OFFICIALS PRESENT: Danny Dunagan, Ruth Bruner, George Wangemann, Sam Couvillon, Zack Thompson, Barbara Brooks
STAFF PRESENT: Bryan Lackey, Angela Sheppard, Abb Hayes, Denise Jordan

Mayor Dunagan called the meeting to order at 9:00 AM and served as the presiding officer.

BUDGET PRESENTATIONS:

Community Development Department Goals and Accomplishments
Community Development Director Rusty Ligon commented on core duties and special projects. He also provided a brief update on the FY17 departmental goals before discussing the FY18 goals.

Chattahoochee Golf Course Goals and Accomplishments
Director of Golf Rodger Hogan stated activity at the golf course has increased over the last year. He provided an update on the FY17 goals before discussing the FY18 goals.

Police Department Goals and Accomplishments
Police Chief Carol Martin provided an update on the FY17 goals before discussing the FY18 goals.

Fire Department Goals and Accomplishments
Fire Chief Jerome Yarbrough provided an update on the FY17 goals before discussing the FY18 goals.

Administrative Services Department Goals and Accomplishments
Administrative Services Director Janeann Allison stated the department has three divisions, i.e., Human Resources, Information Technology and Municipal Court. She provided an update on the FY17 goals before discussing the FY18 goals for each division.

Financial Services Department Goals and Accomplishments
Chief Financial Officer Jeremy Perry opened by stating Information Technology was transferred from the Finance to the Administrative Services Department. He provided an update on the FY17 goals before discussing the FY18 goals.

DEPARTMENT ISSUES:

Resolution: Declaration of Surplus Property
Senior Accountant Karen Roper stated the proposed resolution would transfer the listed assets to surplus which allows them to be auctioned on GovDeals and sold to the highest bidders. She stated the most recent auction netted $85,000 which exceeded last year's totals. All policies had been followed and the assets were no longer needed or had exceeded their useful life.

Placed on the April 4, 2017 Council Meeting Consent Agenda

Resolution: Write-off of Delinquent Personal Property Tax
Financial Services Manager Beverly Williams stated the proposed resolution allowed the write-off of 2010 delinquent personal property taxes. The businesses on the list have been closed and

staff has exhausted efforts to collect the taxes. FIFA's were placed on the properties and said FIFA's would expire soon. Mrs. Williams stated the write-off doesn't mean the taxes can't be collected at a later date and briefly discussed a recent example. She stated 71% of the write-off involved school taxes and was contingent upon the Board of Education's approval.

Placed on the April 4, 2017 Council Meeting Consent Agenda

Resolution: Write-off of Delinquent Utilities Receivables
Financial Services Manager Beverly Williams stated the proposed resolution allowed a write-off to address delinquent utility accounts receivables. The list consisted of individuals that are deceased or have declared bankruptcy.

Placed on the April 4, 2017 Council Meeting Consent Agenda

Resolution: Extension of Hours for Off Premises Catering of Alcoholic Beverages
Administrative Services Director Janeann Allison stated she was presenting on behalf of Scott's Downtown who would be catering an event for Riverside Military Academy. Staff received a request for permission to sell alcoholic beverages for up to 8 hours daily during the event (June 2 - 4, 2017). This request required approval from the governing body.

Placed on the April 4, 2017 Council Meeting Consent Agenda

Resolution: Cargill Sanitary Sewer Improvements - Phase III Award of Contract
Civil Engineer Marcial Mosqueda presented the proposed resolution and began by providing some history on previous phases of this project. Phase III replaces approximately 3,000 linear feet of pipe to repair cracked and deteriorating sanitary sewer mains from Bradford to Athens Street. The lowest bid appears to be in order and was received from Strickland and Sons. The resolution authorized awarding the contract to the low bidder with a total expense not to exceed $1,173,352.90. These expenses would be paid from the Department of Water Resources Capital Fund.

Placed on the April 4, 2017 Council Meeting Consent Agenda

Resolution: Design, Bid, and Construction of the Runway Safety Area Improvement Project
Airport Manager Terry Palmer stated the city received some discretionary funds and staff desired to incorporate them into the referenced capital improvement project. The total project cost was $1.6 million with federal, state and local funding (90%, 5% and 5% respectively). The City will pay all cost to bid the project and will be reimbursed from the grant. Mr. Palmer stated he would return after the bids are received to present information to award the contract. He shared some details about the project noting the airport will benefit from new runway lights.

Placed on the April 4, 2017 Council Meeting Consent Agenda

Public Hearing Item for the April 4, 2017 Council Meeting
Request from Hanh My Thi Doan for a Special Use on a 0.52± acre tract located on the east side of South Enota Drive, north of its intersection with Sherwood Park Drive (a/k/a 502 South Enota Drive NE), having a zoning classification of Office and Institutional (O-I). Ward Number: Three. Tax Parcel Number(s): 01-064-002-030. Request: Nail Salon.
Planning Manager Matt Tate reviewed the request. The staff and the Planning and Appeals Board recommended approval with one condition. He stated a citizen presented some concerns.

Placed on the April 4, 2017 Council Meeting Agenda

Public Hearing Item for the April 4, 2017 Council Meeting
Request from Masy Seng to annex a 0.19± acre tract located on the northwest side of the intersection of Shallowford Road and Albert Street (a/k/a 593 and 597 Shallowford Road) and to establish zoning as General Business (G-B). Ward Number: Five. Tax Parcel Number(s): 00-119A-001-012 and 013. Request: Donut shop.
Planning Manager Matt Tate reviewed the application indicating the staff and the Planning and Appeals Board recommended approval with three conditions. A citizen presented concerns about the buffer and lighting which were addressed during the Planning and Appeals Board meeting.

Placed on the April 4, 2017 Council Meeting Agenda

Public Hearing Item for the April 4, 2017 Council Meeting
Tabled at Planning and Appeals Board Meeting
Request from Oak Hall Companies, LLC to annex a 26.16± acres tract located east of Dawsonville Highway and on the north side of the intersection of Strickland Drive and Sportsman Club Road, with road frontage on Karen Lane (a/k/a 0 and 2209 Karen Lane; 2106, 2234 and 2242 Sportsman Club Road; and 2049 Strickland Drive) and to establish zoning as Planned Unit Development (P-U-D). Ward Number: One. Tax Parcel Number(s): 00-109-003-001, 004, 005; 00-109B-000-001, 002A and 036. Request: Active adult community.
Planning Manager Matt Tate stated this item was tabled to the May 9, 2017 Planning and Appeals Board meeting.

Placed on the April 4, 2017 Council Meeting Agenda – no action required

Public Hearing Item for the April 4, 2017 Council Meeting
Tabled at Planning and Appeals Board Meeting
Request from Oak Hall Companies, LLC to annex a 50.81± acres tract located on the east side of Dawsonville Highway (S.R. 53), having road frontage on Dawsonville Highway, Ahaluna Drive, Skyview Drive and Strickland Drive (a/k/a 0 and 1758 Ahaluna Drive; 1508, 1550, 1740, 1746, 1758, 1760, 1934 and 1982 Dawsonville Highway; 300 and 301 Skyview Drive; 0, 2008 and 2016 Strickland Drive) and to establish zoning as Planned Unit Development (P-U-D) and General Business (G-B). Ward Number: One. Tax Parcel Number(s): 00-110-000-005 (part), 028, 032 (part) and 039; 00-110A-004-001 (part), 002A, 004 (part), 005 (part), 007 (part), 007A (part), 007X, 014 (part), 016 (part), 017 (part) and 018. Request: Mixed-use development.
Planning Manager Matt Tate stated this item was tabled to the May 9, 2017 Planning and Appeals Board meeting.

Placed on the April 4, 2017 Council Meeting Agenda – no action required

Public Hearing Item for the April 4, 2017 Council Meeting
Tabled at Planning and Appeals Board Meeting
Request from Oak Hall Companies, LLC to rezone a 157.98± acres tract located on the east side of Dawsonville Highway (S.R. 53), having road frontage on Ahaluna Drive, Skyview Drive, Strickland Drive, Lakeshore Circle, West Lake Drive and Karen Lane (a/k/a 0, 1264 and 1817 Ahaluna Drive; 1876 Dawsonville Highway; 2208 Karen Lane; 0 and 2029 Strickland Drive; 0 and 1489 West Lake Drive) from Residential-I-A (R-I-A), Residential-I (R-I), Planned Unit Development (P-U-D) and Regional Business (R-B) to Planned Unit Development (P-U-D) and General Business (G-B). Ward Number: One. Tax Parcel Number(s): 00-109B-000-003A; 00-110-000-001, 006, 030, 031, 034, 035, 036, 037 and 038;

01-110-001-006; 01-110A-004-022; 01-114-001-001, 026, 145 and 161. Request: Mixed-use development.
Planning Manager Matt Tate stated this item was tabled to the May 9, 2017 Planning and Appeals Board meeting.

Placed on the April 4, 2017 Council Meeting Agenda – no action required

CITY MANAGER ISSUES:

City Manager Bryan Lackey presented the following reports.
1. Thermoplastic striping is underway in the crosswalks at the intersections of Washington and Spring Street.
2. Water line and storm drain work for the Main Street streetscaping project will begin in April.
3. Demolition of the jail will begin in May.

MAYOR/COUNCIL ISSUES:

Council Member Brooks
1. Announced the Butterfly Release will occur in May. More information will be forthcoming.
2. Presented the Gainesville Non-Profit Development Foundations ex-officio report.

Council Member Thompson
Commented on messages from the Lakeshore Heights community and stated the city is not proposing a cut through in that area.

EXECUTIVE SESSION:

City Manager Bryan Lackey requested an Executive Session to discuss real estate matters.

Motion to close the Work Session at 10:17 AM to enter an Executive Session to discuss real estate matters.

Motion made by Council Member Bruner
Motion seconded by Council Member Wangemann
Votes favoring the motion: Bruner, Wangemann, Couvillon, Thompson, Brooks

OFFICIALS PRESENT: Danny Dunagan, Ruth Bruner, George Wangemann, Sam Couvillon, Zack Thompson, Barbara Brooks
STAFF PRESENT: Bryan Lackey, Angela Sheppard, Abb Hayes, Denise Jordan

Motion to close the Executive Session to discuss 10:49 AM.

Motion made by Council Member Thompson
Motion seconded by Council Member Brooks
Votes favoring the motion: Bruner, Wangemann, Couvillon, Thompson, Brooks

CITY ATTORNEY ISSUES:

City Attorney Abb Hayes briefly shared best practices in relation to public hearing items.

ADJOURNMENT: 10:56 AM

/dj

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C. Danny Dunagan, Jr., Mayor

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Denise O. Jordan, City Clerk