OFFICIALS PRESENT: Danny Dunagan, Ruth Bruner, George Wangemann, Sam Couvillon, Zack Thompson, Barbara Brooks
STAFF PRESENT: Bryan Lackey, Angela Sheppard, Abb Hayes, Denise Jordan

Mayor Dunagan called the meeting to order at 10:00 AM and served as the presiding officer. The meeting was delayed one-hour due to the delayed opening of the office (road conditions from inclement weather).

DEPARTMENT ISSUES:

FY2017 Audit Results and Comprehensive Annual Financial Report (CAFR)

Auditor Chris Hollifield, Rushton and Company, presented information related to the FY2017 CAFR noting there were some new processes this year due to staff and software changes. Notable comments from the presentation are shown below:

- The audit resulted in a clean opinion letter.
- A loss was recognized from the demolition of the jail.
- The Fire and Police Department expenditure increases are due to salary increases.
- OPEB expenses decreased for this audit period.
- GASB 75 will be implemented during the FY2018 audit.
- GASB 82 will be implemented during the FY2020 audit.

Resolution: FY2017 Closure of General Government Capital Projects

Deputy Chief Financial Officer Matt Hamby commented on the process that occurs to close capital projects. The proposed resolution recaptures $191,241.93 for future use and returns the appropriate amounts to the funds identified within the resolution.

Placed on the January 23, 2018 Council Meeting Consent Agenda

Resolution: FY2017 Closure of Grants Capital Projects

Deputy Chief Financial Officer Matt Hamby stated the proposed resolution closed the projects and authorized the use of residual funds to cover the overage from one of the projects.

Placed on the January 23, 2018 Council Meeting Consent Agenda

Resolution: FY2017 Closure of Parks and Recreation Capital Projects

Deputy Chief Financial Officer Matt Hamby stated the proposed resolution closed projects and recaptured $51,576.89 for future use in the P & R Operating Fund.

Placed on the January 23, 2018 Council Meeting Consent Agenda

Resolution: FY2017 Closure of SPLOST Capital Projects

Deputy Chief Financial Officer Matt Hamby stated the proposed resolution closed projects and recaptured $9,823.53 for future use in the SPLOST fund.

Placed on the January 23, 2018 Council Meeting Consent Agenda

Resolution: FY2017 Closure of Department of Water Resources Capital Projects
Deputy Chief Financial Officer Matt Hamby stated the proposed resolution closed projects and allowed $362,152.30 to remain in the Department of Water Resources Capital Projects fund.

Placed on the January 23, 2018 Council Meeting Consent Agenda

Resolution: Declaration of Surplus Property
Senior Accountant Karen Roper stated the proposed resolution represents the standard request to declare surplus property for items that have outlived their useful life or are no longer needed. Staff followed the requirements of the capital assets procedures policy. When all steps have been completed, the items will be placed on GovDeals for auction.

Placed on the January 23, 2018 Council Meeting Consent Agenda

Resolution: Request to Apply for and Accept Fy2019 Legacy Link Grant Contract
Deputy Community Service Center Director Karina Costantini stated the proposed resolution authorized the department to apply for and accept grant funds (state and federal) from Legacy Link. The grant is consistent with what has been received in the past. The matching funds were in the department's operational budget.

Placed on the January 23, 2018 Council Meeting Consent Agenda

Resolution: Approval of Lease Assignment and Lease Amendment (Lot A-7, Parcel 7-B of Gainesville Airport Industrial Park)
Public Works Director Chris Rotalsky stated the proposed resolution authorized a lease assignment and lease amendment to address changes to the ownership structure. The new lease will be assigned to Victory Processing. These changes will also address a request for an additional lease extension. The recommendation was for a 10 year lease extension to carry the lease through 2038. It was noted the agreements will be available for the Council Meeting.

Placed on the January 23, 2018 Council Meeting Consent Agenda

Green Street Improvement Feasibility Study Presentation
Public Works Director Chris Rotalsky stated the purpose of this discussion was to present options for the Green Street Corridor. He introduced Andrew Antwiler, Pond & Company, who reviewed the list of improvements considered during the study specifically noting constraints due to historic buildings, mature trees, slopes, traffic volumes and drainage were taken into consideration. The advisory committee recommended a coordinated effort of four improvement projects.

1. Roundabout by GDOT at Thompson Bridge Road, Green Street and Riverside Drive
2. Roundabout by GDOT at Academy Street, Green Street and EE Butler Parkway
3. Oak Tree Drive Project
4. Green Street Corridor Alternatives

It was noted the preferred corridor alternative includes four lanes of traffic, a center raised median and meandering sidewalks which will improve safety along the corridor.

City Manager Bryan Lackey stated this project is in the planning/conceptual stages and funding has not been identified. The Metropolitan Planning Organization will need to be involved before moving into the design phase. Mr. Lackey stated this information will be presented several times over the next few weeks.

CITY MANAGER ISSUES:

BR-2017-58 Administrative Services Department/HR Division Additional Personnel
Tabled on December 19, 2017 to the January 23, 2018 Council Meeting

City Manager Bryan Lackey stated this resolution will be on the upcoming Council Meeting pursuant to action taken at the December 19, 2017 meeting.

Placed on the January 23, 2018 Council Meeting Agenda

Home Rule Ordinance 2018-10 Entitled Ordinance Form; Procedures

City Manager Bryan Lackey stated the proposed ordinance discontinues second readings and clarifies voting powers of the Mayor. There are several action steps with a Home Rule ordinance. The purpose of today's discussion is to determine if the governing body is ready to proceed. If yes, staff will begin the process and first reading is expected to occur on February 6. It was noted that the Unified Land Development Code (ULDC) must also be changed. The timeline was built to allow the Charter and the ULDC to be changed simultaneously.

There was consensus to proceed with the proposed timeline for adopting the ordinance.

Public Hearing Items for January 23, 2018 Council Meeting
Relocation of Green Street Post Office

City Manager Bryan Lackey reported a public hearing is scheduled for the upcoming Council Meeting which begins a public comment period. At present, there is no information about the new location and disposition of the existing building had not been determined.

Water Taste and Odor

City Manager Bryan Lackey reported there had been problems with water taste and odor over the last few weeks that are believed to be a part of the lake turn over. Staff has been working on this but it is taking longer than expected to resolve. The Department of Water Resources was present to provide an update.

Water Resources Director Linda MacGregor stated the water is safe to drink and all EPA drinking water requirements are being met. Taste and odor issues happen occasionally but have never been this long lasting. Powder activated carbon is being added to the water at the Riverside Plant. Experts confirmed this is the correct approach. The department initiated an enhanced sampling protocol and will continue the sampling until this issue is resolved.

MAYOR/COUNCIL ISSUES:

Council Member Brooks

1. Presented a Non-Profit Development Foundation ex-officio report.
2. Presented a Planning and Appeals Board ex-officio report.

Council Member Bruner

Presented a Hall '96 ex-officio report.

Council Member Thompson

1. Thanked the Public Works staff for keeping everyone safe during the recent weather event.
2. Announced the Spring Chicken Festival received some awards.

Mayor Dunagan

Invited elected officials to join him for Career Day at Centennial Elementary School on February 16 from 8 AM to 11 AM.

CITY CLERK ISSUES:

Georgia Municipal Association Mayor's Day

City Clerk Denise Jordan announced travel packets would be available after the Work Session.

EXECUTIVE SESSION:

City Manager Lackey requested an Executive Session to discuss real estate matters.

Motion to close the Work Session at 11:23 AM to enter an Executive Session to discuss real estate matters.

Motion made by Council Member Wangemann
Motion seconded by Council Member Brooks
Votes favoring the motion: Couvillon, Wangemann, Bruner, Thompson, Brooks

OFFICIALS PRESENT:	Danny Dunagan, Ruth Bruner, George Wangemann, Sam Couvillon, Zack Thompson, Barbara Brooks
STAFF PRESENT:	Bryan Lackey, Angela Sheppard, Abb Hayes, Denise Jordan

Motion to close the Executive Session at 11:43 AM

Motion made by Council Member Thompson
Motion seconded by Council Member Brooks
Votes favoring the motion: Couvillon, Wangemann, Bruner, Thompson, Brooks

OTHER BUSINESS:

Post Office Public Hearing

There was a brief discussion about protocol for the public hearing.

Oaktree Drive Surveying

Assistant City Manager Angela Sheppard stated property owners will receive notice about this project in the next week or so.

ADJOURNMENT: 11:49 AM

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C. Danny Dunagan, Jr., Mayor

/dj

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Denise O. Jordan, City Clerk