

BOARD MEMBERS PRESENT: Tommy Hunt, Jason Justice, Danny Ingram, Denise Jordan, Jordan Green
BOARD MEMBERS ABSENT: Margaret Johnson, Frank Hooper
EX-OFFICIO MEMBERS PRESENT: Jeremy Perry
EX-OFFICIO MEMBERS ABSENT: Janeann Allison, Bryan Lackey
OTHERS PRESENT: Karen Rojas

Board Chairman Tommy Hunt called the meeting to order at 10:01 AM and served as the presiding officer.

OLD BUSINESS:

Minutes: January 12, 2021 Meeting

Motion to adopt the minutes as presented.

Motion made by Board Member Justice

Motion seconded by Board Member Ingram

Votes favoring the motion: Hunt, Ingram, Justice, Jordan

Absent: Johnson, Hooper

Abstained: Green

Executive Session Minutes: January 12, 2021 Meeting

Motion to adopt the minutes as presented.

Motion made by Board Member Justice

Motion seconded by Board Member Jordan

Votes favoring the motion: Hunt, Ingram, Justice, Jordan

Absent: Johnson, Hooper

Abstained: Green

EXECUTIVE SESSION:

Chairman Tommy Hunt requested an Executive Session to discuss personnel matters.

Motion to close the meeting to enter an Executive Session to discuss personnel matters at 10:03 AM.

Motion made by Board Member Ingram

Motion seconded by Board Member Green

Votes favoring the motion: Hunt, Ingram, Justice, Jordan, Green

Absent: Johnson, Hooper

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EX-OFFICIO MEMBERS PRESENT: Jeremy Perry
EX-OFFICIO MEMBERS ABSENT: Janeann Allison, Bryan Lackey
OTHERS PRESENT: Karen Rojas

Motion to close the Executive Session and to continue the meeting at 10:07 AM.

Motion made by Board Member Green
Motion seconded by Board Member Justice
Votes favoring the motion: Hunt, Ingram, Justice, Jordan, Green
Absent: Johnson, Hooper

REGULAR BUSINESS:

Minutes: February 9, 2021 Board Meeting

Motion to adopt the minutes as presented.

Motion made by Board Member Ingram
Motion seconded by Board Member Green
Votes favoring the motion: Hunt, Ingram, Justice, Green
Absent: Johnson, Hooper
Abstained: Jordan

Executive Session Minutes: February 9, 2021 Meeting

Motion to adopt the minutes as presented.

Motion made by Board Member Green
Motion seconded by Board Member Justice
Votes favoring the motion: Hunt, Ingram, Justice, Green
Absent: Johnson, Hooper
Abstained: Jordan

New Disbursements

Retirement Manager Karen Rojas provided a report referencing five (5) new disbursements. The disbursements were made to or on behalf of the following:

NAME	DEPARTMENT	TERMINATION DATE	PROCESSED
Barnes, Mark	Shawwna Barnes' Spouse	01/10/2021 DOD	03/08/2021
Bentley, Jacob Andrew	DWR	02/19/2021	03/30/2021
Marrick, Jennifer Ann	IT	02/03/2021	02/24/2021
Palmero, Brandy	CD	11/01/2019	02/19/2021
South, Jamie L.	GFD	01/22/2021	02/19/2021

A special report was presented on Michael Sheppard requesting a distribution of remaining contributions on 01/27/2021.

Motion to accept the disbursement report as presented.

Motion made by Board Member Ingram
Motion seconded by Board Member Green
Votes favoring the motion: Hunt, Ingram, Justice, Jordan, Green
Absent: Johnson, Hooper

New Benefits

Retirement Manager Karen Rojas presented the report as follows:

RETIREE	BENEFIT	EFFECTIVE DATE	START DATE	SPOUSAL OPTION
Payne, Larry A.	Normal	02/28/2021	03/01/2021	No
Hemphill, Gretchen	Spousal	01/16/2021	02/01/2021	N/A

A decedent report was presented on the following retirees/beneficiaries:

RETIREE	DATE OF DEATH
Pierce, James C.	03/09/2021
Thomas, Colleen (Beneficiary)	03/17/2021

Motion to approve new benefits as presented.

Motion made by Board Member Green

Motion seconded by Board Member Jordan

Votes favoring the motion: Hunt, Ingram, Justice, Jordan, Green

Absent: Johnson, Hooper

OTHER BUSINESS:

Rehire Repayment of Retirement Contributions

Retirement Manager Karen Rojas requested an extension for three (3) rehired employees to repay their retirement contributions refunded upon their prior termination of employment. Ms. Rojas is requesting a one-time extension, one year from the date the letters to employees are issued. As of April 13, 2021, only one employee expressed interest in repaying the retirement contributions.

Motion to grant a one-time, one-year extension to repay retirement contributions for rehires listed on the presented report.

Motion made by Board Member Green

Motion seconded by Board Member Ingram

Votes favoring the motion: Hunt, Ingram, Justice, Jordan, Green

Absent: Johnson, Hooper

Chairman Hunt mentioned that during a GAPPT training session, he learned that an annual legal review or the Retirement Plan A is recommended. In recent years, the RPA Board has not had a plan review to ensure compliance with IRS, state, and federal regulations. Mr. Hunt requested a fee proposal from Morris, Manning & Martin, and will be presented during the May meeting. Mr. Hunt also commented that, during the same GAPPT training session, he learned about the risk of having city information stolen and/or hacked during RFQ and RFP processes. A brief discussion was held about options to keep the process safe and cybersecurity issues. Chairman Hunt will work on the RFQ process for consulting services and present it during the May 11, 2021 RPA meeting. A discussion was also held on when the RFP for actuarial services is due, according to RPA policies.

Retirement Manager Karen Rojas informed the board of a situation with Ms. Carol Habermann, who retired on 01/01/2005. She requested a balance on her non-taxable contributions, and Ms. Rojas explained that once the retirement contributions are paid out, taxable or non-taxable, nothing else can be distributed. The retiree continues to receive a monthly pension as a benefit paid by the Retirement Plan A. Due to Ms. Haberman not being pleased with the answer, Mr. Hunt recommended obtaining a legal opinion from the RPA attorney Ed Emerson. This communication was mailed to the retiree and saved as a legal opinion for future reference.

ADJOURNMENT: 10:53 AM

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