainesville Code states in part:
Sec. 2-3-87 - Budget amendments
(a) General amendment. The council may amend the budget as deemed necessary or advantageous during the fiscal year, provided additional revenues or funding sources are identified for any net increase in expenditure. Following the end of each fiscal year quarter, any approved adjustments, including budgets for any projects authorized during the quarter shall be enacted through a budget adjustment resolution upon favorable vote of the city council. The supplemental budget resolutions shall be balanced for each and every fund that is amended.

Facts & Issues for Consideration:

Department Recommendation:
Financial Services recommends the approval of the fourth quarter budget adjustment for fiscal year 2018.

Department Director:
Jeremy Perry

If funding is involved, are funds approved within the current budget?
N/A

Amount Requested: **Source of Funds**:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
Fourth Quarter Budget Adjustment for Fiscal Year 2018	Resolution
Attachment A- Charts for 4th Qtr BA for FY2018	Attachments/Exhibits
Attachment B- Description of 4th Qtr BA for FY2018	Attachments/Exhibits

RESOLUTION AR-2019 - ___

**REGARDING FOURTH QUARTER BUDGET ADJUSTMENT
FOR FISCAL YEAR 2018**

WHEREAS, the City Council approved a budget for fiscal year 2018 for the City of Gainesville on June 20, 2017; and

WHEREAS, the budget is a dynamic rather than static revenue and spending plan which requires adjustment from time to time as circumstances change; and

WHEREAS, these adjustments maintain a balanced budget for all funds.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby adopts the adjustments to the budget listed on "Attachment A" and "Attachment B", attached hereto and made a part of the Resolution.

Adopted this _____ day of __________________, 2019.

____
C. Danny Dunagan, Jr., Mayor

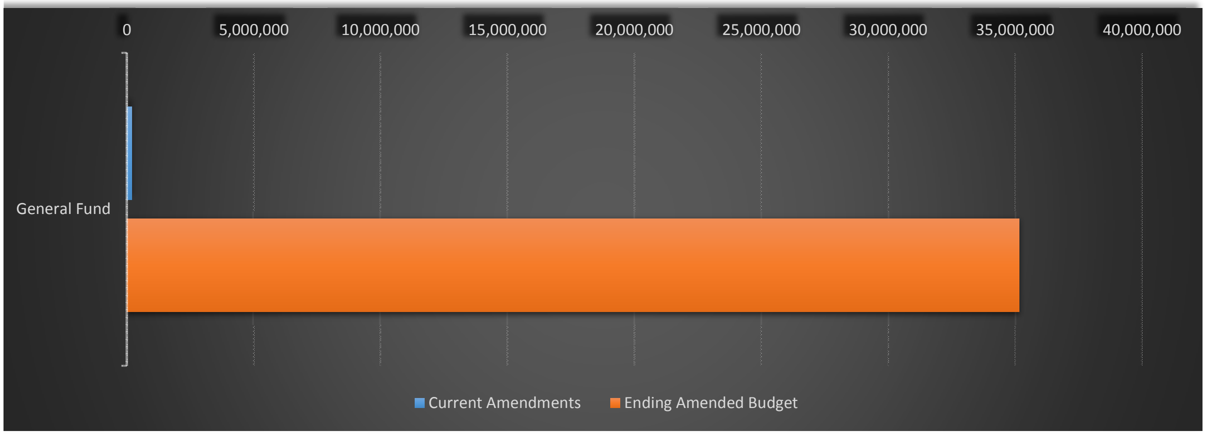
This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

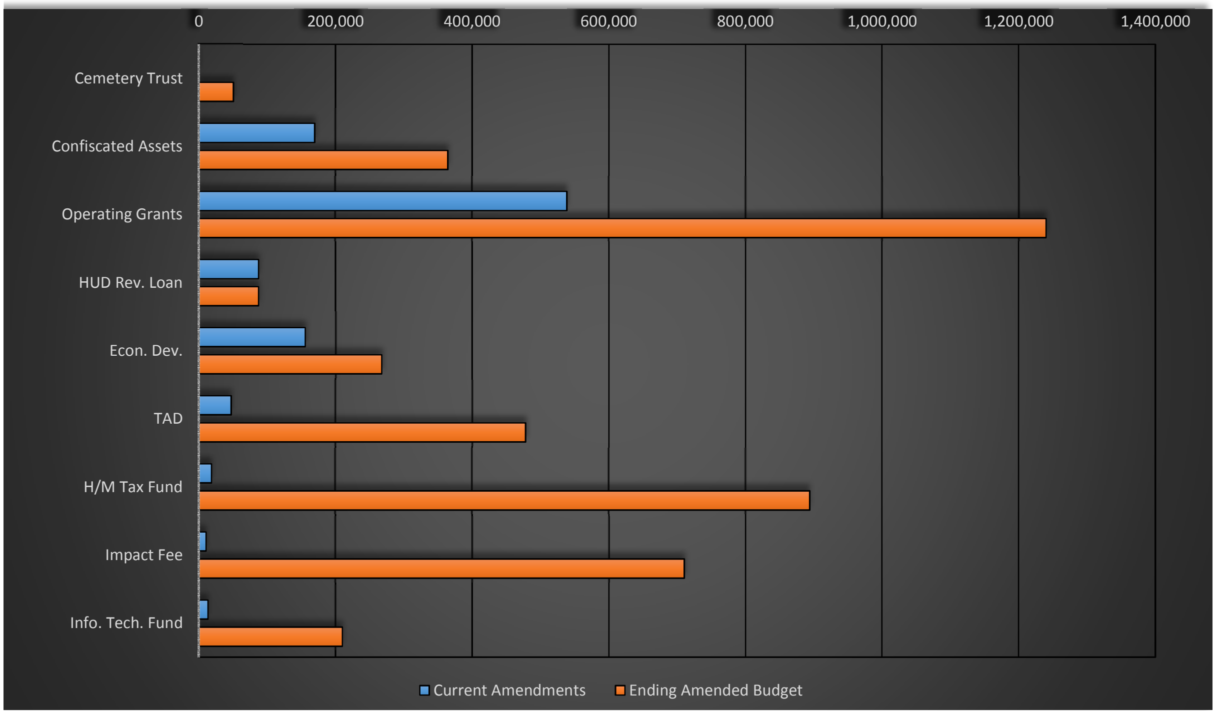
____
Denise O. Jordan, City Clerk

ATTACHMENT A

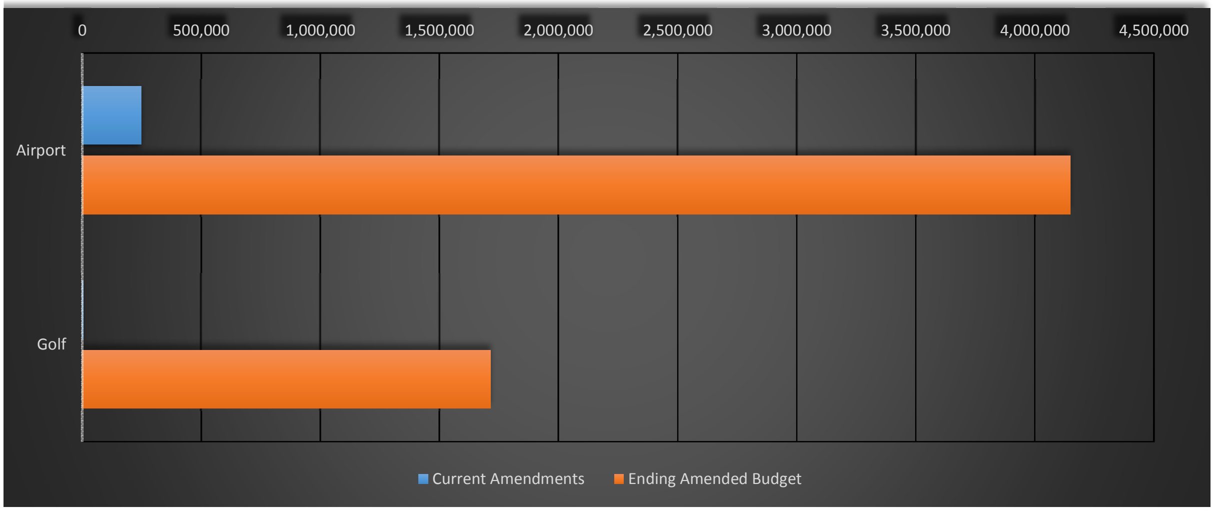
General Fund			
Fund	**Beginning Amended Budget**	**Current Amendments**	**Ending Amended Budget**
General Fund	34,963,526	204,801	35,168,327
Grand Total	**34,963,526**	**204,801**	**35,168,327**

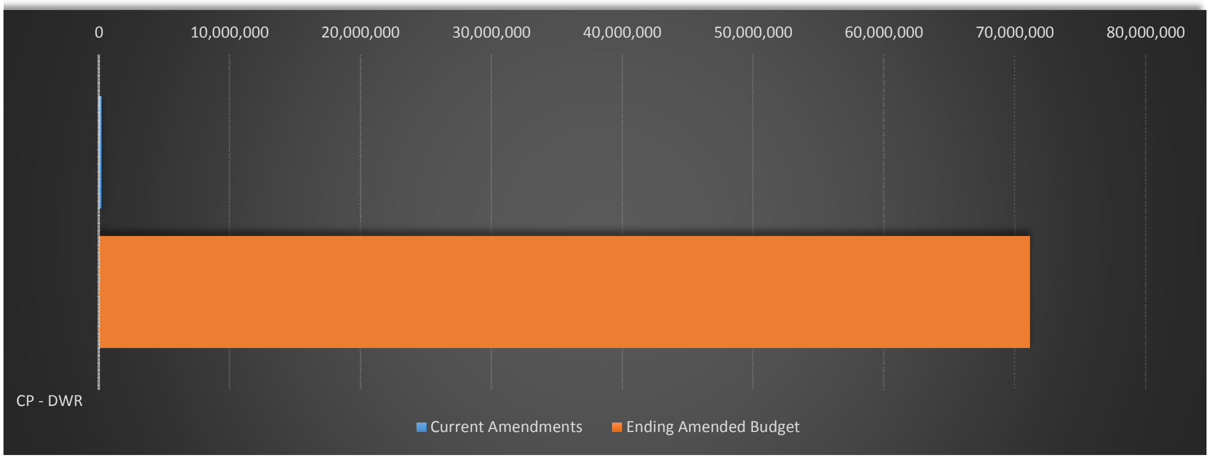


Special Revenue Funds			
Fund	**Beginning Amended Budget**	**Current Amendments**	**Ending Amended Budget**
CSC	3,389,807	0	3,389,807
Cemetery Trust	50,000	648	50,648
Confiscated Assets	194,830	169,640	364,470
Operating Grants	701,545	538,680	1,240,225
HUD Grants	854,871	0	854,871
HUD Rev. Loan	0	87,449	87,449
Econ. Dev.	112,048	155,687	267,735
TV-18	251,556	0	251,556
TAD	430,882	47,423	478,305
H/M Tax Fund	875,550	18,602	894,152
Impact Fee	700,000	10,521	710,521
Info. Tech. Fund	196,750	13,324	210,074
Grand Total	**7,757,839**	**1,041,974**	**8,799,813**

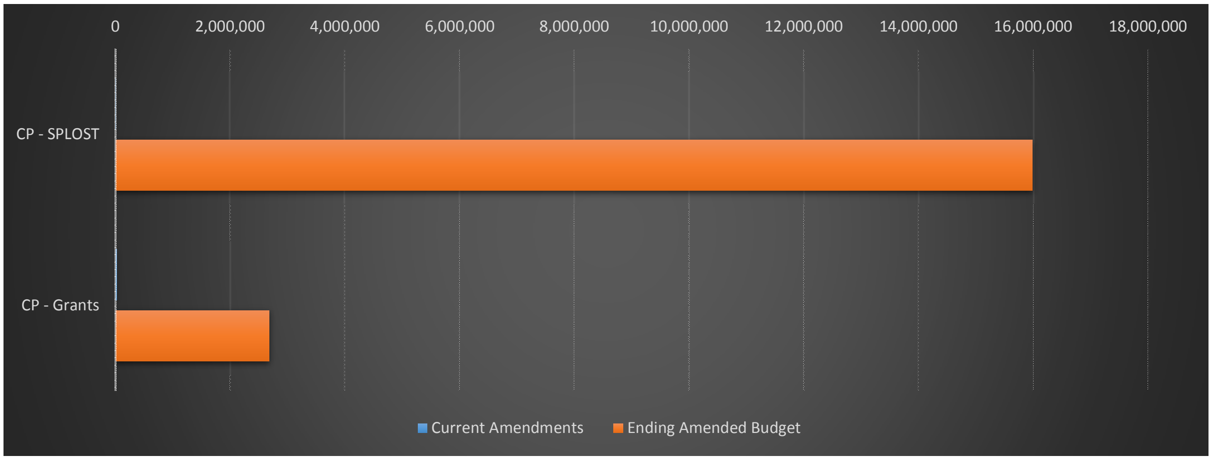


Enterprise Funds			
Fund	**Beginning Amended Budget**	**Current Amendments**	**Ending Amended Budget**
DWR	71,815,186	0	71,815,186
CP - DWR	70,957,857	180,000	71,137,857
Solid Waste	2,658,000	0	2,658,000
Airport	3,900,054	248,205	4,148,259
Golf	1,711,297	4,454	1,715,751
Grand Total	**151,042,394**	**432,659**	**151,475,053**

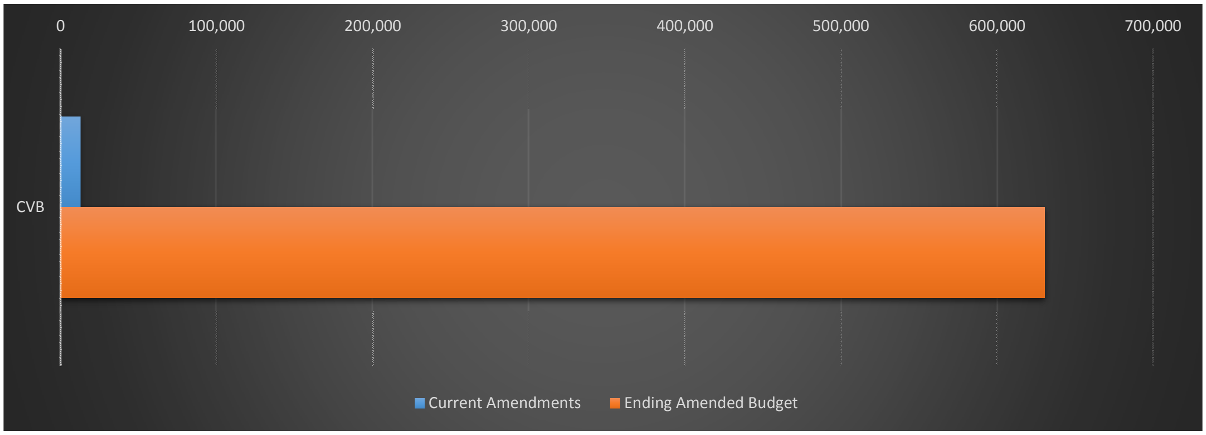




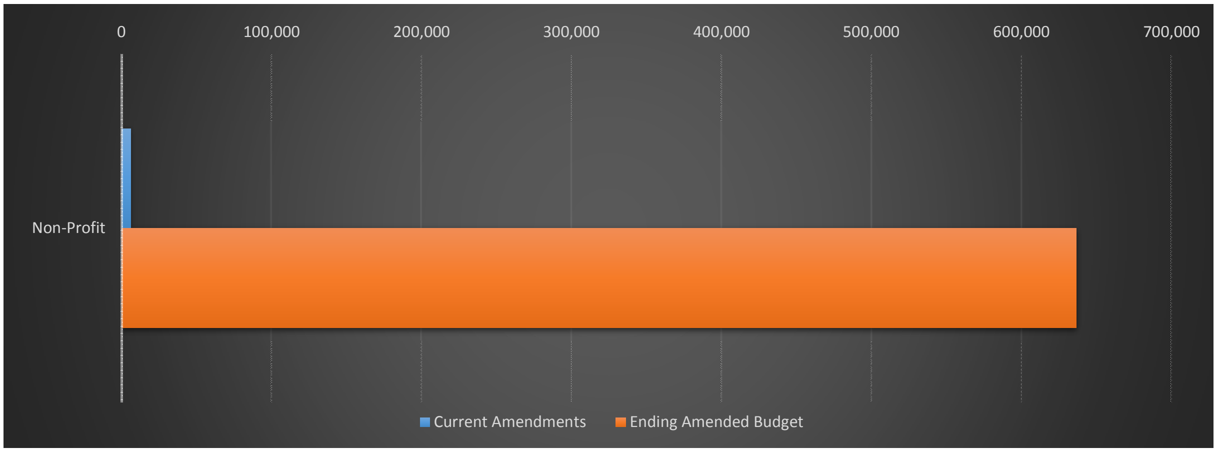
Capital and Debt Funds			
Fund	**Beginning Amended Budget**	**Current Amendments**	**Ending Amended Budget**
CP - SPLOST	15,987,173	868	15,988,041
CP - Grants	2,658,795	22,709	2,681,504
CP - Govern.	10,976,887	0	10,976,887
Debt. Serv.	2,701,683	0	2,701,683
Grand Total	**32,324,538**	**23,577**	**32,348,115**



Component Unit			
Fund	**Beginning Amended Budget**	**Current Amendments**	**Ending Amended Budget**
CVB	618,138	12,599	630,737
P&R Fund	5,601,594	0	5,601,594
CP - P&R	939,177	0	939,177
Grand Total	**6,219,732**	**12,599**	**6,232,331**



Non-Profit			
Fund	**Beginning Amended Budget**	**Current Amendments**	**Ending Amended Budget**
Non-Profit	630,638	6,149	636,787
Grand Total	**630,638**	**6,149**	**636,787**



Internal Service Fund			
Fund	**Beginning Amended Budget**	**Current Amendments**	**Ending Amended Budget**
Gen. Insurance	1,815,169	0	1,815,169
Employee Ben.	9,977,189	0	9,977,189
Veh. Serv.	2,427,086	0	2,427,086
Grand Total	**14,219,444**	**0**	**14,219,444**

ATTACHMENT B
QUARTERLY BUDGET ADJUSTMENT RESOLUTION
4th QTR BA for FY2018 - ADJUSTMENT DESCRIPTIONS

GENERAL FUND

GENERAL FUND

The General fund recognized a total increase of $204,801 during the fourth quarter of fiscal year 2018. The adjustments associated with this increase are as follows:

- Maple Street Underground Utility Conversion
- Recognize reimbursement for Fire turn out gear damaged in the field.
- Establish budget for Hurricane Irma FEMA reimbursement.

Other notable adjustments, which did not affect the total budget, but represent transfers within department accounts or from one department to another is as follows:

- End of the year adjustments to balance accounts including personnel services.

SPECIAL REVENUE FUNDS

CEMETERY FUND

The Cemetery fund recognized a total increase of $648 during the fourth quarter of fiscal year 2018. The adjustment associated with this increase was due to end of year budget balancing.

CONFISCATED ASSETS FUND

The Confiscated Assets fund recognized a total increase of $169,640 during the fourth quarter of fiscal year 2018. The adjustments associated with this increase are as follows:

- Recognize revenues
- End of the year adjustments to balance accounts

HUD REVOLVING LOAN FUND

The HUD Revolving Loan fund recognized a total increase of $87,449 during the fourth quarter of fiscal year 2018. The adjustment associated with this increase is as follows:

- Reconciling end of year balances for FY2018.

ATTACHMENT B
QUARTERLY BUDGET ADJUSTMENT RESOLUTION
4th QTR BA for FY2018 - ADJUSTMENT DESCRIPTIONS

ECONOMIC DEVELOPMENT

The Economic Development fund recognized a total increase of $155,687 during the fourth quarter of fiscal year 2018. The adjustment associated with this increase is as follows:

- Recognize revenue from payment in lieu of taxes.

TAX ALLOCATION DISTRICT

The Tax Allocation District fund recognized a total increase of $47,423 during the fourth quarter of fiscal year 2018. The adjustment associated with this increase is as follows:

- End of the year adjustments to balance accounts.

HOTEL/MOTEL TAX FUND

The Hotel/Motel Tax fund recognized a total increase of $18,602 during the fourth quarter of fiscal year 2018. The adjustment associated with this increase is as follows:

- End of the year adjustments to correct budget for increase revenue.

IMPACT FEE FUND

The Impact Fee fund recognized a total increase of $10,521 during the fourth quarter of fiscal year 2018. The adjustment associated with this increase is as follows:

- End of the year adjustments to correct budget for increase revenue.

INFORMATION TECHNOLOGY FUND

The Information Technology fund recognized a total increase of $10,521 during the fourth quarter of fiscal year 2018. The adjustment associated with this increase is as follows:

- End of the year adjustments to balance accounts.

GRANTS FUND

The Grants fund recognized a total increase of $538,680 during the fourth quarter of fiscal year 2018. The adjustments associated with this increase are as follows:

- Establishment of Hurricane Irma FEMA Grant.
- End of year budget balancing adjustments

ATTACHMENT B
QUARTERLY BUDGET ADJUSTMENT RESOLUTION
4th QTR BA for FY2018 - ADJUSTMENT DESCRIPTIONS
ENTERPRISE FUNDS

AIRPORT FUND

The Airport fund recognized a total increase of $248,205 during the fourth quarter of FY2018. The adjustment associated with PR2018-15, establishment of Runway Improvements – Safety Improvements project.

CHATTAHOOCHEE GOLF COURSE FUND

The Chattahoochee Golf Course fund recognized a total increase of $4,454 during the fourth quarter of FY2018. The adjustment associated is the transfer to fund 100 from 595 for PCs.

CAPITAL AND DEBT FUNDS

DWR CAPITAL PROJECTS FUND

The Department of Water Resources Capital Project fund recognized a total increase of $180,000 during the fourth quarter of FY2018. The adjustments associated with this increase are as follows:

- Establish PR18-07-Dawsonville Highway Utilities Relocation ($30,000).
- Establish PR18-12-Jesse Jewell Pkwy and Queen City Pkwy Intersection Utilities Relocation ($150,000).

GRANTS CAPITAL PROJECTS FUND

The Grants Capital Projects fund recognized a total increase of $22,709 during the fourth quarter of FY2018. The adjustments associated with this increase are as follows:

- Addition funding for project #90069-Crossing the Moat-Private Contribution ($5,000)
- FY18 Reappropriations correction adjustment.

SPLOST CAPITAL PROJECTS FUND

The SPLOST Capital Project fund recognized a total increase of $868 during the fourth quarter of FY2018. The adjustment associated with this increase is as follows:

- Increase in project 91037-Senior Center for construction costs ($868).

COMPONENT UNIT

GAINESVILLE CVB

The Gainesville CVB fund recognized a total increase of $12,599 during the fourth quarter of fiscal year 2018. The adjustment associated with this increase is as follows:

- End of the year adjustments to balance accounts including personnel services.

NON-PROFIT

NON-PROFIT FUND

The Non-Profit fund recognized a total increase of $6,149 during the fourth quarter of fiscal year 2018. The adjustment associated with this increase is as follows:

- End of the year adjustments to balance accounts including personnel services.

CITY OF GAINESVILLE

WORKSESSIONREQUEST

Date Submitted: 1/8/2019

Presenter: Kevin Hutcheson

Item of Business: Resolution: First Quarter Budget Adjustment for Fiscal Year 2019

Meeting Date: 1/17/2019

Purpose of Request:
This request is to approve the budget adjustments associated with the First Quarter of Fiscal Year 2019.

History/Background:
The City of Gainesville Code states in part:
Sec. 2-3-87 - Budget amendments
(a) General amendment. The council may amend the budget as deemed necessary or advantageous during the fiscal year, provided additional revenues or funding sources are identified for any net increase in expenditure. Following the end of each fiscal year quarter, any approved adjustments, including budgets for any projects authorized during the quarter shall be enacted through a budget adjustment resolution upon favorable vote of the city council. The supplemental budget resolutions shall be balanced for each and every fund that is amended.

Facts & Issues for Consideration:

Department Recommendation:
Financial Services recommends the approval of the First Quarter budget adjustments for Fiscal Year 2019.

Department Director:
Jeremy Perry

If funding is involved, are funds approved within the current budget?
N/A

Amount Requested: **Source of Funds**:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

	Description	Type
🗋	1st Qtr BA for FY2019	Resolution
🗋	Attachment A- Charts for 1st Qtr BA for FY2019	Attachments/Exhibits
🗋	Attachment B- Description of 1st Qtr BA for FY2019	Attachments/Exhibits
🗋	Fiscal Year 2019 Approved Budget	Backup Material

RESOLUTION AR-2019 - ___

REGARDING FIRST QUARTER BUDGET ADJUSTMENT
FOR FISCAL YEAR 2019

WHEREAS, the City Council approved a budget for fiscal year 2019 for the City of Gainesville on June 19, 2018; and

WHEREAS, the budget is a dynamic rather than static revenue and spending plan which requires adjustment from time to time as circumstances change; and

WHEREAS, these adjustments maintain a balanced budget for all funds.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby adopts the adjustments to the budget listed on “Attachment A” and “Attachment B”, attached hereto and made a part of the Resolution.

Adopted this _____ day of __________________, 2019.

____

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

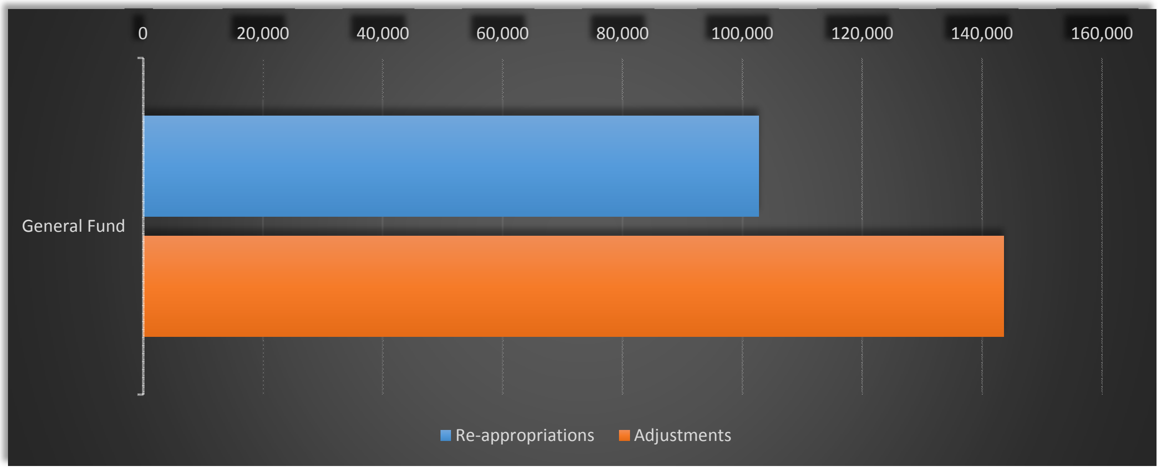
ATTEST:

____

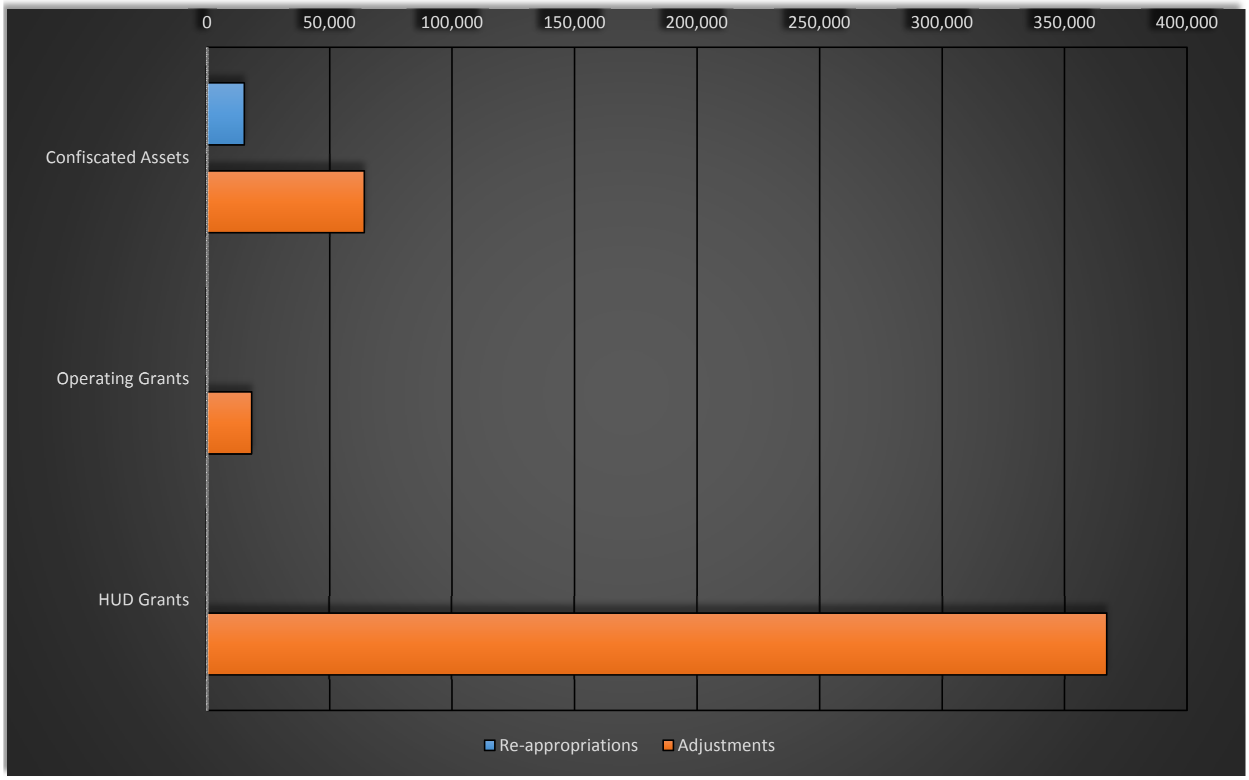
Denise O. Jordan, City Clerk

ATTACHMENT A

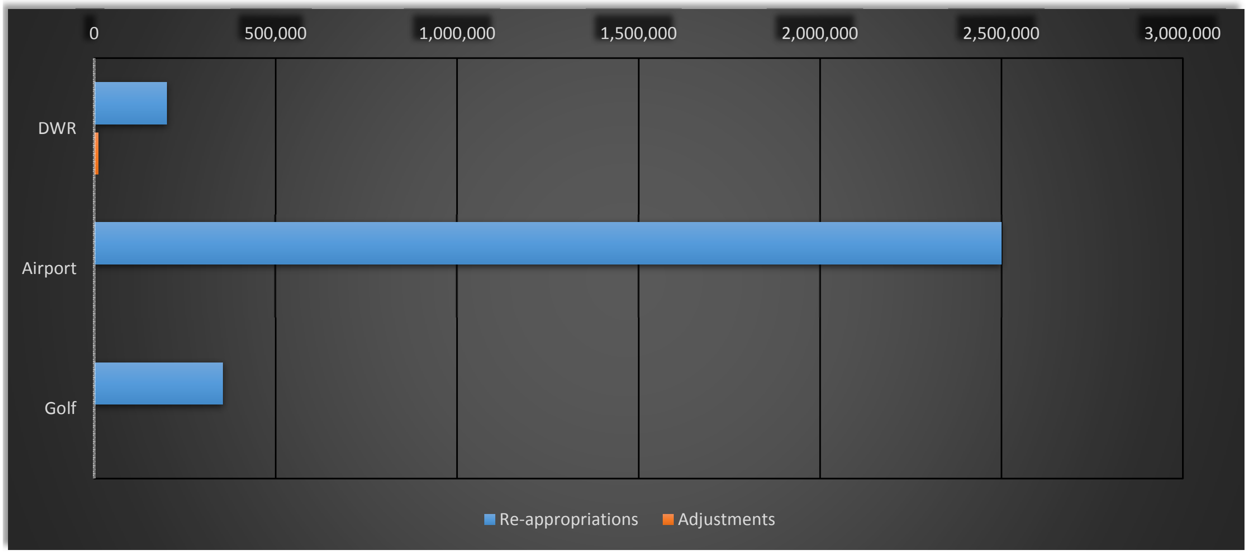
General Fund				
Fund	**Adopted budget**	**Re-appropriations**	**Adjustments**	**Amended Budget**
General Fund	31,389,811	102,714	143,571	31,636,096
Grand Total	**31,389,811**	**102,714**	**143,571**	**31,636,096**

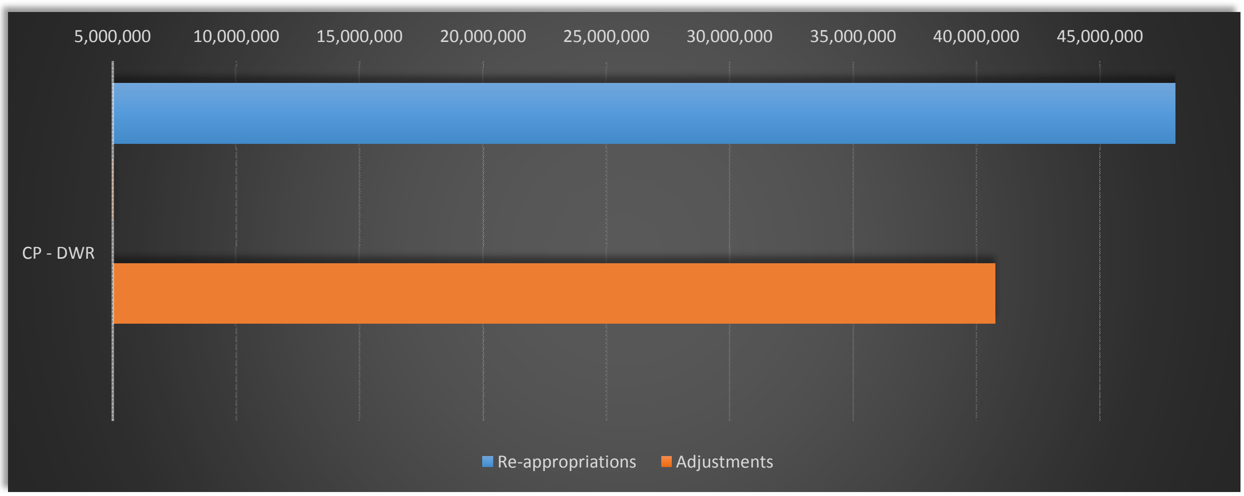


Special Revenue Funds				
Fund	**Adopted budget**	**Re-appropriations**	**Adjustments**	**Amended Budget**
CSC	3,968,111	0	0	3,968,111
Cemetery Trust	42,704	0	0	42,704
Confiscated Assets	267,950	15,158	64,150	347,258
Operating Grants	0	0	18,174	18,174
HUD Grants	0	0	367,244	367,244
HUD Rev. Loan	0	0	82,800	82,800
Econ. Dev.	83,000	0	0	83,000
TV-18	258,566	0	0	258,566
Fire Services Fund	8,841,200	0	0	8,841,200
TAD	615,655	0	0	615,655
H/M Tax Fund	944,997	0	0	944,997
Impact Fee	1,000,000	0	-329,650	670,350
Info. Tech. Fund	56,000	0	0	56,000
Grand Total	**16,078,183**	**15,158**	**202,718**	**16,296,059**

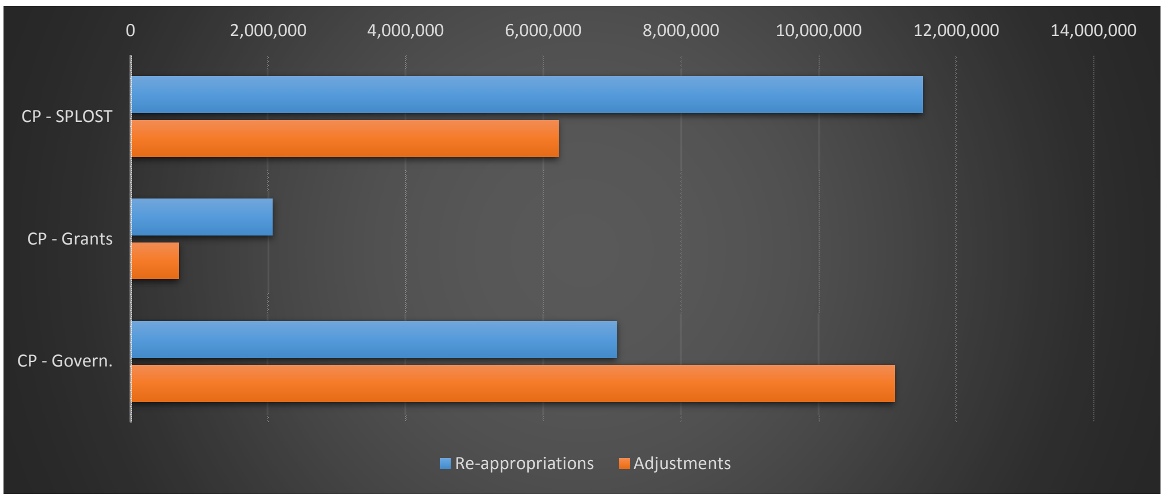


Enterprise Funds				
Fund	**Adopted budget**	**Re-appropriations**	**Adjustments**	**Amended Budget**
DWR	71,878,305	199,206	10,673	72,088,184
CP - DWR	3,628,806	59,921,924	40,763,614	104,314,344
Solid Waste	3,072,816	0	0	3,072,816
Airport	1,742,448	2,500,106	0	4,242,554
Golf	1,429,757	354,000	0	1,783,757
Grand Total	**81,752,132**	**62,975,236**	**40,774,287**	**185,501,655**

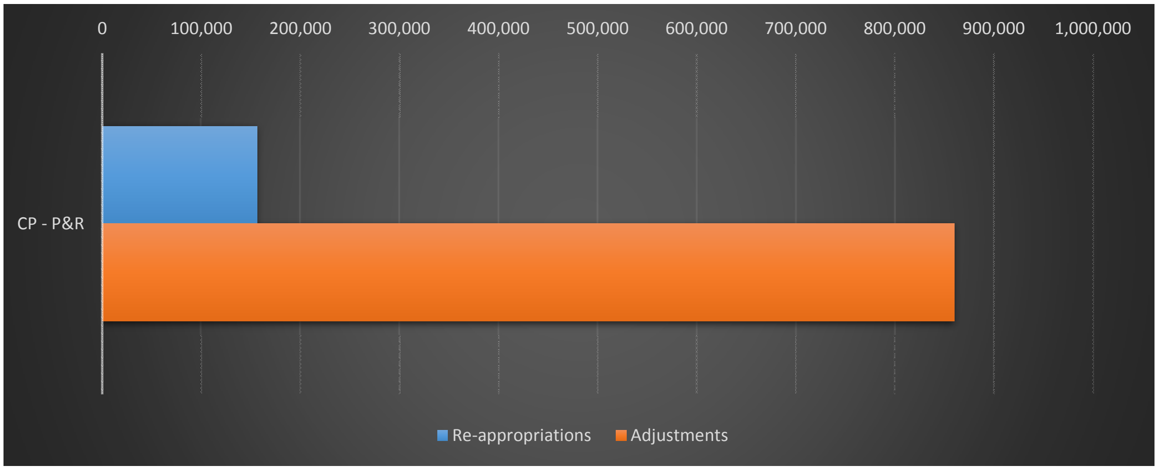




Capital and Debt Funds				
Fund	**Adopted budget**	**Re-appropriations**	**Adjustments**	**Amended Budget**
CP - SPLOST	0	11,512,101	6,223,705	17,735,806
CP - Grants	0	2,059,781	703,314	2,763,095
CP - Govern.	0	7,071,947	11,105,173	18,177,120
Debt. Serv.	2,853,151	0	0	2,853,151
Grand Total	**94,479,110**	**146,395,095**	**99,570,093**	**340,444,298**



Component Unit				
Fund	**Adopted budget**	**Re-appropriations**	**Adjustments**	**Amended Budget**
CVB	599,480	0	0	599,480
P&R Fund	5,267,473	0	1,000	5,268,473
CP - P&R	0	156,133	860,000	1,016,133
Grand Total	**5,866,953**	**0**	**1,000**	**5,867,953**



Non-Profit				
Fund	**Adopted budget**	**Re-appropriations**	**Adjustments**	**Amended Budget**
Non-Profit	25,507	0	0	25,507
Grand Total	**25,507**	**0**	**0**	**25,507**

Internal Service Fund				
Fund	**Adopted budget**	**Re-appropriations**	**Adjustments**	**Amended Budget**
Gen. Insurance	1,915,514	0	0	1,915,514
Employee Ben.	9,387,614	0	0	9,387,614
Veh. Serv.	2,587,312	0	0	2,587,312
Grand Total	**13,890,440**	**0**	**0**	**13,890,440**

ATTACHMENT B
QUARTERLY BUDGET ADJUSTMENT RESOLUTION
1st QTR BA for FY2019 - ADJUSTMENT DESCRIPTIONS

GENERAL FUND

GENERAL FUND

The General fund recognized a total increase of $246,285 during the first quarter of fiscal year 2019. The adjustments associated with this increase are as follows:

- FY18-19 Anticipated re-appropriations of open balances from purchase orders.
- Transfer of DWR IT positions to IT Department (Does not increase the level of authorized positions).
- Transfer from the Golf Fund to replenish IT's budget for purchase of PCs in FY2018.

SPECIAL REVENUE FUNDS

CONFISCATED ASSETS FUND

The Confiscated Assets fund recognized a total increase of $79,308 during the first quarter of fiscal year 2019. The adjustments associated with this increase are as follows:

- FY18-19 Anticipated re-appropriations of open balances from purchase orders
- An adjustment out of Budgeted Fund Balance to Vehicles for the purchase of a vehicle.

HUD GRANT FUND

The HUD Grant fund recognized a total increase of $367,244 during the first quarter of fiscal year 2019. The adjustment associated with this increase is as follows:

- FY18-19 Anticipated re-appropriations of open grant and projects budgets.

HUD REVOLVING LOAN FUND

The HUD Revolving Loan fund recognized a total increase of $82,800 during the first quarter of fiscal year 2019. The adjustment associated with this increase is as follows:

- Establishment of FY19 HUD/RLF Budget

ATTACHMENT B
QUARTERLY BUDGET ADJUSTMENT RESOLUTION
1st QTR BA for FY2019 - ADJUSTMENT DESCRIPTIONS

GRANTS FUND

The Grants fund recognized a total increase of $18,174 during the first quarter of fiscal year 2019. The adjustments associated with this increase are as follows:

- FY18-19 Anticipated re-appropriations of open grant and projects budgets.
- The establishment of the BVP grant for 2017.

IMPACT FEE FUND

The Impact Fee fund recognized a total decrease of $329,350 during the first quarter of fiscal year 2019. The adjustment associated with this decrease is as follows:

- To correct a transfer budget that was in error.

ENTERPRISE FUNDS

AIRPORT FUND

The Airport Fund recognized a total increase of $2,500,106 during the first quarter of fiscal year 2019. The adjustment associated with this increase is as follows:

- FY18-19 Anticipated re-appropriations of open balances from purchase orders.

DEPARTMENT OF WATER RESOURCES OPERATING FUND

The Department of Water Resources Operating fund recognized a total increase of $209,879 during the first quarter of fiscal year 2019. The adjustments associated with this increase are as follows:

- FY18-19 Anticipated re-appropriations of open balances from purchase orders and soft close errors.
- Transfer from fund 505 to 100, for IT positions transferred from DWR.

DWR CAPITAL PROJECTS FUND

The Department of Water Resources Capital Project fund recognized a total increase of $100,685,538 during the first quarter of fiscal year 2019. The adjustments associated with this increase are as follows:

- FY18-19 Anticipated re-establishing project budgets for open projects not closed during FY2018.
- Establishment of FY2019 Capital Projects per Resolution AR-2018-12.

ATTACHMENT B
QUARTERLY BUDGET ADJUSTMENT RESOLUTION
1st QTR BA for FY2019 - ADJUSTMENT DESCRIPTIONS

CHATTAHOOCHEE GOLF COURSE FUN

The Chattahoochee Golf Course Fund recognized a total increase of $354,000 during the first quarter of fiscal year 2019. The adjustment associated with this increase is as follows:

- FY18-19 Anticipated re-appropriations of open balances from purchase orders.

CAPITAL AND DEBT FUNDS

SPLOST CAPITAL PROJECTS FUND

The SPLOST Capital Project fund recognized a total increase of $17,735,806 during the first quarter of fiscal year 2019. The adjustments associated with this increase are as follows:

- FY18-19 Anticipated re-establishing project budgets for open projects not closed during FY2018.
- Establishment of FY2019 Capital Projects per Resolution AR-2018-12.

GRANT CAPITAL PROJECTS FUND

The Grants Capital Project fund recognized a total increase of $2,763,095 during the first quarter of fiscal year 2019. The adjustments associated with this increase are as follows:

- FY18-19 Anticipated re-establishing project budgets for open projects not closed during FY2018.
- Establishment of FY2019 Capital Projects per Resolution AR-2018-12.

GENERAL GOVERNMENT CAPITAL PROJECTS FUND

The General Government Capital Projects fund recognized a total increase of $18,177,120 during the first quarter of fiscal year 2019. The adjustments associated with this increase are as follows:

- FY18-19 Anticipated re-establishing project budgets for open projects not closed during FY2018.
- Establishment of FY2019 Capital Projects per Resolution AR-2018-12.

ATTACHMENT B
QUARTERLY BUDGET ADJUSTMENT RESOLUTION
1st QTR BA for FY2019 - ADJUSTMENT DESCRIPTIONS
COMPONENT UNIT

PARKS AND RECREATION FUND

The Parks and Recreation Operating fund recognized a total increase of $1,000 during the first quarter of fiscal year 2019. The adjustment associated with this increase is as follows:

- Recognize revenue from a NGPG Scholarship in the amount of $1,000.

PARKS & RECREATION CAPITAL PROJECTS FUND

The Parks & Recreation Capital Projects fund recognized an increase of $1,016,133 during the first quarter of fiscal year 2019. The adjustments associated with this increase are as follows:

- FY18-19 Anticipated re-establishing project budgets for open projects not closed during FY2018.
- Establishment of FY2019 Capital Projects per Resolution AR-2018-12.

RESOLUTION AR-2018-12

FISCAL YEAR 2019 BUDGET

WHEREAS, the City Manager has presented a proposed fiscal year 2019 Budget to the City Council on each of the various funds of the City; and

WHEREAS, the Budget lists proposed expenditures/expenses for the fiscal year 2019; and

WHEREAS, each of these budgets is a balanced budget, so that anticipated revenues for each fund equal proposed expenditures/expenses.

NOW, THEREFORE, BE IT RESOLVED THAT that “Attachment A” & “Attachment B” attached hereto and by reference made part of this resolution, shall be the City of Gainesville’s budget for the fiscal year 2019; and

BE IT FURTHER RESOLVED the governing body for the City of Gainesville hereby approves this budget, and the several items of revenues shown in the budget for each fund in the amounts shown anticipated are adopted, and that the several amounts shown in the budget for each fund as proposed expenditures/expense are hereby appropriated to the departments named in the fund; and

BE IT FURTHER RESOLVED that the expenditures/expenses shall not exceed the appropriations authorized by this budget or amendments thereto provided; however, that expenditures/expenses for the fiscal year shall not exceed actual funding available; and

BE IT FURTHER RESOLVED that this budget contains appropriations for Intergovernmental and Agency agreements, and that the City Council authorizes the Mayor and/or City Manager to execute such agreements.

Adopted this 19th day of June, 2018.

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Denise O. Jordan, City Clerk

CITY OF GAINESVILLE
GEORGIA
CHARTERED 1821

FISCAL YEAR 2019 APPROPRIATIONS RESOLUTION
ATTACHMENT A

GENERAL FUND

REVENUES AND OTHER SOURCES		
Ad Valorem Taxes @ 0.795 Mills	$	3,713,196
Railroad Equipment Tax		6,250
Intangible Tax		92,000
Real Estate Transfer Tax		34,000
Insurance Premium Tax		2,100,000
Local Option Sales Tax		5,300,000
Title Ad Valorem Tax		910,707
Local Option Energy Tax		77,000
Payment in Lieu of Taxes		81,000
Occupational Tax		1,352,300
Alcoholic Beverage Tax		1,093,000
Franchise Fees		4,007,864
Fines, Fees, and Forfeitures		1,360,000
Permits and Zoning Fees		495,000
Other Fees and Licenses		382,000
Interest on investments		110,000
Intergovernmental		573,951
Cemetery Lot Sales		110,000
Miscellaneous - Rent		235,400
Miscellaneous		35,000
Charges for Services - Indirect Charges		2,527,335
Transfers In		3,257,067
Sales of General Fixed Assets		40,000
Budgeted Fund Balance		3,496,741
TOTAL REVENUES AND OTHER SOURCES	$	31,389,811
EXPENDITURES AND OTHER USES		
City Council	$	385,920
City Manager's Office		874,008
Financial Services		1,301,737
Municipal Court		572,498
Information Technology		802,994
Human Resources & Risk Management		811,732
Community Development		1,412,175
Police		9,867,761
Public Lands and Buildings		697,494
Engineering Services		1,035,927
Traffic Services		1,384,048
Street Maintenance and Construction		1,832,964
Storm Water		415,255
Cemetery		609,247
Agency Allocations - Other		45,500
Contingency		691,576
Transfers Out		8,648,974
TOTAL EXPENDITURES AND OTHER USES	$	31,389,811

FISCAL YEAR 2019 APPROPRIATIONS RESOLUTION
ATTACHMENT A

COMMUNITY SERVICE CENTER FUND

REVENUES AND OTHER SOURCES		
Intergovernmental - Federal/State/Other	$	2,053,140
Intergovernmental - County		651,156
Transfer from General Fund		869,405
Other: (Fees, Donations, Fares, Misc.)		394,410
Budgeted Fund Balance		-
TOTAL REVENUES AND OTHER SOURCES	$	3,968,111
EXPENDITURES AND OTHER USES		
Senior Adult Services	$	1,270,932
Hall Area Transit System - F.R.		1,947,668
Hall Area Transit System - D.A.R		581,401
Building Operations		168,110
TOTAL EXPENDITURES AND OTHER USES	$	3,968,111

CEMETERY TRUST FUND

REVENUES AND OTHER SOURCES		
Interest on Investments	$	2,704
Sales & Services		40,000
Budgeted Fund Balance		-
TOTAL REVENUES AND OTHER SOURCES	$	42,704
EXPENDITURES AND OTHER USES		
Transfer to Capital Projects Fund	$	42,704
TOTAL EXPENDITURES AND OTHER USES	$	42,704

CONFISCATED ASSETS

REVENUES AND OTHER SOURCES		
Cash Confiscations - State	$	-
Cash Confiscations - Local		-
Cash Confiscations - Federal		-
Budgeted Fund Balance		267,950
TOTAL REVENUES AND OTHER SOURCES	$	267,950
EXPENDITURES AND OTHER USES		
Personal Services & Employee Benefits	$	60,000
Professional & Other Services		67,750
Supplies & Operating Charges		140,200
TOTAL EXPENDITURES AND OTHER USES	$	267,950

FISCAL YEAR 2019 APPROPRIATIONS RESOLUTION
ATTACHMENT A

ECONOMIC DEVELOPMENT FUND

REVENUES AND OTHER SOURCES		
Interest on Investments	$	25,000
Budgeted Fund Balance		58,000
TOTAL REVENUES AND OTHER SOURCES	$	83,000
EXPENDITURES AND OTHER USES		
Professional & Other Services	$	70,000
Repairs and Maintenance		13,000
Transfers out		-
TOTAL EXPENDITURES AND OTHER USES	$	83,000

CABLE TV CHANNEL FUND

REVENUES AND OTHER SOURCES		
Intergovernmental - Hall County	$	128,686
Interest on Investments		1,194
Transfer from General Fund		128,686
TOTAL REVENUES AND OTHER SOURCES	$	258,566
EXPENDITURES AND OTHER USES		
Personal Services	$	181,091
Professional & Other Services		22,667
Supplies & Operating Charges		20,205
Repairs & Maintenance		5,497
Indirect Cost Allocation		29,106
TOTAL EXPENDITURES AND OTHER USES	$	258,566

FIRE SERVICES FUND

REVENUES AND OTHER SOURCES		
Property Taxes @ 1.250 Mills	$	5,704,350
Delinquent Property Taxes		57,046
Motor Vehicle Taxes		60,719
Penalties & Interest		15,860
Interest on Investments		20,000
Transfer from General Fund		2,699,225
Budgeted Fund Balance		284,000
TOTAL REVENUES AND OTHER SOURCES	$	8,841,200
EXPENDITURES AND OTHER USES		
Personal Services	$	7,430,171
Professional & Other Services		217,709
Supplies & Operating Charges		282,815
Repairs & Maintenance		225,000
Indirect Cost Allocation		373,505

Debt		284,000
Capital Outlay		28,000
TOTAL EXPENDITURES AND OTHER USES	$	8,841,200

TAX ALLOCATION DISTRICT FUND

REVENUES AND OTHER SOURCES

Property Tax - Current	$	33,137
Intergovernmental		188,956
Interest on Investments		1,650
Budgeted Fund Balance		391,912
TOTAL REVENUES AND OTHER SOURCES	$	615,655

EXPENDITURES AND OTHER USES

Payments to Others	$	615,655
Available for Capital Projects		-
TOTAL EXPENDITURES AND OTHER USES	$	615,655

FISCAL YEAR 2019 APPROPRIATIONS RESOLUTION
ATTACHMENT A

HOTEL/MOTEL TAX FUND

REVENUES AND OTHER SOURCES		
Hotel/Motel Taxes (5%)	$	786,462
Hotel/Motel Taxes (1%)		158,335
Interest on Investments		200
TOTAL REVENUES AND OTHER SOURCES	$	944,997
EXPENDITURES AND OTHER USES		
Gainesville Convention and Visitor's Bureau	$	576,662
Transfer to Capital Projects		210,000
Transfer to Debt Service		158,335
TOTAL EXPENDITURES AND OTHER USES	$	944,997

IMPACT FEES FUND

REVENUES AND OTHER SOURCES		
Impact Fees - Police	$	42,000
Impact Fees - Fire		70,000
Impact Fees - Parks		420,000
Administrative Fees		15,960
Interest on Investments		25,468
Budgeted Fund Balance		426,572
TOTAL REVENUES AND OTHER SOURCES	$	1,000,000
EXPENDITURES AND OTHER USES		
Transfer to General Fund	$	350,000
Transfer to Capital Projects Fund		650,000
Available for Capital Projects		-
TOTAL EXPENDITURES AND OTHER USES	$	1,000,000

INFORMATION TECHNOLOGY FUND

REVENUES AND OTHER SOURCES		
Technology fees	$	55,000
Interest on Investments		1,000
Budgeted Fund Balance		-
TOTAL REVENUES AND OTHER SOURCES	$	56,000
EXPENDITURES AND OTHER USES		
Transfer to General Gov't Capital Projects Fund	$	-
Supplies and Operating Charges		-
Available for Capital Projects		56,000
TOTAL EXPENDITURES AND OTHER USES	$	56,000

FISCAL YEAR 2019 APPROPRIATIONS RESOLUTION
ATTACHMENT A

PARKS AND RECREATION FUND

REVENUES AND OTHER SOURCES

Ad Valorem Taxes @ .750 Mills	$	3,476,933
Charges for Services		1,780,340
Interest on Investments		8,200
Other		2,000
Budgeted Fund Balance		-
TOTAL REVENUES AND OTHER SOURCES	$	5,267,473

EXPENDITURES AND OTHER USES

Personal Services	$	2,977,634
Professional & Other Services		623,681
Supplies & Operating Charges		1,032,344
Repairs & Maintenance		205,519
Indirect Cost Allocation		50,000
Agency Allocation		150,000
Capital Outlay		18,295
Transfer to Parks and Recreation Capital Projects Fund		210,000
TOTAL EXPENDITURES AND OTHER USES	$	5,267,473

GAINESVILLE CONVENTION AND VISITOR'S BUREAU

REVENUES AND OTHER SOURCES

Intergovernmental - COG Hotel/Motel Tax	$	576,662
Main Street - Merchandise		2,500
Main Street - Other revenue		11,500
Interest on Investments		4,263
Budgeted Fund Balance		4,555
TOTAL REVENUES AND OTHER SOURCES	$	599,480

EXPENDITURES AND OTHER USES

Personal Services	$	337,238
Professional & Other Services		111,013
Supplies & Operating Charges		148,760
Repairs & Maintenance		2,469
Capital Outlay		-
TOTAL EXPENDITURES AND OTHER USES	$	599,480

FISCAL YEAR 2019 APPROPRIATIONS RESOLUTION
ATTACHMENT A

CAPITAL PROJECTS FUND

REVENUES AND OTHER SOURCES

SPLOST VII	$	6,010,000
Georgia Department of Transportation		250,000
Federal Grants		959,100
Lease Proceeds		961,000
Transfer from General Fund		4,682,542
Transfer from Hotel/Motel Tax Fund		210,000
Transfer from Department of Water Resources		919,380
Transfer from Impact Fee Fund		1,000,000
Transfer from Solid Waste Fund		435,000
Transfer from Parks & Recreation Fund		210,000
Budgeted Fund Balance - Various capital projects funds		38,368,000
TOTAL REVENUES AND OTHER SOURCES	$	54,005,022

EXPENDITURES AND OTHER USES

Information Technologies		
Data Center Uninterruptable Power System and A/C	$	275,000
Expansion of Disk Storage		40,000
Network Security		60,000
Network Upgrade		148,100
Community Development Department		
Park Hill Dr. Neighborhood Plan		30,000
Green Street Station Renovation		50,000
Midtown Greenway-Phase III		200,400
Police Department		
Police Department Fleet replacement		297,000
Portable Radios		93,522

FISCAL YEAR 2019 APPROPRIATIONS RESOLUTION
ATTACHMENT A

Fire Services	
Replacement Radios	110,000
New Station Planning	250,000
Fire Rescue Boat	350,000
Fleet Replacement Aerial Apparatus (Lease)	284,000
Public Lands & Buildings	
Administration Building Renovation	825,000
Roosevelt Square Lighting Project	40,000
Public Works - Engineering Services	
Transportation Plan Implementation	500,000
Street Resurfacing Program (LMIG)	500,000
Paving Program	660,000
Streetscaping- Washington St. and Bradford St.	1,050,000
Davis Street Extension	75,000
Dawsonville Hwy/McEver Road Connector	900,000
Sidewalk Program	75,000
Roadway Patching Program	125,000
Traffic Calming and Road Safety Devices Program	40,000
Roadway Beautification	150,000
Park Hill Drive Improvements	425,000
Green Street Study Implementation	100,000
Asphalt Preservation Program	50,000
Public Works - Traffic Engineering	
Intelligent Transportation Systems (ITS)	300,000
Shallowford Corridor Signal Upgrades	100,000
Thermoplastic Restriping of City Streets	55,000
Replacement Bucket Truck	180,000
Public Works - Street Maintenance	
Leaf Box Dump Truck (Lease)	200,000
Asphalt Patch Truck (Lease)	180,000
New Leaf Vacuum Machines	70,000
Mini Excavator	100,000
Stormwater	
Stormwater Rehabilitation Program	900,000
Community Service Center	
Hall Area Transit Equipment	187,000
Hall Area Transit Buses Gainesville Connection	645,000
MOW Kitchen Expansion Project	25,000
MOW Fleet Replacement	35,000

FISCAL YEAR 2019 APPROPRIATIONS RESOLUTION
ATTACHMENT A

Department of Water Resources	
Automated Meter Infrastructure	150,000
Asset Management Implementation and Improvements	200,000
Athens Highway Sanitary Sewer Extension	3,000,000
Athens Highway Utility Relocation Due to GA DOT Project	500,000
Clermont Pressure Zone Backup Booster Station and Tank	300,000
Environmental Services Building HVAC	400,000
Directional Boring Machine	150,000
Trackhoe	250,000
Flat Creek Sanitary Sewer Collection Sys. Master Plan	500,000
Flat Creek Watershed Improvements	150,000
Flat Creek Water Reclamation Facility- Digester Upgrade	1,750,000
Flat Creek Water Reclamation Facility Improvements	2,868,000
Flat Creek Water Reclamation Facility Master Plan	250,000
FY19 Sanitary Sewer Main Improvements	1,750,000
FY19 Water Main Extensions and Improvements	3,000,000
Glenwood Drive Roundabout Utilities Relocation	280,000
Hancock Facility Relocation	1,000,000
IT Upgrades	250,000
Lake Knickerbocker Dam Improvements	1,750,000
Lake Lanier Water Quality Study	250,000
Lakeside Water Treatment Plant Improvements	500,000
Lift Station Improvements	850,000
Linwood Discharge Pipe	3,000,000
Linwood Membranes	1,150,000
Meter Maintenance Program	1,500,000
Old Cornelia Hwy/Old Athens Rd Sanitary Sewer Extension	2,500,000
Riverside Drive Water Treatment Plant- Concrete Rehab	620,000
Riverside/Lakeside WTP Driveway Sealing	475,000
Riverside WTP High Service Pump with VFD	1,200,000
Riverside WTP Improvements	500,000
Source Water Assessment	200,000
Spout Springs Utility Relocation to GA DOT Project	3,500,000
Tank Maintenance Program	200,000
Utility Service Truck	125,000
Water Reclamation Facilities Electrical Control Upgrades	500,000
Water Treatment Facilities Comprehensive Master Plan	500,000
Jesse Jewell Pkwy, Queen City Pkwy Utility Relocation DOT Project	1,800,000
Water Treatment Plants Electrical Control Upgrades	500,000
Solid Waste	
Downtown Solid Waste Study	100,000
Knuckleboom Trash Loader	190,000
Brush Chipper	100,000
Light Duty Garbage Truck	45,000
Golf	
Pump Station Repair	32,000
Toro 4500 Rotary Rough Mower	70,000

FISCAL YEAR 2019 APPROPRIATIONS RESOLUTION
ATTACHMENT A

Vehicle Services	
Vehicle Lifts	50,000
Parks & Recreation	
Youth Sports Complex	3,300,000
FMACC Pebbleflex Replacement	80,000
Park Signage-Systemwide	150,000
FMACC Camera System Replacement	55,000
Skate Park	100,000
Concessions/Restroom Building Replacement	250,000
Playground Improvements-Systemwide	150,000
Skidsteer	50,000
Park Vehicles	25,000
Gainesville Convention and Visitor's Bureau	
City of Gainesville- Signage	100,000
Highlands to Islands Signage	75,000
Downtown Shuttle	35,000
TOTAL EXPENDITURES AND OTHER USES	$ 54,005,022

FISCAL YEAR 2019 APPROPRIATIONS RESOLUTION
ATTACHMENT A

DEBT SERVICE FUND

REVENUES AND OTHER SOURCES

Ad Valorem Taxes @ 0.569 Mills	$	2,559,265
Interest on Investments		10,151
Transfers in		283,735
Budgeted Fund Balance		-
TOTAL REVENUES AND OTHER SOURCES	$	2,853,151

EXPENDITURES AND OTHER USES

Bond Principal & Interest	$	2,039,612
Lease Principal & Interest		294,768
Other Costs		2,200
Available for Future Debt Service		516,571
TOTAL EXPENDITURES AND OTHER USES	$	2,853,151

DEPARTMENT OF WATER RESOURCES

REVENUES AND OTHER SOURCES

Water Revenue	$	30,681,362
Water Connection Fees		2,122,980
Water Connection Administration Fees		62,760
Water Tapping Fees		1,291,012
Account Service Fees		3,690,565
Service Fees		303,174
Late Payment Penalty		530,831
Sewer Revenue		29,458,108
Surcharge		1,005,973
Sewer Tapping Fees		41,040
Sewer Connection Fees		1,505,826
Sewer Connection Administration Fees		45,133
Interest on Investments		314,102
Miscellaneous		825,439
TOTAL REVENUES AND OTHER SOURCES	$	71,878,305

EXPENDITURES AND OTHER USES

Personal Services	$	16,830,983
Professional & Other Services		4,367,526
Supplies & Operating Charges		9,983,573
Repairs & Maintenance		3,558,386
Indirect Cost Allocation		1,088,326
Capital Outlay		1,135,060
Debt Service		19,342,934
Transfers out		15,571,517
Available for Capital Projects		-
TOTAL EXPENDITURES AND OTHER USES	$	71,878,305

FISCAL YEAR 2019 APPROPRIATIONS RESOLUTION
ATTACHMENT A

SOLID WASTE FUND

REVENUES AND OTHER SOURCES		
Residential Collections	$	2,696,400
Commercial - Franchise Fee		165,000
Special Services		10,000
Interest on Investments		5,000
Other Revenue		100,000
Budgeted Net Assets		96,416
TOTAL REVENUES AND OTHER SOURCES	$	3,072,816
EXPENDITURES AND OTHER USES		
Personal Services	$	1,437,888
Professional & Other Services		247,600
Supplies & Operating Charges		466,126
Repairs & Maintenance		339,750
Indirect Cost Allocation		146,452
Transfers to Other Funds		-
Capital Outlay		435,000
TOTAL EXPENDITURES AND OTHER USES	$	3,072,816

AIRPORT FUND

REVENUES AND OTHER SOURCES		
T-Hangar Rent	$	346,190
Corporate Hangar Rent		364,709
Industrial Park Rent		155,597
Fuel		35,600
Interest on Investments		2,320
Fixed Base Operator		36,832
Miscellaneous Revenue		1,200
Grants		800,000
Budgeted Retained Earnings		-
TOTAL REVENUES AND OTHER SOURCES	$	1,742,448
EXPENDITURES AND OTHER USES		
Personal Services	$	68,653
Professional & Other Services		60,509
Supplies & Operating Charges		60,000
Repairs & Maintenance		60,200
Indirect Cost Allocation		209,561
Debt Service		448,350
Capital Outlay		835,175
TOTAL EXPENDITURES AND OTHER USES	$	1,742,448

FISCAL YEAR 2019 APPROPRIATIONS RESOLUTION
ATTACHMENT A

CHATTAHOOCHEE GOLF COURSE FUND

REVENUES AND OTHER SOURCES		
Greens Fees	$	686,487
Cart Fees		284,964
Other Revenue		104,290
Transfer from General Fund		354,016
TOTAL REVENUES AND OTHER SOURCES	$	1,429,757
EXPENDITURES AND OTHER USES		
Personal Services	$	592,231
Professional & Other Services		55,124
Supplies & Operating Charges		146,148
Repairs & Maintenance		211,500
Capital Outlay		115,500
Debt Service		309,254
TOTAL EXPENDITURES AND OTHER USES	$	1,429,757

GENERAL INSURANCE FUND

REVENUES AND OTHER SOURCES		
Premiums & Losses Paid by Department	$	1,771,254
Interest on Investments		5,378
Budgeted Retained Earnings		138,882
TOTAL REVENUES AND OTHER SOURCES	$	1,915,514
EXPENDITURES AND OTHER USES		
Professional & Other Services	$	1,737,843
Indirect Cost Allocation		177,671
TOTAL EXPENDITURES AND OTHER USES	$	1,915,514

FISCAL YEAR 2019 APPROPRIATIONS RESOLUTION
ATTACHMENT A

EMPLOYEE BENEFITS FUND

REVENUES AND OTHER SOURCES		
Premiums	$	9,116,134
Interest on Investments		22,689
Budgeted Fund Balance		248,791
TOTAL REVENUES AND OTHER SOURCES	$	9,387,614
EXPENDITURES AND OTHER USES		
Health Claims/Premiums Expense	$	6,900,000
Life Insurance Premiums		237,542
Vision Insurance Premiums		42,635
Dental Insurance Premiums		331,969
Long & Short-term Disability Premiums		100,614
Short-term Disability Expense		132,838
Medical Clinic Operations		870,000
Administration/Wellness Program		736,668
Other Costs		35,348
TOTAL EXPENDITURES AND OTHER USES	$	9,387,614

VEHICLE SERVICES FUND

REVENUES AND OTHER SOURCES		
Charges For Services	$	1,057,247
Sales - Fuel		1,530,065
TOTAL REVENUES AND OTHER SOURCES	$	2,587,312
EXPENDITURES AND OTHER USES		
Personal Services	$	383,191
Professional & Other Services		32,687
Supplies & Operating Charges		2,097,064
Repairs & Maintenance		24,370
Capital Outlay		50,000
TOTAL EXPENDITURES AND OTHER USES	$	2,587,312

GRAND TOTAL	$	202,206,886
LESS TRANSFERS COUNTED TWICE		(13,807,633)
TOTAL NET BUDGET	$	188,399,253

FISCAL YEAR 2019 APPROPRIATIONS RESOLUTION

ATTACHMENT B

CITY OF GAINESVILLE

AUTHORIZED POSITIONS BY FUND

(5-year Summary)

	Budget									
	FY2015		FY2016		FY2017		FY2018		FY2019	
DEPARTMENTS	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
City Council		7		8		7		6		6
City Manager	6		6		6		6		6	
Financial Services	15		15		15		14		14	
Information Technology	6		6		7		7		7	
Human Resources Department	9		9		9		10		10	
Municipal Court	8	2	8	2	8	2	8	2	8	2
Community Development Dept.	14	7	14	7	15	7	15	7	16	7
Police Department	114	2	114	2	114	2	115	2	116	2
Public Land and Buildings	4		4		4		5		6	
Engineering Services	7		10		10		11		11	
Traffic Services	8		7		7		7		7	
Streets	25		24		24		25		25	
Storm Water	2		2		6		5		5	
Cemetery	7		8		8		8		8	
Total General Fund	**225**	**18**	**227**	**19**	**233**	**18**	**236**	**17**	**239**	**17**
Fire Services	103		103		103		103		103	
Community Service Center	26	12	26	12	26	14	26	14	26	17
Cable TV	2	2	2	1	2	1	2	1	2	1
Parks and Recreation	39	Varies	39	Varies	37	Varies	37	Varies	38	Varies
Airport	1		1		1		1		1	
Department of Water Resources	231	-	233	-	233	-	234	-	234	-
Solid Waste Department	24	-	24	-	24	-	24	-	25	-
Golf Course	4	Various	4	Various	4	Various	5	Various	5	Various
Vehicle Services	6	-	6	-	6	-	6	-	6	-
Gainesville Convention and Visitor's Bureau	4	-	4	-	4	-	4	-	4	-
Non-Profit Housing	2	-	2	-	2	-	2	-	1	-
TOTAL AUTHORIZED POSITIONS	**564**	**32**	**568**	**32**	**572**	**33**	**577**	**32**	**581**	**35**

CITY OF GAINESVILLE

WORKSESSIONREQUEST

Date Submitted: 1/9/2019

Presenter: Kevin Hutcheson

Item of Business: Resolution: Second Quarter Budget Adjustment for Fiscal Year 2019

Meeting Date: 1/17/2019

Purpose of Request:
This request is to approve the budget adjustments associated with the second quarter of fiscal year 2019.

History/Background:
The City of Gainesville Code states in part:
Sec. 2-3-87 - Budget amendments
(a) General amendment. The council may amend the budget as deemed necessary or advantageous during the fiscal year, provided additional revenues or funding sources are identified for any net increase in expenditure. Following the end of each fiscal year quarter, any approved adjustments, including budgets for any projects authorized during the quarter shall be enacted through a budget adjustment resolution upon favorable vote of the city council. The supplemental budget resolutions shall be balanced for each and every fund that is amended.

Facts & Issues for Consideration:

Department Recommendation:
Financial Services recommends the approval of the second quarter budget adjustment for fiscal year 2019.

Department Director:
Jeremy Perry

If funding is involved, are funds approved within the current budget?
N/A

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
2nd Qtr BA for FY2019	Resolution
Attachment A - Charts for 2nd Qtr BA for FY2019	Attachments/Exhibits
Attachment B - Descriptions for 2nd Qtr BA for FY2019	Attachments/Exhibits

RESOLUTION AR-2019 - ___

REGARDING SECOND QUARTER BUDGET ADJUSTMENT
FOR FISCAL YEAR 2019

WHEREAS, the City Council approved a budget for fiscal year 2019 for the City of Gainesville on June 19, 2018; and

WHEREAS, the budget is a dynamic rather than static revenue and spending plan which requires adjustment from time to time as circumstances change; and

WHEREAS, these adjustments maintain a balanced budget for all funds.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby adopts the adjustments to the budget listed on "Attachment A" and "Attachment B", attached hereto and made a part of the Resolution.

Adopted this _____ day of __________________, 2019.

____
C. Danny Dunagan, Jr., Mayor

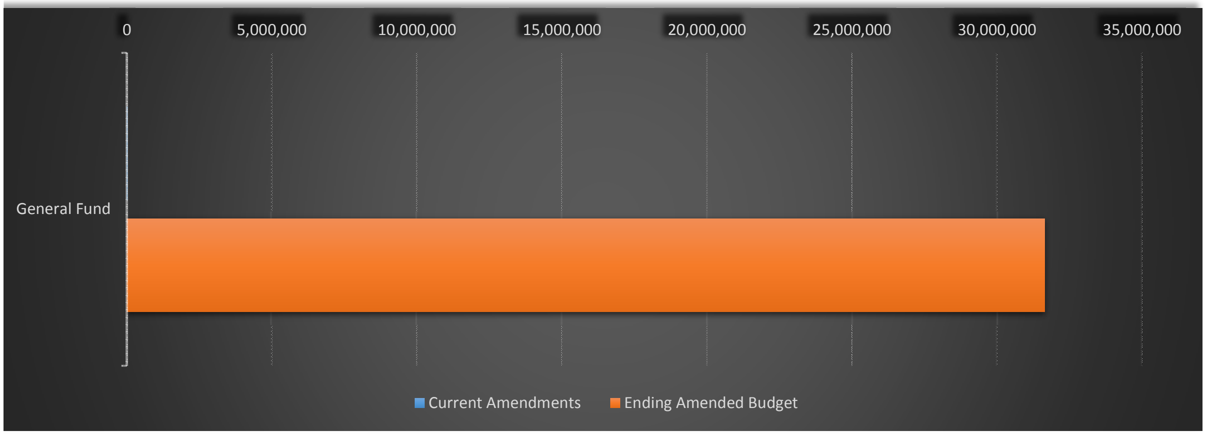
This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

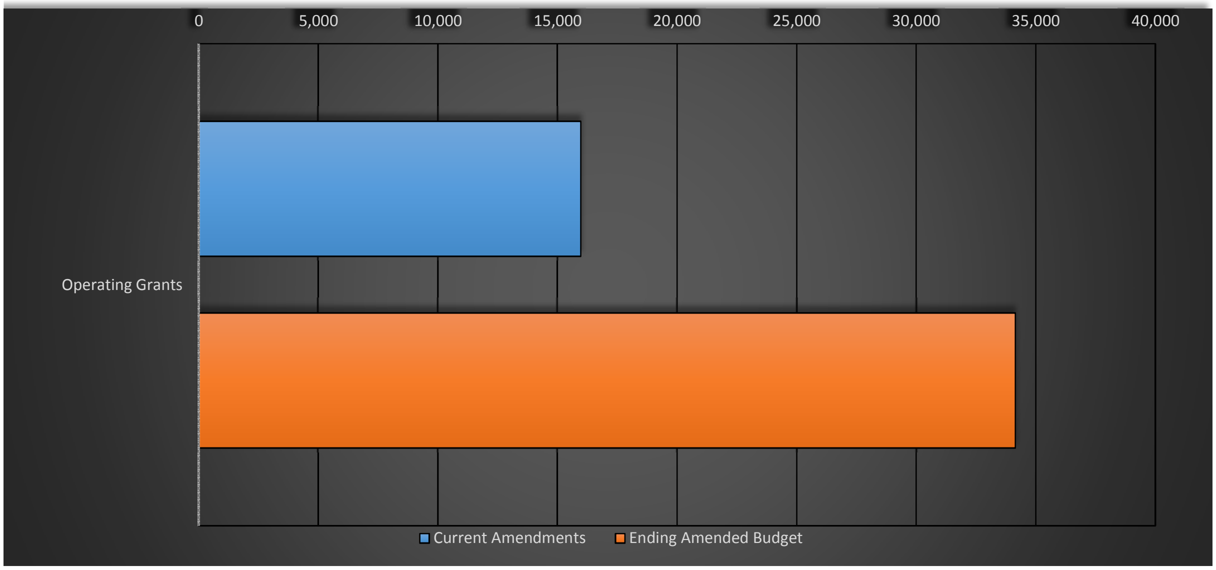
____
Denise O. Jordan, City Clerk

ATTACHMENT A

General Fund			
Fund	**Beginning Amended Budget**	**Current Amendments**	**Ending Amended Budget**
General Fund	31,636,096	6,100	31,642,196
Grand Total	**31,636,096**	**6,100**	**31,642,196**

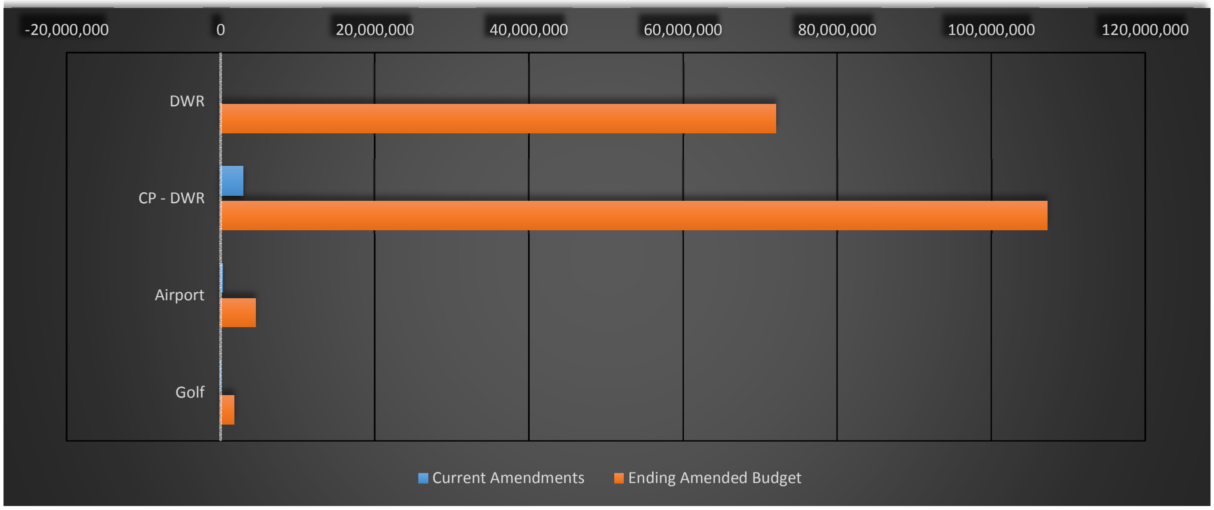


Special Revenue Funds			
Fund	**Beginning Amended Budget**	**Current Amendments**	**Ending Amended Budget**
CSC	3,968,111	0	3,968,111
Cemetery Trust	42,704	0	42,704
Confiscated Assets	347,258	0	347,258
Operating Grants	18,174	15,972	34,146
HUD Grants	367,244	0	367,244
HUD Rev. Loan	82,800	0	82,800
Fire Services fund	8,841,200	0	8,841,200
Econ. Dev.	83,000	0	83,000
TV-18	258,566	0	258,566
TAD	615,655	0	615,655
H/M Tax Fund	944,997	0	944,997
Impact Fee	670,350	0	670,350
Info. Tech. Fund	56,000	0	56,000
Grand Total	**16,296,059**	**15,972**	**16,312,031**

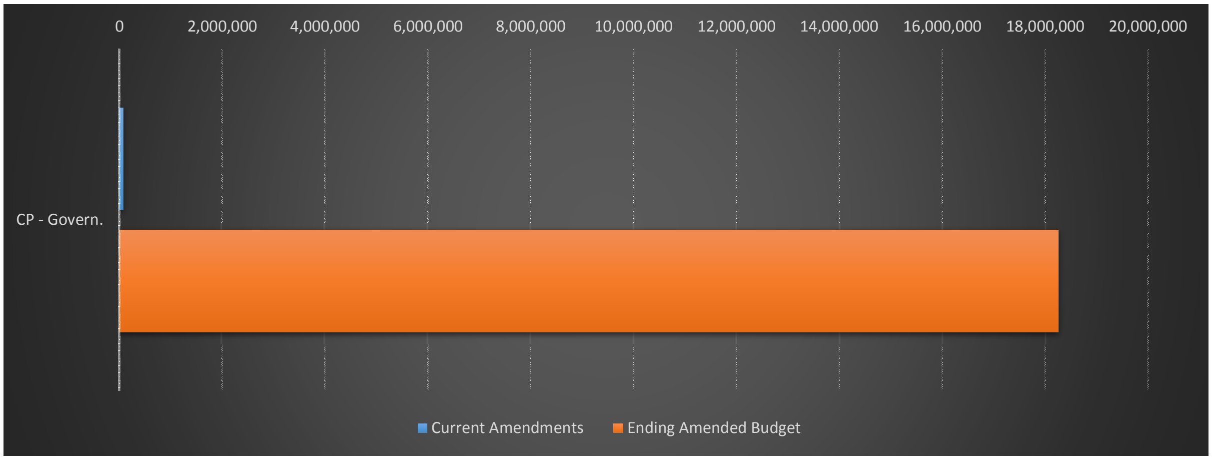


Page 2 of 5

Enterprise Funds			
Fund	**Beginning Amended Budget**	**Current Amendments**	**Ending Amended Budget**
DWR	72,088,184	0	72,088,184
CP - DWR	104,314,344	2,950,000	107,264,344
Solid Waste	3,072,816	0	3,072,816
Airport	4,242,554	254,470	4,497,024
Golf	1,783,757	-39,650	1,744,107
Grand Total	**185,501,655**	**3,164,820**	**188,666,475**



Capital and Debt Funds			
Fund	**Beginning Amended Budget**	**Current Amendments**	**Ending Amended Budget**
CP - SPLOST	17,735,806	0	17,735,806
CP - Grants	2,763,095	0	2,763,095
CP - Govern.	18,177,120	79,182	18,256,302
Debt. Serv.	2,853,151	0	2,853,151
Grand Total	**41,529,172**	**79,182**	**41,608,354**



Component Unit			
Fund	**Beginning Amended Budget**	**Current Amendments**	**Ending Amended Budget**
CVB	599,480	0	599,480
P&R Fund	5,268,473	0	5,268,473
CP - P&R	1,016,133	0	1,016,133
Grand Total	**5,867,953**	**0**	**5,867,953**

Non-Profit			
Fund	**Beginning Amended Budget**	**Current Amendments**	**Ending Amended Budget**
Non-Profit	25,507	0	25,507
Grand Total	**25,507**	**0**	**25,507**

Internal Service Fund			
Fund	**Beginning Amended Budget**	**Current Amendments**	**Ending Amended Budget**
Gen. Insurance	1,915,514	0	1,915,514
Employee Ben.	9,387,614	0	9,387,614
Veh. Serv.	2,587,312	0	2,587,312
Grand Total	**13,890,440**	**0**	**13,890,440**

ATTACHMENT B
QUARTERLY BUDGET ADJUSTMENT RESOLUTION
2nd QTR BA for FY2019 ADJUSTMENT DESCRIPTIONS

GENERAL FUND

GENERAL FUND

The General fund recognized a total increase of $6,100 during the second quarter of fiscal year 2019. The adjustments associated with this increase are as follows:

- Recognized a donation in the amount of $3,600 for Shop-with-a-Cop from Pilgrim's Pride.
- Recognized a donation in the amount of $2,500 from the Walmart Local Giving Program

SPECIAL REVENUE FUNDS

GRANTS FUND

The Grants fund recognized a total increase of $15,972 during the second quarter of fiscal year 2019. The adjustment associated with this increase is as follows:

- Establishment of BVP 2018 grant of $15,972

ENTERPRISE FUNDS

AIRPORT FUND

The Airport fund recognized a total increase of $254,470 during the second quarter of fiscal year 2019. The adjustment was associated with the OneGeorgia Authority Grant, Lee Gilmer Airport Terminal Renovations (Phase II) and Land Acquisition Project.

CHATTAHOOCHEE GOLF COURSE FUND

The Chattahoochee Golf Course fund recognized a total decrease of $39,650 during the second quarter of fiscal year 2019. The adjustment is associated with the Golf Course Clubhouse Renovation project. The budget was adjusted to reflect the amount approved in PR-2018-18.

ATTACHMENT B
QUARTERLY BUDGET ADJUSTMENT RESOLUTION
2nd QTR BA for FY2019 ADJUSTMENT DESCRIPTIONS

CAPITAL AND DEBT FUNDS

DWR CAPITAL PROJECTS FUND

The Department of Water Resources Capital Project fund recognized a total increase of $2,950,000 during the second quarter of fiscal year 2019. The adjustment associated with this increase is as follows:

- PR2018-21- Linwood Area Wastewater Improvements Project in the amount of $2,950,000.

GENERAL GOVERNMENT CAPITAL PROJECTS FUND

The General Government Capital Projects fund recognized a total increase of $79,182 during the second quarter of fiscal year 2019. The adjustment associated with this increase is due to a transfer from the General Fund to project #93085 (FY14 Interchange Beautification).

CITY OF GAINESVILLE

WORKSESSIONREQUEST

Date Submitted: 1/7/2019

Presenter: Fabiola Alberto

Item of Business: Resolution: FY2018 Closure of Airport Capital Projects

Meeting Date: 1/17/2019

Purpose of Request:
The purpose of this request is to present a resolution addressing the FY2018 Closure of Airport Capital Projects.

History/Background:
Annually, we review the Airport Capital Project closures to determine which remaining funds should be returned to the appropriate restricted funds or re-appropriated in the Airport fund for future use. We prepare a resolution each year for the approval of these re-allocations.

Facts & Issues for Consideration:

Department Recommendation:
Approval of resolution to recognize the Airport Capital Project closed in FY2018.

Department Director:
Jeremy Perry

If funding is involved, are funds approved within the current budget?
N/A

Amount Requested: **Source of Funds**:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
FY2018 Closure of Airport Capital Project	Resolution
Attachment A: Closed Project Summary Report	Attachments/Exhibits

RESOLUTION AR-2019 - ___

FY2018 CLOSURE OF AIRPORT CAPITAL PROJECTS

WHEREAS, amounts were appropriated in previous fiscal years, through the annual budget and various Council resolutions, for Airport Capital Projects; and

WHEREAS, the financial audit for the fiscal year ended June 30, 2018, is complete; and

WHEREAS, the capital projects and annual programs listed on Attachment A are complete and ready to close, leaving the amount of $2,222.57 available in closed project balances; and

WHEREAS, $2,222.57 will be available in the Airport Fund for re-appropriation for future project needs.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby recognizes the closure of the listed project.

Adopted this _____ day of __________________, 2019.

____

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

____

Denise O. Jordan, City Clerk

City of Gainesville

Airport Capital Projects

Closed Project Summary Report

06/30/18

FUND 550

Summary of Closed Project Balances FY18	
Project Description	Excess Funds
Terminal Area Improvements- Phase II	$ 2,222.57
Total Closed Project Balances	2,222.57
Total Amount Available for Reappropriation	**$ 2,222.57**

Attachment A

Page 1 of 2

City of Gainesville

Airport Capital Projects

Closed Project Summary Report

06/30/18

Terminal Area Improvements - Phase II

(PR15-24, PR16-14, PR16-36)

	Budget	Actual	Difference
Funding Sources:			
City Funds:			
Airport Fund	35,073.00	35,073.00	-
Other Funds:			
Federal Grant Funding	558,661.00	516,475.11	42,185.89
GDOT State Grant Funding	27,001.00	27,001.00	-
	620,735.00	578,549.11	42,185.89
Expenditure:			
Project Costs (FY16)	80,670.28	80,670.28	
Project Costs (FY17)	495,656.26	495,656.26	
Project Costs (FY18)	44,408.46	-	
	620,735.00	576,326.54	44,408.46
Open Encumbrances			-
Available Budget			44,408.46
Project Balance		2,222.57	

Description:

This project is a part of the 5-year CIP Plan and is for the administration and construction required for the milling and paving of the ramp area associated with the Airport Terminal Area Improvements, Phase II.

Status:

This project is complete.

Vendors with Open Encumbrances:

None

Lisa Poole
50142

CITY OF GAINESVILLE

WORKSESSIONREQUEST

Date Submitted: 1/11/2019

Presenter: Fabiola Alberto

Item of Business: Resolution: FY2018 Closure of Department of Water Resources Capital Projects

Meeting Date: 1/17/2019

Purpose of Request:
The purpose of this request is to present a resolution addressing the FY2018 Closure of Department of Water Resources Capital Projects.

History/Background:
Annually, we review the Department of Water Resources Capital Project closures to determine which remaining funds should be returned to the appropriate restricted funds or re-appropriated in the Department of Water Resources Capital Projects funds for future use. We prepare a resolution each year for the approval of these re-allocations.

Facts & Issues for Consideration:

Department Recommendation:
Approval of resolution to recognize the Department of Water Resources Capital Projects closed in FY18.

Department Director:
Jeremy Perry

If funding is involved, are funds approved within the current budget?
N/A

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
FY18 Closure of Department of Water Resources Capital Projects Resolution	Resolution
Attachment A: Closed Project Summary Report	Attachments/Exhibits

RESOLUTION AR-2019 - ___

FY2018 CLOSURE OF DEPARTMENT OF WATER RESOURCES CAPITAL PROJECTS

WHEREAS, amounts were appropriated in previous fiscal years, through the annual budget and various Council resolutions, for Department of Water Resources Capital Projects; and

WHEREAS, the financial audit for the fiscal year ended June 30, 2018, is complete; and

WHEREAS, the capital projects and annual programs listed on Attachment A are complete and ready to close, leaving the amount of $338,476.43 available in closed project balances; and

WHEREAS, $338,476.43 will be available in the Department of Water Resources Capital Projects Fund for re-appropriation to future project needs.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby recognizes the closure of the listed projects.

Adopted this _____ day of __________________, 2019.

____

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

____

Denise O. Jordan, City Clerk

City of Gainesville
Department of Water Resources Capital Projects
Closed Projects Summary Report
06/30/2018

FUND 308

Summary of Closed Project Balances FY18

Project Description		Excess Funds
FY16 IT Master Plan	$	20,078.89
DWR Administration Building HVAC Replacement		23,585.31
FY16 Water Main Extensions & Improvements		6,740.49
Water Storage Tanks Maintenance Program		1,560.09
Water Meter Maintenance & Automated Reading Program		2,180.33
Highland Dr Booster Pumping Station		74.51
Riverside Water Treatment Plant- #4 Raw Water Pump VFD Upgrade		3,837.91
FY17 Water Main Extension & Improvements		280,418.90
Total Closed Project Balances		338,476.43
Total Amount Available for Reappropriation	**$**	**338,476.43**

FY2016 Information Technologies Master Plan
(PR16-03)

	Budget	Actual	Difference
Funding Sources:			
DWR Capital Project Fund (FY16)	103,030.00	103,030.00	-
	103,030.00	103,030.00	-
Expenditure:			
Project Costs (FY16)	67,583.51	67,583.51	
Project Costs (FY17)	15,367.60	15,367.60	
Project Costs (FY18)	20,078.89	-	
Total	103,030.00	82,951.11	20,078.89
Open Encumbrances			-
Available Budget			20,078.89
Project Balance		20,078.89	

Description:

This project will develop an IT Master Plan for the City and more specifically Water Resources. This will be the first IT Master Plan completed since the early 1990's.

Status:

Innovative IT, LLC has completed and delivered the final IT Master Plan. All concerns and project expectations have been met.

Vendors with Open Encumbrances:

None

Jeremy Rylee
10006

DWR Administration Building HVAC Replacement
(PR15-09)

	Budget	Actual	Difference
Funding Sources:			
DWR Capital Project Fund (FY15)	387,500.00	387,500.00	-
	387,500.00	387,500.00	-
Expenditure:			
Project Costs (FY15)	276,510.92	276,510.92	
Project Costs (FY16)	64,236.05	64,236.05	
Project Costs (FY17)	23,167.72	23,167.72	
Project Costs (FY18)	23,585.31	-	
Total	387,500.00	363,914.69	23,585.31
Open Encumbrances			-
Available Budget			23,585.31
Project Balance		23,585.31	

Description:
This project will update and replace HVAC equipment in the Department of Water Resources Administration Building. The building has been in service for 15 years and some of the HVAC equipment is in need of replacement.

Status:
Project is complete.

Vendors with Open Encumbrances:
None

Barclay Fouts
18215

FY2016 Water Main Extensions & Improvements - Phase I
(PR15-30, PR17-15)

	Budget	Actual	Difference
Funding Sources:			
DWR Capital Project Fund (FY16)	1,771,503.00	1,771,503.00	-
	1,771,503.00	1,771,503.00	-
Expenditure:			
Project Costs (FY16)	31,352.88	31,352.88	
Project Costs (FY17)	1,355,074.51	1,355,074.51	
Project Costs (FY18)	385,075.61	378,335.12	
Total	1,771,503.00	1,764,762.51	6,740.49
Open Encumbrances			-
Available Budget			6,740.49
Project Balance		6,740.49	

Description:

The Department of Water Resources maintains a list of water main extension requests from property owners and department-identified system needs. This project will address both new water line extensions and system needs. The project will allow us to reach new customers, operate our system more effectively and plan for future growth.

Status:

Project is complete.

Vendors with Open Encumbrances:

None

Jason Perry
18801

City of Gainesville
Department of Water Resources Capital Projects
Closed Projects Summary Report
06/30/2018

Water Storage Tanks Maintenance Program - 3rd Term
(PR15-41)

	Budget	Actual	Difference
Funding Sources:			
DWR Capital Project Fund (FY16)	699,966.00	699,966.00	-
DWR Capital Project Fund (FY17)	-	-	-
	699,966.00	699,966.00	-
Expenditure:			
Project Costs (FY16)	128,526.37	128,526.37	
Project Costs (FY17)	262,799.83	262,799.83	
Project Costs (FY18)	308,639.80	307,079.71	
Total	699,966.00	698,405.91	1,560.09
Open Encumbrances			-
Available Budget			1,560.09
Project Balance		1,560.09	

Description:

This is the 2nd, two (2) year term of an overall twelve (12) year tank maintenance and repair project that will provide continual inspections, maintenance and repairs for all seven (7) of the City's water distribution storage tanks.

Status:

Painting of High Street Water tank is completed. Project can be closed.

Vendors with Open Encumbrances:

None

Jason Perry
18831

Water Meter Maintenance & Automated Meter Reading Program
(PR16-31)

	Budget	Actual	Difference
Funding Sources:			
DWR Capital Project Fund (FY17)	500,000.00	500,000.00	-
	500,000.00	500,000.00	-
Expenditure:			
Project Costs (FY17)	184,536.03	184,536.03	
Project Costs (FY18)	315,463.97	313,283.64	
Total	500,000.00	497,819.67	2,180.33
Open Encumbrances			-
Available Budget			2,180.33
Project Balance		2,180.33	

Description:
This project is a multi-year Water Meter Maintenance Program and Automated Meter Reading Program to ensure new and accurate meters and transmitters are installed throughout the City's water distribution system. The City's meter infrastructure needs to be maintained and replaced over time to provide accurate readings for billing and reporting needs.

Status:
Work is complete and project is ready to close.

Vendors with Open Encumbrances:
None

Amy Bennett
18851

Highland Drive Booster Pumping Station
(PR16-33)

	Budget	Actual	Difference
Funding Sources:			
DWR Capital Project Fund (FY17)	380,000.00	380,000.00	-
Transfer from Project 18741 (FY18)	20,108.00	20,108.00	
	400,108.00	400,108.00	-
Expenditure:			
Project Costs (FY17)	372,225.49	372,225.49	
Project Costs (FY18)	27,882.51	27,808.00	
Total	400,108.00	400,033.49	74.51
Open Encumbrances			-
Available Budget			74.51
Project Balance		74.51	

Description:

This project is for the installation of a booster pump station located on Highland Drive in northern Hall County. This area of the water distribution system is located at higher elevations than surrounding areas which requires a booster pump station to increase system pressures.

Status:

The pump station installation is complete. City staff and MR Systems have integrated the pump station with the City's existing telemetry system. Monitoring is currently being performed with mobile pressure monitoring equipment. Project is complete and will close in FY18.

Vendors with Open Encumbrances:

None

Myron Bennett
18861

Riverside Water Treatment Plant- #4 Raw Water Pump Exisiting VFD Upgrade
(FY18 Budget)

	Budget	Actual	Difference
Funding Sources:			
DWR CIP Fund balance (FY18)	116,000.00	116,000.00	-
	116,000.00	116,000.00	-
Expenditure:			
Project Costs (FY18)	116,000.00	112,162.09	
Total	116,000.00	112,162.09	3,837.91
Open Encumbrances			-
Available Budget			3,837.91
Project Balance		3,837.91	

Description:
The existing Variable Frequency Drive (VFD) on Raw Water Pump Number 4 has reached the end of its serviceable life and is in need of an upgrade. The use of VFD's increase the flexibility for Plant Operators to increase or decrease the amount of raw water coming into the Plant for treatment.

Status:
Project is complete.

Vendors with Open Encumbrances:
None

Barclay Fouts
18909

FY17 Water Main Extension and Improvements
(PR17-19 FY17)

	Budget	Actual	Difference
Funding Sources:			
DWR CIP Fund balance (FY17)	1,317,000.00	1,317,000.00	-
	1,317,000.00	1,317,000.00	-
Expenditure:			
Project Costs (FY17)	-	-	
Project Costs (FY18)	1,317,000.00	1,036,581.10	
Total	1,317,000.00	1,036,581.10	280,418.90
Open Encumbrances			-
Available Budget			280,418.90
Project Balance		280,418.90	

Description:
This project is for satisfying water main extension requests and/or distribution system upgrades in service areas.

Status:
Project is complete and ready for close out.

Vendors with Open Encumbrances:
None.

Joel Altherr
18913

CITY OF GAINESVILLE

WORKSESSIONREQUEST

Date Submitted: 1/11/2019

Presenter: Fabiola Alberto

Item of Business: Resolution: FY2018 Closure of General Government Capital Projects

Meeting Date: 1/17/2019

Purpose of Request:
The purpose of this request is to present a resolution addressing the FY2018 Closure of General Government Capital Projects.

History/Background:
Annually, we review the General Government Capital Project closures to determine which remaining funds should be returned to the appropriated restricted funds or re-appropriate in the General Government Capital Project fund for future use. We prepare a resolution each year for the approval of these re-allocations.

Facts & Issues for Consideration:

Department Recommendation:
Approval of resolution to recognize the General Government Capital Projects closed in FY2018.

Department Director:
Jeremy Perry

If funding is involved, are funds approved within the current budget?
N/A

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
FY18 Closure of General Government Capital Projects Resolution	Resolution
Attachment A: Closed Project Summary Report	Attachments/Exhibits

RESOLUTION AR-2019 - ___

FY2018 CLOSURE OF GENERAL GOVERNMENT CAPITAL PROJECTS

WHEREAS, amounts were appropriated in previous fiscal years, through the annual budget and various Council resolutions, for General Government Capital Projects; and

WHEREAS, the financial audit for the fiscal year ended June 30, 2018, is complete; and

WHEREAS, the capital projects listed on Attachment A are complete and ready to close, leaving the amount of $484,914.15 available in closed project balances; and

WHEREAS, $41,250.00 will be returned to the Information Technology Fund; and

WHEREAS, $42,380.14 was not drawn from GMA Lease Proceeds; and

WHEREAS, $3,576.42 will be returned to the Impact Fee Fund; and

WHEREAS, other project related needs still remain throughout the City.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby recognizes the closure of the listed projects and recaptures $484,914.15 as funds available for future appropriation by the governing body.

Adopted this _____ day of __________________, 2019.

____

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

____

Denise O. Jordan, City Clerk

City of Gainesville

General Government Capital Projects

Closed Projects Summary Report

6/30/2018

FUND 350

Summary of Closed Project Balances FY18	
Project Description	Excess Funds
Records Management System	$ 7.85
Main Street Building Demolition	299,426.09
Automated Email Archive	1,024.40
Fleet Replacement Truck- Vehicle Services	-
FY17 GPD Vehicle Replacement Program	42,380.14
Firearms Simulator	3,744.90
Fire Department Fleet Replacement Engine 23	0.28
License Plate Recognition System	41,250.00
Simulator Storage Building	3,576.42
Fleet Replacement Fire Truck	288.32
Replacement Vehicle- Lift Gate Truck	5,680.00
Box Dump Truck	11,196.77
Replacement Vehicle- Engineering	200.00
Crew Cab Service Truck- Traffic	7,757.30
Backhoe Loader	11,850.00
Fleet Replacement ROW Crew Truck	7,230.73
Fleet Replacement- Streets Light Duty Truck	6,615.98
Asphalt Zipper	8,591.00
Asphalt Roller	4,470.00
Fleet Replacement ROW Crew- Street	6,110.77
Freeground Memorial	23,521.20
Code Enforcement Truck	(8.00)
Total Closed Project Balances	484,914.15
Closed Project Balances to be Returned to Other Funds:	
IT Fund (License Plate Recognition)	41,250.00
GMA Lease Proceeds (FY17 Vehicle Replacement)*	42,380.14
Impact Fee Fund (Simulator Storage Building)	3,576.42
Total Returned Amount	87,206.56
Appropriations Subsequent to 6/30/2018:	
Total Appropriations	-
Total Amount Available for Reappropriation	**$ 397,707.59**

* No transfer of funds.

Records Management System
(FY17 Budget)

	Budget	Actual	Difference
Funding Sources:			
General Fund (FY17)	80,000.00	80,000.00	-
DWR (FY18)- BA2018-6656	5,635.00	5,635.00	-
General Fund (FY18)- BA2018-6970	19,100.00	19,100.00	-
	104,735.00	104,735.00	-
Expenditure:			
Project Costs (FY17)	66,551.54	66,551.54	
Project Costs (FY18)	38,183.46	38,175.61	
	104,735.00	104,727.15	7.85
Open Encumbrances			-
Available Budget			7.85

Description:
Equipment and software are needed for implementing a records management system to include document imaging, electronic storage of records and automatic integration of applications that share data. The benefits and uses are unlimited. We would expect improved data accessibility, more automated processes that would reduce staff time and increase accuracy, and eliminate off-site storage fees. Document imaging would allow more security and allow long-term access to permanent records. Also, a system would provide extensive search capabilities for retrieving documents.

Status:
Project is complete.

Vendors with Open Encumbrances:
None

Vikki Fox
91033

Main Street Building Demolition
(FY17 Budget)

	Budget	Actual	Difference
Funding Sources:			
General Fund (FY17)	320,525.00	320,525.00	-
Capital Fund Balance (FY17)	1,000,000.00	1,000,000.00	-
BA2017-8060	(670,525.00)	(670,525.00)	-
	650,000.00	650,000.00	-
Expenditure:			
Project Costs (FY17)	650,000.00	82,359.41	
Project Costs (FY18)	-	268,214.50	
	650,000.00	350,573.91	299,426.09
Open Encumbrances			-
Available Budget			299,426.09

Description:
Funds will allow for the demolition of the Main Street Building (aka Hall County Jail). The property was purchased for revitalization of the City, specifically the City's Midtown area. After the Hall County Sheriff's Administration moved out in the Spring 2016, the building has been vacant. There is an expense for the City to maintain the building in its current condition. Demolition of the building would alleviate these ongoing expenses and meet the City's goal of revitalization.

Status:
Project is complete.

Vendors with Open Encumbrances:
None

Barclay Fouts
91035

Automated Email Archive
(FY18 Budget)

	Budget	Actual	Difference
Funding Sources:			
General Fund (FY18)	17,920.00	17,920.00	-
Info Tech Fund FY18	14,000.00	14,000.00	-
CSC Fund (FY18)	2,800.00	2,800.00	-
P&R Fund (FY18)	3,920.00	3,920.00	-
CVB Fund (FY18)	560.00	560.00	-
DWR Fund (FY18)	15,680.00	15,680.00	-
Solid Waste Fund (FY18)	560.00	560.00	-
TV18 Fund (FY18)	560.00	560.00	-
	56,000.00	56,000.00	-
Expenditure:			
Project Costs (FY18)	56,000.00	54,975.60	
	56,000.00	54,975.60	1,024.40
Open Encumbrances			-
Available Budget			1,024.40

Description:
Today's IT departments face many challenges. A never-ending flood of email, PST folders and files are driving storage costs up, backup windows are shrinking, and because application performance and scaling is so critical, the management of all of this information is much more difficult. Proactive archiving reduces business risks, lower costs and increase efficiency. A dedicated centralized archiving system removes the responsibility for cleanup, archiving, and management of users mailboxes and allows the user to have a transparent mailbox regardless if an email is "live" or "archived." Due to size of staff mailboxes, a solution must be implemented to maintain stability of the mail system.

Status:
Project is complete.

Vendors with Open Encumbrances:
None

Jonathan Reich
91040

Fleet Replacement - Truck- Veh Services
(FY18 Budget)

	Budget	Actual	Difference
Funding Sources:			
Vehicles Services Fund FY18	42,000.00	42,000.00	-
	42,000.00	42,000.00	-
Expenditure:			
Project Costs (FY18)	41,235.59	41,235.59	
Moved to Vehicle Services	(41,235.59)	(41,235.59)	
	-	-	-
Open Encumbrances			-
Available Budget			-

Description:
Replacement for a 2004 Ford one ton service truck. Vehicle will be used as a support/on-call vehicle for Vehicle Services Staff members when they respond to emergencies that occur away from the shop.

Status:
Project is complete.

Vendors with Open Encumbrances:
None

Dean Martin
91043

FY17 GPD Vehicle Replacement Program
(FY17 Budget)

	Budget	Actual	Difference
Funding Sources:			
GMA Lease Proceeds (FY17)	631,434.00	589,053.86	42,380.14
	631,434.00	589,053.86	42,380.14
Expenditure:			
Project Costs (FY17)	578,253.89	578,253.89	
Project Costs (FY18)	53,180.11	10,799.97	
	631,434.00	589,053.86	42,380.14
Open Encumbrances			-
Available Budget			42,380.14

Description:
For the purchase of eight (8) new, fully equipped, replacement patrol vehicles, four (4) new, replacement, marked SUV vehicles, one (1) new, replacement, unmarked vehicle and one (1) new, fully equipped, replacement, Crime Scene van.

Status:
Project is complete.

Vendors with Open Encumbrances:
None

Chief Carol Martin
92052

Firearms Simulator
(FY17 Budget)

	Budget	Actual	Difference
Funding Sources:			
General Fund (FY17)	100,000.00	100,000.00	-
	100,000.00	100,000.00	-
Expenditure:			
Project Costs (FY17)	78,943.51	78,943.51	
Project Costs (FY18)	21,056.49	17,311.59	
	100,000.00	96,255.10	3,744.90
Open Encumbrances			-
Available Budget			3,744.90

Description:
Purchase an interactive firearms and less lethal training simulator for use in a classroom to enhance the officer in his/her ability with Officer presence, verbal skills, less lethal force options, and deadly force situations. This will also be used to educate the public regarding situations officers face while on patrol.

Status:
Project is complete.

Vendors with Open Encumbrances:
None

Chief Carol Martin
92053

Fire Department Fleet Replacement Engine 23
(FY17 Budget)

	Budget	Actual	Difference
Funding Sources:			
General Fund (FY17)	575,000.00	575,000.00	-
BA 18-3528 (FY18)	919.00	919.00	-
	575,919.00	575,919.00	-
Expenditure:			
Project Costs (FY17)	508,376.00	508,376.00	
Project Costs (FY18)	67,543.00	67,542.72	
	575,919.00	575,918.72	0.28
Open Encumbrances			-
Available Budget			0.28

Description:
This new unit will allow the Fire Department to maintain a safe, high quality unit for firefighters as they respond to fires and other incidents such as medical, rescue, and HazMat as needed.

Status:
We have received the apparatus and placed it in service. All equipment has been received and placed on the apparatus. Project is complete.

Vendors with Open Encumbrances:
None

Jerome Yarbrough
92056

License Plate Recognition System (LPR)
(FY17 Budget)

	Budget	Actual	Difference
Funding Sources:			
Information Technology Fund (FY17)	40,000.00	40,000.00	-
Information Technology Fund (FY18)	40,000.00	40,000.00	-
	80,000.00	80,000.00	-
Expenditure:			
Project Costs (FY17)	19,375.00	19,375.00	
Project Costs (FY18)	60,625.00	19,375.00	
	80,000.00	38,750.00	41,250.00
Open Encumbrances			-
Available Budget			41,250.00

Description:
Install LPR's into the six (6) police vehicles assigned to the Police Traffic Services Unit and ACE Team to allow the officers the ability to automatically identify and address those drivers with suspended registrations, tags, and insurance violations. This tool can also be used to identify/recover stolen motor vehicles and wanted occupants.

Status:
Project is closed. Department will not be ordering any LPR's this budget year.

Vendors with Open Encumbrances:
None

Chief Carol Martin
92057

Simulator Storage Building
(AR-2017-05)

	Budget	Actual	Difference
Funding Sources:			
Impact Fees Fund (FY17)	90,000.00	90,000.00	-
	90,000.00	90,000.00	-
Expenditure:			
Project Costs (FY17)	-	-	
Project Costs (FY18)	90,000.00	86,423.58	
	90,000.00	86,423.58	3,576.42
Open Encumbrances			-
Available Budget			3,576.42

Description:
This project is for a building to store the training firearms simulator machine.

Status:
Project is complete.

Vendors with Open Encumbrances:
None

Chief Carol Martin
92058

Fleet Replacement Fire Truck
(FY18 Budget)

	Budget	Actual	Difference
Funding Sources:			
General Fund FY18	38,000.00	38,000.00	-
	38,000.00	38,000.00	-
Expenditure:			
Project Costs (FY18)	38,000.00	37,711.68	
	38,000.00	37,711.68	288.32
Open Encumbrances			-
Available Budget			288.32

Description:
The 2000 Ford Crown Victoria has approximately 97,000 miles and has been used as the Battalion Chief response vehicle before being moved to the Inspection Division and then the Training Division. The age of the vehicle and the high mileage has led to increased maintenance costs and major repairs.

Status:
We have received the vehicle, lettered it, and placed it in service. Project can be closed.

Vendors with Open Encumbrances:
None

Jerome Yarbrough
92064

Replacement Fleet Vehicle - Lift Gate Truck
(FY17 Budget)

	Budget	Actual	Difference
Funding Sources:			
General Fund (FY17)	40,000.00	40,000.00	-
	40,000.00	40,000.00	-
Expenditure:			
Project Costs (FY17)	31,188.00	31,188.00	
Project Costs (FY18)	8,812.00	3,132.00	
	40,000.00	34,320.00	5,680.00
Open Encumbrances			-
Available Budget			5,680.00

Description:
New lift gate pickup with a long wheel base. Pickup trucks with lift gates are necessary to transport employees and small equipment that is too heavy to lift by hand. A lift gate pickup is used to transport heavy tools such as vibratory tamps, road saws, and pneumatic breakers. Lift gate pickup trucks are also used regularly to pull lawnmowers during cutting season.

Status:
Project is complete.

Vendors with Open Encumbrances:
None

Todd Beebe
93118

Box Dump Truck
(FY17 Budget)

	Budget	Actual	Difference
Funding Sources:			
General Fund (FY17)	100,000.00	100,000.00	-
	100,000.00	100,000.00	-
Expenditure:			
Project Costs (FY17)	-	-	
Project Costs (FY18)	100,000.00	88,803.23	
	100,000.00	88,803.23	11,196.77
Open Encumbrances			-
Available Budget			11,196.77

Description:
New Box style truck used for leaf collection and chipper operation. This will give department enough fleet vehicles to meet the job requirements. We are currently short one box truck necessary for leaf-pickup and disposal.

Status:
Project is complete.

Vendors with Open Encumbrances:
None

Todd Beebe
93119

Replacement Fleet Veh- Engineering 1
(FY18 Budget)

	Budget	Actual	Difference
Funding Sources:			
General Fund FY18	30,000.00	30,000.00	-
	30,000.00	30,000.00	-
Expenditure:			
Project Costs (FY18)	30,000.00	29,800.00	
	30,000.00	29,800.00	200.00
Open Encumbrances			-
Available Budget			200.00

Description:
Replacement Engineering Fleet Vehicle to replace Asset #19270. Current truck has 120,828 miles (Jan 2017). Truck is used to check job sites, conduct inspections, haul safety equipment. Four wheel drive needed to access construction locations and respond to winter weather emergencies.

Status:
Project is complete.

Vendors with Open Encumbrances:
None

Tommy Hunt
93135

Crew Cab Service Truck - Traffic
(FY18 Budget)

	Budget	Actual	Difference
Funding Sources:			
General Fund FY18	50,000.00	50,000.00	-
	50,000.00	50,000.00	-
Expenditure:			
Project Costs (FY18)	50,000.00	42,242.70	
	50,000.00	42,242.70	7,757.30
Open Encumbrances			-
Available Budget			7,757.30

Description:
Truck will be used to check job sites, conduct inspections, haul traffic control cabinets, haul pull boxes and cabinet pads, tow equipment/wire trailors to and from jobs. Four wheel drive needed to access construction locations and respond to winter weather emergencies. This vehicle will also have a utility bed to have tools and equipment available for repairs and maintenance.

Status:
Project is complete.

Vendors with Open Encumbrances:
None

Tommy Hunt
93136

Backhoe Loader
(FY18 Budget)

	Budget	Actual	Difference
Funding Sources:			
General Fund FY18	100,000.00	100,000.00	-
	100,000.00	100,000.00	-
Expenditure:			
Project Costs FY18	100,000.00	88,150.00	
	100,000.00	88,150.00	11,850.00
Open Encumbrances			-
Available Budget			11,850.00

Description:
New backhoe to replace a 1999 model. Current backhoe is costly to operate, prone to mechanical failure, and is not efficient.

Status:
Project is complete.

Vendors with Open Encumbrances:
None

Todd Beebe
93138

Fleet Replacement ROW Crew Truck- Street
(FY18 Budget)

	Budget	Actual	Difference
Funding Sources:			
General Fund FY18	40,000.00	40,000.00	-
	40,000.00	40,000.00	-
Expenditure:			
Project Costs FY18	40,000.00	32,769.27	
	40,000.00	32,769.27	7,230.73
Open Encumbrances			-
Available Budget			7,230.73

Description:
New crew cab pick-up truck replacement for asset #11400 which has over 62,690 miles and has mechanical issues. These pick-up trucks are often used to transport crews to job sites that do not require a service truck, such as the right-of-way mowing crew and inmate details.

Status:
Project is complete.

Vendors with Open Encumbrances:
None

Tommy Hunt
93139

Fleet Replacement- Streets Light Duty Truck
(FY18 Budget)

	Budget	Actual	Difference
Funding Sources:			
General Fund FY18	40,000.00	40,000.00	-
	40,000.00	40,000.00	-
Expenditure:			
Project Costs FY18	40,000.00	33,384.02	
	40,000.00	33,384.02	6,615.98
Open Encumbrances			-
Available Budget			6,615.98

Description:
New crew cab pick-up truck, replacement for asset #19581 which has over 173,930 miles and has mechanical issues. These pick-up trucks are often used to transport crews to job sites that do not require a service truck, such as the right-of-way mowing crew and inmate details.

Status:
Project is complete.

Vendors with Open Encumbrances:
None

Tommy Hunt
93140

Asphalt Zipper
(FY18 Budget)

	Budget	Actual	Difference
Funding Sources:			
General Fund FY18	80,000.00	80,000.00	-
	80,000.00	80,000.00	-
Expenditure:			
Project Costs FY18	80,000.00	71,409.00	
	80,000.00	71,409.00	8,591.00
Open Encumbrances			-
Available Budget			8,591.00

Description:
Asphalt Zipper is used to remove existing asphalt allowing for consistent adhesion to the base material. Current equipment is costly to operate, prone to mechanical failure, and is not efficient.

Status:
Project is complete.

Vendors with Open Encumbrances:
None

Todd Beebe
93142

Asphalt Roller
(FY18 Budget)

	Budget	Actual	Difference
Funding Sources:			
General Fund FY18	50,000.00	50,000.00	-
	50,000.00	50,000.00	-
Expenditure:			
Project Costs FY18	50,000.00	45,530.00	
	50,000.00	45,530.00	4,470.00
Open Encumbrances			-
Available Budget			4,470.00

Description:
A roller is a vital piece of equipment used during the paving process. Current equipment is costly to operate, prone to mechanical failure, and is not efficient.

Status:
Project is complete.

Vendors with Open Encumbrances:
None

Todd Beebe
93143

Fleet Replacement ROW Crew 2- Street
(FY18 Budget)

	Budget	Actual	Difference
Funding Sources:			
General Fund FY18	40,000.00	40,000.00	-
	40,000.00	40,000.00	-
Expenditure:			
Project Costs FY18	40,000.00	33,889.23	
	40,000.00	33,889.23	6,110.77
Open Encumbrances			-
Available Budget			6,110.77

Description:
New crew cab pick-up truck replacemet for asset #20559 which has over 161,038 miles and has mechanical issues. These pick-up trucks are often used to transport crews to job sites that do not require a service truck, such as the right-of-way mowing crew and inmate details.

Status:
Project is complete.

Vendors with Open Encumbrances:
None

Tommy Hunt
93144

Freeground Memorial
(FY18 Budget)

	Budget	Actual	Difference
Funding Sources:			
General Fund FY18	50,000.00	50,000.00	-
	50,000.00	50,000.00	-
Expenditure:			
Project Costs FY18	50,000.00	26,478.80	
	50,000.00	26,478.80	23,521.20
Open Encumbrances			-
Available Budget			23,521.20

Description:
This is a memorial for section 16 and 17 at Alta Vista Cemetery. Recently the City paid a consultant to provide ground penetrating radar for what is commonly referred to as the Cemetery's free ground. The Consultant and Public Works Staff Members discovered approximately 1200 unmarked graves as part of this process. This memorial will commemorate the contributions made to the City of Gainesville by these unknown citizens.

Status:
Project is complete.

Vendors with Open Encumbrances:
None

Tommy Hunt
93145

Code Enforcement Additional Truck
(FY17 Budget)

	Budget	Actual	Difference
Funding Sources:			
General Fund (FY17)	25,000.00	25,000.00	-
	25,000.00	25,000.00	-
Expenditure:			
Project Costs (FY17)	-	-	
Project Costs (FY18)	25,000.00	25,008.00	
	25,000.00	25,008.00	(8.00)
Open Encumbrances			-
Available Budget			(8.00)

Description:

Currently, the Planning Division is using a former Code Enforcement Division vehicle for all of their needs. Typically, Planning staff uses this vehicle daily. This vehicle is a 2003 Ford Crown Victoria with 81,046 miles. Due to the age and condition of the vehicle, the Planning Staff has been "borrowing" the newer Code Enforcement Explorer, especially when more than one staff member needs to travel and when traveling out of town. Our plan is to purchase a new truck for the Code Enforcement Manager and transfer the existing Ford Explorer to the Planning Division. According to the City's Vehicle Replacement Guidelines, if a vehicle under 10,500 lbs. scores a 25 or higher it qualified for replacement. Based on the criteria provided in the guidelines, the 2003 Crown Victoria scores a 29 and should be replaced.

Status:

Vehicle delivered to Community Development.

Vendors with Open Encumbrances:

None

Rusty Ligon
96008

CITY OF GAINESVILLE

WORKSESSIONREQUEST

Date Submitted: 1/11/2019

Presenter: Fabiola Alberto

Item of Business: Resolution: FY2018 Closure of Grants Capital Projects

Meeting Date: 1/17/2019

Purpose of Request:
The purpose of this request is to present a resolution addressing the FY2018 Closure of Grants Capital Projects.

History/Background:
Annually, we review the Grants Capital Project closures to determine which remaining funds should be returned to the appropriate restricted funds or re-appropriated in the Grants Capital Project fund for future use. We prepare a resolution each year for the approval of these re-allocations.

Facts & Issues for Consideration:

Department Recommendation:
Approval of resolution to recognize the Grants Capital Projects closed in FY2018.

Department Director:
Jeremy Perry

If funding is involved, are funds approved within the current budget?
N/A

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
FY18 Closure of Grant Capital Projects Resolution	Resolution
Attachment A: Closed Project Summary Report	Attachments/Exhibits

RESOLUTION AR-2019 - ___

FY2018 CLOSURE OF GRANT CAPITAL PROJECTS

WHEREAS, amounts were appropriated in previous fiscal years, through the annual budget and various Council resolutions, for Grant Government Capital Projects; and

WHEREAS, the financial audit for the fiscal year ended June 30, 2018, is complete; and

WHEREAS, the capital projects listed on Attachment A are complete and ready to close, leaving the amount of $29,526.64 available in closed project balances; and

WHEREAS, $29,526.64 will be available in the Grants Capital Project Fund for future use; and

WHEREAS, other project related needs still remain throughout the City.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby recognizes the closure of the listed projects and approves the use of residual funds held in the Grants Capital Project fund for future appropriation by the governing body.

Adopted this _____ day of __________________, 2019.

____

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

____

Denise O. Jordan, City Clerk

City of Gainesville

Grant Capital Projects

Closed Project Summary Report

06/30/2018

FUND 340

Summary of Closed Project Balances FY18	
Project Description	Excess Funds
Crossing the Moat	$ 29,526.64
Total Closed Project Balances	29,526.64
Appropriations Subsequent to 6/30/2018	
Total Appropriations	-
Total Amount Available for Reappropriatior	**$ 29,526.64**

Attachment A

Page 1 of 2

City of Gainesville

Grant Capital Projects

Closed Project Summary Report

06/30/2018

Crossing the Moat

(PR15-42, PR16-34)

	Budget	Actual	Difference
Funding Sources:			
Wells Fargo Grant (FY17)	40,000.00	40,000.00	-
Council Contingency (FY17)	25,000.00	25,000.00	-
North GA Foundation Contribution (FY18)	5,000.00	5,000.00	-
Transfer from GG Project 93075 (FY18)	35,000.00	35,000.00	-
	105,000.00	105,000.00	-
Expenditure:			
Project Costs (FY17)	12,041.62	12,041.62	
Project Costs (FY18)	92,958.38	63,431.74	
	105,000.00	75,473.36	29,526.64
Open Encumbrances			-
Available Budget			29,526.64
Project Balance		29,526.64	

Description:

Address a pressing downtown connectivity problem by making "green" crosswalk improvements that replace paved areas with planted medians and corner islands that are designed to provide green space in high-visibility areas, serve as traffic calming devices, reduce the crossing distance for pedestrians, serve as bioswales to collect stormwater runoff, and beautify downtown. This project will build upon existing citizen engagement dedicated to downtown revitalization as well as the designs implemented as part of an education program how green infrastructure is a cost effective approach to improving water quality with co-benefits for economic development, public health, and community revitalization.

Status:

Russell Landscaping installed plantings and groundcover in May 2018. Celebration/ribbon-cutting held on 6/1/18.

Vendors with Open Encumbrances:

None.

Jessica Tullar
96009

CITY OF GAINESVILLE

WORKSESSIONREQUEST

Date Submitted: 1/7/2019

Presenter: Fabiola Alberto

Item of Business: Resolution: FY2018 Closure of Parks and Recreation Capital Projects

Meeting Date: 1/17/2019

Purpose of Request:
The purpose of this request is to present a resolution addressing the FY2018 Closure of Parks and Recreation Capital Projects.

History/Background:
Annually, we review the Parks and Recreation Capital Project closures to determine which remaining funds should be returned to the appropriate restricted funds or re-appropriated in the Parks and Recreation Capital Projects funds for future use. We prepare a resolution each year for the approval of these re-allocations.

Facts & Issues for Consideration:

Department Recommendation:
Approval of resolution to recognize the Parks and Recreation Capital Projects closed in FY2018.

Department Director:
Jeremy Perry

If funding is involved, are funds approved within the current budget?
N/A

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
FY2018 Closure of Parks & Recreation Capital Projects Resolution	Resolution
Attachment A: Closed Project Summary Report	Attachments/Exhibits

RESOLUTION AR-2019 - ___

FY2018 CLOSURE OF PARKS & RECREATION CAPITAL PROJECTS

WHEREAS, amounts were appropriated in previous fiscal years, through the annual budget and various Council resolutions, for Parks and Recreation Capital Projects; and

WHEREAS, the financial audit for the fiscal years ended June 30, 2018, is complete; and

WHEREAS, the capital projects listed on Attachment A are complete and ready to close, leaving the amount of $41,115.93 available in closed project balances; and

WHEREAS, $17,235.51 will be returned to the Parks & Recreation Fund; and

WHEREAS, $23,880.42 will be returned to the Impact Fee Fund.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby recognizes the closure of the listed projects and recaptures $41,115.93 to the appropriate funding sources.

Adopted this _____ day of __________________, 2019.

____
C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

____
Denise O. Jordan, City Clerk

City of Gainesville

Parks and Recreation Capital Projects

Closed Projects Summary Report

06/30/2018

FUND 390

Summary of Closed Project Balances FY18

Project Description	Excess Funds
Civic Center Exterior Improvements	$ 4,996.13
Desota Park Renovations	855.40
Lanier Point Athletic Complex	11,383.98
Linwood Nature Preserve Education Building	23,880.42
Total Closed Project Balances	41,115.93
Closed Project Balances to be Returned to Restricted Funds:	
P&R Fund (Civic Center Exterior Improvements)	4,996.13
P&R Fund (Desota Park Renovations)	855.40
P&R Fund (Lanier Point Athletic Complex)	11,383.98
Impact Fee Fund (Linwood Nature Preserve Building)	23,880.42
Total Returned Amount	41,115.93
Total Amount Available for Reappropriation	**$ -**

City of Gainesville

Parks and Recreation Capital Projects

Closed Projects Summary Report

06/30/2018

Civic Center Exterior Improvements
(FY18 Budget)

	Budget	Actual	Difference
Funding Sources:			
FY18 P&R Fund Balance	75,000.00	75,000.00	-
	75,000.00	75,000.00	-
Expenditures:			
Project Costs FY18	75,000.00	70,003.87	
	75,000.00	70,003.87	4,996.13
Open Encumbrances			-
Available Budget			4,996.13
Project Balance		4,996.13	

Description:

The building exterior is due to be painted and the front porch needs resurfacing.

Status:

Project is complete.

Vendors with Open Encumbrances:

None

Brenda Martin
70050

City of Gainesville

Parks and Recreation Capital Projects

Closed Projects Summary Report

06/30/2018

Desota Park Renovations

(FY18 Budget)

	Budget	Actual	Difference
Funding Sources:			
FY18 P&R Fund Balance	125,000.00	125,000.00	-
FY18 Impact Fees	100,000.00	100,000.00	-
FY18 P&R Fund Balance (AR-2018-	132,600.00	132,600.00	-
	357,600.00	357,600.00	-
Expenditures:			
Project Costs FY18	357,600.00	356,744.60	
	357,600.00	356,744.60	855.40
Open Encumbrances			-
Available Budget			855.40
Project Balance		855.40	

Description:

The basketball and tennis courts at Deosta Park need to be renovated from the ground up.

Status:

Park opened to the public June 30, 2018. Project is 100% complete.

Vendors with Open Encumbrances:

None

Michael Graham
70052

City of Gainesville

Parks and Recreation Capital Projects

Closed Projects Summary Report

06/30/2018

Lanier Point Athletic Complex

FY18 P&R Fund Balance

	Budget	Actual	Difference
Funding Sources:			
FY18 P&R Fund Balance	75,000.00	75,000.00	-
	75,000.00	75,000.00	-
Expenditures:			
Project Costs FY18	75,000.00	63,616.02	
	75,000.00	63,616.02	11,383.98
Open Encumbrances			-
Available Budget			11,383.98
Project Balance		11,383.98	

Description:

Continued improvements to the 33 year old Lanier Point Athletic Complex to include: Phase I - Dugout extensions, new building windows and awnings, landscaping, and amenities (FY18). Phase II- New pavilion, playground batting cages, safety netting, etc. (FY20)

Status:

Project is 100% complete

Vendors with Open Encumbrances:

None

Michael Graham
70054

Parks and Recreation Capital Projects

Closed Projects Summary Report

06/30/2018

Linwood Nature Preserve Education Building
(FY17 Budget)

	Budget	Actual	Difference
Funding Sources:			
Impact Fees (FY17)	100,000.00	100,000.00	-
	100,000.00	100,000.00	-
Expenditures:			
Project Costs (FY17)	73,756.18	73,756.18	
Project Costs (FY18)	26,243.82	2,363.40	
	100,000.00	76,119.58	23,880.42
Open Encumbrances			-
Available Budget			23,880.42
Project Balance		23,880.42	

Description:

Linwood Nature Preserve opened to the public in 2014 in part due to the private/public partnership with The Redbud Project. After developing the trails and trailhead parking, the next phase was to re-develop the abandoned pump house into an education center for the citizens of our community through programs offered by The Redbud Project, Master Gardner's, 4-H, and Parks and Recreation. The planning and construction will again be a joint effort between Parks and Recreation and The Redbud Project.

Status:

Project is complete.

Vendors with Open Encumbrances:

None

Michael Graham
71148

CITY OF GAINESVILLE

WORKSESSIONREQUEST

Date Submitted: 1/7/2019

Presenter: Fabiola Alberto

Item of Business: Resolution: FY2018 Closure of SPLOST Capital Projects

Meeting Date: 1/17/2019

Purpose of Request:
The purpose of this request is to present a resolution addressing the FY2018 SPLOST Capital Projects.

History/Background:
Annually, we review the SPLOST Capital Projects closures to determine which remaining funds should be returned to the appropriate restricted funds or re-appropriated in the SPLOST Capital Projects Fund for future use. We prepare a resolution each year for the approval of these re-allocations.

Facts & Issues for Consideration:

Department Recommendation:
Approval of resolution to recognize the SPLOST Capital Projects closed in FY2018.

Department Director:
Jeremy Perry

If funding is involved, are funds approved within the current budget?
N/A

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

	Description	Type
🗋	FY2018 Closure of SPLOST Capital Projects	Resolution
🗋	Attachment A: Closed Project Summary Report	Attachments/Exhibits

RESOLUTION AR-2019 - ___

FY2018 CLOSURE OF SPECIAL LOCAL OPTION SALES TAX CAPITAL PROJECTS

WHEREAS, amounts were appropriated in previous fiscal years, through the annual budget and various Council resolutions, for SPLOST Capital Projects; and

WHEREAS, the financial audit for the fiscal year ended June 30, 2018, is complete; and

WHEREAS, the capital projects listed on Attachment A are complete and ready to close, leaving the amount of $87,128.26 available in closed project balances; and

WHEREAS, other project related needs still remain throughout the City.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby recognizes the closure of the listed projects and recaptures $87,128.26 as funds available for future appropriation by the governing body.

Adopted this _____ day of __________________, 2019.

____
C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

____
Denise O. Jordan, City Clerk

City of Gainesville

SPLOST Capital Projects

Closed Project Summary Report

06/30/18

FUND 320

Summary of Closed Project Balances FY18	
Project Description	Excess Funds
Senior Life Center	$ 0.29
FD Fleet Replacement- Ladder 24	38,781.23
FY16 Street Resurfacing Program	49,387.33
Green Street Study Improvement Feasibility Study	(1,040.59)
Total Closed Project Balances	87,128.26
Closed Project Balances to be Returned to Restricted Funds:	
SPLOST VII	87,128.26
	-
Total Returned Amount	87,128.26
Appropriations	
	-
Total Appropriations	-
Total Amount Available for Reappropriation	**$ -**

Senior Life Center Building
(FY17 Budget, PR-2017-13)

	Budget	Actual	Difference
Funding Sources:			
Intergovernmental - Hall County SPLOST VII (FY17	1,500,000.00	1,500,000.00	-
BA2018-10132 (Transfer from GG CIP)	32,416.00	32,416.00	-
BA2018-3600 Transfer from CSC (FY18)	15,135.00	15,135.00	-
	1,547,551.00	1,547,551.00	-
Expenditure:			
Project Costs (FY17)	225,522.00	225,521.58	
Project Costs (FY18)	1,322,029.00	1,322,029.13	
	1,547,551.00	1,547,550.71	0.29
Open Encumbrances			-
Available Budget			0.29
Project Balance		0.29	

Description:
Attendance at the Senior Life Center has been declining over the past three years as participants make their life transition. Several visitors come to visit the Senior Center with the intention of participating in the programs, but are discouraged when they see the outdated facility. As Hall County's population increases over the next 10-20 years and the senior population becomes 25% of our overall population, it will be imperative that the facility receive improvements to reflect the larger number of older adults in our community as well as their unique programming interests.

Status:
Project is complete.

Vendors with Open Encumbrances:
None.

Barclay Fouts/Phillippa Moss
91037

FD Fleet Replacement - Ladder 24

(FY16 Budget, F17 Budget)

	Budget	Actual	Difference
Funding Sources:			
FY16 - SPLOST VII	1,500,000.00	1,500,000.00	-
	1,500,000.00	1,500,000.00	-
Expenditure:			
Project Costs (FY16)	384,661.00	384,661.00	
Project Costs (FY17)	956,319.00	956,318.26	
Project Costs (FY18)	159,020.00	120,239.51	
	1,500,000.00	1,461,218.77	38,781.23
Open Encumbrances			-
Available Budget			38,781.23
Project Balance		38,781.23	

Description:

Replacement of Aerial Apparatus, Ladder 24. This new unit will allow the Fire Department to maintain a safe, high quality aerial unit for firefighters to use during fires, specialized rescue, and accessing multi-story buildings.

Status:

We have received the apparatus, mounted the equipment, and placed it in service. Project can be closed.

Vendors with Open Encumbrances:

None

Jerome Yarbrough
92051

FY16 Street Resurfacing Program - Local Maintenance Improvement Grant (LMIG)

(FY16 Budget, PR16-10)

	Budget	Actual	Difference
Funding Sources:			
FY16 - SPLOST VII	635,000.00	635,000.00	-
FY16 Local Maintenance Improvement Grant (LI	200,000.00	247,423.11	(47,423.11)
Transfer to Project 93149- AR17-10	(60,000.00)	(60,000.00)	-
	775,000.00	822,423.11	(47,423.11)
Expenditure:			
Project Costs (FY17)	754,908.00	754,907.18	
Project Costs (FY18)	20,092.00	18,128.60	
	775,000.00	773,035.78	1,964.22
Open Encumbrances			-
Available Budget			1,964.22
Project Balance		49,387.33	

Description:

Provides a funding source to repair and resurface the following streets which are rated in the lowest group of the 140.8 miles of streets in the City of Gainesville system. These street segments will be submitted to the state for consideration in their Local Maintenance Improvement Grant (LMIG) program for the City of Gainesville's allotment of grant funding.

The streets to be considered for FY2016 are:
Blue Ridge Drive (Riverside Drive to Wyngate Drive), Chestatee Road (from Pearl Nix Parkway to Wilshire Road), Club Drive (from Thompson Bridge Road to 2nd intersection with Overlook Drive), Grove Street (from Davis Street to High Street), Mountain View Drive (from Honeysuckle Road to Crystal Court), Stillwood Drive (from Bradford Drive to Wessell Road), Summit Street (from Maple Street to Grove Street), and Tanglewood Drive (from Stillwood Drive to Piedmont Road). Total road length is 1.95 miles.

Additionally if the project cost is below the estimated amount Public Works staff may include additional street segments based on rating and need.

Status:

Project is complete.

Vendors with Open Encumbrances:

None

Matt Tarver
93096

Green Street Improvement Feasibility Study
(Project #93103 Transfer)

	Budget	Actual	Difference
Funding Sources:			
Transfer from SPLOST Project #93103 (FY17)	20,000.00	20,000.00	-
MPO Reimbursement	80,000.00	77,600.00	2,400.00
	100,000.00	97,600.00	-
Expenditure:			
Project Costs (FY17)	35,990.00	35,989.23	
Project Costs (FY18)	64,010.00	62,651.36	
	100,000.00	98,640.59	1,359.41
Open Encumbrances			-
Available Budget			1,359.41
Project Balance		(1,040.59)	

Description:
Green Street Improvement Feasibility Study includes the arterial corridor of State Route 60 and State Route 11 Bus. The study will evaluate corridor alternatives as well as regional alternatives and provide feasibility study. The study includes meetings with stakeholders committee, Gainesville-Hall Metropolitan Planning Organization (GHMPO), City of Gainesville Public Works, and the Georgia Department of Transportation (GDOT).

Status:
The study is complete and is ready to be closed.

Vendors with Open Encumbrances:
None

Rhonda Brady
93125

CITY OF GAINESVILLE

WORKSESSIONREQUEST

Date Submitted: 1/11/2019

Presenter: Danny Dunagan

Item of Business: Appointment(s): Friends of the Parks

Meeting Date: 1/17/2019

Purpose of Request:
The purpose of this request is to address three (3) expired terms.

History/Background:
The Friends of the Parks Board follows the guidelines of the City Charter and the Code of Ordinances. Appointees serve three-year terms.

Facts & Issues for Consideration:
Confirmation of willingness to serve on the board has been received from each nominee.

Department Recommendation:
To consider the nominations submitted by the Mayor.

Department Director:
Danny Dunagan

If funding is involved, are funds approved within the current budget?
N/A

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
FOP Members	Backup Material

FRIENDS OF THE PARKS

CITY APPOINTMENTS

POST	LAST NAME	FIRST NAME	APPOINTED	REAPPOINTED	EXPIRES
	Kearns	Lynn	6/5/18 UE		12/31/2019
	Cooper	Melvin			Standing Term
	Morgan	Chris	2/7/2017		12/31/2019
Treasurer	Cochran	Casey	12/3/2013	2/7/2017	12/31/2019
	Taylor	Harriette	8/18/15 UE	6/7/2016	12/31/2018
Vice-President	Miller ***Ineligible for Reappointment***	Gina	11/20/2012	6/7/2016	12/31/2018
	Nix	Becky	6/5/2018		12/31/2020
	Morrison	Jeff	9/6/2016		12/31/2018
Ex-Officio	Brooks	Barbara	1/10/2017	1/9/2018	1/8/2019

TERM: Three year terms - Appointees limited to two consecutive terms excluding initial term.

CONTACT: Melvin Cooper, Director of Parks & Recreation

UPDATED: 6/6/18 ag

CITY OF GAINESVILLE

WORKSESSIONREQUEST

Date Submitted: 1/11/2019

Presenter: Danny Dunagan

Item of Business: Appointment(s): Housing Authority

Meeting Date: 1/17/2019

Purpose of Request:
The purpose of this request is to address the upcoming expiring term for the position held by Myrtle Figueras.

History/Background:
The Housing Authority follows the guidelines within Georgia Code (Section 8-3-50) as well as the City Charter and the City Code of Ordinances. Appointees serve a five-year term.

Facts & Issues for Consideration:
Ms. Figueras has confirmed her willingness to serve another term.

Department Recommendation:
To consider the nomination as submitted by the Mayor.

Department Director:
Danny Dunagan

If funding is involved, are funds approved within the current budget?
N/A

Amount Requested: **Source of Funds**:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
Housing Authority Members	Backup Material

HOUSING AUTHORITY

POST	LAST NAME	FIRST NAME	APPOINTED	REAPPOINTED	EXPIRES
Commissioner	Thompson	Faron	8/16/2011 UE	8/18/2015	8/18/2020
Commissioner	Cochran	Broughton	2/16/2010	5/5/2015	5/5/2020
Commissioner	Smallwood	Darryl	10/1/1997	8/20/2002 9/2/2008 3/4/2014	3/4/2019
Resident Commissioner	Brown	Mary	8/16/2011	9/6/2016	9/6/2021
Commissioner	Figueras	Myrtle	1/19/2016 UE		2/4/2019
Ex-Officio	Wangemann	George	1/9/2018	1/8/2019	1/7/2020

TERM: Five year terms

CONTACT: Beth Brown, Executive Director
Housing Authority
P.O. Box 653
Gainesville, GA 30503
770-536-1294
bbrown@gainesvillehousing.org
www.gainesvillehousing.org

UPDATED: 1/9/2019 ag

CITY OF GAINESVILLE

WorkSessionRequest

Date Submitted: 1/11/2019

Presenter: Abb Hayes

Item of Business: Resolution: Agreement Regarding Term of Municipal Court Judge

Meeting Date: 1/17/2019

Purpose of Request:
The purpose of this request is to approve the agreement regarding the term of Municipal Court Judge.

History/Background:
In accordance with O.C.G.A 36-32-2(a) the Municipal Court Judge shall be appointed for a term of one year.

Facts & Issues for Consideration:
The term of this agreement shall be from January 1, 2019 - December 31, 2019.

Department Recommendation:
Approval of the resolution.

Department Director:

If funding is involved, are funds approved within the current budget?
N/A

Amount Requested: **Source of Funds**:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
Agreement Regarding Term of Municipal Court Judge	Resolution
Agreement Regarding Term of Municipal Court Judge	Contract/Agreement/MOU
Municipal Court Judge Appointment	Backup Material

RESOLUTION BR-2019 - ___

Approval of Agreement Regarding Term of Municipal Court Judge

WHEREAS, the City of Gainesville's Charter adopted April 11, 2012, established the parameters for the appointment of a Municipal Court Judge; and

WHEREAS, effective July 1, 2016, the State of Georgia legislature amended OCGA § 36-32-2(a) to provide specific requirements regarding the terms of Municipal Court Judges; and

WHEREAS, it is in the best interest of the City of Gainesville to approve an Agreement with the Municipal Court Judge regarding his term of office.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby authorize the Mayor and/or City Manager to execute the attached Agreement Regarding Term of Municipal Court Judge.

Adopted this ____ day of _____________, 2019.

____

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

____

Denise O. Jordan, City Clerk

City of Gainesville, Georgia
AGREEMENT REGARDING TERM OF MUNICIPAL COURT JUDGE

This Agreement is made as of this 1st day of January, 2019.

BETWEEN:	The City of Gainesville, Georgia (hereinafter **City**) 300 Henry Ward Way Gainesville, GA 30501
AND THE JUDGE:	G. Hammond Law, III
PROJECT/SERVICE NAME:	Municipal Court Judicial Term

The City and the Judge agree as set forth below:

Effective July 1, 2016, the Georgia General Assembly passed House Bill 691, which revised O.C.G.A. § 36-32-2(a), and enacted O.C.G.A. § 36-32-2.2. The City and the Judge hereby enter into this Agreement, pursuant to O.C.G.A. § 36-32-2(a), to provide that the Judge shall serve as Judge of the Gainesville Municipal Court for a term beginning on January 1, 2019, and ending on December 31, 2019. The Judge shall serve for the entire term and until a successor is appointed, or if the Judge is removed from office as is provided in O.C.G.A. § 36-32-2.2.

IN WITNESS WHEREOF, the City and the Judge have executed under seal this Agreement as of the date first above written.

APPROVED TO FORM:

____
Abbott S. Hayes, Jr.
Hulsey, Oliver & Mahar, LLP
City Attorney

THE CITY OF GAINESVILLE

____________________________ By: C. Danny Dunagan, Jr., Mayor	____________________________ G. Hammond Law, III

____
Attest: Denise O. Jordan, City Clerk

(CITY SEAL)
ASH/lcg/15100/11401/W220171

ORGANIZATIONAL MEETING APPOINTMENTS

POST	LAST NAME	FIRST NAME	APPOINTED	EXPIRATION	FREQUENCY
City Manager	Lackey	Bryan	11/3/2015 effective 11/30/2015		As Needed
City Attorney	Hulsey, Oliver & Mahar, LLP (Abbott Hayes, Jr.)		10/6/2015 effective 1/1/2016		As Needed
City Auditor	Rushton & Company, CPA		2/18/1997 1/7/2014		As Needed
Chief Judge	Law, III	G. Hammond	1/1/1988 1/7/2014 8/2/2016 6/20/2017		Annual
Municipal Court Solicitor	Bishop	Anne Marie	2/16/16 UE 1/9/2018	1/9/2020	2 year appt
Deputy Municipal Court Solicitor	Grant	Inez	4/19/2016 1/9/2018	1/9/2020	2 year appt
Adminstrative Hearing Officer	Law, III	G. Hammond	1/1/1992 1/7/2014 1/6/2015 1/5/2016 1/10/2017 1/9/2018 1/8/2019	1/7/2020	Annual
Legal Organ	The Times		1/10/2017 1/9/2018 1/8/2019	1/7/2020	Annual

EXPIRATION DATE: First Council Meeting of the year

UPDATED: 1/11/19 ag

"As Needed": Charter states "shall be removed at anytime upon majority vote of the governing body".

CITY OF GAINESVILLE

WORKSESSIONREQUEST

Date Submitted: 1/15/2019

Presenter: Denise Jordan

Item of Business: Resolution: Qualifying Fees for the 2019 Municipal Election

Meeting Date: 1/17/2019

Purpose of Request:
The purpose of this request is to establish qualifying fees for the November election.

History/Background:
The Georgia Election Code provides the formula and advertising requirements.

Facts & Issues for Consideration:
Salary information was provided by the appropriate representatives from the City and the School System.

Department Recommendation:
Adopt the proposed resolution.

Department Director:
Bryan Lackey

If funding is involved, are funds approved within the current budget?
N/A

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
2019 Election Qualifying Fees	Resolution

RESOLUTION BR-2019 - ___

QUALIFYING FEES FOR THE 2019 MUNICIPAL ELECTION

WHEREAS, the City of Gainesville shall conduct its regularly scheduled election on November 5, 2019 to fill terms that will expire on December 31, 2019; and

WHEREAS, the Georgia Election Code requires the qualifying fee to be set at three percent of the total gross salary of the office paid in the preceding calendar year including all supplements authorized by law if a salaried office; and

WHEREAS, the Georgia Election Code also requires the qualifying fee to be published no later than February 1st; and

WHEREAS, the qualifying fee formula was applied to salary information provided by the appropriate representatives from the City of Gainesville and Gainesville City School System.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body hereby authorizes the City Clerk to publish the qualifying fees as shown below in the legal organ no later than February 1, 2019.

POSITION	QUALIFYING FEE
Council Member, Ward 2	$819.00
Council Member, Ward 3	$819.00
Council Member, Ward 5	$819.00
Board of Education Member, District 2	$278.10
Board of Education Member, District 3	$278.10
Board of Education Member, District 5	$278.10

Adopted this _____ day of __________________, 2019.

____

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

____

Denise O. Jordan, City Clerk