OFFICIALS PRESENT: Danny Dunagan, Ruth Bruner, George Wangemann, Sam Couvillon, Zack Thompson, Barbara Brooks
STAFF PRESENT: Bryan Lackey, Angela Sheppard, Abb Hayes, Denise Jordan

Mayor Dunagan called the meeting to order at 10:10 AM and served as the presiding officer.

DEPARTMENT ISSUES:

Resolution: Dolores Iren Dobbins Estate donation to Alta Vista Cemetery
Deputy Director of Public Services Todd Beebe shared details of a $25,000 donation to be used for perpetual care at the cemetery. The proposed resolution authorized execution of documents to accept the donation.

Placed on the December 18, 2018 Council Meeting Consent Agenda

Fiscal Year 2018 Actuarial Valuation
Rocky Joyner, Segal Consulting, reported Retirement Plan A is positioned well from an assumptions point of view. The following comments were noted:

- The actuarial smoothing method was changed from ten to five years which is consistent with others across the country. The funding policy will be updated to reflect this change.
- The 26.4% funding contribution is sufficient to support the Plan.
- Projections indicate 100% funding will be achieved in 22 years.
- The Retirement Board has managed the plan well and acted responsibly.

FY2018 Audit Results and Comprehensive Annual Financial Report (CAFR)
Chris Hollifield and Sam Latimer, Rushton & Company, presented highlights from the financial audit. The following comments were noted:

- The audit was completed with a clean opinion.
- The five-year summary of the city's net position increased each year.
- There is an unassigned fund balance of $9,087,006.
- General Fund revenues are diversified with property taxes representing 23% of the revenues.
- Public Safety was responsible for 52% of the expenditures.
- The Internal Controls and Compliance Report had no material comments. Some recommendations were made to the Finance Department but were not significant enough to bring before the governing body.
- Future reporting requirements will change to comply with the Governmental Accounting Standards Board (GASB) Statement numbers 75, 87, 88 and 89.

Later in the meeting, City Manager Bryan Lackey stated the increase in Service Delivery Strategy revenues should not be expected on an annual basis.

Chief Financial Officer Jeremy Perry thanked his department for their work through a smooth audit process.

Resolution: Declaration of Surplus Property

Senior Accountant Karen Denson stated the proposed resolution allows the disposal of surplus property. All policy requirements were met. She reported sales held in 2018 yielded $250,000. Upon inquiry, it was noted the proceeds go back to the originating department.

Placed on the December 18, 2018 Council Meeting Consent Agenda

Resolution: Investment and Cash Management Policy

Chief Financial Officer Jeremy Perry stated the policy underwent a full rewrite. He highlighted the changes implemented to safeguard the city.

Placed on the December 18, 2018 Council Meeting Consent Agenda

Resolution: PFM Agreement for Asset Manager Services

Chief Financial Officer Jeremy Perry stated asset management services will be new to the city. The goal is to increase investment income beyond staff's capabilities. The service can be terminated upon thirty day notice if performance expectations aren't met. The proposed resolution authorized the City Manager to execute documents for the agreement.

Placed on the December 18, 2018 Council Meeting Consent Agenda

Resolution: Custody Account Service with TD Wealth

Chief Financial Officer Jeremy Perry stated the proposed resolution authorizes the city to establish a custody account for investment purposes with TD Wealth. Funds would be transferred to the custodian and the financial advisor would provide investment instructions. The proposed resolution authorized the City Manager to execute the necessary documents.

Placed on the December 18, 2018 Council Meeting Consent Agenda

MAYOR/COUNCIL ISSUES:

Council Member Bruner
Congratulated Council Member Wangemann for receiving the Council Member of the Year Award from the Georgia Mountains Regional Commission.

Council Member Wangemann
Expressed appreciation for receiving the Council Member of the Year Award from Georgia Mountains Regional Commission noting the decision was made by Council Members from thirteen counties.

Council Member Couvillon
Presented a Parks and Recreation Agency ex-officio report.

Council Member Brooks
Expressed appreciation to Mr. Wangemann for his relentless commitment.

Mayor Dunagan

1. Presented nominations to the Parks and Recreation Board for placement on the December 18, 2018 Council Meeting Agenda.
2. Requested suggestions to fill positions on the Friends of the Parks Board.

CITY CLERK ISSUES:

January 8, 2019 Organizational Meeting Business Items
City Clerk Denise Jordan presented the following items for direction from the governing body.

- Emergency Interim Successors Resolution
- Appointment of Administrative Hearing Officer
- Appointment of the Legal Organ
- Appointment of the Board/Committee Ex-Officio Members
- Appointment of the Georgia Mountains Regional Commission Representative

Placed on the January 8, 2019 Council Meeting Agenda

Resolution: 2019 Governing Body's Meeting Calendar
City Clerk Denise Jordan stated the proposed calendar makes adjustments for spring break and a few holidays. The dates did not change from the previous distributions.

Placed on the December 18, 2018 Council Meeting Consent Agenda

EXECUTIVE SESSION:

City Manager Lackey requested an Executive Session to discuss real estate matters.

Mayor Dunagan requested an Executive Session to discuss personnel matters.

Motion to close the Work Session at 11:06 AM to enter an Executive Session to discuss real estate and personnel matters.

Motion made by Council Member Wangemann
Motion seconded by Council Member Brooks
Votes favoring the motion: Couvillon, Wangemann, Bruner, Thompson, Brooks

OFFICIALS PRESENT: Danny Dunagan, Ruth Bruner, George Wangemann, Sam Couvillon, Zack Thompson, Barbara Brooks
STAFF PRESENT: Bryan Lackey, Angela Sheppard, Abb Hayes, Denise Jordan

NOTE: Bryan Lackey, Angela Sheppard and Abb Hayes left the Executive Session when personnel matters were addressed at 11:41 AM.

Motion to close the Executive Session at 11:56 AM.

Motion made by Council Member Thompson
Motion seconded by Council Member Wangemann
Votes favoring the motion: Couvillon, Wangemann, Bruner, Thompson, Brooks

OTHER BUSINESS:

Council Member Couvillon requested the status on another real estate matter. The City Attorney recommended going back into executive session for the update.

EXECUTIVE SESSION:

Motion to close the Work Session at 11:56 AM to enter an Executive Session to discuss real estate matters.

Motion made by Council Member Bruner
Motion seconded by Council Member Couvillon
Votes favoring the motion: Couvillon, Wangemann, Bruner, Thompson, Brooks

OFFICIALS PRESENT: Danny Dunagan, Ruth Bruner, George Wangemann, Sam Couvillon, Zack Thompson, Barbara Brooks
STAFF PRESENT: Bryan Lackey, Angela Sheppard, Abb Hayes, Denise Jordan

Motion to close the Executive Session at 12:05 PM.

Motion made by Council Member Thompson
Motion seconded by Council Member Bruner
Votes favoring the motion: Couvillon, Wangemann, Bruner, Thompson, Brooks

OTHER BUSINESS:

Meeting with Local Legislative Delegation
City Manager Lackey commented on a meeting with the Legislative Delegation this afternoon and shared the City's discussion topics.

ADJOURNMENT: 12:12 PM

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C. Danny Dunagan, Jr., Mayor

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Denise O. Jordan, City Clerk