



AGENDA

Gainesville Work Session
Thursday, September 28, 2017, 9:00 AM
Administration Building, Board Room
300 Henry Ward Way, 3rd Floor
Mayor or Mayor Pro Tem Presides

DEPARTMENT ISSUES

Community
Development

Public Hearing Item for the October 3, 2017 Council Meeting

Matt Tate

Canceled Planning and Appeals Board Meeting Due to Inclement Weather

Request from **Lanier Technical College** to annex an 8.154± acres tract having no road frontage and located east of State Route 365 (Cornelia Highway), north of Lanier Tech Drive and Howard Road (a/k/a **0 Howard Road**) and to establish zoning as Light Industrial (L-I). **Ward Number: Two.** Tax Parcel Number(s): 15-020-000-068.
Request: Technical College.

CITY MANAGER ISSUES

Government Window Electronic Transaction Processing

Jeremy Perry / Tracie Morris

MAYOR/COUNCIL ISSUES

Appointment(s): Building Board of Appeals
Ex-Officio Report(s)

Danny Dunagan

CITY ATTORNEY ISSUES

CITY CLERK ISSUES

EXECUTIVE SESSION

ADJOURNMENT

Final: Tuesday, September 26, 2017, 10:25 AM

CITY OF GAINESVILLE

WORKSESSIONREQUEST

Date Submitted: 9/18/2017

Presenter: Matt Tate

Item of Business: **Public Hearing Item for the October 3, 2017 Council Meeting Canceled Planning and Appeals Board Meeting Due to Inclement Weather**
Request from **Lanier Technical College** to annex an 8.154± acres tract having no road frontage and located east of State Route 365 (Cornelia Highway), north of Lanier Tech Drive and Howard Road (a/k/a **0 Howard Road**) and to establish zoning as Light Industrial (L-I). **Ward Number: Two.** Tax Parcel Number(s): 15-020-000-068.
Request: Technical College.

Meeting Date: 9/28/2017

Purpose of Request:

Note: The September 12, 2017 PAB meeting was cancelled due to inclement weather. Therefore, this agenda item has been rescheduled for the October 10, 2017 PAB meeting.

History/Background:

Facts & Issues for Consideration:

Due to the fact a legal ad was published to include the City Council public hearing date of October 3, 2017, this item is being forwarded for the agenda. A new legal ad will be published at a later date which will include the City Council public hearing date of November 7, 2017.

Department Recommendation:

No action - The September 12, 2017 PAB meeting was cancelled due to inclement weather.

Department Director:

Rusty Ligon

If funding is involved, are funds approved within the current budget?

N/A

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
☐ Legal Ad	Legal Ad

COMBINED LEGAL AD
Gainesville Planning and Appeals Board
Gainesville City Council

Publish Sunday, August 27, 2017
THE TIMES

NOTICE OF PLANNING AND APPEALS BOARD PUBLIC HEARING

Notice is hereby given that the **Gainesville Planning and Appeals Board** will conduct a public hearing on **Tuesday, September 12, 2017 at 5:30 p.m.** in the **Gainesville Justice Center** (Municipal Courtroom at the Public Safety Complex), 701 Queen City Parkway in midtown Gainesville on the following request:

- 1) Request from **Lanier Technical College** to annex an 8.154± acres tract having no road frontage and located east of State Route 365 (Cornelia Highway), north of Lanier Tech Drive and Howard Road (a/k/a **0 Howard Road**) and to establish zoning as Light Industrial (L-I).
Ward Number: Two
Tax Parcel Number(s): 15-020-000-068
Request: Technical College

**NOTICE OF PUBLIC HEARING ON PROPOSED
AMENDMENTS TO THE GAINESVILLE ZONING MAP**

Notice is hereby given that the **Gainesville City Council** will conduct a public hearing on **Tuesday, October 3, 2017 at 5:30 p.m.** in the **Gainesville Justice Center** (Municipal Courtroom at the Public Safety Complex), 701 Queen City Parkway in midtown Gainesville on the following request:

- 1) Request from **Lanier Technical College** to annex an 8.154± acres tract having no road frontage and located east of State Route 365 (Cornelia Highway), north of Lanier Tech Drive and Howard Road (a/k/a **0 Howard Road**) and to establish zoning as Light Industrial (L-I).
Ward Number: Two
Tax Parcel Number(s): 15-020-000-068
Request: Technical College

Additional information is available from the Community Development Department, Planning Division, by calling 770-531-6570.

NOTE: In accordance with Georgia law, anyone who wishes to express opposition to the proposed zoning action, and has made, within two years immediately preceding the filing of the proposed zoning action, campaign contributions aggregating \$250 or more to a local government official who will consider the application, shall file a disclosure of contribution(s) with the Planning Division at least five (5) days prior to the first reading of the proposed zoning action by the City Council. (OCGA § 36-67A-3 3 {c})

CITY OF GAINESVILLE

WORKSESSIONREQUEST

Date Submitted: 9/28/2017
Presenter: Jeremy Perry / Tracie Morris
Item of Business: Government Window Electronic Transaction Processing
Meeting Date: 9/28/2017

Purpose of Request:

To present information related to electronic transaction processing. Proposed changes will automate and manage multiple City payment processes while making life easier for consumers and City staff.

History/Background:

Currently, the City has multiple electronic transaction processing agreements with several corporations.

Facts & Issues for Consideration:

The transition to Government Window will provide real time updates to property tax software. Allow business licenses, excise taxes on alcohol, and permits to be completed and paid online. Provide consumers a 1-800 number to call to pay by phone. Provide Finance with more detailed information, saving staff time on reconciliations.

Department Recommendation:

Informing Council on changes to electronic processing.

Department Director:

Jeremy Perry

If funding is involved, are funds approved within the current budget?

N/A

Amount Requested:

Source of Funds:

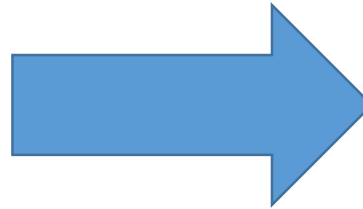
Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
 Government Window	Powerpoint Presentation

Companies currently being used
for Electronic Transaction
Processing





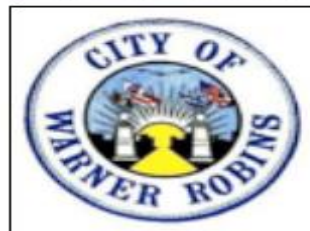
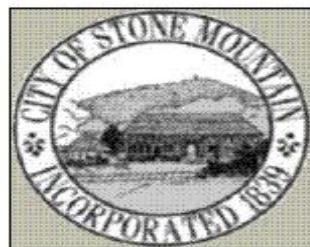
- Private company located in **Woodstock, GA** since 2006.
- Comprehensive e-payment solutions for **300+ government agencies**.
- Processing millions of dollars in **SECURE** e-payments every month.
- **NO COSTS** or long-term contracts required by govt. agency.
- Funded by **voluntary service fees** added on to e-payment.



Sample Customers (300+)



Cities



Counties



Probation Agencies



Supervision Services, Inc.



The official site of
Gainesville, Georgia

[About Us](#) [Jobs](#) [Visitors](#) [Departments](#) [City Council](#) [Recreation](#) [Payments](#) [Contact Us](#) [Q](#)

Payments

[home](#) / [payments](#)

- [Water Bill](#)
- [City Taxes](#)
- [Traffic Citation](#)
- [Court Fines](#)
- [Gov Deals](#)
- [Airport Hangar Rentals](#)
- [Open Records Payments](#)
- [Permits](#)



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300 Henry Ward Way, Suite 303, P.O. Box 2496 • Gainesville, Georgia 30501 •

770.535.6865

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ONLINE PAYMENTS

Welcome to the online payment page for Carroll County, where you can conveniently and securely process a variety of online payments. Please select the type of payment you would like to make.

 Bail	 Tickets	 Probation	 Child Support
 Licenses	 Permits	 Utility Bills	 Garbage Bills
 Taxes	 Tags	 School Bills	 Recreation
 Open Records	 Donations	 Misc	 eStore

Translate: 

[Citizen Login](#)

Carroll County

423 College Street
Carrollton, GA
30116

770-830-5807

For questions or
issues about this
payment service,
please [click here](#).



- Works on **ALL devices** that support the major web browsers.



View Balance

Carroll County

18 · Georgia · 26

This is a test server and no funds are collected



Start Over

ONLINE PAYMENTS - MY BILLS

My Profile

My Bills

My Payment Methods

Logout

Translate:

Carroll County

423 College Street
Carrollton, GA
30116

770-830-5807

For questions or
issues about this
payment service,
please [click here](#).

* = Required



Search for Bills

Number	Subject	Bill Type	Due Date	Balance Due	Actions
1111	John Smith	Probation	10/11/2013	\$1000.00	Pay Bill Delete Bill
1111	JOHN SMITH	Tax Bill	12/20/2015	\$485.24	Pay Bill Delete Bill
1111	John Smith Barbecue	Retail Excise Tax Return on Liquor by the Drink		N/A	Pay Bill Delete Bill
1111	JOHN SMITH	Utility Bill	12/10/2016	\$300.00	Pay Bill Delete Bill

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Major Improvements:

- Capability of phone payments. Supports both English and Spanish. Callers may use touch tone phone to get information or make payments.
- Eliminates all e-payment costs. The City will no longer have **merchant fees, chargebacks**, or equipment costs.
- One portal for all e-payments.
- Reduce time spent on reconciling daily bank deposits with credit card payments.
- Real-time updates on e-payment transactions. Currently, property tax payments have a 15 minute delay.

CITY OF GAINESVILLE

WORKSESSIONREQUEST

Date Submitted: 9/25/2017
Presenter: Danny Dunagan
Item of Business: Appointment(s): Building Board of Appeals
Meeting Date: 9/28/2017

Purpose of Request:

The purpose of this request is to address a position with an expired term.

History/Background:

BBA members serve five-year terms. The Board follows the guidelines of the International Building Code in addition to the City Charter and Code of Ordinances.

Facts & Issues for Consideration:

The qualifications for BBA members are defined in the International Building Code.

Department Recommendation:

Department Director:

Danny Dunagan

If funding is involved, are funds approved within the current budget?

N/A

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

	Description	Type
	BBA Members	Backup Material
	BBA Bylaws	Backup Material

BUILDING BOARD OF APPEALS

POST	LAST NAME	FIRST NAME	APPOINTED	REAPPOINTED	EXPIRES	INITIAL TERM
Structural Engineer	Smith	David	10/5/2004	10/21/2008 3/4/2014	3/4/2019	4 Year Term
Architect - Alternate	Bachman	Dick	10/5/2004	9/6/2011 10/18/2016	10/18/2021	5 Year Term
Architect - Alternate	Tipton	James	10/18/2016		10/18/2021	5 Year Term
Plumbing/Fire Safety	Merritt	Larry	10/5/2004	5/20/2008 3/4/2014	3/4/2019	3 Year Term
Architect	Tesmer	Tracy	10/18/2016		10/18/2021	5 Year Term
Mechanical	Magnus	Doug	10/5/2004	5/1/2007 5/1/2012	5/1/2017	2 Year Term
Electrical	Caldwell	Daniel	9/6/2011	10/18/2016	10/18/2021	5 Year Term
Ex-Officio	Davidson	Joe				

TERM: Five year terms

CONTACT: Joe Davidson, Inspection Services Manager

Appointments to be made by profession in accordance with the International Building Code.

NOTES: This Board replaces the Housing Board of Adjustment and Appeals.

This Board eliminates the Electrical, Heating & Air and Plumbing Boards.

UPDATED: Thursday, October 20, 2016

APPENDIX B

BOARD OF APPEALS

The provisions contained in this appendix are not mandatory unless specifically referenced in the adopting ordinance.

SECTION B101 GENERAL

B101.1 Application. The application for appeal shall be filed on a form obtained from the *building official* within 20 days after the notice was served.

B101.2 Membership of board. The board of appeals shall consist of persons appointed by the chief appointing authority as follows:

1. One for five years; one for four years; one for three years; one for two years; and one for one year.
2. Thereafter, each new member shall serve for five years or until a successor has been appointed.

The *building official* shall be an ex officio member of said board but shall have no vote on any matter before the board.

B101.2.1 Alternate members. The chief appointing authority shall appoint two alternate members who shall be called by the board chairperson to hear appeals during the absence or disqualification of a member. Alternate members shall possess the qualifications required for board membership and shall be appointed for five years, or until a successor has been appointed.

B101.2.2 Qualifications. The board of appeals shall consist of five individuals, one from each of the following professions or disciplines:

1. Registered design professional with architectural experience or a builder or superintendent of building construction with at least ten years' experience, five of which shall have been in responsible charge of work.
2. Registered design professional with structural engineering experience.
3. Registered design professional with mechanical and plumbing engineering experience or a mechanical contractor with at least ten years' experience, five of which shall have been in responsible charge of work.
4. Registered design professional with electrical engineering experience or an electrical contractor with at least ten years' experience, five of which shall have been in responsible charge of work.
5. Registered design professional with fire protection engineering experience or a fire protection contractor with at least ten years' experience, five of which shall have been in responsible charge of work.

B101.2.3 Rules and procedures. The board is authorized to establish policies and procedures necessary to carry out its duties.

B101.2.4 Chairperson. The board shall annually select one of its members to serve as chairperson.

B101.2.5 Disqualification of member. A member shall not hear an appeal in which that member has a personal, professional or financial interest.

B101.2.6 Secretary. The chief administrative officer shall designate a qualified clerk to serve as secretary to the board. The secretary shall file a detailed record of all proceedings in the office of the chief administrative officer.

B101.2.7 Compensation of members. Compensation of members shall be determined by law.

B101.3 Notice of meeting. The board shall meet upon notice from the chairperson, within 10 days of the filing of an appeal or at stated periodic meetings.

B101.3.1 Open hearing. All hearings before the board shall be open to the public. The appellant, the appellant's representative, the building official and any person whose interests are affected shall be given an opportunity to be heard.

B101.3.2 Procedure. The board shall adopt and make available to the public through the secretary procedures under which a hearing will be conducted. The procedures shall not require compliance with strict rules of evidence, but shall mandate that only relevant information be received.

B101.3.3 Postponed hearing. When five members are not present to hear an appeal, either the appellant or the appellant's representative shall have the right to request a postponement of the hearing.

B101.4 Board decision. The board shall modify or reverse the decision of the *building official* by a concurring vote of two-thirds of its members.

B101.4.1 Resolution. The decision of the board shall be by resolution. Certified copies shall be furnished to the appellant and to the *building official*.

B101.4.2 Administration. The *building official* shall take immediate action in accordance with the decision of the board.