



Mayor/Council Meeting Agenda
Tuesday, October 20, 2020, 5:30 PM
Public Safety Complex, Municipal Court Room
701 Queen City Parkway, Gainesville, GA 30501
Mayor or Mayor Pro Tem Presides

INVOCATION:

PLEDGE OF ALLEGIANCE:

PRESENTATIONS / RECOGNITIONS:

- A. Clerks Masters Education Program Certificate
- B. Gainesville Municipal Court Clearance Rate Excellence Award
- C. Department of Water Resources Certifications and Public Kudos

COUNCIL ANNOUNCEMENTS:

PUBLIC COMMENTS: (20 minutes maximum)

CONSENT AGENDA:

Minutes

- A. October 1, 2020 Work Session
- B. October 6, 2020 Mayor/Council Meeting

Resolutions

- A. BR-2020-39 Airport Industrial Park Consent to Assignment for Victory Processing Company (Parcel 7-B of Tract A-7)
- B. BR-2020-40 Chattahoochee Country Club Sanitary Sewer Extension Cost Participation

CITY MANAGER ISSUES:

CITY ATTORNEY ISSUES:

CITY CLERK ISSUES:

EXECUTIVE SESSION:

ADJOURNMENT:

Final: Friday, October 16, 2020, 10:00 AM

Date Submitted: 10/15/2020
Presenter: Bryan Lackey / Denise Jordan
Item of Business: Clerks Masters Education Program Certificate
Meeting Date: 10/20/2020

Purpose of Request:

The purpose of this request is to present the referenced certificate to Deputy Clerk Alisa Grayson.

History/Background:

The Georgia Clerks Education Program is administered by the Carl Vinson Institute of Government.

Facts & Issues for Consideration:

Receiving the Master Education Program Certificate requires participation in ten classroom settings that engage and promote peer networking. Upon completion, each attendee has one year to submit a written project capturing how the topics of instruction have been utilized in the work place.

Department Recommendation:

Department Director:

Bryan Lackey

If funding is involved, are funds approved within the current budget?

N/A

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

Date Submitted: 10/9/2020
Presenter: Janeann Allison
Item of Business: Gainesville Municipal Court Clearance Rate Excellence Award
Meeting Date: 10/20/2020

Purpose of Request:

To recognize the exceptional work of the Municipal Court staff.

History/Background:

The Standing Committee on Judicial Workload Assessment, the Research staff at the Administrative Office of the Courts awarded Gainesville Municipal Court for 2019 with the Clearance Rate Excellence Award. The top ten percent of courts from each court class was recognized by the Judicial Council Standing Committee on Judicial Workload Assessment with a Clearance Rate Excellence Award. To be considered for the award, the court must achieve a 3-year clearance rate average of 100% or higher.

Facts & Issues for Consideration:

Department Recommendation:

Department Director:

Janeann Allison

If funding is involved, are funds approved within the current budget?

No

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 10/13/2020
Presenter: Linda MacGregor
Item of Business: Department of Water Resources Certifications and Public Kudos
Meeting Date: 10/20/2020

Purpose of Request:

To present special recognition of Department of Water Resources Certifications and Public Kudos to specific personnel.

The Department of Water Resources employs over 220 personnel who perform a myriad of duties, from treating drinking water for nearly 140,000 citizens, to those who install water taps, to engineers that plan and design system improvements, to Customer Service who responds to inquiries and requests from the public. Especially in these trying times brought on by the current pandemic, the function of this Department is seemingly invisible, yet vital to this community. This recognition is to acknowledge this service.

History/Background:

The Department operates two Water Treatment Plants and two Water Reclamation Facilities, as well as the associated water distribution system and wastewater collection system. The operators of all of these facilities are required to be licensed and certified by the State of Georgia to ensure their qualifications. In addition, other certifications have been attained that, while not required, further the profession abilities of our employees.

Facts & Issues for Consideration:

Over the course of just the last twelve months, the following Certifications and Licenses have been obtained: Certified Finance Officer, Level I; Certified Maintenance Technologists (various Levels); Certified Stormwater Inspector; Wastewater Laboratory Analyst; three (3) Class II Water Operator Licenses; Class III Wastewater Operator License, and; Water Distribution System Operator License. In addition, twenty-three employees have received kudos from customers for outstanding service.

Department Recommendation:

To recognize and congratulate the persons who are named on the attached list for their significant professional development and for the Public Kudos received.

Department Director:

Linda MacGregor

If funding is involved, are funds approved within the current budget?

N/A

Amount Requested: **Source of Funds:**

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
 Professional Attainments	Cover Memo

Professional Development Attainments

Dorothy Moulder	Certified Finance Officer, Level I
Hasten Page	Certified Maintenance Technologist, Level III
Mickey Durden	Certified Maintenance Technologist Level II
Ryan Satterfield	Certified Maintenance Technologist Level II
Troy Dyer	Certified Maintenance Technologist Level II & Level I
Paul Newell	Certified Maintenance Technologist Level II
Christopher Thornhill	Certified Maintenance Technologist, Level II
Cody Charles	Certified Stormwater Inspector
Dianna Benton	Wastewater Laboratory Analyst License
Sarah Jenkins	Class II Water Operator License
Tanner Garmon	Class II Water Operator License
Dalton Kight	Class II Water Operator License
Bastian Crawford	Class III Wastewater Treatment Operator License
Michael "Toby" Dubois	Water Distribution System Operator License

Recipients of Public Kudos

Jacob Bentley	"Customer wanted to call and thank us for the high usage call and to thank Jacob for taking the time and talking to them and give them direction of where the leak was..."
Kayla Jackson	"... wanted to commend Kayla with helping her with an adjustment (even though she wasn't satisfied with the amount). She said she was very courteous and sympathetic to her situation. After she got the leak fixed she even came in to meet Kayla because she wanted to "put a face to the name."
Wesley Flannigan	"I rarely write letters anymore... but here it is. I found Wesley's level of knowledge, his ability to relate complicated information in lay-man terms and his professionalism to be <i>so exceptional</i> that it warranted calling out. 'Customer

service' is/has devolved into a marketing buzzword rather than a standard of excellence... Mr. Flannigan exemplifies the gold standard...."

Malcolm Wiley/
Bart Ingram

"On Christmas Eve we had a water main break... I called it in about 8 a.m. and within 15 minutes one of the guys was out here... within an hour a crew (was here and) worked all day to restore our water. The quick response and the dedication of the crew – especially on Christmas Eve – was wonderful... It's so comforting to know we have those kind of folks working for all of us."

Joe Andrews,
Dwight Smith,
Trey Smith,
Ken Ferguson,
Chaz Smith

"... like to send our sincere thanks for the wonderful job your crew did for us... we were pleasantly surprised how quickly your crew showed up and immediately began the difficult job of finding the leak. Your crew worked diligently through the night... to restore our water. We are very grateful to all of your hardworking employees who braved the cold, dark and wet conditions."

Bruce Ledford/
Brooke Reid

"Many thanks for coming out ... and inspecting our leak! I really appreciate you and the entire staff... for helping us find out where the "missing" water was flowing and for the courtesy extended my wife and I in the process.... Thank everyone who was involved and thank them for the great service you have all offered."

Joseph Andrews

"I called with a need to have my water turned off due to a leak... though the minutes seemed like hours, Joseph Andrews arrived... and promptly turned off the water... checked a couple of things and answered my questions. Thank you to Joseph and the team. "

"I just wanted to send a note, thanking you all for making a house call during this time (April 8). Joseph was very helpful, professional and let me know I have a probable PRV issues."

Marisol Salazar

"... (Customer) thanked Marisol for calling him regarding his leak. He was (about) to go out of town and this would have been a huge problem for him had the leak gotten larger while he was gone. He wanted EVERYONE to know how thankful he was."

"... Customer) wanted to compliment Marisol on how well she handled his call today.... He felt like he was a little rough with her at the start of the conversation. He said she remained calm, was very sincere and resolved his problem."

Trey Smith	"My main point of emailing you is to brag on one of your guys... he explained he was checking the area (referencing) a complaint about the water condition... I just wanted you to know how helpful and customer oriented this young man was... very appreciate of his attitude and willingness to solve the issue."
Michael Roper	1) "... said he came out and was very knowledgeable and was such a great tech. He had a few more questions... and asked if there was any way that Michael could call him because of how great of a job he did from last night." 2) "He came and was able to explain all that I needed to know. Thank you for such good customer service!!
Brooke Reid	"I would... like to thank you for helping me the other day. While we talked you took your time and guided me on how to use the internet site, explaining in great detail how I can drill down to each individual day. I wish there was a "end of call survey" because I would have definitely given you '10's' for everything you did."
Stephen Douglas	"... who was very receptive to our questionings...." "... it's time that people come forward to compliment the staff of your water resources."
Kathy Taylor	"Thank you so much.... Thank you for such good customer service!"
Tammy Dyer	"The person who answered the phone... was extremely nice and helpful..."
Jeremy Walker	"She was so pleased with him and how helpful he was. She wanted his supervisors to know!"
Chris McGauley	"Please pass along my sincere appreciation to Chris for all his hard work... Chris has often addressed concerns... and has done a great job balancing expectations with costs."
John Guth	"John was a gentleman, very helpful, professional, friendly... walked with me to the [problem], called a person responsible... I'm very grateful to be able to talk to him."



CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 10/15/2020

Presenter:

Item of Business: Consent Agenda Items

Meeting Date: 10/20/2020

Purpose of Request:

The following appointments, minutes and/or resolutions are being considered under the Consent Agenda Section. These items were previously distributed for review and/or discussed. Unless otherwise directed by Mayor and Council, they will not be discussed during this meeting.

If you have questions regarding these documents, please feel free to contact the City Clerk's Office during normal business hours (Monday through Friday from 8:00 AM to 5:00 PM) at 770-535-6865 or via email to cityclerk@gainesville.org.

History/Background:

Facts & Issues for Consideration:

Department Recommendation:

Department Director:

If funding is involved, are funds approved within the current budget?

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

Date Submitted: 10/15/2020
Presenter: Denise Jordan
Item of Business: October 1, 2020 Work Session
Meeting Date: 10/20/2020

Purpose of Request:

The purpose of this request is to allow the governing body to approve the minutes from the referenced meeting.

History/Background:

Facts & Issues for Consideration:

Draft minutes were distributed to the governing body, City Manager, City Attorney and Department Directors for comments/corrections.

Department Recommendation:

Approve the minutes accepting edits as presented.

Department Director:

Bryan Lackey

If funding is involved, are funds approved within the current budget?

N/A

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description

Type

Date Submitted: 10/15/2020
Presenter: Denise Jordan
Item of Business: October 6, 2020 Mayor/Council Meeting
Meeting Date: 10/20/2020

Purpose of Request:

The purpose of this request is to allow the governing body to approve the referenced meeting minutes.

History/Background:

Facts & Issues for Consideration:

The referenced draft minutes were distributed to the governing body, City Manager, City Attorney and Department Directors for comments/corrections.

Department Recommendation:

Approve the minutes accepting edits as presented.

Department Director:

Bryan Lackey

If funding is involved, are funds approved within the current budget?

N/A

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description

Type

Date Submitted: 10/12/2020

Presenter: Bryan Lackey

Item of Business: BR-2020-39 Airport Industrial Park Consent to Assignment for Victory Processing Company (Parcel 7-B of Tract A-7)

Meeting Date: 10/20/2020

Purpose of Request:

The purpose of this request is to authorize the assignment of a lease for property located within Airport Industrial Park.

History/Background:

The City of Gainesville has leased property to Victory Processing, LLC since February 21, 1984.

Facts & Issues for Consideration:

The proposed resolution authorizes the execution of documents necessary for the assignment of the lease to secure a loan with Regions Bank as requested by the Redevelopment Authority.

Department Recommendation:

Adopt the resolution as presented.

Department Director:

Bryan Lackey

If funding is involved, are funds approved within the current budget?

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description		Type
☐	BR-2020-39 Airport Industrial Park Consent to Assignment for Victory Processing Company (Parcel 7-B of Tract A-7)	Resolution
☐	Victory Processing Consent to Assignment	Backup Material

RESOLUTION BR-2020-39

**AIRPORT INDUSTRIAL PARK CONSENT TO ASSIGNMENT FOR
VICTORY PROCESSING COMPANY (PARCEL 7-B of TRACT A-7)**

WHEREAS, the City of Gainesville entered into a Lease Agreement on February 21, 1984, for Parcel 7-B of Tract A-7 of the Airport Industrial Park (said Lease Agreement hereinafter referred to as "the Lease") with B&B Egg Company, Inc. as the original lessee; and

WHEREAS, the City hereby approves the assignment of the Lease from Victory Processing, LLC to Victory Processing Co. on July 31, 2018, and the City hereby consents to and authorizes the assignment of the Lease from Victory Processing Co. to Foundation Food Group, Inc. ("Foundation") on September 18, 2020; and

WHEREAS, upon execution and delivery of the assignment of the Lease from Victory Processing Co. to Foundation, Victory Processing Co. shall be relieved of any further liabilities under the Lease, and Foundation shall be the lessee under the Lease with all obligations of lessee to the City under the Lease; and

WHEREAS, the Foundation is seeking a loan from Regions Bank, with said loan to be secured by an assignment of Foundation's interest in the Lease; and

WHEREAS, the City consents to Foundation's collateral assignment of the Lease by Foundation to Regions or the conveyance by Foundation of security title of Foundation's interest in the Lease pursuant to a leasehold deed to secure debt to Regions Bank to obtain financing; and

WHEREAS, the City agrees that it shall give Regions Bank notice of any default by Foundation under the Lease and that it shall give Regions Bank the right and opportunity to cure any such default within 30 days from receipt of such notice.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby approves the assignments of the Lease as set forth above; and

BE IT FURTHER RESOLVED THAT the governing body for the City of Gainesville hereby authorizes the Mayor, City Manager, and City Attorney to sign such documents as necessary to effectuate the approvals set forth in the preceding paragraph of this Resolution.

Adopted this ____ day of _____, 2020.

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Denise O. Jordan, City Clerk

CONSENT TO ASSIGNMENT

The undersigned, City of Gainesville, Georgia, the Lessor under the Lease, dated February 21, 1984 (the "Lease") with Victory Processing, LLC, as Lessee by assignment, for property known as Parcel 7-B of Tract A-7 of Gainesville Airport Industrial Park, City of Gainesville, Hall County, Georgia, (the "Leased Property"), hereby approves the assignment of the Lease to Victory Processing Co. by Victory Processing, LLC on July 31, 2018, and hereby consents to and authorizes the Assignment of Lease from Victory Processing Co. to Foundation Food Group, Inc. on September 18, 2020. Upon execution and delivery of the Assignment of Lease from Victory Processing Co. to Foundation Food Group, Inc., Victory Processing Co. shall be relieved of any further liabilities under the Lease and Foundation Food Group, Inc. shall be the Lessee under the Lease with all obligations of Lessee to the City of Gainesville under the Lease.

The City of Gainesville also consents to the collateral assignment of the Lease by Foundation Food Group, Inc. to Regions Bank or the conveyance to Regions Bank by Foundation Food Group, Inc. of security title to the Lessee's interest under the Lease pursuant to a leasehold deed to secure debt to secure the financing of Foundation Food Group, Inc. with Regions Bank. The City of Gainesville agrees it shall give Regions Bank notice of any default by Foundation Food Group, Inc. under the Lease and shall give Regions Bank the right and opportunity to cure any such default within 30 days from receipt of such notice. The terms of this paragraph confirm the terms of Section 7 of the Lease.

This ____ day of _____, 2020.

LESSOR:

CITY OF GAINESVILLE, GEORGIA

Signed, sealed and delivered in
the presence of:

Unofficial Witness

Notary Public

My Commission Expires: _____
(NOTARY SEAL)

By: _____
Mayor

Attest: _____
City Clerk

Approved as to form:

City Attorney, City of Gainesville

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 10/9/2020
Presenter: Bryan Lackey
Item of Business: BR-2020-40 Chattahoochee Country Club Sanitary Sewer Extension Cost Participation
Meeting Date: 10/20/2020

Purpose of Request:

To obtain authorization from Council to reimburse the Chattahoochee Country Club in the amount of \$400,000.00 for costs associated with constructing a sanitary sewer lift station and force main.

History/Background:

The Chattahoochee Country Club wishes to expand their facilities in the near future. In order to do so, the club will need to connect to public sanitary sewer and abandon the existing septic system.

Facts & Issues for Consideration:

If approved, the City will have the ability to serve the Chattahoochee Country Club with sanitary sewer service at a fraction of the cost to the City.

Department Recommendation:

Authorize staff by resolution to reimburse the property owner in the amount requested.

Department Director:

Linda MacGregor

If funding is involved, are funds approved within the current budget?

Amount Requested:

400,000.00

Source of Funds:

Department of Water Resources Capital Improvements Project Fund

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
☐ BR-2020-40 Chattahoochee Country Club Sanitary Sewer Cost Participation	Resolution
☐ Attachment A - Bid Award Document	Attachments/Exhibits
☐ Location Map	Backup Material

RESOLUTION BR-2020-40

CHATTAHOOCHEE COUNTRY CLUB SANITARY SEWER EXTENSION COST PARTICIPATION

WHEREAS, the City of Gainesville owns and operates a sanitary sewer system; and

WHEREAS, Gainesville Department of Water Resources (GDWR) intends to expand its existing sanitary sewer system to serve additional properties within the City limits; and

WHEREAS, the Property Owner/Developer Chattahoochee Country Club (CCC) located at 3000 Club Drive, wishes to connect to the City of Gainesville sanitary sewer system; and

WHEREAS, a sanitary sewer lift station and force main are required before connection to the Gainesville sanitary sewer system is possible; and

WHEREAS, the property owner has requested the City consider participating in the cost of said system expansion; and

WHEREAS, CCC awarded a bid to Lanier Contracting Company for construction of a sanitary sewer lift station and approximately 7,650 linear feet of 6-inch HDPE force main as shown on attached "Attachment A", for a total cost of \$1,774,909.00; and

WHEREAS, DWR staff has reviewed said request and concurs with the reasonable nature of the request.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby authorizes reimbursement to Chattahoochee Country Club in the amount of \$400,000.00. Said reimbursement shall be completed within sixty (60) days of final inspection and approval by City staff of said sanitary sewer facilities.

BE IT FURTHER RESOLVED THAT said expenditure shall be paid from the Department of Water Resources Capital Projects Fund.

BE IT FURTHER RESOLVED THAT the Mayor, City Manager and/or City Attorney are authorized to execute all documents necessary to complete this agreement.

Adopted this ____ day of _____, 2020.

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Denise O. Jordan, City Clerk

ATTACHMENT A

CHATTAHOOCHEE COUNTRY CLUB
PUMP STATION AND FORCE MAIN (GAINESVILLE PS NO. 80)

12/17/2019

SECTION 00 51 00
NOTICE OF AWARD

TO: Lanier Contracting Co.
3690 Lawrenceville Suwanee Rd
Suwanee, GA 30024

PROJECT Description: Construction of **CHATTAHOOCHEE COUNTRY CLUB PUMP STATION AND FORCE MAIN.**

The OWNER has considered the BID submitted by you for the above described WORK.

You are hereby notified that your BID has been accepted for items in the amount of \$ 1,774,909.00.

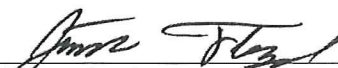
You are required, by the General Information for Contractor, to execute the Agreement and certificates of insurance within ten (10) days from the date of this Notice to you.

If you fail to execute said Agreement within ten (10) days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this 9th day of April, 2020

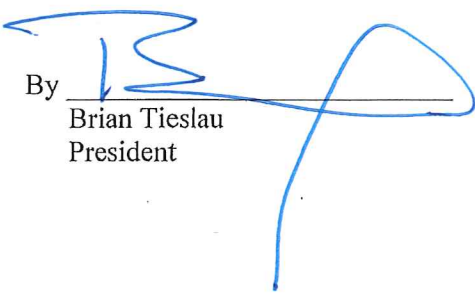
THE CHATTAHOOCHEE COUNTRY CLUB
Owner

By 
Jimbo Floyd
President

ACCEPTANCE OF NOTICE

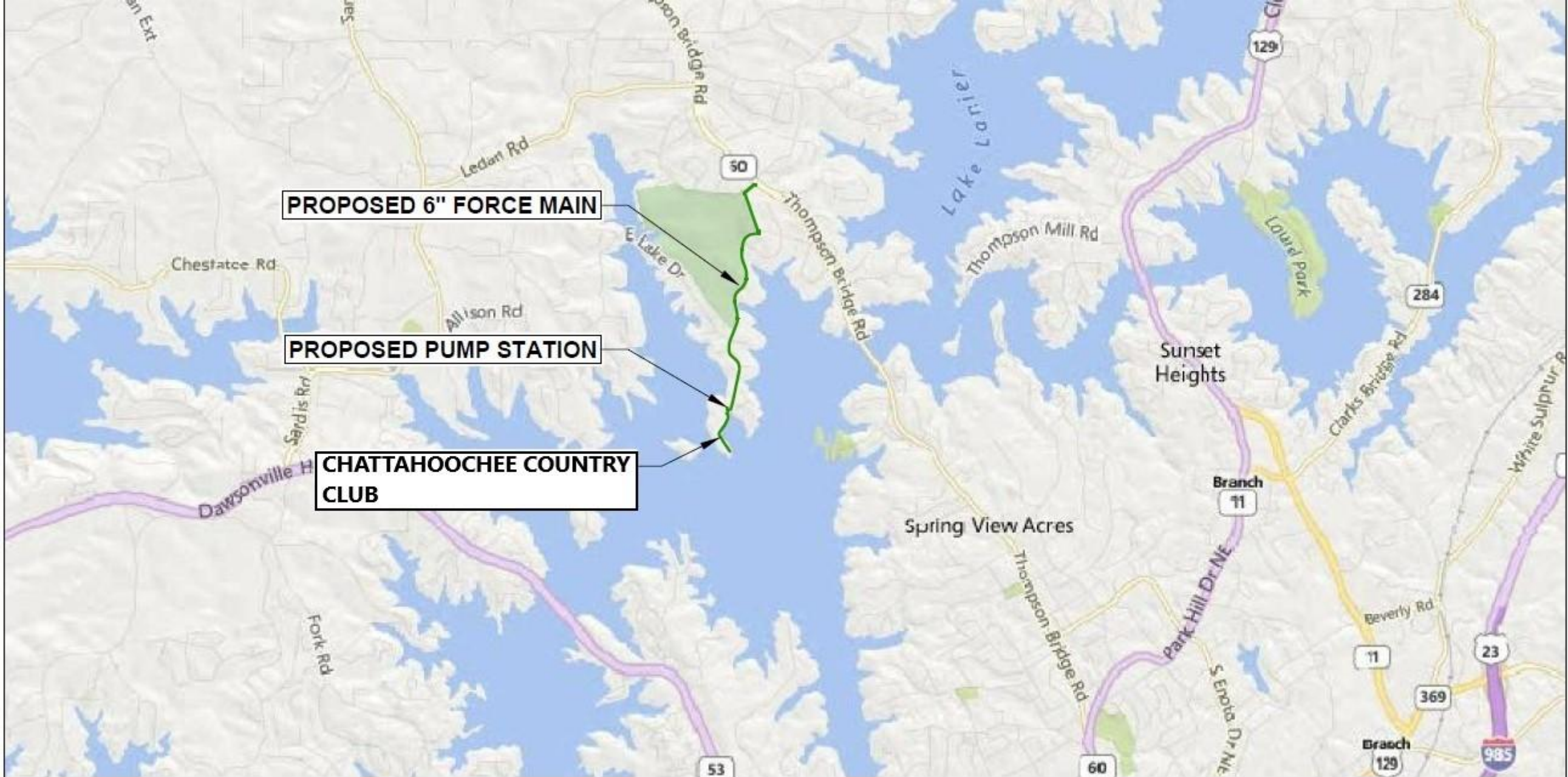
Receipt of the above NOTICE OF AWARD is hereby acknowledged by

LANIER CONTRACTING CO.
Contractor

By 
Brian Tieslau
President

Dated this 13th day of April, 2020

NOTICE OF AWARD
SECTION 00 51 00
Page 1 of 1



LOCATION MAP
SCALE: N.T.S.