AGENDA

Gainesville Mayor/Council Meeting
Tuesday, April 16, 2019, 5:30 PM
Public Safety Complex (Gainesville Justice Center)
Municipal Court Room, 701 Queen City Parkway
Mayor or Mayor Pro Tem Presides

INVOCATION:

PLEDGE OF ALLEGIANCE:

PRESENTATIONS / RECOGNITIONS:

A. Post-Employment Service Recognition

B. Police Department 2018 Employee of the Year - Sgt. Kevin Holbrook

C. Proclamation: Sexual Assault Awareness Month

D. Proclamation: Child Abuse Awareness and Prevention Month

COUNCIL ANNOUNCEMENTS:

PUBLIC COMMENTS: (20 minutes maximum)

Minutes

A. February 28, 2019 Work Session

B. March 1-2, 2019 Infrastructure Retreat

C. March 5, 2019 Mayor/Council Meeting

D. March 14, 2019 Work Session

E. March 19, 2019 Mayor/Council Meeting

Resolutions

A. BR-2019-12 Declaration of Surplus Property

B. BR-2019-13 Main Street Gainesville Service Boundaries Update

C. BR-2019-14 Write-Off of Delinquent Personal Property Tax

D. BR-2019-15 Write-Off of Delinquent Utilities

E. PR-2019-04 Donation of Naloxone Kits from Billy's Place, Inc.

F. PR-2019-05 Lake Lanier Olympic Park Renovations - Phase II

GENERAL LEGISLATION:

A. **Ordinance No. 2019-05**
Oath of Office
AN ORDINANCE TO AMEND CHAPTER 3-2, ENTITLED "POLICE DEPARTMENT," OF THE CODE OF ORDINANCES OF THE CITY OF GAINESVILLE BY ADDING SECTION 3-2-1, ENTITLED "ADMINISTRATION OF OATH OF OFFICE TO CITY POLICE OFFICERS;" TO AMEND CHAPTER 3-3, ENTITLED "FIRE DEPARMENT," OF THE CODE OF ORDINANCES OF THE CITY OF GAINESVILLE BY ADDING SECTION 3-3-5, ENTITLED "ADMINISTRATION OF OATH OF OFFICE TO CITY FIREFIGHTERS;" TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR CODIFICATION; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

CITY MANAGER ISSUES:

CITY ATTORNEY ISSUES:

CITY CLERK ISSUES:

EXECUTIVE SESSION:

ADJOURNMENT:

Final: Friday, April 12, 2019, 2:15 PM

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 4/3/2019

Presenter: Danny Dunagan

Item of Business: Post-Employment Service Recognition

Meeting Date: 4/16/2019

Purpose of Request:

To recognize the following retirees for their service:

1. Kevin Coley
2. Horace Gee, Jr.
3, Robert Greenway
4. Jason Patterson
5. Angie Standridge

History/Background:

Facts & Issues for Consideration:

Retirees Kevin Coley, Jason Patterson and Angie Standridge will be unable to attend the meeting.

See the attached summary for general information regarding the retirees.

Department Recommendation:

Department Director:

Janeann Allison

If funding is involved, are funds approved within the current budget?

N/A

Amount Requested:

Source of Funds:

General Fund, i.e., Mayor/Council Budget

Finance Comments:

Administrative Comments:

Funding is included through the annual budget process.

ATTACHMENTS:

Description	Type

Retiree Statistical Sheet	Presentation
Kevin Coley Testimonial	Backup Material
Horace Gee Testimonial	Backup Material
Robert Greenway Testimonial	Backup Material
Jason Patterson Testimonial	Backup Material
Angie Standridge Testimonial	Backup Material

The City of Gainesville
Retired Employees

Kevin Coley **Fire Department**	**27 years, 4 months, 19 days** **07/29/1991 – 12/18/2018**
Horace Gee, Jr. **Water Resources**	**26 years, 9 months, 12 days** **12/09/1991 – 09/21/2018**
Robert Greenway **Solid Waste**	**45 years, 4 months, 26 days** **06/05/1973 – 10/31/2018**
Charles Jason Patterson **Fire Department**	**22 years, 7 months, 8 days** **03/11/1996 – 10/19/2018**
Angie Standridge **Police Department**	**26 years, 4 months, 18 days** **03/16/1992 – 08/03/2018**

Total Accumulated Services: 148 years, 5 months, and 8 days

Kevin W. Coley

***Your retirement**, after 27 years, 4 months, 19 days of service to the Gainesville City Government, is an occasion which fully merits a formal and sincere expression of the appreciation for the sterling qualities of mind and spirit which have been reflected in your devotion to the citizens of our City.*

***As Council Members**, we are acutely aware that progress in municipal government is largely predicated upon the loyalty and effectiveness of its employees in faithfully carrying out the acts of the Council, and efficiently delivering the services provided by the departments in which they are employed.*

***Let it be further known**, that the City of Gainesville takes great pleasure in the caliber of employees such as yourself, whose records of service have contributed substantially to the stature of our City as one of the most progressive of Georgia's municipalities.*

***Therefore**, the governing body of the City of Gainesville issues this "Testimonial" in grateful appreciation for your loyalty and dedication to the City of Gainesville during your long and honorable record of service.*

Executed this 16th day of April, 2019.

Mayor C. Danny Dunagan, Jr.	**Council Member Ruth H. Bruner**
Mayor Pro Tem W. Samuel Couvillon	**Council Member Zack Thompson**
Council Member George Wangemann	**Council Member Barbara B. Brooks**

Horace E. Gee, Jr.

***Your retirement**, after 26 years, 9 months, 12 days of service to the Gainesville City Government, is an occasion which fully merits a formal and sincere expression of the appreciation for the sterling qualities of mind and spirit which have been reflected in your devotion to the citizens of our City.*

***As Council Members**, we are acutely aware that progress in municipal government is largely predicated upon the loyalty and effectiveness of its employees in faithfully carrying out the acts of the Council, and efficiently delivering the services provided by the departments in which they are employed.*

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Mayor Pro Tem W. Samuel Couvillon	**Council Member Zack Thompson**
Council Member George Wangemann	**Council Member Barbara B. Brooks**

Robert L. Greenway

***Your retirement**, after 45 years, 4 months, 26 days of service to the Gainesville City Government, is an occasion which fully merits a formal and sincere expression of the appreciation for the sterling qualities of mind and spirit which have been reflected in your devotion to the citizens of our City.*

***As Council Members**, we are acutely aware that progress in municipal government is largely predicated upon the loyalty and effectiveness of its employees in faithfully carrying out the acts of the Council, and efficiently delivering the services provided by the departments in which they are employed.*

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Mayor Pro Tem W. Samuel Couvillon	**Council Member Zack Thompson**
Council Member George Wangemann	**Council Member Barbara B. Brooks**

Charles Jason Patterson

***Your retirement**, after 22 years, 7 months, 8 days of service to the Gainesville City Government, is an occasion which fully merits a formal and sincere expression of the appreciation for the sterling qualities of mind and spirit which have been reflected in your devotion to the citizens of our City.*

***As Council Members**, we are acutely aware that progress in municipal government is largely predicated upon the loyalty and effectiveness of its employees in faithfully carrying out the acts of the Council, and efficiently delivering the services provided by the departments in which they are employed.*

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Mayor Pro Tem W. Samuel Couvillon	**Council Member Zack Thompson**
Council Member George Wangemann	**Council Member Barbara B. Brooks**

Angie J. Standridge

***Your retirement**, after 26 years, 4 months, 18 days of service to the Gainesville City Government, is an occasion which fully merits a formal and sincere expression of the appreciation for the sterling qualities of mind and spirit which have been reflected in your devotion to the citizens of our City.*

***As Council Members**, we are acutely aware that progress in municipal government is largely predicated upon the loyalty and effectiveness of its employees in faithfully carrying out the acts of the Council, and efficiently delivering the services provided by the departments in which they are employed.*

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Council Member George Wangemann	**Council Member Barbara B. Brooks**

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 4/2/2019

Presenter: Jay Parrish

Item of Business: Police Department 2018 Employee of the Year - Sgt. Kevin Holbrook

Meeting Date: 4/16/2019

Purpose of Request:

To present Sgt. Kevin Holbrook with his employee of the year certificate, ribbon, and plaque.

History/Background:

Sgt. Kevin Holbrook was elected as the departments 2018 Employee of the Year.

Facts & Issues for Consideration:

Department Recommendation:

Department Director:

Jay Parrish

If funding is involved, are funds approved within the current budget?

N/A

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
EOY Certificate	Backup Material

EMPLOYEE OF THE YEAR

This certificate is awarded to

SERGEANT KEVIN HOLBROOK

in recognition of your commitment and outstanding contributions to the Gainesville Police Department for the year 2018.

Gainesville POLICE

Jay Parrish, Chief of Police

3/1/19
Date

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 3/26/2019

Presenter: Danny Dunagan

Item of Business: Proclamation: Sexual Assault Awareness Month

Meeting Date: 4/16/2019

Purpose of Request:

To draw attention to the widespread and public health implications of sexual assault.

History/Background:

Facts & Issues for Consideration:

Attendees at the presentation include the following members of Rape Response, Inc.:

- Jeanne Buffington
- Jen Tornowski
- Angel Jackson
- Kaylah Garbutt
- Gale Adams

Department Recommendation:

Department Director:

Bryan Lackey

If funding is involved, are funds approved within the current budget?

No

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
Proclamation: Sexual Assault Awareness Month	Presentation

PROCLAMATION

WHEREAS, Sexual Assault Awareness Month is intended to draw attention to the fact that sexual violence is widespread, is a violation of human rights and dignity, and has public health implications for every member of the Gainesville and Hall County community; and

WHEREAS, there is a high prevalence of sexual assault crimes going unreported, oftentimes because the victims are afraid or fear they will not be believed; and

WHEREAS, we must work together to educate our community about what can be done to prevent sexual assault and how to support survivors; and

WHEREAS, staff and volunteers of anti-violence programs within the Gainesville and Hall County communities encourage every person to speak out when witnessing acts of violence however small; and

WHEREAS, with leadership, dedication and encouragement, we can be successful in reducing sexual violence in Gainesville and Hall County through prevention education, increased awareness, and holding perpetrators who commit acts of violence responsible for their actions; and

WHEREAS, the City of Gainesville and Hall County communities strongly supports the efforts of national, state, and local partners, and of every citizen to actively engage in public and private efforts about sexual violence, how to prevent it, and how to work together to better address sexual violence.

NOW, THEREFORE, BE IT RESOLVED, that I, C. Danny Dunagan, Jr., Mayor and the Gainesville City Council do hereby proclaim April, 2019 to be

"Sexual Assault Awareness Month"

Presented this 16th day of April 2019

_____

C. Danny Dunagan, Jr., Mayor
City of Gainesville

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 3/26/2019

Presenter: Danny Dunagan

Item of Business: Proclamation: Child Abuse Awareness and Prevention Month

Meeting Date: 4/16/2019

Purpose of Request:

To acknowledge child abuse and neglect, and working to find solutions to prevent child abuse.

History/Background:

Facts & Issues for Consideration:

Presentation will be made to the following two groups/attendees:

- Hall-Dawson CASA Program - Janet Walden
- Family TIES-Gainesville, Inc. - Dee Dee Mize

Department Recommendation:

Department Director:

Bryan Lackey

If funding is involved, are funds approved within the current budget?

No

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
Child Abuse Awareness & Prevention Month Proclamation	Presentation

PROCLAMATION

WHEREAS, child abuse and neglect is a serious problem affecting every segment of the Gainesville and Hall County communities, and finding solutions requires input and action from everyone in our community; and

WHEREAS, child abuse can have long-term psychological, emotional, and physical effects that can have lifelong consequences for victims of abuse; and

WHEREAS, protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children; and

WHEREAS, communities must work together to increase awareness about child abuse and promote the social and emotional well-being of families in a safe, stable nurturing environment, and make every effort to promote programs and activities that benefit children and their families; and

WHEREAS, the impact of abuse and neglect has long-term personal, economic, and social costs that harm the future of our community; and

WHEREAS, prevention remains the best defense for our children and families.

NOW, THEREFORE, BE IT RESOLVED, that I, C. Danny Dunagan, Jr., Mayor and the Gainesville City Council, do hereby proclaim April, 2019 to be

"Child Abuse Awareness and Prevention Month"

Presented this 16th day of April 2019

_____

C. Danny Dunagan, Jr., Mayor
City of Gainesville

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 4/11/2019

Presenter: Denise Jordan

Item of Business: February 28, 2019 Work Session

Meeting Date: 4/16/2019

Purpose of Request:

The purpose of this request is to allow the governing body to approve minutes from the referenced meeting.

History/Background:

Facts & Issues for Consideration:

Draft minutes were distributed to the governing body, City Manager, City Attorney and Department Directors for comments/corrections.

Department Recommendation:

Approve the minutes accepting edits as presented.

Department Director:

Bryan Lackey

If funding is involved, are funds approved within the current budget?

N/A

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 4/11/2019

Presenter: Denise Jordan

Item of Business: March 1-2, 2019 Infrastructure Retreat

Meeting Date: 4/16/2019

Purpose of Request:

The purpose of this request is to allow the governing body to approve minutes from the referenced meeting.

History/Background:

Facts & Issues for Consideration:

Draft minutes were distributed to the governing body, City Manager, City Attorney and Department Directors for comments/corrections.

Department Recommendation:

Approve the minutes accepting edits as presented.

Department Director:

Bryan Lackey

If funding is involved, are funds approved within the current budget?

N/A

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 4/11/2019

Presenter: Denise Jordan

Item of Business: March 5, 2019 Mayor/Council Meeting

Meeting Date: 4/16/2019

Purpose of Request:

The purpose of this request is to allow the governing body to approve minutes from the referenced meeting.

History/Background:

Facts & Issues for Consideration:

Draft minutes were distributed to the governing body, City Manager, City Attorney and Department Directors for comments/corrections.

Department Recommendation:

Approve the minutes accepting edits as presented.

Department Director:

Bryan Lackey

If funding is involved, are funds approved within the current budget?

N/A

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted:

Presenter: Denise Jordan

Item of Business: March 14, 2019 Work Session

Meeting Date: 4/16/2019

Purpose of Request:

The purpose of this request is to allow the governing body to approve the referenced meeting minutes.

History/Background:

Facts & Issues for Consideration:

The referenced draft minutes were distributed to the governing body, City Manager, City Attorney and Department Directors for comments/corrections.

Department Recommendation:

Approve the minutes accepting edits as presented.

Department Director:

Bryan Lackey

If funding is involved, are funds approved within the current budget?

N/A

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted:

Presenter: Denise Jordan

Item of Business: March 19, 2019 Mayor/Council Meeting

Meeting Date: 4/16/2019

Purpose of Request:

The purpose of this request is to allow the governing body to approve the referenced meeting minutes.

History/Background:

Facts & Issues for Consideration:

The referenced draft minutes were distributed to the governing body, City Manager, City Attorney and Department Directors for comments/corrections.

Department Recommendation:

Approve the minutes accepting edits as presented.

Department Director:

Bryan Lackey

If funding is involved, are funds approved within the current budget?

N/A

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 4/2/2019

Presenter: Bryan Lackey

Item of Business: BR-2019-12 Declaration of Surplus Property

Meeting Date: 4/16/2019

Purpose of Request:

Requesting Council declare the property on the attached listings as surplus for public sale or disposal

History/Background:

The City's Capital Asset policy dictates the procedure for transferring assets that have outlived their useful life to surplus. This policy has been followed with the assets listed on Attachments A and B. Financial Services periodically requests that property be declared surplus in order to sell or dispose of property in a timely and orderly manner.

Facts & Issues for Consideration:

Surplus property that was purchased by the City is offered to other city departments before a sale takes place. Property seized or confiscated by the Police department is not offered to city departments.

Department Recommendation:

Property listed on Attachments A and B be declared as surplus.

Department Director:

Jeremy Perry

If funding is involved, are funds approved within the current budget?

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
BR-2019-12 Declaration of Surplus Property	Resolution
Attachment A	Attachments/Exhibits
Attachment B	Attachments/Exhibits

RESOLUTION BR-2019-12

Declaration of Surplus Property

WHEREAS, the City Financial Services staff recommends that the attached lists (Attachments A and B) of property be declared surplus and made available for sale or donation in accordance with Resolution BR-90-81 adopting the City's Purchasing Policies and Procedures; and

WHEREAS, it has been determined that the attached list of property has served beyond its useful life and the City Financial Services staff believes that the method of disposal shall be by sale at auction to the highest bidder in accordance with the policies and procedures, or dispensation in a manner approved by the City Manager; and

WHEREAS, the City Financial Services staff shall set a date, place and time for the appropriate sale; and

WHEREAS, the method of disposal of surplus property shall be an auction, utilizing GovDeals, an online auction company recommended by the Georgia Municipal Association, with concurrence of the City Attorney, City Clerk, and City Manager in accordance with the policies and procedure, or dispensation in a manner approved by the City Manager; and

WHEREAS, funds derived from the sale of surplus property shall be deposited to the appropriate fund and account as determined by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby declare the attached lists (Attachments A and B) of property surplus and available for public sale or disposal as approved by the City Manager, and that any item not sold at the sale shall be disposed of in an appropriate manner with concurrence of the City Manager.

Adopted this _____ day of _____, 2019.

_____

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

_____

Denise O. Jordan, City Clerk

Tagged Assets

Asset #	Asset Description	Dept #	Purchase Date	Attachment A Purchase Cost
	City Manager's Office			
13699	DELL LAPTOP	1320	06/13/11	$1,377.00
	Community Service Center			
14568	2011 CHEVY 4500 GOSHEN COACH	5420	1/6/2014	$65,136.58
15750	1999 FORD TAURUS	5420	4/21/1999	$14,835.00
	Police			
12524	POLICE VEHICLE 4573	3200	4/13/2007	$42,529.00
12798	POLICE VEHICLE 4639	3200	5/1/2008	$39,431.00
12972	POLICE VEHICLE 4664	3200	3/5/2009	$33,644.83
12807	POLICE VEHICLE 4638	3200	5/1/2008	$30,041.50
12835	DELL OPTIPLEX	3200	UNKNOWN	$1,000.00
13477	DELL OPTIPLEX	3200	UNKNOWN	$1,000.00
13077	DELL OPTIPLEX	3200	UNKNOWN	$1,000.00
12555	DELL OPTIPLEX	3200	UNKNOWN	$1,000.00
13083	DELL OPTIPLEX	3200	UNKNOWN	$1,000.00
13403	DELL OPTIPLEX	3200	UNKNOWN	$1,000.00
13510	DELL OPTIPLEX	3200	UNKNOWN	$1,000.00
12413	DELL OPTIPLEX	3200	UNKNOWN	$1,000.00
12208	DELL OPTIPLEX GX620	3200	UNKNOWN	$1,000.00
13051	DELL OPTIPLEX 760	3200	UNKNOWN	$1,000.00
13084	DELL OPTIPLEX 760	3200	UNKNOWN	$1,000.00
13053	DELL OPTIPLEX	3200	UNKNOWN	$1,000.00
14890	DELL OPTIPLEX	3200	UNKNOWN	$1,000.00
13497	DELL OPTIPLEX	3200	UNKNOWN	$1,000.00
13408	DELL OPTIPLEX	3200	UNKNOWN	$1,000.00
13081	DELL OPTIPLEX	3200	UNKNOWN	$1,000.00
13489	DELL OPTIPLEX	3200	UNKNOWN	$1,000.00
12021	DELL OPTIPLEX	3200	UNKNOWN	$1,000.00
14732	ZEBRA PRINTER	3200	11/21/2014	$879.00
14765	ZEBRA PRINTER	3200	11/21/2014	$879.00
14983	ZEBRA PRINTER	3200	11/21/2014	$879.00
14972	ZEBRA PRINTER	3200	11/21/2014	$879.00
14960	ZEBRA PRINTER	3200	11/21/2014	$879.00
15052	ZEBRA PRINTER	3200	11/21/2014	$879.00
15053	ZEBRA PRINTER	3200	11/21/2014	$879.00
14736	ZEBRA PRINTER	3200	11/21/2014	$879.00
14973	ZEBRA PRINTER	3200	11/21/2014	$879.00
14986	ZEBRA PRINTER	3200	11/21/2014	$879.00
15002	ZEBRA PRINTER	3200	11/21/2014	$879.00
14979	ZEBRA PRINTER	3200	11/21/2014	$879.00
15086	ZEBRA PRINTER	3200	11/21/2014	$879.00
14737	ZEBRA PRINTER	3200	11/21/2014	$879.00
14985	ZEBRA PRINTER	3200	11/21/2014	$879.00
14994	ZEBRA PRINTER	3200	11/21/2014	$879.00
14917	ZEBRA PRINTER	3200	11/21/2014	$879.00
14727	ZEBRA PRINTER	3200	11/21/2014	$879.00
14765	ZEBRA PRINTER	3200	11/21/2014	$879.00
14975	ZEBRA PRINTER	3200	11/21/2014	$879.00
15056	ZEBRA PRINTER	3200	11/21/2014	$879.00
14985	ZEBRA PRINTER	3200	11/21/2014	$879.00
14634	ZEBRA PRINTER	3200	11/21/2014	$879.00
14964	ZEBRA PRINTER	3200	11/21/2014	$879.00
14965	ZEBRA PRINTER	3200	11/21/2014	$879.00
15088	ZEBRA PRINTER	3200	11/21/2014	$879.00
15057	ZEBRA PRINTER	3200	11/21/2014	$879.00
14726	ZEBRA PRINTER	3200	11/21/2014	$879.00
14725	ZEBRA PRINTER	3200	11/21/2014	$879.00
14996	ZEBRA PRINTER	3200	11/21/2014	$879.00
14962	ZEBRA PRINTER	3200	11/21/2014	$879.00
14720	ZEBRA PRINTER	3200	11/21/2014	$879.00

Fire Department

13851	PANASONIC TOUGHBOOK LAPTOP	3500	11/14/11	$2,858.07
13852	PANASONIC TOUGHBOOK LAPTOP	3500	11/14/11	$2,858.07
11798	TREADMILL VISION FITNESS	3500	03/22/05	$1,999.00
11799	ELLIPTICAL VISION FITNESS	3500	03/22/05	$1,699.00
13045	DELL LATITUDE LAPTOP	3500	06/02/09	$1,598.52
14964	HOSE TESTER	3500	8/26/1998	$1,456.00

TV18

12299	PANASONIC SCD 615 CAMERA SYST	4800	8/10/2006	$19,985.00
12311	PANASONIC SCD 615 CAMERA SYST	4800	8/10/2006	$19,955.00
12300	PANASONIC SCD 615 CAMERA SYST	4800	8/10/2006	$19,185.00
14303	TRICASTER 455 SYS W/CTRL SURF	4800	4/5/2013	$14,710.00
12374	WORKSTATION-EDITING	4800	6/30/2006	$7,495.00
12880	VIDEO SERVER - 400 -B1100	4800	6/17/2008	$7,398.88
13260	CAMCORDER W/LENS FILTER	4800	7/9/1997	$6,490.00
13261	PLAYER-RECORDER PANASONIC	4800	8/20/1997	$4,120.00
20231	TV18 STUDIO SET	4800	3/19/1998	$3,659.92
19318	TEKTRONIX WFM 90 MONITOR	4800	6/26/2000	$2,240.00
19313	SYMETRIXA420 COMPRESSOR/LIMIT	4800	6/1/2000	$1,585.00
12339	CPU-OPTIPLEX GX620	4800	7/27/2006	$1,195.40
12889	CPU-LAPTOP DELL LATITUDE D630	4800	6/12/2008	$1,151.16
13478	WELDED RACK SYSTEM - WINSTED	4800	8/5/1997	$1,124.50
13479	WELDED RACK SYSTEM - WINSTED	4800	8/5/1997	$1,124.50

PW- Traffic

13143	CAABLE LASHER	4270	01/25/10	$3,535.73
13400	CONCRETE SAW	4270	11/11/87	$2,095.00
20571	HYRDAULIC GROUND ROD DRIVER	4270	01/08/02	$2,000.00
20837	PAVEMENT BREAKER	4270	06/25/02	$1,810.46
20570	HYDRULIC CRIMPING TOOL	4270	01/08/02	$1,750.00
4108	LASHING MACHINE	4270	07/01/60	$1,500.00
8840	POLE TAMPER	4270	08/20/96	$1,033.60

PW- Streets

19929	HYDRAULIC BREAKER #53 PURP PCK	4200	07/16/01	$10,982.00
9259	VALK CARLISLE SNOW PLOW	4200	08/10/84	$3,000.00
9262	VALK CARLISLE SNOW PLOW	4200	07/01/88	$2,200.00

PW- Solid Waste

19521	2001 INTERN DUMP W/KNUCKLEBOOM	4500	10/13/2000	$85,750.00
8961	1997 FORD F-800 DUMP W/KNUCKLEBOOM	4500	10/9/1996	$63,952.00
12148	2006 FORD F-150	4500	12/20/2006	$18,149.00
14289	ALUMINUM DUMP BED	4500	07/07/12	$3,000.00

PW- Cemetery

14396	HUSTLER ZERO TURN MOWER	4950	07/30/13	$6,874.99

PW- Airport

12725	EXMARK MOWER	4563	08/31/07	$6,808.15
80045	EXMARK MOWER	4563	07/12/02	$5,249.00
8951	1997 ALAMO ROTARY CUTTER	4563	08/14/96	$1,402.00

Golf

19407	2000 FORD F150 TRUCK	6135	08/02/02	$15,236.00
11096	MANITOWOC ICE MACHINE	6135	05/14/02	$1,575.00
13363	YAHAMA GOLF CART	6135	07/02/10	?
11040	18-TABLE TOPS	6135	N/A	N/A
11040	18-TABLE BASES	6135	N/A	N/A
11040	51- CHAIRS	6135	N/A	N/A
12697	MANITOWOC ICE MACHINE	6135	N/A	N/A
12686	FLAT SCREEN TV	6135	N/A	N/A
12687	FLAT SCREEN TV	6135	N/A	N/A

HUMAN RESOURCES

14315	DELL OPTIPLEX 7011	1540	06/17/13	$1,122.81
14317	DELL OPTIPLEX 7012	1540	06/17/13	$1,122.81
14316	DELL OPTIPLEX 7014	1540	06/17/13	$1,122.81
14626	DELL OPTIPLEX 7010	1540	04/24/14	$1,100.00
14625	DELL OPTIPLEX 7013	1540	04/24/14	$1,100.00
14227	DELL OPTIPLEX 7015	1540	?	?

Department of Water Resources

8989	1996 EXCAVATOR-KOMATSU	4440	10/02/96	$138,906.13
12733	2008 JEEP WRANGLER	4975	11/09/07	$22,086.00
19403	2001 FORD EXPLORER	4430	11/07/00	$22,025.00
19411	2001 FORD EXPLORER 4x4 SUV-W2	4440	11/7/2000	$22,025.00
11321	2004 4 DOOR 4x4 CHEVY BLAZER	4970	09/17/03	$21,125.00
11756	2004 4x4 CHEVY BLAZER	4970	07/16/04	$21,055.00
13790	2012 CHEVY COLORADO 4x4 EXT CAB	4440	12/28/2011	$19,814.00
13791	2012 CHEVY COLORADO 4x4 EXT CAB	4440	12/28/2011	$19,814.00
13211	2010 FORD F150 4x4 TRUCK	4900	04/30/10	$19,391.00
13212	2010 FORD F150 4x4 TRUCK	4900	4/30/2010	$19,391.00
11732	2004 CHEVY SILVERADO	4430	07/19/04	$17,081.00
14840	DELL PRECISION CTO BASE	4970	09/23/14	$2,252.10
14070	DELL PRECISION T3500	4970	08/31/12	$1,876.53
14944	DELL OPTIPLEX 7020	4980	11/12/14	$1,200.00
14309	DELL OPTIPLLE 7010	4980	04/25/13	$1,122.81
14311	DELL OPTIPLLE 7011	4900	04/25/13	$1,122.81
14521	DELL OPTIPLLE 7012	4430	01/22/14	$1,100.00
13641	DELL OPTIPLEX 780	4980	03/29/11	$1,037.33
13242	CPU - OPTIPLEX DELL 780	4980	06/10/10	$1,032.59
13925	DELL OPTIPLEX 790 DESKTOP	4980	05/23/12	$1,022.70

Non Tagged Assets

Asset #	Asset Description	Dept #	Attachment B Comments
	Financial Services		
No Tag	HP Printer	1510	Below Threshold
No Tag	2-breakroom chairs	1510	Below Threshold
	Planning		
No Tag	TOSHIBA PRINTER	7410	Below Threshold
No Tag	SMALL CONFERENCE TABLE	7410	Below Threshold
	Police		
No Tag	29 POLICE RIOT SHIELDS	3200	Below Threshold
No Tag	22 POLICE RIOT HELMETS	3200	Below Threshold
No Tag	21 MOBILE FIELD FORCE CHEST PROTEC	3200	Below Threshold
No Tag	17 MOBILE FIELD FORCE LEG PROTECTO	3200	Below Threshold
No Tag	6 RIOT HELMET FACE SHIELDS	3200	Below Threshold
No Tag	3-ZEBRA PRINTERS	3200	Below Threshold
18-CDB	COLT DIAMONDBACK,38SPL	3200	ABANDONED
18-LL380	LORCIN L-380,380 CAL W/1MAGAZINE	3200	ABANDONED
18-1M500	MOSSBERG 500AG, 12GA	3200	ABANDONED
18-2M500	MOSSBERG 500A, 12GA	3200	ABANDONED
18-3M500	MOSSBERG 500ATP, 12GA	3200	ABANDONED
18-RP90	RUGER P90,45 CAL W/2 MAGAZINES	3200	ABANDONED
18-RBH	RUGER BLACKHAWK 357 CAL	3200	ABANDONED
18-SW107	S&W 10-7, 38SPL	3200	ABANDONED
18-SW659	S&W 659,9MM, NO MAGAZINES	3200	ABANDONED
18-R17	REMINGTON17,20GA NOBARL/STOCK CUT	3200	ABANDONED
18-R878	REMINGTON 878,12GA NO STOCK	3200	ABANDONED
18-W1200	WINCHESTER 1200,12GA NO STOCK	3200	ABANDONED
T-353	WINCHESTER MKII 12 GA	3200	ABANDONED
	MUNICIPAL COURT		
No Tag	2-OFFICE CHAIRS	2650	Below Threshold
No Tag	MISC ITEM	2650	Below Threshold
No Tag	HP PRINTER	2650	Below Threshold
	TRAFFIC		
No Tag	POWERFULS HYDRAULIC POLE SAW	4270	Below Threshold
No Tag	STANLEY HYDRAULIC POLE SAW/CUTTER	4270	Below Threshold
No Tag	HUSQVAMA WEED EATER	4270	Below Threshold
No Tag	STIHL EDGER	4270	Below Threshold
No Tag	ECHO POLE SAW	4270	Below Threshold
No Tag	HUSQVAMA POLE SAW	4270	Below Threshold
No Tag	HYDRAULIC CONCRETE SAW	4270	Below Threshold
	HUMAN RESOURCES		
No Tag	NEC MONITOR ACCUSYN AS191	1540	Below Threshold
No Tag	DELL MONITOR	1540	Below Threshold
	GOLF		
No Tag	VULCAN 6 BURNER GAS OVEN	6135	Below Threshold
	PW- Streets		
No Tag	SAVIN 9025 COPIER	4200	Below Threshold

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 4/2/2019

Presenter: Bryan Lackey

Item of Business: BR-2019-13 Main Street Gainesville Service Boundaries Update

Meeting Date: 4/16/2019

Purpose of Request:

Historic Downtown Gainesville has grown tremendously over the past decade, including businesses, attractions, and residences. Main Street Gainesville seeks to broaden its scope to include historical areas beyond its current boundaries. This will allow more businesses to take advantage of the services provided by Main Street Gainesville, as well as resources offered by the Georgia Department of Community Affairs. While these boundaries reflect the historical areas included in Historic Downtown Gainesville, this classification does not place any restrictions on property owners like a historic district designation.

History/Background:

Main Street Gainesville and the Main Street Advisory Board were established by City Council in January 2010. Bylaws and boundaries were adopted at that time. The bylaws state that "The Board shall focus on the downtown/midtown area of the City of Gainesville. The Board may also focus on other areas of the City of Gainesville as designated by the Governing Body." The Main Street Advisory Board has agreed to the proposed expansion of the service boundaries.

Facts & Issues for Consideration:

The City gathered extensive public input during the creation of the "Downtown Gainesville Renaissance Strategic Vision and Plan" in 2015. By consensus, downtown was considered to be the area encompassing the Civic Center in the north, Brenau University campus in the east, the Midtown railroad tracks in the south, and Lake Lanier in the west. The proposed Main Street Gainesville Service Boundaries in Attachment A are derived from this description, along with the City's Comprehensive Plan, the Central Business District zoning classification, and national, state, and local historic districts.

Department Recommendation:

Adopt the resolution as presented.

Department Director:

Nikki Perry

If funding is involved, are funds approved within the current budget?

Amount Requested: **Source of Funds**:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
BR-2019-13 Main Street Gainesville Boundaries Update	Resolution
Main Street Gainesville Boundaries Map	Attachments/Exhibits

RESOLUTION BR-2019-13

Main Street Gainesville Service Boundaries Update

WHEREAS, Main Street Gainesville and the Main Street Advisory Board were established by City Council in January 2010, along with program bylaws and boundaries, to develop downtown as a center of government, service, professional, retail, cultural and religious activity, among other purposes; and

WHEREAS, the adopted bylaws state that "The Board shall focus on the downtown/midtown area of the City of Gainesville. The Board may also focus on other areas of the City of Gainesville as designated by the Governing Body"; and

WHEREAS, due to the tremendous growth of Historic Downtown Gainesville, Main Street Gainesville seeks to broaden its scope to include the area encompassing the Civic Center in the north, Brenau University campus in the east, the Midtown railroad tracks in the south, and Lake Lanier in the west; and

WHEREAS, the governing body of the City of Gainesville, Georgia (the “City”) recognizes that the historic tradition of the City is a valued and important asset of the City; and

WHEREAS, the governing body of the City has a desire to identify specific areas of the City that possess significant historic character and value and express the historic tradition of the City; and

WHEREAS, the proposed boundaries are derived from the "Downtown Gainesville Renaissance Strategic Vision and Plan", the City's Comprehensive Plan, the Central Business District zoning classification, and national, state, and local historic districts; and

WHEREAS, expanding the program boundaries will allow more businesses to take advantage of the services provided by Main Street Gainesville, as well as resources offered by the Georgia Department of Community Affairs;

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby adopts the boundaries for the Main Street Gainesville program and declares these boundaries shall hereafter be designated as a historic district of the City as “Attachment A”, attached hereto and made a part of the Resolution.

Adopted this _____ day of _____, 2019.

_____

C. Danny Dunagan, Jr., Mayor

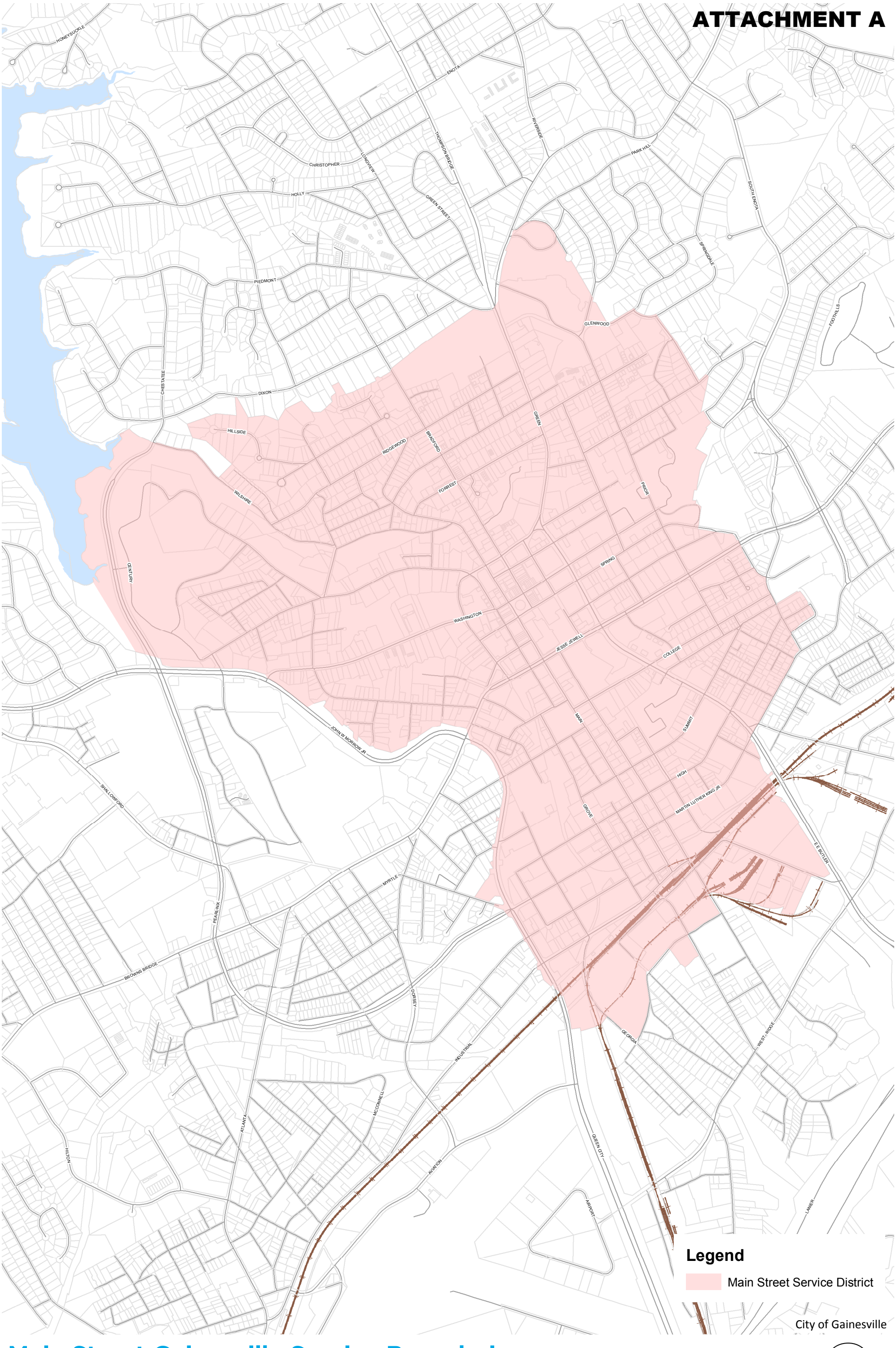
This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

_____

Denise O. Jordan, City Clerk

ATTACHMENT A



Main Street Gainesville Service Boundaries

Downtown Gainesville Historical Areas

Feet
0 760 1,520 2,280

4/1/2019

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 3/29/2019

Presenter: Bryan Lackey

Item of Business: BR-2019-14 Write-Off of Delinquent Personal Property Tax

Meeting Date: 4/16/2019

Purpose of Request:

To write off the delinquent personal property taxes that were billed in 2012.

History/Background:

City Auditors have recommended that the City periodically write off uncollectible receivable balances. The Tax Office has general policies and procedures for collecting delinquent personal property taxes.

Facts & Issues for Consideration:

The accounts that we are requesting be written off are listed on Attachment A. This list consists of businesses that have either closed or cannot be located, and the statute of limitations on FIFA's that were filed on these accounts has expired. Of the $27,104.72 base tax amount, $19,317.10 is school tax. The Gainesville City School Finance Director has been notified of this request, and write off on the school portion of the tax is contingent upon the Gainesville City School Board approval.

Department Recommendation:

We recommend that Council approve the attached resolution for the write off of the 2012 delinquent personal property taxes.

Department Director:

Jeremy Perry

If funding is involved, are funds approved within the current budget?

Amount Requested: **Source of Funds**:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
BR-2019-14 Write-Off of Delinquent Personal Property Tax	Resolution
Attachment A - Write-off of Delinquent Personal Property Tax	Attachments/Exhibits
Backup Information-General Procedures	Backup Material

RESOLUTION BR-2019-14

Write-off of Delinquent Personal Property Tax

WHEREAS, the City of Gainesville Tax Office actively and extensively pursues the collection of delinquent personal property tax; and

WHEREAS, the attached list of accounts due from tax year 2012 has been deemed uncollectible by further efforts of the Tax Office; and

WHEREAS, Generally Accepted Accounting Principles require receivables to be written off when they are deemed uncollectible, and the City of Gainesville's auditors, Rushton and Company, has recommended that uncollectible receivables be written off.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby authorizes the Tax Office staff to write-off the attached list (Attachment A) of delinquent personal property tax accounts.

Adopted this _____ day of _____, 2019.

_____

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

_____

Denise O. Jordan, City Clerk

Attachment A

Proposed Write-Off of 2012 Personal Property Taxes

Parcel	Taxpayer	Principal	Interest	Penalty	FiFa	Total Due
90000304471	A & A SERVICES	1,366.96	842.33	136.70	12.00	2,357.99
90000304732	A B L LANDSCAPING & LAWN MAINT	85.20	52.43	8.52	12.00	158.15
90000304186	ACE TIRES & WHEELS JEAN-MARIE NGANKU	994.61	597.68	99.46	12.00	1,703.75
90000103268	ADVANTAGE STAFFING	84.76	52.32	8.48	12.00	157.56
90000302854	ANGEL DE BEBE	657.99	405.42	65.80	12.00	1,141.21
90000202006	BAYOU SEAFOOD CHICKEN & STEAKS	85.20	52.43	8.52	12.00	158.15
90000306718	BELLA BEAUTY SALON	159.75	98.55	15.98	12.00	286.28
90000171309	BIBAS ITALIAN RESTAURANT BIBAS GAINESVILLE LLC	724.55	446.62	72.46	12.00	1,255.63
90000307606	BRYANT BUILDERS	111.84	68.99	11.18	12.00	204.01
90000191767	BUENO BONITO BARATO	229.76	141.63	22.98	12.00	406.37
90000187841	C & W ICE LLC	125.02	77.02	12.50	12.00	226.54
90000172110	C R M FABRICATION & REPAIR INC ATT: CHRISTOPHER MILLIGAN	369.37	229.31	36.94	12.00	647.62
90000307340	C TWO (2)	213.00	131.25	21.30	12.00	377.55
90000307907	CENTRAL AVENUE CAFE	223.65	137.91	22.37	12.00	395.93
90000304468	CLEAN CUT TATE JR CURTIS	166.95	102.83	16.70	12.00	298.48
90000307929	CONNEXION TECHNOLOGIES CAPITOL INFRASTRUCTURE LLC DBA	639.00	393.69	63.90	12.00	1,108.59
90000105873	CONSOLIDATED UTILITY SERVICES PROMARK UTILITY LOCATORS INC D	8.85	5.31	0.29	3.85	18.30
90000184559	DEPORTES ARON ALFARANON RAMOS MARTIN	192.14	118.36	19.21	12.00	341.71
90000194309	DOMINGO I N M ENTERPRISE INC	145.49	89.61	14.55	12.00	261.65
90000307624	DON FILIS	223.65	137.91	22.37	12.00	395.93
90000177175	E Z BUY BP STATION S & H PETROLEUM LLC	723.27	445.69	72.33	12.00	1,253.29
90000183197	EARTHWORKS GRADING & CONTR INC	128.15	78.91	12.82	12.00	231.88
90000305086	EL TORREON	230.61	142.19	23.06	12.00	407.86
90000301639	EL ZACATECAZ	354.65	218.58	35.47	12.00	620.70
90000302490	ENERGY SEVEN	890.49	548.73	89.05	12.00	1,540.27
90000307329	FIRST CHOICE AUTOMOTIVE	319.50	197.04	31.95	12.00	560.49
90000306689	FRIENDLY RESTAURANT	372.75	229.80	37.28	12.00	651.83
90000185208	G & G MERCADO LATINO G & G ENTERPRISES INC	108.15	66.73	10.82	12.00	197.70
90000301119	GEORGIA LIGHTNING CONSTRUCTION	80.93	49.99	8.09	12.00	151.01
90000304247	GLASS & SHOWER DOOR CONCEPTS LLC ROTHERMEL SCOTT	93.25	57.36	9.33	12.00	171.94
90000302482	GOOD OLD BOYS UPHOLSTERY	113.74	70.17	11.37	12.00	207.28
90000104010	HARBEN III GROVER	499.83	308.00	49.98	12.00	869.81
90000301303	HATCHETT JR. THOMAS L. ETAL (EQ @ 504 QUEEN CITY PKY)	3,147.33	1,152.60	314.73	0.00	4,614.66
90000101345	HERITAGE REAL ESTATE INC	272.15	167.65	27.22	12.00	479.02
90000192190	I CARD NOW INC	672.15	414.16	67.22	12.00	1,165.53
90000306764	JENNYS KITCHEN	223.65	137.91	22.37	12.00	395.93
90000303614	JUST CONCRETE LLC II	239.75	148.93	23.98	12.00	424.66
90000175321	KIDS QUEST CHILD DEVELOPMENT LAUREATE INC	366.57	225.97	36.66	12.00	641.20
90000306879	LA BARATITA C/O VIRGINIA MENDOZA	85.20	52.43	8.52	12.00	158.15
90000306556	LA BARATITA C/O VIRGINIA MENDOZA	85.20	52.43	8.52	12.00	158.15
90000186202	LAS CUMBRES MEXICAN IMPORTS INC	199.28	122.80	19.93	12.00	354.01
90000303708	LIBRERIA CRISTIANA GENESIS	175.73	108.38	17.57	12.00	313.68
90000306552	LOCO SHOES & FASHION KIM JONG	106.50	65.79	10.65	12.00	194.94
90000169511	MAINTENANCE FREE BUILDING PROD SUMMIT CENTRIC CORP	1,958.31	1,206.83	195.83	12.00	3,372.97
90000307835	MCGEE WILEY H (J A R TRUCKING EQUIPMENT @ 1554)	111.84	68.99	11.18	12.00	204.01
90000307909	METRO BUSINESS PARTNERS LLC METRO PCS DBA	85.20	52.43	8.52	12.00	158.15
90000303998	METRO WIRELESS JR LLC DBA METRO PCS	207.46	127.83	20.75	12.00	368.04
90000304313	MIRANDAS CLOTHING & ETC	93.72	57.89	9.37	12.00	172.98
90000178176	MISS TERRYS PET SALON & SPA DEAN TERESA	213.00	131.25	21.30	12.00	377.55
90000306746	MODERN GLASS RAILING LLC	85.20	52.43	8.52	12.00	158.15
90000193394	MOMENTOS PHOTOGRAPHY	150.75	92.97	15.08	12.00	270.80
90000197946	MONKEY JOES	657.10	408.00	65.71	12.00	1,142.81
90000307574	NAPPY KUTS	98.40	60.58	9.84	12.00	180.82
90000303847	NEUTROGENA CORPORATION J & J CORP ACCTS PAYABLE	292.88	180.54	29.29	12.00	514.71
90000303848	NEUTROGENA CORPORATION J & J CORP ACCTS PAYABLE	292.88	180.54	29.29	12.00	514.71
90000170568	O K MOTORS LLC	80.93	49.99	8.09	12.00	151.01
90000196435	OZONE SPORTS TRAINING	171.64	105.87	17.16	12.00	306.67
90000166355	PIEDMONT LOGISTICS LLC CLARITY DBA	703.18	433.39	70.32	12.00	1,218.89
90000307944	R U KICK & ASSOCIATES	85.20	52.43	8.52	12.00	158.15
90000170709	RAD SERVICES INC	432.80	266.74	43.28	12.00	754.82

90000306790	RED SKY NEIGHBORHOOD GRILL R & B FOOD SERVICES LLC DBA	274.61	169.31	27.46	12.00	483.38
90000303667	RICKS GEM OF GYMS INC	586.91	361.72	58.69	12.00	1,019.32
90000160724	RITZ CAMERA & IMAGE LLC	916.62	565.02	91.66	12.00	1,585.30
90000186465	SEABONES RESTAURANT LLC	217.26	22.16	10.86	0.00	250.28
90000303442	SEVEN DAY YARD SALE	79.89	49.26	7.99	12.00	149.14
90000304719	SILVERLEAF OF GAINESVILLE	1,065.00	656.34	106.50	12.00	1,839.84
90000306595	SKY SPA	85.20	52.43	8.52	12.00	158.15
90000173875	SMITH BENSEN 1013P	361.03	222.55	36.10	12.00	631.68
90000307833	SOUTHEASTERN STORAGE & LAND COMPANY LLC	85.20	52.43	8.52	12.00	158.15
90000303993	STANLEY FIRM THE	101.36	62.37	10.14	12.00	185.87
90000170589	STAR PACKAGE STORE M S F INVESTMENT INC	461.39	284.29	46.14	12.00	803.82
90000150150	STERLING PROPERTY SERVICES LLC	122.02	75.19	12.20	12.00	221.41
90000193570	TOP LINE FASHIONS	170.40	105.01	17.04	12.00	304.45
90000304386	TRANSPORTATION & LOGISTICS LEEWARD LOGISTICS LLC DBA	85.20	52.43	8.52	12.00	158.15
90000196469	VICTORY PAPER COMPANY INC	229.76	141.63	22.98	12.00	406.37
90000307399	W THREE SMOKE & MORE W THREE LIFESTYLE LLC DBA	106.50	65.79	10.65	12.00	194.94
90000186169	WEBSTER FIRM PC ATTY AT LAW	93.76	57.90	9.38	12.00	173.04
90000305092	XAVIERS CUSTOM GARAGE & BODY SHOP	45.55	23.40	0.00	0.00	68.95
	TOTALS	**27,104.72**	**15,791.77**	**2,694.53**	**891.85**	**46,482.87**

City of Gainesville
Personal Property Tax
General Policies and Procedures

Reporting

On March 1 of each year, taxpayers (individuals and businesses) who owned inventory or personal property on January 1 of that same year are required to file an ad valorem tax return in the county where the property is located. This return reports information about all inventory and personal property including, but not limited to, furniture and equipment used in business operation, boats and aircraft.

State Approval

Based primarily on the information supplied by these returns, the Hall County Personal Property Tax Assessor's Office compiles the information for the Hall County Tax Commissioner. The County Tax Commissioner sends this personal property information along with the real property digest to the State of Georgia for approval.

Transfer of Data

After approval is received from the State, the Hall County Tax Commissioner provides a file of the tax digest (assessed values) for all property located within Gainesville's city limits. From the file, data is retrieved and downloaded on the City's computer system. Verification is made to assure that the assessments according to Hall County are the same as the City's data after the transfer.

Tax Calculation

According to an ordinance establishing the ad valorem tax rate, the City's millage rate is applied to the assessed value of personal property and the tax due is calculated. This calculation is broken down into five entities as follows:

- General Government
- Parks and Recreation
- Debt Service
- Gainesville Board of Education and
- Retirement of School Bonds

Tests are made to assure that the calculation of tax due is correct.

Collection of Tax

Tax Bills are generated and mailed. The attached Collection Calendar details the steps taken in the collection of personal property tax.

City of Gainesville
Personal Property Tax
Collection Calendar Used to Collect Taxes

Target Date	Task
Oct 01, 20x1	Bills are mailed
Oct 31, 20x1	Returned mail is reviewed and effort is made to determine taxpayer's correct address.
Dec 01, 20x1	Payment is due.
Jan 2, 20x2	Interest is calculated for one month. Business license renewals are held on accounts with outstanding taxes.
Jan 7, 20x2	Delinquent Tax Notices are printed and mailed on all delinquent accounts notifying the taxpayer that the City Tax Office will issue an execution (FIFA) against the taxpayer.
Feb 2, 20x2	Interest is calculated again for one month and added to the balance of delinquent accounts. This process will continue to occur on the 2nd day of each subsequent month until the balance is paid.
April 1, 20x2	120 days after the due date, a 5% penalty is assessed on the outstanding balance. Also at this time, executions are issued (FIFA's) directing that a tax lien be attached to the property.
April 10, 20x2	Delinquent notices are mailed, notifying the taxpayer of the delinquent tax, fees, interest and FIFA that has been filed.
July 1, 20x2	Delinquent notices are mailed, notifying the taxpayer of the additional 5% penalty that will be added in August.
August 1, 20x2	Additional 5% penalty is added to the unpaid tax balance.
December 1, 20x2	Additional 5% penalty is added to the unpaid tax balance.
April 1, 20x3	The fourth and final 5% penalty is added to the unpaid tax balance. Auction of property is advertised in the paper; signs regarding the impending sale is posted on the property.
May X, 20x2	Property is presented for sale at the City auction, held on the 1st Tuesday of May, outside of the Courthouse.

Additional Collection Steps Taken

Delinquent Tax notices continue to be mailed periodically. We try to obtain corrected addresses on returned mail.

Telephone calls are made to try and reach the taxpayer. We document contacts given and comments made during these calls.

We check business licenses for owners of businesses and contact them for payment.

Reports filed with the Hall County Personal Property Tax Assessors are checked for contact information.

Searches for persons or businesses are done on the Internet, City directory, water files, Hall County tax records and telephone books.

We stay tuned for information on delinquent taxpayers to help us locate anyone trying to move or relocate their business.

Business Licenses are held in order to collect delinquent tax prior to issuance of current license.

Purchase orders for work or supplies for the City have been denied if delinquent tax is owed.

Accounts payable checks are held for vendors that owe outstanding tax.

Searches for new owners are done through the Hall County Tax Assessors Office.

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 3/29/2018

Presenter: Bryan Lackey

Item of Business: BR-2019-15 Write-Off of Delinquent Utilities

Meeting Date: 4/16/2019

Purpose of Request:

To allow the write-off of uncollectible utilities receivables.

History/Background:

Finance is presenting the request to write-off uncollectible billing on behalf of the Department of Water Resources. The accounts that we are requesting to be written off are listed on Attachment A. City Auditors have recommended that the City periodically write-off uncollectible receivable balances.

Facts & Issues for Consideration:

The account holders listed on Attachment A are either deceased or have declared bankruptcy.

Department Recommendation:

We recommend that Council approve the attached resolution for the write-off of utility accounts listed on Attachment A.

Department Director:

Jeremy Perry

If funding is involved, are funds approved within the current budget?

Amount Requested: **Source of Funds**:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
BR-2019-15 Write-Off of Delinquent Utilities	Resolution
Attachment A - Account Listing	Attachments/Exhibits

RESOLUTION BR-2019-15

Write-off of Delinquent Utilities Receivables

WHEREAS, the City of Gainesville Department of Water Resources actively and extensively pursues the collection of delinquent utility receivables; and

WHEREAS, due to the bankrupt/deceased status of the accounts listed on Attachment A, these accounts have been deemed uncollectible by further efforts of the Department of Water Resources Staff; and

WHEREAS, Generally Accepted Accounting Principles require receivables to be written off when they are deemed uncollectible, and the City of Gainesville's auditors, Rushton and Company, has recommended that uncollectible receivables be written off.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby authorizes the Department of Water Resources staff to write-off the attached list (Attachment A) of delinquent utility accounts.

Adopted this _____ day of _____, 2019.

_____

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

_____

Denise O. Jordan, City Clerk

Attachment A

Water Accounts - Deceased

Cust #	Name		Address		Status	Amount	Final Bill Date
26512	B	STEWART	2982	RIVERCREST DRIVE	DECEASED	69.75	04/17/2018
34214	CATHY	COLEY	2356	PINE CIRCLE DRIVE	DECEASED	16.29	12/26/2018
38681	DENNIS	ROPER	3359	GREEN APPLE ROAD	DECEASED	188.29	12/26/2018
9093	LUNELL	BRYANT	2840	EVERGREEN PLACE	DECEASED	129.99	03/20/2018

Water Accounts - Bankruptcy Filed

Cust #	Name		Address		Status	Amount	Final Bill Date
76389	STEPHANI	FLEMING	640	IVEY TERRACE NW	BANKRUPT7	111.58	09/12/2014
81694	CHRISTY	WHITE	1093	ENOTA AVENUE NE	BANKRUPT7	202.64	06/10/2014
93230	SANDORI(	THOMAS	1194	SOUTH ENOTA DRIVE NE	BANKRUPT7	283.54	08/02/2017

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 3/12/2019

Presenter: Bryan Lackey

Item of Business: PR-2019-04 Donation of Naloxone Kits from Billy's Place, Inc.

Meeting Date: 4/16/2019

Purpose of Request:

To accept donated Naloxene Kits from Billy's Place, Inc. for officers to carry in their patrol vehicles.

History/Background:

Governor Deal signed the Medical Amnesty and Naloxone Access bill and the law into effect on April 24, 2014. The Police Department has been carrying Naloxone, since 2016.

Facts & Issues for Consideration:

Vivienne Long from Billy's Place, Inc. would like to provide five kits to the Police Department

Department Recommendation:

The department recommends that we accept the kits because their total value is around $550 and this would cover the cost to issue kits to all new first responders.

Department Director:

Jay Parrish

If funding is involved, are funds approved within the current budget?

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
PR-2019-04 Donation of Naloxone Kits from Billy's Place, Inc.	Resolution

RESOLUTION PR-2019-04

DONATION OF NALOXONE KITS FROM BILLY'S PLACE, INC.

WHEREAS, Governor Deal signed the Medical Amnesty and Naloxone Access bill and the law into effect on April 24, 2014. The Police Department has been carrying Naloxone, since 2016. Vivienne Long from Billy's Place, Inc. would like to provide five kits to the Police Department; and

WHEREAS, the Gainesville Police Department has determined that there is a need for the refills of the Naloxone Medication. The Police Department has used the Naloxone Medication fifteen times (15), since receiving the first kits in 2016; and

WHEREAS, Billy's Place, Inc. has agreed to provide the Gainesville Police Department with the five kits at a value of $550.00. This will cover the cost to issue all new first responders a kit containing Naloxone and have refills in stock for future use.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby authorizes the Gainesville Police Department to accept the Naloxone kits from Billy's Place, Inc.

Adopted this _____ day of _____, 2019.

_____

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

_____

Denise O. Jordan, City Clerk

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 2/21/2019

Presenter: Bryan Lackey

Item of Business: PR-2019-05 Lake Lanier Olympic Park Renovations - Phase II

Meeting Date: 4/16/2019

Purpose of Request:

Enter into an Agreement with the Georgia Mountains Regional Commission for the Commission to prepare a full grant application in connection with the Appalachian Regional Commission Grant Program for the Phase II Renovations of the Lake Lanier Olympic Park.

History/Background:

Facts & Issues for Consideration:

Commission will immediately initiate the preparation of the ARC application and the City shall compensate the Commission an amount equal to 5% of the total grant award for their administrative services.

Department Recommendation:

Approve the resolution.

Department Director:

Bryan Lackey

If funding is involved, are funds approved within the current budget?

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
PR-2019-05 Lake Lanier Olympic Park Renovations - Phase II	Resolution
GMRC Contract	Contract/Agreement/MOU

RESOLUTION PR-2019-05

Lake Lanier Olympic Park – Renovations Phase II

WHEREAS, the City of Gainesville desires to engage the Georgia Mountains Regional Commission to prepare a full grant application in connection with the Appalachian Regional Commission (ARC) Grant Program for the Lake Lanier Olympic Park – Phase II Renovations; and

WHEREAS, the City of Gainesville agrees to engage the Commission and the Commission agrees to perform services associated with the preparation of the ARC pre- and full application; and

WHEREAS, the Commission shall perform the preparation of the application at no cost to the City. The City shall pay to the Commission such reimbursement of actual eligible costs as are billed to the City by the Commission. Should the grant award be made, the City agrees to pay the Commission an amount equal to 5% of the total grant award for the rendering of services as outlined in Exhibit A; and

WHEREAS, the Commission will immediately initiate the preparation of the ARC application for submittal; and

WHEREAS, the Agreement may be terminated by either party upon thirty (30) days prior written notice to the other party, and the Commission shall be compensated for all services satisfactorily rendered prior to and including the date of terminations; and

WHEREAS, in the event that ARC funds do not become available to the City, the Agreement shall immediately terminate without further obligations to the Commission as of this moment.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby authorizes and directs the Mayor, City Manager, and City Attorney to execute the agreement with the Georgia Mountains Regional Commission, as well as all other such documents and agreements that may be necessary to complete the grant application process.

Adopted this _____ day of _____, 2019.

_____

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

_____

Denise O. Jordan, City Clerk

PARTIES: Georgia Mountains Regional Commission;
City of Gainesville

SUBJECT: Lake Lanier Olympic Park - Phase II Renovations
Appalachian Regional Commission (ARC)

TERM: February 14, 2019 through December 31, 2021

AGREEMENT
GRANT APPLICATION PREPARATION
& ADMINISTRATION

THIS AGREEMENT entered into this ____ day of _____, 2019, between the GEORGIA MOUNTAINS REGIONAL COMMISSION, a public agency, hereinafter referred to as the "Commission", and the CITY OF GAINESVILLE, hereinafter referred to as the "City".

WITNESSETH

WHEREAS, the City desires to engage the Commission to prepare a full grant application in connection with the Appalachian Regional Commission Grant Program for the above-referenced project; and,

WHEREAS, the Commission desires to render such services and warrants that it possesses the capabilities to satisfactorily render such services.

NOW THEREFORE, in consideration of the mutual promises contained herein, the parties hereto do agree as follows:

1. **Engagement of the GMRC:** The City agrees to engage the Commission and the Commission agrees to perform services associated with the preparation of the ARC pre- and full application.

2. **Compensation**: The Commission shall perform the preparation of the application at no cost to the City. Should the grant award be made, the City agrees to pay the Commission an amount equal to 5% of the total grant award for the rendering of administrative services as outlined in Exhibit A.

3. **Time of Performance**: The Commission will immediately initiate the preparation of the ARC application for submittal.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and affixed their seals the day and year first above written.

Approved As to Form

_____
Abbott S. Hayes, Jr., City Attorney

CITY OF GAINESVILLE

By:_____
Danny Dunagan, Mayor

Attest: _____
Denise O. Jordan, City Clerk

(Seal)

Subscribed and sworn to
in my presence:

_____
Notary Public

(Seal)

GEORGIA MOUNTAINS REGIONAL COMMISSION

By: _____
Heather Feldman, Executive Director

By: _____
Dean Scarborough, Council Chairman

Subscribed and sworn to
in my presence:

_____
Notary Public

(Seal)

EXHIBIT A
SCOPE OF ADMINISTRATIVE SERVICES

1. **Term:** The effective date of this contract will be the grant award date as determined by the Appalachian Regional Commission. Tasks will be undertaken and pursued in such sequence as to assure their expeditious completion. All services required hereunder shall be completed within two years of the grant award date.

2. **Description of Services**: The Commission shall provide such administrative services as are required to effectively carry out the program described by the grant application to the Appalachian Regional Commission and as approved by the Appalachian Regional Commission in its Statement of ARC Award to the City of Gainesville. Services of the Commission shall include, but not be limited to, the following administrative services:

    - Technical assistance in the formal acceptance of the ARC offer of funds, including the preparation of all documents.

    - Technical assistance in the selection of all required consultants such as engineers and architects.

    - Assistance in the development of an appropriate accounting system for the project.

    - Assistance in the development of bidding procedures and documents.

    - Assistance in the development of all required contracts to effectively protect the interests of the City of Gainesville and guarantee timely performance.

    - Assistance in the preparation of filing of all compliance reports with state and federal agencies (environmental, historic, labor, etc.).

    - Assistance in preparing and filing all required progress reports, including project closeout with the Appalachian Regional Commission.

    - Assistance to the City and its Attorney in any legal actions required by the project (condemnations, titles, easements, etc.). It is agreed that the Attorney will carry out his/her usual and customary role in such legal actions and that the role of the Commission shall be advisory and supportive only, except as the legal services of the Commission support its administrative role under this Agreement.

    - Assistance in carrying out other special purpose administrative services to support the Commission's administrative function.

3. **Compensation**: It is understood that the Commission is a public agency and shall be reimbursed for actual eligible costs only. Subject to payment by the Appalachian Regional Commission to the City of Gainesville, the City shall pay to the Commission such reimbursement of actual eligible costs as are billed to the City by the Commission. Such billing to the City, by the Commission, shall be made not more frequently than monthly.

    During the period of this Agreement, the total amount of grant reimbursement from the City to the Commission will be in the amount of five (5) percent of total grant award from the Appalachian Regional Commission.

    Should this project have to be extended beyond the terms of this Agreement, the Commission would continue to provide services as needed until the 5% amount

approved for the ARC grant award is drawn down, or, be based on a current hourly rate not to exceed 10 hours per month until the project is completed.

4. **Compliance with Laws and Regulations; Incorporation of Documents and Laws**: The contracts and other documents, and the federal and state laws, regulations, guidelines, opinions, and standards of the Appalachian Regional Commission are hereby incorporated into and made a part of this Agreement by reference. The Commission shall comply with all of the foregoing in undertaking all of the obligations and duties assumed by it under this Agreement.

5. **Maintenance of Records**: The Commission shall maintain such records and accounts as deemed necessary and appropriate by the Commission and the Appalachian Regional Commission. At any time during normal business hours, the Commission shall make available for inspection such records as are required or appropriate at its office in Gainesville, Georgia and at the office of the Georgia Mountains Regional Commission 1310 West Ridge Road Gainesville, Georgia.

6. **Discrimination in Employment or Services**: The Commission agrees that it shall not discriminate against any person in the provision of any services or in any terms or conditions of employment on the basis of political affiliation, race, color, religion, national origin, sex, age, or handicap, and will comply with all applicable federal and state laws, rules, regulations, and guidelines prohibiting discrimination.

7. **Termination**: This Agreement may be terminated by either party upon thirty (30) days prior written notice to the other party. The Commission shall be compensated for all services satisfactorily rendered prior to and including the date of termination.

8. **Termination Due to Non-Availability of Funds**: Notwithstanding any other provision of this Agreement, in the event that ARC funds do not become available to the City this Agreement shall immediately terminate without further obligation to the Commission as of this moment.

9. **Entire Agreement**; **Modification**: This writing contains the entire Agreement of the parties, and no representatives are made or relied upon by either party other than those expressly set forth. No modification, amendment, waiver, termination, or discharge hereof shall be binding upon either party unless executed in writing by the parties.

10. **Execution in Duplication**: The Agreement is executed in duplicate, and each of the duplicated shall be deemed to be an original and shall have the same force and effect as if it had been executed by the parties.

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 4/5/2019

Presenter: Danny Dunagan

Item of Business: **Ordinance No. 2019-05**
Oath of Office
AN ORDINANCE TO AMEND CHAPTER 3-2, ENTITLED "POLICE DEPARTMENT," OF THE CODE OF ORDINANCES OF THE CITY OF GAINESVILLE BY ADDING SECTION 3-2-1, ENTITLED "ADMINISTRATION OF OATH OF OFFICE TO CITY POLICE OFFICERS;" TO AMEND CHAPTER 3-3, ENTITLED "FIRE DEPARMENT," OF THE CODE OF ORDINANCES OF THE CITY OF GAINESVILLE BY ADDING SECTION 3-3-5, ENTITLED "ADMINISTRATION OF OATH OF OFFICE TO CITY FIREFIGHTERS;" TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR CODIFICATION; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Meeting Date: 4/16/2019

Purpose of Request:

The purpose of this request is to amend the Code to allow the Fire Chief and Police Chief to administer the Oath of Office to fire, police and code enforcement personnel.

History/Background:

The Charter allows the Mayor, City Manager and City Clerk to administer the Oath of Office.

Facts & Issues for Consideration:

The Oath of Office is currently administered to public safety employees by the City Clerk. The proposed ordinance amends the Code to allow the Fire Chief and Police Chief to administer these oaths. This change creates a more efficient way of addressing this very important task. The three department directors have reviewed the ordinance and are in agreement with its provisions.

Department Recommendation:

Adopt the ordinance as presented.

Department Director:

Bryan Lackey

If funding is involved, are funds approved within the current budget?

N/A

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

	Description	Type
🗋	Ordinance 2019-05 Oath of Office	Ordinance

Passed: _____

AN ORDINANCE

No. 2019-05

AN ORDINANCE TO AMEND CHAPTER 3-2, ENTITLED "POLICE DEPARTMENT," OF THE CODE OF ORDINANCES OF THE CITY OF GAINESVILLE BY ADDING SECTION 3-2-1, ENTITLED "ADMINISTRATION OF OATH OF OFFICE TO CITY POLICE OFFICERS;" TO AMEND CHAPTER 3-3, ENTITLED "FIRE DEPARMENT," OF THE CODE OF ORDINANCES OF THE CITY OF GAINESVILLE BY ADDING SECTION 3-3-5, ENTITLED "ADMINISTRATION OF OATH OF OFFICE TO CITY FIREFIGHTERS;" TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR CODIFICATION; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

BE IT HEREBY ORDAINED BY THE GOVERNING BODY OF THE CITY OF GAINESVILLE, GEORGIA, AS FOLLOWS:

SECTION I.

Chapter 3-2 of the Code of Ordinances of the City of Gainesville, Georgia is hereby amended by adding the following Section:

Sec. 3-2-1. – Administration of oath of office to City police officers.

The City police chief is authorized to administer the oath of office, in accordance with Georgia law, to police officers employed by the City. The City police chief is authorized to administer the oath of office, in accordance with Georgia law, to code enforcement officers employed by the City.

SECTION II.

Chapter 3-3 of the Code of Ordinances of the City of Gainesville, Georgia is hereby amended by adding the following Section after Section 3-3-4:

Sec. 3-3-5. – Administration of oath of office to City firefighters.

The City fire chief is authorized to administer the oath of office, in accordance with Georgia law, to firefighters employed by the City.

SECTION III.

All ordinances and parts of ordinances in conflict herewith are hereby repealed.

SECTION IV.

If any portion of this ordinance shall be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect or impair the remaining portions unless it clearly appears that such other parts are wholly and necessarily dependent upon the part held to be invalid or unconstitutional.

SECTION V.

The ordinance is enacted as an amendment to Chapters 3-2 and 3-3 of the Code of Ordinances of the City of Gainesville, Georgia.

SECTION VI.

The effective date of this ordinance shall be upon final approval by the governing body of the City of Gainesville, Georgia.

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this ordinance was adopted as stated and will be recorded in the official minutes.

ATTEST:

Denise O. Jordan, City Clerk