



AGENDA

Gainesville Mayor/Council Meeting
Tuesday, January 23, 2018, 5:30 PM
Public Safety Complex (Gainesville Justice Center)
Municipal Court Room, 701 Queen City Parkway
Mayor or Mayor Pro Tem Presides

INVOCATION:

PLEDGE OF ALLEGIANCE:

COUNCIL ANNOUNCEMENTS:

PUBLIC COMMENTS: (20 minutes maximum)

CONSENT AGENDA:

Minutes

- A. December 14, 2017 Work Session
- B. December 19, 2017 Mayor/Council Meeting
- C. January 4, 2018 Work Session

Resolutions

- A. AR-2018-02 FY2017 Closure of Department of Water Resources Capital Projects
- B. AR-2018-03 FY2017 Closure of General Government Capital Projects
- C. AR-2018-04 FY2017 Closure of Grants Capital Projects
- D. AR-2018-05 FY2017 Closure of Parks and Recreation Capital Projects
- E. AR-2018-06 FY2017 Closure of SPLOST Capital Projects
- F. BR-2018-04 Approval of Lease Assignment and Lease Amendment (Lot A-7, Parcel 7-B of Gainesville Airport Industrial Park)
- G. BR-2018-05 Declaration of Surplus Property
- H. PR-2018-02 Request to Apply for and Accept FY2019 Legacy Link Grant Contract

PUBLIC HEARING(S):

- A. Relocation of Green Street Post Office

RESOLUTIONS:

- A. BR-2017-58 Administrative Services Department/HR Division Additional Personnel
Tabled at the December 19, 2017 Council Meeting

ANNEXATION/ZONING:

- A. **Second Reading: Ordinance No. 2018-01**
Amend Planned Unit Development at 970 McEver Road, NW
AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF GAINESVILLE, GEORGIA, BY AMENDING THE EXISTING PLANNED UNIT DEVELOPMENT, WITH CONDITIONS (P-U-D-c) ZONING ON A 3.32± ACRES TRACT LOCATED ON THE NORTH SIDE OF MCEVER ROAD AND WEST OF ITS INTERSECTION WITH DAWSONVILLE HIGHWAY (A/K/A 970 MCEVER ROAD, NW); REPEALING CONFLICTING ORDINANCES; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

CITY MANAGER ISSUES:

CITY ATTORNEY ISSUES:

CITY CLERK ISSUES:

EXECUTIVE SESSION:

ADJOURNMENT:

Final: Thursday, January 18, 2018, 5:05 PM

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 1/18/2018

Presenter:

Item of Business: Consent Agenda Items

Meeting Date: 1/23/2018

Purpose of Request:

The following appointments, minutes and/or resolutions are being considered under the Consent Agenda Section. These items were previously distributed for review and/or discussed. Unless otherwise directed by Mayor and Council, they will not be discussed during this meeting.

If you have questions regarding these documents, please feel free to contact the City Clerk's Office during normal business hours (Monday through Friday from 8:00 AM to 5:00 PM) at 770-535-6865 or via email to cityclerk@gainesville.org.

History/Background:

Facts & Issues for Consideration:

Department Recommendation:

Department Director:

If funding is involved, are funds approved within the current budget?

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 1/18/2018
Presenter: Denise Jordan
Item of Business: December 14, 2017 Work Session
Meeting Date: 1/23/2018

Purpose of Request:

The purpose of this request is to allow the governing body to approve minutes from the referenced meeting.

History/Background:

Facts & Issues for Consideration:

Draft minutes were distributed to the governing body, City Manager, City Attorney and Department Directors for comments/corrections.

Department Recommendation:

Approve the minutes accepting edits as presented.

Department Director:

Bryan Lackey

If funding is involved, are funds approved within the current budget?

N/A

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description

Type

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 1/18/2018
Presenter: Denise Jordan
Item of Business: December 19, 2017 Mayor/Council Meeting
Meeting Date: 1/23/2018

Purpose of Request:

The purpose of this request is to allow the governing body to approve minutes from the referenced meeting.

History/Background:

Facts & Issues for Consideration:

Draft minutes were distributed to the governing body, City Manager, City Attorney and Department Directors for comments/corrections.

Department Recommendation:

Approve the minutes accepting edits as presented.

Department Director:

Bryan Lackey

If funding is involved, are funds approved within the current budget?

N/A

Amount Requested: **Source of Funds:**

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description

Type

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 1/18/2018
Presenter: Denise Jordan
Item of Business: January 4, 2018 Work Session
Meeting Date: 1/23/2018

Purpose of Request:

The purpose of this request is to allow the governing body to approve minutes from the referenced meeting.

History/Background:

Facts & Issues for Consideration:

Draft minutes were distributed to the governing body, City Manager, City Attorney and Department Directors for comments/corrections.

Department Recommendation:

Approve the minutes accepting edits as presented.

Department Director:

Bryan Lackey

If funding is involved, are funds approved within the current budget?

N/A

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description

Type

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 12/14/2017
Presenter: Bryan Lackey
Item of Business: AR-2018-02 FY2017 Closure of Department of Water Resources Capital Projects
Meeting Date: 1/23/2018

Purpose of Request:

The purpose of this request is to present a resolution addressing the FY2017 Closure of Department of Water Resources Capital Projects.

History/Background:

Annually, we review the Department of Water Resources Capital Project closures to determine which remaining funds should be returned to the appropriate restricted funds or re-appropriated in the Department of Water Resources Capital Projects funds for future use. We prepare a resolution each year for the approval of these re-allocations.

Facts & Issues for Consideration:

Department Recommendation:

Approval of resolution to recognize the Department of Water Resources Capital Projects closed in FY17.

Department Director:

Jeremy Perry

If funding is involved, are funds approved within the current budget?

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
 AR-2018-02 FY2017 Closure of Department of Water Resources Capital Projects	Resolution
 Attachment A: Closed Project Summary Report	Resolution

RESOLUTION AR-2018-02

FY2017 CLOSURE OF DEPARTMENT OF WATER RESOURCES CAPITAL PROJECTS

WHEREAS, amounts were appropriated in previous fiscal years, through the annual budget and various Council resolutions, for Department of Water Resources Capital Projects; and

WHEREAS, the financial audit for the fiscal year ended June 30, 2017, is complete; and

WHEREAS, the capital projects and annual programs listed on Attachment A are complete and ready to close, leaving the amount of \$362,152.30 available in closed project balances; and

WHEREAS, \$362,152.30 will be available in the Department of Water Resources Capital Projects Fund for re-appropriation to future project needs.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby recognizes the closure of the listed projects.

Adopted this ____ day of _____, 2018.

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Denise O. Jordan, City Clerk

City of Gainesville
Department of Water Resources Capital Projects
Closed Projects Summary Report
06/30/2017

FUND 308

Summary of Closed Project Balances FY17

<u>Project Description</u>		<u>Excess Funds</u>
Flat Creek Stream Restoration - Cargill to Gainesville Mill - Phase I	\$	183,527.61
FY2013 Water Treatment and Reclamation Facilities Maintenance		122,218.55
FY2014 Water Main Extension and Improvements		(46.60)
Flat Creek Water Reclamation Facilities -DAF & Odor Control Study		49,046.81
FY2016 Water Service Connections		7,405.93

Total Closed Project Balances		<u>362,152.30</u>
--------------------------------------	--	-------------------

Total Amount Available for Reappropriation	\$	<u>362,152.30</u>
---	-----------	--------------------------

City of Gainesville
Department of Water Resources Capital Projects

Closed Projects Summary Report

06/30/2017

Flat Creek Stream Restoration - Cargill to Gainesville Mill - Phase I - CLOSED

(PR12-46, PR14-47, PR14-48, PR16-09)

	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
DWR Capital Project Fund (FY12)	394,012.00	394,012.00	
DWR Capital Project Fund (FY15)	1,188,000.00	1,188,000.00	
DWR Capital Project Fund (FY16)	29,190.00	29,190.00	
	<u>1,611,202.00</u>	<u>1,611,202.00</u>	<u>-</u>
Expenditure:			
Project Costs (FY13)	223,346.57	223,346.57	
Project Costs (FY14)	72,594.60	72,594.60	
Project Costs (FY15)	204,309.84	204,309.84	
Project Costs (FY16)	901,780.72	901,780.72	
Project Costs (FY17)	209,170.27	25,642.66	
Total	<u>1,611,202.00</u>	<u>1,427,674.39</u>	183,527.61
Open Encumbrances			<u>-</u>
Available Budget			<u>183,527.61</u>
Project Balance		<u><u>183,527.61</u></u>	

Description:

This project consists of a stream restoration design for a section of Flat Creek between Hancock and Georgia Avenue. The design will incorporate stream improvement projects and detention along this section of Flat Creek. The Gainesville Mill pond will be retrofitted and turned into a regional detention pond.

Status:

The project has been completed. Final stabilization of grass and trees is currently underway with warranty items being addressed.

Vendors with Open Encumbrances:

None

Barclay Fouts
18631

City of Gainesville
Department of Water Resources Capital Projects

Closed Projects Summary Report

06/30/2017

FY2013 Water Treatment and Reclamation Facilities Maintenance - CLOSED

(PR13-08, PR15-05, PR15-16, PR16-08, PR16-23)

	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
DWR Capital Project Fund (FY13)	1,104,500.00	1,104,500.00	
DWR Capital Project Fund (FY15)	166,500.00	166,500.00	
DWR Capital Project Fund (FY16)	25,885.00	25,885.00	
	<u>1,296,885.00</u>	<u>1,296,885.00</u>	<u>-</u>
Expenditure:			
Project Costs (FY13)	11,732.87	11,732.87	
Project Costs (FY14)	944,237.34	944,237.34	
Project Costs (FY15)	137,091.02	137,091.02	
Project Costs (FY16)	552,619.29	(438,676.42)	
Project Costs (FY17)	(348,795.52)	520,281.64	
Total	<u>1,296,885.00</u>	<u>1,174,666.45</u>	122,218.55
Open Encumbrances			<u>-</u>
Available Budget			<u>122,218.55</u>
Project Balance		<u><u>122,218.55</u></u>	

Description:

This project will perform necessary repairs to structures and equipment at the City's water treatment plants and Wastewater Reclamation Facilities.

Status:

Project complete close out 6/30

Vendors with Open Encumbrances:

None

Partial Project Closures (FY16) 991,295.71

Jarrett Nash
18661

City of Gainesville
Department of Water Resources Capital Projects

Closed Projects Summary Report

06/30/2017

FY2014 Water Main Extension and Improvements - CLOSED

(PR13-27, PR15-25)

	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
DWR Capital Project Fund (FY16)	2,281,510.00	2,281,510.00	
	<u>2,281,510.00</u>	<u>2,281,510.00</u>	-
Expenditure:			
Project Costs (FY14)	8,622.66	8,622.66	
Project Costs (FY15)	49,435.16	49,435.16	
Project Costs (FY16)	1,371,338.54	1,371,338.54	
Project Costs (FY17)	852,113.64	852,160.24	
Total	<u>2,281,510.00</u>	<u>2,281,556.60</u>	(46.60)
Open Encumbrances			<u>-</u>
Available Budget			<u>(46.60)</u>
Project Balance		<u>(46.60)</u>	

Description:

The Department of Water Resources keeps a list of roads where residents have petitioned for water extensions and staff has identified system needs. This project will address both new water line extensions and system needs from this list. The project will allow us to reach new customers, operate our system more effectively and plan for future growth.

Status:

The project is 100% complete and in the closeout process.

Vendors with Open Encumbrances:

Strickland & Sons Pipeline, Inc.

18711

Matt Henderson & Marcial Mosqueda

City of Gainesville
Department of Water Resources Capital Projects

Closed Projects Summary Report

06/30/2017

Flat Creek Water Reclamation Facilities -DAF & Odor Control Study - CLOSED

(PR14-49, PR15-33)

	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
DWR Capital Project Fund (FY15)	94,750.00	94,750.00	
DWR Capital Project Fund (FY16)	63,500.00	63,500.00	
	<u>158,250.00</u>	<u>158,250.00</u>	-
Expenditure:			
Project Costs (FY15)	62,778.71	62,778.71	
Project Costs (FY16)	33,656.47	33,656.47	
Project Costs (FY17)	61,814.82	12,768.01	
Total	<u>158,250.00</u>	<u>109,203.19</u>	49,046.81
Open Encumbrances			<u>-</u>
Available Budget			<u>49,046.81</u>
Project Balance		<u>49,046.81</u>	

Description:

This project will result in an engineering study addressing the future dissolved air flotation (DAF) process at the Flat Creek Wastewater Reclamation Facilities.

Status:

These studies have been completed and this project will be closed out as of 6/30/2017.

Vendors with Open Encumbrances:

None

Jarrett Nash
18751

City of Gainesville
Department of Water Resources Capital Projects

Closed Projects Summary Report

06/30/2017

FY2016 Water Service Connections - CLOSED

(PR15-31)

	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
DWR Capital Project Fund (FY16)	858,100.00	858,100.00	
	<u>858,100.00</u>	<u>858,100.00</u>	<u>-</u>
Expenditure:			
Project Costs (FY16)	441,197.74	441,197.74	
Project Costs (FY17)	416,902.26	409,496.33	
Total	<u>858,100.00</u>	<u>850,694.07</u>	7,405.93
Open Encumbrances			<u>-</u>
Available Budget			<u>7,405.93</u>
Project Balance		<u><u>7,405.93</u></u>	

Description:

This annual project is for the purchase of materials required for the installation of new services, water meters, and electronic reading devices. It is anticipated that the City of Gainesville will sell approximately 1,250 water services for FY2016.

Status:

987 new meter services were sold through June 2016. This project has been completed and is ready to close as of 6/30/2017.

Vendors with Open Encumbrances:

None

Myron Bennett
18791

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 1/11/2018
Presenter: Bryan Lackey
Item of Business: AR-2018-03 FY2017 Closure of General Government Capital Projects
Meeting Date: 1/23/2018

Purpose of Request:

The purpose of this request is to present a resolution addressing the FY2017 Closure of General Government Capital Projects.

History/Background:

Annually, we review the General Government Capital Project closures to determine which remaining funds should be returned to the appropriated restricted funds or re-appropriate in the General Government Capital Project fund for future use. We prepare a resolution each year for the approval of these re-allocations.

Facts & Issues for Consideration:

Department Recommendation:

Approval of resolution to recognize the General Government Capital Projects closed in FY2017.

Department Director:

Jeremy Perry

If funding is involved, are funds approved within the current budget?

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
☐ AR-2018-03 FY2017 Closure of General Government Capital Projects	Resolution
☐ Attachment A: Closed Project Summary Report	Attachments/Exhibits

RESOLUTION AR-2018-03

FY2017 CLOSURE OF GENERAL GOVERNMENT CAPITAL PROJECTS

WHEREAS, amounts were appropriated in previous fiscal years, through the annual budget and various Council resolutions, for General Government Capital Projects; and

WHEREAS, the financial audit for the fiscal year ended June 30, 2017, is complete; and

WHEREAS, the capital projects listed on Attachment A are complete and ready to close, leaving the amount of \$191,241.93 available in closed project balances; and

WHEREAS, \$10,601.54 will be returned to the Department of Water Resources Fund; and

WHEREAS, \$ 20,990.00 was not drawn from GMA Lease Proceeds; and

WHEREAS, \$ 348.47 will be returned to the Cemetery Trust Fund; and

WHEREAS, other project related needs still remain throughout the City.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby recognizes the closure of the listed projects and recaptures \$191,241.93 as funds available for future appropriation by the governing body.

Adopted this ____ day of _____, 2018.

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Denise O. Jordan, City Clerk

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

FUND 350

Summary of Closed Project Balances FY17	
<u>Project Description</u>	<u>Excess Funds</u>
Alta Vista Roof Replacement	\$ 14,841.22
Service Delivery Update	21,203.07
Standardized Camera System	976.62
Network Upgrade	0.38
Record Management Software - Police	18,912.75
Digital ally Mobile Video Camera System	4,090.00
FY16 Vhicle Replacement Program	0.35
Station #3 SCBA Fill Station	880.70
Fire Department Admin Fleet Replacement	405.25
Roadway Patching Program	(0.37)
FY12 & FY13 In-House Paving Program	(0.37)
Traffic Calming / Road Safety Devices	1,857.06
FY14 & FY15 In-House Paving Program	0.18
City Administration Re-Roofing	62,831.00
Admin Building Exterior Wall Waterproofing	(0.50)
Wills Street Reconstruction	-
Fleet Replacement PL&B Van	2,581.44
Street Sweeper	20,990.00
2017 Boom Rotary Attachment	436.54
Street Service Truck	36,783.09
Replacement Vehicle - Cemetery 1	10.62
Wilshire Trail Storm Sewer Rehabilitation	36,004.43
Octogonal Columbarium	9.87
Cemetery Storage Building	338.60
Building Inspections Truck and Replacement Truck	30.00
Total Closed Project Balances	223,181.93
Closed Project Balances to be Returned to Other Funds:	
DWR (Service Delivery Update)	10,601.54
GMA Lease Proceeds (Street Sweeper)*	20,990.00
Cemetery Trust Fund (Octogonal Columbarium)	9.87
Cemetery Trust Fund (Cemetery Storage Building)	338.60
Total Returned Amount	31,940.01
Appropriations Subsequent to 6/30/2017:	
Total Appropriations	-
Total Amount Available for Reappropriation	\$ 191,241.93
* No transfer of funds.	

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

Alta Vista Roof Replacement - CLOSED (FY15 Budget)			
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY15)	65,000.00	65,000.00	-
	<u>65,000.00</u>	<u>65,000.00</u>	<u>-</u>
Expenditure:			
Project Costs (FY15)	29,708.78	29,708.78	
Project Costs (FY16)	20,450.00	20,450.00	
Project Costs (FY17)	14,841.22	-	
	<u>65,000.00</u>	<u>50,158.78</u>	14,841.22
Open Encumbrances			<u>-</u>
Available Budget			<u>14,841.22</u>
Project Balance		<u><u>14,841.22</u></u>	
<i>Description:</i> This project is for removing the existing roof and installing new insulation and a modified bitumen roof. This work will be necessary since the roof will be over 25 years old by FY15 and has been through two renovations already. The existing roof is a conventional asphalt ply built up roof. It has foot traffic and has periodic blisters and fish mouths that have to be repaired before permanent water damage to the membrane occurs. This type of roof rarely lasts more than 25 years without failure. <i>Status:</i> This project is ready to close effective 6/30/2017. <i>Vendors with Open Encumbrances:</i> None			
			Todd Beebe 91024

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

Service Delivery Update - CLOSED (FY16 Budget, FY17 Budget)			
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
Dept of Water Resources Fund (FY16)	20,000.00	20,000.00	-
General Fund (FY17)	20,000.00	20,000.00	
	<u>40,000.00</u>	<u>40,000.00</u>	<u>-</u>
Expenditure:			
Project Costs (FY17)	40,000.00	18,796.93	
	<u>40,000.00</u>	<u>18,796.93</u>	21,203.07
Open Encumbrances			<u>-</u>
Available Budget			<u>21,203.07</u>
Project Balance		<u>21,203.07</u>	
Description:			
The Service Delivery plan adopted in 2004 is tentatively scheduled to be updated again in 2017 per State Law. These funds will allow the City to begin analysis of the all service delivery areas to ensure equitable cost sharing between the City and the County.			
Status:			
Project complete			
Vendors with Open Encumbrances:			
None			
			Bryan Lackey 91028

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

Standardized Camera System - CLOSED (FY16 Budget, FY17 Budget)			
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY16)	150,000.00	150,000.00	-
General Fund (FY17)	60,000.00	60,000.00	
BA2017-8721	(689.00)	(689.00)	
	<u>209,311.00</u>	<u>209,311.00</u>	-
Expenditure:			
Project Costs (FY16)	140,319.11	140,319.11	
Project Costs (FY17)	69,680.89	68,015.27	
	<u>210,000.00</u>	<u>208,334.38</u>	1,665.62
Open Encumbrances			<u>-</u>
Available Budget			<u>1,665.62</u>
Project Balance		<u>976.62</u>	
<i>Description:</i>			
<i>This project will accomplish 5 objectives:</i>			
<i>(1) Select and implement a standard camera system initially for the Public Safety Complex, Hall Area Transit, City Administration Building, and Pedestrian Bridge, that can be used in the future by all departments.</i>			
<i>(2) Establish a separate network for camera traffic that is accessible from the data network.</i>			
<i>(3) Extend the camera network infrastructure into the downtown area to facilitate camera installations.</i>			
<i>(4) Deploy new cameras in city facilities based on need.</i>			
<i>Status:</i>			
<i>Complete; closeout 6/30/17</i>			
<i>Vendors with Open Encumbrances:</i>			
<i>None</i>			
Partial Project Closures (FY16)	105,106.52		
			Jonathan Reich 91029

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

Network Upgrade - CLOSED (FY17 Budget)			
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY17)	70,000.00	70,000.00	
Dept of Water Resources (FY17)	70,000.00	70,000.00	
BA2017-8721	689.00	689.00	
	<u>140,689.00</u>	<u>140,689.00</u>	-
Expenditure:			
Project Costs (FY17)	<u>140,689.00</u>	<u>140,688.62</u>	
	<u>140,689.00</u>	<u>140,688.62</u>	0.38
Open Encumbrances			<u>-</u>
Available Budget			<u>0.38</u>
Project Balance		<u><u>0.38</u></u>	
<i>Description:</i>			
<i>Description:</i>			
Network traffic continues to grow as more information is stored on the network and network traffic increases. Pro-active action to ensure fast and reliable access to information is vital for continued efficient operation to the City. All City facilities that are geographically located away from the technology center rely on effective access to network stored information such as common folders, city-wide folders and personal user folders. Also, the ability for technology staff to remotely access systems physically located in another facility is essential to effective service. Regular upgrades to computer network equipment to ensure reliable and fast access to network stored information and applications is critical.			
<i>Status:</i>			
Project Complete			
 <i>Vendors with Open Encumbrances:</i>			
None			
			Jonathan Reich 91032

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

Records Management Software - Police - CLOSED (FY14 Budget, PR14-02)			
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY14)	715,000.00	715,000.00	
	<u>715,000.00</u>	<u>715,000.00</u>	<u>-</u>
Expenditure:			
Project Costs (FY14)	278,046.02	278,046.02	
Project Costs (FY15)	393,446.15	393,446.15	
Project Costs (FY16)	-	-	
Project Costs (FY17)	43,507.83	24,595.08	
	<u>715,000.00</u>	<u>696,087.25</u>	18,912.75
Open Encumbrances			<u>-</u>
Available Budget			<u>18,912.75</u>
Project Balance		<u>18,912.75</u>	
<i>Description:</i>			
This project is for the purchase of a Records Management Software (RMS) that is capable of tracking all the essential data required to present reports, and to track people, vehicles, equipment, etc. along with statistics for crime analysis. This software will reduce data entry duplication by permitting officers the ability to complete reports in the field, then electronically download the data to the server. This software will push us closer to a paperless environment.			
<i>Status:</i>			
Last installment made this quarter. Project is complete and ready to close as of 6/30/2017.			
<i>Vendors with Open Encumbrances:</i>			
None			
Partial Project Closure (FY14)	43,300.28		
Partial Project Closure (FY15)	74,836.00		
	<u>118,136.28</u>		
			Chief Carol Martin 92040

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

Digital Ally Mobile Video (MVR) Camera System - CLOSED
 (FY17 Budget)

	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY17)	44,700.00	44,700.00	
	<u>44,700.00</u>	<u>44,700.00</u>	<u>-</u>
Expenditure:			
Project Costs (FY17)	44,700.00	40,610.00	
	<u>44,700.00</u>	<u>40,610.00</u>	4,090.00
Open Encumbrances			<u>-</u>
Available Budget			<u>4,090.00</u>
Project Balance		<u>4,090.00</u>	

Description:

Install updated Mobile Video Recorders (MVR's) in ten (10) police vehicles assigned to the Operation Bureau. The current fleet of Operations Bureau Vehicles contain more than ten (10) vehicles with antiquated VHS and DVD systems to record officer activity. These antiquated systems take up more storage space and cost more to operate than the new wireless system currently being purchased and are less reliable.

Status:

Project is complete and ready to close as of 6/30/2017.

Vendors with Open Encumbrances:

None

Chief Carol Martin
92042

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

FY16 GPD Vehicle Replacement Program - CLOSED (FY16 Budget)			
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY16)	322,020.00	322,020.00	-
CIP Fund Balance (FY16)	241,314.00	241,314.00	-
	<u>563,334.00</u>	<u>563,334.00</u>	-
Expenditure:			
Project Costs (FY16)	489,870.43	489,870.43	
Project Costs (FY17)	73,463.57	73,463.22	
	<u>563,334.00</u>	<u>563,333.65</u>	0.35
Open Encumbrances			<u>-</u>
Available Budget			<u>0.35</u>
Project Balance		<u><u>0.35</u></u>	
<i>Description:</i>			
<i>Purchase of eight (8) new, fully equipped, replacement patrol vehicles, four (4) new, replacement, marked SUV vehicles, one (1) new, replacement unmarked vehicle.</i>			
<i>Status:</i>			
<i>Project is complete and ready to close as of 6/30/2017.</i>			
<i>Vendors with Open Encumbrances:</i>			
<i>None</i>			
Partial Project Closures (FY17)	426,412.81		
			Chief Carol Martin 92049

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

Station #3 SCBA Fill Station Replacement - CLOSED
 (FY17 Budget)

	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY17)	50,000.00	50,000.00	-
	<u>50,000.00</u>	<u>50,000.00</u>	-
Expenditure:			
Project Costs (FY17)	50,000.00	49,119.30	
	<u>50,000.00</u>	<u>49,119.30</u>	880.70
Open Encumbrances			<u>-</u>
Available Budget			<u>880.70</u>
Project Balance		<u>880.70</u>	

Description:

Replacement of the Self-Contained Breathing Apparatus (SCBA) Fill Station #3. The current SCBA Fill Station at Fire Station #3 is eight years old. Due to the age of this unit, parts are becoming harder to find and the cost of maintenance and repairs increase more each year. The Certified Technician has advised the unit has been discontinued and parts to repair will only become harder to get into the future resulting in the cost to repair exceeding the value of the unit. Additionally, this unit provides a standard quality of breathing air in accordance with NFPA 1989, Breathing Air Quality for Fire Service.

Status:

Project complete and can be closed

Vendors with Open Encumbrances:

None

Jerome Yarbrough
92054

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

Fire Department Administration Fleet Replacement Vehicle #4424 - CLOSED
 (FY17 Budget)

	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY17)	35,000.00	35,000.00	-
	<u>35,000.00</u>	<u>35,000.00</u>	<u>-</u>
Expenditure:			
Project Costs (FY17)	35,000.00	34,594.75	
	<u>35,000.00</u>	<u>34,594.75</u>	405.25
Open Encumbrances			<u>-</u>
Available Budget			<u>405.25</u>
Project Balance		<u>405.25</u>	

Description:

The 2004 Ford Expedition has approximately 130,000 miles and was used as the Battalion Chief response vehicle until being moved to the Inspection Division. The age of the vehicle and the high mileage will soon lead to continually increasing maintenance costs and major repairs.

Status:

Project complete and can be closed

Vendors with Open Encumbrances:

None

Jerome Yarbrough
92055

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

Roadway Patching Program - CLOSED
 (FY12 Budget, FY13 Budget)

	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY12 & FY13)	130,400.00	130,400.00	-
	<u>130,400.00</u>	<u>130,400.00</u>	-
Expenditure:			
Project Costs (FY14)	68,899.88	68,899.88	
Project Costs (FY15)	11,692.21	11,692.21	
Project Costs (FY16)	2,985.28	2,985.28	
Project Costs (FY17)	<u>46,822.63</u>	<u>46,823.00</u>	
	<u>130,400.00</u>	<u>130,400.37</u>	(0.37)
Open Encumbrances			<u>-</u>
Available Budget			<u>(0.37)</u>
Project Balance		<u>(0.37)</u>	

Description:

Provides a funding source to deep patch the streets with in-house crews which are rated the worst of the 140.8 miles of streets in the City of Gainesville system. The patching will repair the structure which will prepare the streets to be repaved using Local Management Improvement Grant (LMIG) grant money in the following year and facilitate a longer life cycle.

The streets proposed for FY2013 are:

Status:

This project is ready to close effective 6/30/2017.

Vendors with Open Encumbrances:

None

Partial Project Closure (FY15)	68,899.88
Partial Project Closures (FY16)	<u>14,677.49</u>
	<u>83,577.37</u>

Matt Tarver
93064

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

FY12 & FY13 In-House Paving Program - CLOSED
 (FY12 Budget, FY13 Budget)

	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY12)	125,000.00	125,000.00	-
General Fund (FY13)	74,000.00	74,000.00	
	<u>199,000.00</u>	<u>199,000.00</u>	-
Expenditure:			
Project Costs (FY12)	3,778.29	3,778.29	
Project Costs (FY13)	68,926.20	68,926.12	
Project Costs (FY14)	30,631.78	30,631.78	
Project Costs (FY15)	-	-	
Project Costs (FY16)	78,745.00	78,745.00	
Project Costs (FY17)	<u>16,918.73</u>	<u>16,918.61</u>	
	<u>199,000.00</u>	<u>198,999.80</u>	0.20
Open Encumbrances			<u>-</u>
Available Budget			<u>0.20</u>
Project Balance		<u>0.20</u>	

Description:

This project uses City of Gainesville crews to pave streets in the 140.8 mile City maintained system.

The streets to be considered for FY 2013 are as follows:

*Catalina Drive (from Memorial Park Drive to Buena Vista Circle),
 Little John Circle (from end of repave to cul-de-sac) - COMPLETED,
 Landmark Place (from Athens Street to cul-de-sac) - COMPLETED,*

Status:

This project is ready to close effective 6/30/2017.

Vendors with Open Encumbrances:

None

Partial Project Closures (FY14)	74,546.55
Partial Project Closures (FY16)	<u>41,313.25</u>
	<u>115,859.80</u>

Matt Tarver
 93066

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

Traffic Calming / Road Safety Devices (AR11-17. PR16-07)			
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY11)	42,046.00	42,046.00	-
General Fund (Transfer from Project #440-93057 FY16)	16,634.00	16,634.00	
	<u>58,680.00</u>	<u>58,680.00</u>	-
Expenditure:			
Project Costs (FY12)	11,211.41	11,211.41	
Project Costs (FY13)	493.00	493.00	
Project Costs (FY16)	9,852.00	9,852.00	
Project Costs (FY17)	37,123.59	35,266.53	
	<u>58,680.00</u>	<u>56,822.94</u>	1,857.06
Open Encumbrances			<u>-</u>
Available Budget			<u>1,857.06</u>
Project Balance		<u>1,857.06</u>	
Description:			
This project is for enhancement of traffic signs and white & yellow lining of streets at various intersections in addition to replacing various guardrails around the City to make sure they are compliant with regulations.			
Status:			
Project complete			
Vendors with Open Encumbrances:			
Veith Traffic Services, LLC			
Partial Project Closure (FY14)	11,704.41		
			Rhonda Brady 93073

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

FY14 & FY15 In-House Paving Program (FY14 Budget, FY15 Budget)			
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY14)	100,000.00	100,000.00	-
General Fund (FY15)	180,000.00	180,000.00	
	<u>280,000.00</u>	<u>280,000.00</u>	<u>-</u>
Expenditure:			
Project Costs (FY15)	4,205.07	4,205.07	
Project Costs (FY16)	223,213.75	223,213.75	
Project Costs (FY17)	52,581.18	52,581.00	
	<u>280,000.00</u>	<u>279,999.82</u>	0.18
Open Encumbrances			<u>-</u>
Available Budget			<u>0.18</u>
Project Balance		<u>0.18</u>	
<i>Description:</i>			
<i>This project is to use City of Gainesville crews, or Contractor as necessary, to pave streets in the 140.8 mile City maintained system.</i>			
<i>The streets to be considered for FY 2015 are as follows:</i>			
<i>Briarwood Drive(From SR 129 to 2nd intersection with Pine Tree Trail), - COMPLETED</i>			
<i>Pine Tree Trail (From Briarwood Drive to Briarwood Drive), and - COMPLETED</i>			
<i>Status:</i>			
<i>This project is ready to close effective 6/30/2017.</i>			
<i>Vendors with Open Encumbrances:</i>			
<i>None</i>			
Parial Project Closure (FY16)	227,418.82		
			Matt Tarver 93077

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

City Administration Re-Roofing (FY16 Budget, PR16-45)			
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY16)	176,000.00	176,000.00	-
Transfer to Project #93120 (FY17)	(40,000.00)	(40,000.00)	-
	<u>136,000.00</u>	<u>136,000.00</u>	<u>-</u>
Expenditure:			
Project Costs (FY17)	136,000.00	73,169.00	
	<u>136,000.00</u>	<u>73,169.00</u>	62,831.00
Open Encumbrances			<u>-</u>
Available Budget			<u>62,831.00</u>
Project Balance		<u>62,831.00</u>	
 <i>Description:</i>			
<i>Removing the existing roof and installing new insulation and a modified bitumen roof. The current roof will be 20 years old by FY17. The existing roof was installed in 1997 has had numerous blisters form in the last 5 years which we have cut and patched annually. This was probably caused by improper installation and will likely get worse. This type of roof rarely lasts more than 25 years without failure.</i>			
 <i>Status:</i>			
<i>This project is ready to close effective 6/30/2017.</i>			
 <i>Vendors with Open Encumbrances:</i>			
<i>None</i>			
			Todd Beebe 93094

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

Admin Building Exterior Wall Waterproofing
 (FY16 Budget, PR16-45)

	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY16)	117,800.00	117,800.00	-
Transfer to Project #93120 (FY17)	(50,391.00)	(50,391.00)	
	<u>67,409.00</u>	<u>67,409.00</u>	-
Expenditure:			
Project Costs (FY16)	67,409.00	67,409.50	
	<u>67,409.00</u>	<u>67,409.50</u>	(0.50)
Open Encumbrances			<u>-</u>
Available Budget			<u>(0.50)</u>
Project Balance		<u>(0.50)</u>	

Description:

To caulk or re-mortar cracked joints, apply flashing on window openings as needed and to apply water repellant sealant to the entire walls. This is needed to correct and prevent water leaks into the building and to prevent freeze/thaw damage to masonry. The east wall experiences several leaks during windy, heavy rains. This work is normal preventative maintenance and repair for masonry buildings. The last time this was done was in 1997.

Status:

This project is ready to close effective 6/30/2017.

Vendors with Open Encumbrances:

None

** Monthly transfer from General Fund for \$9,816.67.

Todd Beebe
93095

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

Wills Street Reconstruction (FY16 Budget)			
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY16)	165,000.00	165,000.00	-
	<u>165,000.00</u>	<u>165,000.00</u>	<u>-</u>
Expenditure:			
Project Costs (FY16)	165,000.00	165,000.00	
	<u>165,000.00</u>	<u>165,000.00</u>	-
Open Encumbrances			<u>-</u>
Available Budget			<u>-</u>
Project Balance		<u>-</u>	
 <i>Description:</i> This project is to demolish existing concrete pavement and reconstruct with stone base and asphalt the full roadway width of Wills Street from High Street to Martin Luther King Boulevard. Total length is 0.08 miles.			
 <i>Status:</i> This project is ready to close effective 6/30/2017.			
 <i>Vendors with Open Encumbrances:</i> None			
			Matt Tarver 93098

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

Replacement Fleet Vehicle - PL&B Van (FY17 Budget)			
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY17)	30,000.00	30,000.00	-
	<u>30,000.00</u>	<u>30,000.00</u>	<u>-</u>
Expenditure:			
Project Costs (FY17)	30,000.00	27,418.56	
	<u>30,000.00</u>	<u>27,418.56</u>	2,581.44
Open Encumbrances			<u>-</u>
Available Budget			<u>2,581.44</u>
Project Balance		<u>2,581.44</u>	
 <i>Description:</i>			
<i>This project is for a small replacement van. The current 2002 van has had continuing service problems and has not driven properly since it was in an accident in 2005. In addition it is too tall for the parking deck which the driver is primarily responsible for maintaining. Vehicle Services has evaluated this vehicle at 25 purchase points.</i>			
 <i>Status:</i>			
<i>This project is ready to close effective 6/30/2017.</i>			
 <i>Vendors with Open Encumbrances:</i>			
<i>None</i>			
			Todd Beebe 93108

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

Street Sweeper (FY17 Budget)			
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
GMA Lease Proceeds (FY17)	250,000.00	250,000.00	-
	<u>250,000.00</u>	<u>250,000.00</u>	<u>-</u>
Expenditure:			
Project Costs (FY17)	250,000.00	229,010.00	
	<u>250,000.00</u>	<u>229,010.00</u>	20,990.00
Open Encumbrances			<u>-</u>
Available Budget			<u>20,990.00</u>
Project Balance		<u>20,990.00</u>	
 <i>Description:</i>			
<i>New Street Sweeper to replace a 1998 Tymco Sweeper asset #14720. The 1998 sweeper has many mechanical issues and needs to be replaced. This sweeper would supplement the brought in 2014, ensuring we have a sweeper available at all times.</i>			
 <i>Status:</i>			
<i>This project is ready to close effective 6/30/2017. Lease draw proceeds have been requested as of 4/17/2017.</i>			
 <i>Vendors with Open Encumbrances:</i>			
<i>None</i>			
			Todd Beebe 93117

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

2017 Boom Rotary Attachment for ROW Tractor
 (FY17 Budget, PR16-45)

	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY17)	40,000.00	40,000.00	-
Transfer from Project #93094 (FY17)	40,000.00	40,000.00	-
Transfer from Project #93095 (FY17)	50,391.00	50,391.00	-
	<u>130,391.00</u>	<u>130,391.00</u>	-
Expenditure:			
Project Costs (FY17)	<u>130,391.00</u>	<u>129,954.46</u>	
	<u>130,391.00</u>	<u>129,954.46</u>	436.54
Open Encumbrances			<u>-</u>
Available Budget			<u>436.54</u>
Project Balance		<u><u>436.54</u></u>	

Description:

Three point reach attach boom rotary cutter attachment for a Right-Of-Way (ROW) Tractor. This will replace the current boom cutter attached to our 1992 John Deer Tractor. This attachment will replace an older, modified tractor and attachment. Our current tractor has constant mechanical issued due to the tractor being undersized for the attachment. In the past year we have spent over \$6,000 in an effort to keep this equipment operating. This new attachment will adapt to any tractor which offers greater flexibility. It will also be safer to operate as it attaches to the rear of the tractor instead of the side, thus reducing roll over hazards.

Status:

Project Complete

Vendors with Open Encumbrances:

None

Todd Beebe
93120

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

Streets Service Truck (FY17 Budget)			
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY17)	140,000.00	140,000.00	-
	<u>140,000.00</u>	<u>140,000.00</u>	<u>-</u>
Expenditure:			
Project Costs (FY17)	140,000.00	103,216.91	
	<u>140,000.00</u>	<u>103,216.91</u>	36,783.09
Open Encumbrances			<u>-</u>
Available Budget			<u>36,783.09</u>
Project Balance		<u>36,783.09</u>	
 <i>Description:</i> <i>Service Trucks are used to transport crew members and equipment to the job site. They are also used to pull trailers with large equipment such as a tractor or skid steer. These trucks are essential to provide necessary resources for construction projects.</i>			
 <i>Status:</i> <i>Truck Received, project can be closed</i>			
 <i>Vendors with Open Encumbrances:</i> <i>None</i>			
			Todd Beebe 93121

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

Replacement Fleet Vehicle - Cemetery 1 (FY17 Budget)			
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY17)	30,000.00	30,000.00	-
	<u>30,000.00</u>	<u>30,000.00</u>	<u>-</u>
Expenditure:			
Project Costs (FY17)	30,000.00	29,989.38	
	<u>30,000.00</u>	<u>29,989.38</u>	10.62
Open Encumbrances			<u>-</u>
Available Budget			<u>10.62</u>
Project Balance		<u>10.62</u>	
 <i>Description:</i> Replaces twenty-year old pickup truck, asset #03769. Replacement should lower the maintenance cost for 5 years and reduce fuel costs.			
 <i>Status:</i> This project is ready to close effective 6/30/2017.			
 <i>Vendors with Open Encumbrances:</i> None			
			Tommy Hunt 93122

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

Wilshire Trail Storm Sewer Rehabilitation
 (PR16-24)

	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund - from project #93079 (FY16)	47,881.00	47,881.00	-
General Fund - from project #93090 (FY16)	349,719.00	349,719.00	
DWR Capital Projects Fund (FY16)	61,300.00	61,300.00	
	<u>458,900.00</u>	<u>458,900.00</u>	-
Expenditure:			
Project Costs (FY16)	134.03	134.03	
Project Costs (FY17)	458,765.97	422,761.54	
	<u>458,900.00</u>	<u>422,895.57</u>	36,004.43
Open Encumbrances			<u>-</u>
Available Budget			<u>36,004.43</u>
Project Balance		<u><u>36,004.43</u></u>	

Description:

This project consists of slip lining approximately 410 feet of 96-inch corrugated metal pipe which has reached the end of its service life and has started to deteriorate.

Status:

This project is 100% complete and ready to close as of 6/30/2017.

Vendors with Open Encumbrances:

None

Corey Jones
93123

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

Octagonal Columbarium (FY16 Budget)			
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
Cemetery Trust Fund (FY16)	40,000.00	40,000.00	-
	<u>40,000.00</u>	<u>40,000.00</u>	<u>-</u>
Expenditure:			
Project Costs (FY16)	28,543.00	28,543.00	
Project Costs (FY17)	11,457.00	11,447.13	
	<u>40,000.00</u>	<u>39,990.13</u>	9.87
Open Encumbrances			<u>-</u>
Available Budget			<u>9.87</u>
Project Balance		<u>9.87</u>	
 <i>Description:</i>			
<i>This is a precast concrete structure with marble exterior that will allow for the final disposition of 96 cremated remains. The anticipated price for each niche will be \$1,500. With an investment of \$40,000 the cemetery will earn upwards of \$140,000 in revenue when it is full. Unlike a mausoleum the upkeep will be minimal.</i>			
 <i>Status:</i>			
<i>This project is ready to close effective 6/30/2017.</i>			
 <i>Vendors with Open Encumbrances:</i>			
<i>None</i>			
			Tommy Casper 94007

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

Cemetery Storage Building (FY16 Budget)			
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
Cemetery Trust Fund (FY16)	40,000.00	40,000.00	-
	<u>40,000.00</u>	<u>40,000.00</u>	<u>-</u>
Expenditure:			
Project Costs (FY16)	3,102.80	3,102.80	
Project Costs (FY17)	36,897.20	36,558.60	
	<u>40,000.00</u>	<u>39,661.40</u>	338.60
Open Encumbrances			<u>-</u>
Available Budget			<u>338.60</u>
Project Balance		<u>338.60</u>	
 <i>Description:</i>			
<i>Storage for equipment and supplies are minimal at Alta Vista Cemetery. We have less than 1,000 square feet of dry storage. In that 1,000 square feet we store: 13 string trimmers, 3 edger's, 3 backpack blowers, a side-by-side utility vehicle, 1 aerator, 6-54"zero turn lawn mowers, and a tractor with attachments. We request a steel construction utility building that is 40x60x14. This would allow us to have ample secure storage for equipment and supplies.</i>			
 <i>Status:</i>			
<i>This project is ready to close effective 6/30/2017.</i>			
 <i>Vendors with Open Encumbrances:</i>			
<i>None</i>			
			Tommy Casper 94008

City of Gainesville
General Government Capital Projects
 Closed Projects Summary Report
 06/30/2017

Building Inspections Additional Truck and Replacement Truck
 (FY17 Budget)

	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY17)	50,000.00	50,000.00	-
	<u>50,000.00</u>	<u>50,000.00</u>	-
Expenditure:			
Project Costs (FY17)	50,000.00	49,970.00	
	<u>50,000.00</u>	<u>49,970.00</u>	30.00
Open Encumbrances			<u>-</u>
Available Budget			<u>30.00</u>
Project Balance		<u>30.00</u>	

Description:

Due to the record number of permits and inspections being processed by the Inspections Division, a new Building Inspector position was recently approved by the City Council. This new position will require a vehicle in order to conduct inspections. Additionally, the Building Official is utilizing a 2002 Ford Ranger with 105,000 miles (as of 2/1/16). According to the City's Vehicle Replacement Guidelines, if a vehicle under 10,500 lbs. scores a 25 or higher it qualifies for replacement. Based on the criteria provided in the guidelines, the 2002 Ford Ranger scores a 32 and should be replaced.

Status:

This project is ready to close effective 6/30/2017.

Vendors with Open Encumbrances:

None

Rusty Ligon
96007

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 1/11/2018
Presenter: Bryan Lackey
Item of Business: AR-2018-04 FY2017 Closure of Grants Capital Projects
Meeting Date: 1/23/2018

Purpose of Request:

The purpose of this request is to present a resolution addressing the FY2017 Closure of Grants Capital Projects.

History/Background:

Annually, we review the Grants Capital Project closures to determine which remaining funds should be returned to the appropriate restricted funds or re-appropriated in the Grants Capital Project fund for future use. We prepare a resolution each year for the approval of these re-allocations.

Facts & Issues for Consideration:

Department Recommendation:

Approval of resolution to recognize the Grants Capital Projects closed in FY2017.

Department Director:

Jeremy Perry

If funding is involved, are funds approved within the current budget?

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
☐ AR-2018-04 FY2017 Closure of Grants Capital Projects	Resolution
☐ Attachment A: Closed Project Summary Report	Attachments/Exhibits

RESOLUTION AR-2018-04

FY2017 CLOSURE OF GRANT CAPITAL PROJECTS

WHEREAS, amounts were appropriated in previous fiscal years, through the annual budget and various Council resolutions, for Grant Government Capital Projects; and

WHEREAS, the financial audit for the fiscal year ended June 30, 2017, is complete; and

WHEREAS, the capital projects listed on Attachment A are complete and ready to close, expending an excess of \$89,919.08; and

WHEREAS, residual funds exist in the Grants Capital Project fund to cover this excess; and

WHEREAS, other project related needs still remain throughout the City.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby recognizes the closure of the listed projects and approves the use of residual funds held in the Grants Capital Project fund to cover the overage.

Adopted this ____ day of _____, 2018.

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Denise O. Jordan, City Clerk

City of Gainesville
Grant Capital Projects
Closed Project Summary Report
06/30/2017

FUND 340

Summary of Closed Project Balances FY14	
<u>Project Description</u>	<u>Excess Funds</u>
FY14 Street Resurfacing Program	\$ 80.95
FY15 Street Resurfacing Program	\$ (90,000.03)
Downtown Master Plan	-
Total Closed Project Balances	<u>(89,919.08)</u>
 Appropriations Subsequent to 6/30/2014:	
Total Appropriations	<u>-</u>
Total Amount Available for Reappropriation	<u>\$ (89,919.08)</u>

City of Gainesville
Grant Capital Projects
 Closed Project Summary Report
 06/30/2017

FY14 Street Resurfacing Program - CLOSED (FY14 Budget, PR13-43, PR15-11)			
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY14)	500,000.00	500,000.04	(0.04)
FY14 LMIG Grant	234,988.00	234,988.43	(0.43)
Transfer from project #93074	104,773.00	104,773.00	-
	<u>839,761.00</u>	<u>839,761.47</u>	<u>(0.47)</u>
Expenditure:			
Project Costs (FY15)	80.00	80.00	
Project Costs (FY16)	777,958.52	777,958.52	
Project Costs (FY17)	61,722.48	61,642.00	
	<u>839,761.00</u>	<u>839,680.52</u>	80.48
Open Encumbrances			<u>-</u>
Available Budget			<u>80.48</u>
Project Balance		<u><u>80.95</u></u>	
<i>Description:</i>			
<i>Provides a funding source to repair and resurface the following streets which are rated in the lowest group of 140.8 miles of streets in the City of Gainesville system. The street segments to be submitted to the State for consideration in their LMIG program will be selected from the list given below. The streets to be considered for FY2014 are:</i>			
<i>Adair Street (From Ivey Terrace to Oak St)</i>			
<i>Status:</i>			
<i>Project is complete, and ready to be closed.</i>			
<i>Vendors with Open Encumbrances:</i>			
<i>NONE</i>			
Partial Project Closures (FY16)	778,038.52		Matt Tarver 93087

City of Gainesville
Grant Capital Projects
 Closed Project Summary Report
 06/30/2017

FY15 Street Resurfacing Program - CLOSED (FY15 Budget, PR14-36, PR14-50, PR15-39, PR16-02)			
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY15)	610,000.00	610,000.00	-
LMIG Grant Funds (FY15)	506,170.00	416,169.75	100,000.25
Economic Development Fund (FY15)	237,648.00	237,648.00	
	<u>1,353,818.00</u>	<u>1,263,817.75</u>	<u>100,000.25</u>
Expenditure:			
Project Costs (FY15)	287,647.59	287,647.59	
Project Costs (FY16)	838,385.19	838,385.19	
Project Costs (FY17)	227,785.22	227,785.00	
	<u>1,353,818.00</u>	<u>1,353,817.78</u>	<u>0.22</u>
Open Encumbrances			<u>-</u>
Available Budget			<u>0.22</u>
Project Balance		<u>(90,000.03)</u>	
<i>Description:</i>			
<i>Provides a funding source to repair and resurface the following streets which are rated in the lowest group of the 140.8 miles of streets in the City of Gainesville system. These street segments will be submitted to the state for consideration in their LMIG program for the City of Gainesville's allotment of grant funding. The streets to be considered for FY 2015 are:</i>			
<i>Club Drive (From East Lake Drive to Overlook Drive),</i>			
<i>Status:</i>			
<i>This project is complete and ready to closed effective 6/30/2017.</i>			
<i>Vendors with Open Encumbrances:</i>			
0			
Partial Project Closure - Chicopee Mill Rd (FY15)	287,647.59		
Partial Project Closures (FY16)	838,385.19		
	<u>1,126,032.78</u>		
			Matt Tarver
			93088

City of Gainesville
Grant Capital Projects
 Closed Project Summary Report
 06/30/2017

Downtown Master Plan - CLOSED (FY14 Budget)			
	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
General Fund (FY14)	30,000.00	30,000.00	-
Appalachian Regional Commission(ARC) Grant (FY1	20,000.00	20,000.00	
	<u>50,000.00</u>	<u>50,000.00</u>	-
Expenditure:			
Project Costs (FY16)	47,914.00	47,914.00	
Project Costs (FY17)	2,086.00	2,086.00	
	<u>50,000.00</u>	<u>50,000.00</u>	-
Open Encumbrances			<u>-</u>
Available Budget			<u>-</u>
Project Balance		<u><u>-</u></u>	
Description:			
<i>One of the recommendations from the newly adopted Comprehensive Plan was the creation of a Downtown Master Plan. There are several projects that are ongoing in the Downtown area as well as a number of potential projects in the pipeline. Additionally, there have been discussions regarding future infrastructure improvements and the potential creation of a Downtown Historic District. As a result of all the focus and activity in the Downtown area, the time appears to be right for the creation of a detailed Master Plan. Staff has already met with representatives from the Carl Vinson Institute of Government at UGA to discuss how they could help in the preparation of a</i>			
Status:			
<i>This project is complete and ready to closed effective 6/30/2017.</i>			
Vendors with Open Encumbrances:			
None			
Rusty Ligon 96002			

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 1/10/2018
Presenter: Bryan Lackey
Item of Business: AR-2018-05 FY2017 Closure of Parks and Recreation Capital Projects
Meeting Date: 1/23/2018

Purpose of Request:

The purpose of this request is to present a resolution addressing the FY2017 Closure of Parks and Recreation Capital Projects.

History/Background:

Annually, we review the Parks and Recreation Capital Project closures to determine which remaining funds should be returned to the appropriate restricted funds or re-appropriated in the Parks and Recreation Capital Projects funds for future use. We prepare a resolution each year for the approval of these re-allocations.

Facts & Issues for Consideration:

Department Recommendation:

Approval of resolution to recognize the Parks and Recreation Capital Projects closed in FY2017.

Department Director:

Jeremy Perry

If funding is involved, are funds approved within the current budget?

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
☐ AR-2018-05 FY2017 Closure of Parks and Recreation Capital Projects	Resolution
☐ Attachment A: Closed Project Summary Report	Attachments/Exhibits

RESOLUTION AR-2018-05

FY2017 CLOSURE OF PARKS & RECREATION CAPITAL PROJECTS

WHEREAS, amounts were appropriated in previous fiscal years, through the annual budget and various Council resolutions, for Parks and Recreation Capital Projects; and

WHEREAS, the financial audit for the fiscal years ended June 30, 2017, is complete; and

WHEREAS, the capital projects listed on Attachment A are complete and ready to close, leaving the amount of \$51,576.89 available in closed project balances; and

WHEREAS, \$51,576.89 will be returned to the Parks & Recreation Fund.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby recognizes the closure of the listed projects and recaptures \$51,576.89 to the appropriate funding sources.

Adopted this _____ day of _____, 2018.

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Denise O. Jordan, City Clerk

City of Gainesville
Parks and Recreation Capital Projects
Closed Projects Summary Report
06/30/2017

FUND 390

Summary of Closed Project Balances FY17	
<u>Project Description</u>	<u>Excess Funds</u>
Gainesville Civic Center Chiller	\$ 318.20
Gainesville Civic Center Roofing	33,029.89
Gainesville Civic Center Parking lot	18,228.80
Total Closed Project Balances	51,576.89
Closed Project Balances to be Returned to Restricted Funds:	
P&R Fund (Civic Center Chiller)	318.20
P&R Fund (Civic Center Roofing)	33,029.89
P&R Fund (Civic Center Parking Lot)	18,228.80
Total Returned Amount	51,576.89
Total Amount Available for Reappropriation	\$ -

City of Gainesville
Parks and Recreation Capital Projects

Closed Projects Summary Report

06/30/2017

Gainesville Civic Center Chiller - CLOSED
(AR16-01)

	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
P&R Fund Balance (FY16)	125,000.00	125,000.00	-
	<u>125,000.00</u>	<u>125,000.00</u>	-
Expenditures:			
Project Costs (FY16)	80,302.80	80,302.80	
Project Costs (FY17)	44,697.20	44,379.00	
	<u>125,000.00</u>	<u>124,681.80</u>	318.20
Open Encumbrances			<u>-</u>
Available Budget			<u>318.20</u>
Project Balance		<u>318.20</u>	

Description:

This project is to provide funding for the purchase and replacements of a 100 ton chiller at the Gainesville Civic Center.

Status:

JM Clayton Company installed Chiller for \$77,900 (PR-16-01) in April 2016. Johnson Controls has made repairs and updated the existing Johnson Controls software system for \$46,782. Project is 100% complete. Budget \$125,000. Expensed to date: \$124,682. All invoices submitted.

Vendors with Open Encumbrances:

None

Michael Graham
70045

City of Gainesville
Parks and Recreation Capital Projects

Closed Projects Summary Report

06/30/2017

Gainesville Civic Center Roofing - CLOSED
(FY17 Budget)

	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
(FY17 Budget)	120,000.00	120,000.00	-
	<u>120,000.00</u>	<u>120,000.00</u>	-
Expenditures:			
Project Costs (FY17)	120,000.00	86,970.11	
	<u>120,000.00</u>	<u>86,970.11</u>	33,029.89
Open Encumbrances			<u>-</u>
Available Budget			<u>33,029.89</u>
Project Balance		<u>33,029.89</u>	

Description:

The Gainesville Civic Center was last re-shingled in 2000 for just under \$40,000. Weather over the last 17 years has created a good bit of damage to the shingles and flat roofs providing for not only leaks within the building, but also affecting the aesthetics of this landmark. This is a maintenance and customer service driven request.

Status:

Roofing Resources, Inc. re-shingled the roof for \$63,421 and was also awarded the contract to resurface the 5 flat roof sections with a TPO at \$20,349. Roof gables had to be repaired/replaced for \$3,200. Project is 100% complete. Budget \$120,000. Expensed to date: \$86,970. All invoices submitted.

Vendors with Open Encumbrances:

None

Brenda Martin
70047

City of Gainesville
Parks and Recreation Capital Projects

Closed Projects Summary Report

06/30/2017

Gainesville Civic Center Parking Lot - CLOSED
(FY17 Budget)

	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>
Funding Sources:			
P&R Fund Balance (FY17)	50,000.00	50,000.00	-
	<u>50,000.00</u>	<u>50,000.00</u>	-
Expenditures:			
Project Costs (FY17)	50,000.00	31,771.20	
	<u>50,000.00</u>	<u>31,771.20</u>	18,228.80
Open Encumbrances			<u>-</u>
Available Budget			<u>18,228.80</u>
Project Balance		<u>18,228.80</u>	

Description:

The existing parking lot is in deplorable condition. The lot has only been patched in areas since the original paving in 1991. There are uneven spots that hold water in certain parking spaces and there are lots of cracks and uneven spots throughout the parking lot.

Status:

Scroggs and Grizzel completed the initial repair work at \$12,700. North Georgia Pavement Marking was awarded the contract for patching, sealing, and re-striping the parking lots for \$17,075.20 and \$1,100. New curb stops were added as needed at \$896. Project is 100% complete. Budget \$50,000. Expensed to date: \$31,771. All invoices submitted.

Vendors with Open Encumbrances:

0.00

Brenda Martin
70049

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 12/18/2017
Presenter: Bryan Lackey
Item of Business: AR-2018-06 FY2017 Closure of SPLOST Capital Projects
Meeting Date: 1/23/2018

Purpose of Request:

The purpose of this request is to present a resolution addressing the FY2017 SPLOST Capital Projects.

History/Background:

Annually, we review the SPLOST Capital Projects closures to determine which remaining funds should be returned to the appropriate restricted funds or re-appropriated in the SPLOST Capital Projects Fund for future use. We prepare a resolution each year for the approval of these re-allocations.

Facts & Issues for Consideration:

Department Recommendation:

Approval of resolution to recognize the SPLOST Capital Projects closed in FY2017.

Department Director:

Jeremy Perry

If funding is involved, are funds approved within the current budget?

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
☐ AR-2018-06 FY2017 Closure of SPLOST Capital Projects	Resolution
☐ Attachment A: Closed Project Summary Report	Attachments/Exhibits

RESOLUTION AR-2018-06

FY2017 CLOSURE OF SPECIAL LOCAL OPTION SALES TAX CAPITAL PROJECTS

WHEREAS, amounts were appropriated in previous fiscal years, through the annual budget and various Council resolutions, for SPLOST Capital Projects; and

WHEREAS, the financial audit for the fiscal year ended June 30, 2017, is complete; and

WHEREAS, the capital projects listed on Attachment A are complete and ready to close, leaving the amount of \$9,823.53 available in closed project balances; and

WHEREAS, other project related needs still remain throughout the City.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby recognizes the closure of the listed projects and recaptures \$9,823.53 as funds available for future appropriation by the governing body.

Adopted this ____ day of _____, 2018.

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Denise O. Jordan, City Clerk

City of Gainesville
SPLOST Capital Projects
Closed Project Summary Report
06/30/17

FUND 320

Summary of Closed Project Balances FY17	
<u>Project Description</u>	<u>Excess Funds</u>
In House Paving Program	\$ 9,823.53
Total Closed Project Balances	<u>9,823.53</u>
Closed Project Balances to be Returned to Restricted Funds:	
SPLOST VII (In House Paving Program)	9,823.53
Total Returned Amount	<u>9,823.53</u>
Appropriations	
Total Appropriations	<u>-</u>
Total Amount Available for Reappropriation	<u>\$ -</u>

City of Gainesville

Closed Project Summary Report

06/30/17

(FY16 Budget, FY17 Budget)

Funding Sources:

FY16 - SPLOST VII

FY17 - SPLOST VII

Budget

Actual

Difference

125,000.00

125,000.00

150,000.00

150,000.00

—

Project

Project Costs (FY17)

275,000.00

265,176.47

275,000.00

265,176.47

9,823.53

—

9,823.53

9,823.53

This proje

needs.

This

None

93099

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 1/9/2018

Presenter: Bryan Lackey

Item of Business: BR-2018-04 Approval of Lease Assignment and Lease Amendment (Lot A-7, Parcel 7-B of Gainesville Airport Industrial Park)

Meeting Date: 1/23/2018

Purpose of Request:

To assign lease agreement and amend lease terms for the current lease of Lot A-7, Parcel 7-B of the Gainesville Airport Industrial Park.

History/Background:

The current lease originated on February 21, 1984.

Facts & Issues for Consideration:

City staff was contacted and asked to approve the lease assignments and amended lease agreement for the referenced lot.

Department Recommendation:

Approve the resolution.

Department Director:

Chris Rotalsky

If funding is involved, are funds approved within the current budget?

Amount Requested:

N/A

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
☐ BR-2018-04 Approval of Lease Assignment and Lease Amendment (Lot A-7, Parcel 7-B of Gainesville Airport Industrial Park)	Resolution
☐ Lease Agreement	Contract/Agreement/MOU
☐ Consent Assignment	Contract/Agreement/MOU

RESOLUTION BR-2018-04

**APPROVAL OF LEASE ASSIGNMENT AND LEASE AMENDMENT
(LOT-A7, PARCEL 7-B OF GAINESVILLE AIRPORT INDUSTRIAL PARK)**

WHEREAS, the City of Gainesville owns and operates the Gainesville Airport Industrial Park for the public interest; and

WHEREAS, the City entered into a lease agreement dated February 21, 1984 with Johnny Young and Todd Robson for Parcel 7-B, Lot-A7; and

WHEREAS, Johnny Young and Todd Robson desire to assign the lease to Tojo Properties, LLC; and

WHEREAS, Tojo Properties, LLC desires to assign the lease to Victory Processing, LLC; and

WHEREAS, Victory Processing, LLC desires to assign the lease interest to Regions Bank as collateral; and

WHEREAS, the current lease agreement will terminate on February 21, 2028 and Victory Processing, LLC desires to amend the lease agreement to provide one (1) additional ten (10) year renewal option; and

WHEREAS, the City, by and through the governing body, has determined that it is desirable and acceptable for the City to approve the lease assignments, collateral assignment and lease term amendment as described above; and

WHEREAS, the City Attorney has reviewed the assignments, collateral assignment and lease term amendment between the City and Johnny Young and Todd Robson, Tojo Properties, LLC and Victory Processing, LLC and has found the agreements to be satisfactory.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby approves the assignments of the existing lease from Johnny Young and Todd Robson to Tojo Properties, LLC and Victory Processing, LLC and the collateral assignment to Regions Bank.

BE IT FURTHER RESOLVED THAT the governing body for the City of Gainesville hereby approves the amendment of terms of lease to include one (1) additional ten (10) year renewal option.

BE IT FURTHER RESOLVED THAT the governing body for the City of Gainesville hereby authorizes the Mayor, City Manager and City Attorney to execute and deliver on behalf of the City, the Consent to General Assignment, Consent to Collateral Assignment and the lease documents that are reasonably necessary in their opinion to finalize the transactions described or referenced in this Resolution, including, without limitation, the execution of the Lease on behalf of the City.

RESOLUTION BR-2018-04

**APPROVAL OF LEASE ASSIGNMENT AND LEASE AMENDMENT
(LOT-A7, PARCEL 7-B OF GAINESVILLE AIRPORT INDUSTRIAL PARK)**

Adopted this ____ day of _____, 2018.

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Denise O. Jordan, City Clerk

ASSIGNMENT OF LEASE

THIS ASSIGNMENT OF LEASE (hereinafter referred to as this "Assignment") is made as of the ____ day of _____, 2018 by and between Tojo Properties, LLC (hereinafter referred to as "Assignor") and Victory Processing, LLC (hereinafter collectively referred to as "Assignee").

W I T N E S S E T H

WHEREAS, Assignor is the Lessee (hereinafter Assignor is sometimes referred to as the "Lessee") under the terms of that certain Lease between B & B Egg Company and the City of Gainesville (the "Lessor") dated February 21, 1984 which relates to certain premises located at Airport Industrial Park, Gainesville, Georgia, said Lease being recorded in Deed Book 828, page 569, Hall County Deed Records, and re-recorded in Deed Book 829, page 412, Hall County Deed Records, to correct the property description, as assigned to Todd Robson and Johnny Young under Assignment of Lease, dated November 9, 2004, from B & B Egg Company, and as assigned to Tojo Properties, LLC under Assignment of Lease, dated February 21, 2008, from Todd Robson and Johnny Young (hereinafter collectively referred to as the "Lease"); and

WHEREAS, Assignor desires to assign all of its right, obligations and interest in and to the Lease to Assignee.

NOW THEREFORE, for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, Assignor hereby sells, assigns, transfers and conveys all of its right, title and interest in and to the Lease, to Assignee.

Assignor hereby warrants to Assignee that (i) it is the sole owner of the Lessee's interest under the Lease, free from any and all claims and encumbrances of any nature, (ii) as of the date hereof, all rental payments are current and Lessee is not otherwise in default under any of its obligations under the Lease, (iii) the Lessor has not defaulted under any of its obligations under the terms of the Lease, and (iv) the Lease as corrected and recorded is a true, complete and accurate copy of the entire Lease and there are no modifications or amendments of said Lease except as set forth above. Assignor hereby indemnifies Assignee from any claim, loss, cost or expense (including attorneys' fees) which Assignee may suffer as the result of a breach by Assignor of its duties under the Lease, up to and including the date hereof.

Assignee, by its acceptance hereof, hereby covenants to Assignor and the Lessor that Assignee shall perform all of Lessee's duties under the terms of the Lease from and after the date hereof. Assignee hereby indemnifies Assignor from any loss, cost or expense (including attorneys' fees) which Assignor may suffer as the result of Assignee breaching any of its duties under the Lease from and after the date hereof.

Assignee specifically acknowledges and agrees to comply with paragraph 5(A) of the Lease prohibiting the excessive emission of odors on the premises and agrees to implement odor controls necessary to ensure that no noxious odors are emitted from the premises.

IN WITNESS WHEREOF, Assignor and Assignee have executed this Assignment under seal as of the day and year first above written.

Signed, sealed and delivered in
the presence of:

Unofficial Witness

Notary Public

My Commission Expires: _____

(NOTARY SEAL)

Signed, sealed and delivered in
the presence of:

Unofficial Witness

Notary Public

My Commission Expires: _____

(NOTARY SEAL)

ASSIGNEE:

VICTORY PROCESSING, LLC

By: _____
Member

By: _____
Member

By: _____
Member

By: _____
Member

ASSIGNOR:

TOJO PROPERTIES, LLC

By: _____
Todd Robson, Member

By: _____
Johnny Young, Member

CONSENT TO GENERAL ASSIGNMENT

The undersigned, City of Gainesville, Georgia, the Lessor under the Lease, dated February 21, 1984, with Todd Robson and Johnny Young, as Lessee by assignment (the "Lease"), for property known as Parcel 7-B of Tract A-7 of Gainesville Airport Industrial Park, City of Gainesville, Hall County, Georgia, (the 'Leased Property'), hereby consents to and authorizes the assignment of the Lease to Tojo Properties, LLC on February 21, 2008, and hereby consents to and authorizes the Assignment of Lease from Tojo Properties, LLC to Victory Processing, LLC on or before March 31, 2018. Upon execution and delivery of the Assignment of Lease from Tojo Properties, LLC to Victory Processing, LLC, Todd Robson, Johnny Young, and Tojo Properties, LLC shall be relieved of any further liability under the Lease and Victory Processing, LLC shall be the Lessee under the Lease with all obligations of Lessee to the City of Gainesville under the Lease.

The City of Gainesville also consents to the collateral assignment of the Lease by Victory Processing, LLC to Regions Bank or the conveyance to Regions Bank by Victory Processing, LLC of security title to the Lessee's interest under the Lease pursuant to a leasehold deed to secure debt, to secure the financing of Victory Processing, LLC with Regions Bank. The City of Gainesville agrees it shall give Regions Bank the right and opportunity to cure any such default of Victory Processing, LLC under the Lease within 30 days from receipt of such notice. The terms of this paragraph simply confirm the terms of Section 7 of the Lease.

The City of Gainesville acknowledges that the Lease has been renewed for the second renewal term from February 21, 2018 through February 21, 2028 and hereby grants Victory Processing, LLC, as Lessee, the option to renew the Lease for an additional 10-year renewal term at the end of said second renewal term.

This ___ day of _____, 2018.

LESSOR:

Signed, sealed and delivered in
the presence of:

CITY OF GAINESVILLE, GEORGIA

Unofficial Witness

By: _____
Title: _____

Notary Public

(NOTARY SEAL)

Approved as to Form:

City Attorney, City of Gainesville

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 12/22/2017
Presenter: Bryan Lackey
Item of Business: BR-2018-05 Declaration of Surplus Property
Meeting Date: 1/23/2018

Purpose of Request:

Requesting Council declare the property on the attached listings as surplus for public sale or recycling.

History/Background:

The City's Capital Asset policy dictates the procedure for transferring assets that have outlived their useful life to surplus. This policy has been followed with the assets listed on Attachments A and B. Financial Services periodically requests that property be declared surplus in order to sell or dispose of property in a timely and orderly manner.

Facts & Issues for Consideration:

Surplus property that was purchased by the City is offered to other city departments before a sale takes place. Property seized by the Police department is not offered to city departments.

Department Recommendation:

Property listed on Attachments A and B be declared as surplus.

Department Director:

Jeremy Perry

If funding is involved, are funds approved within the current budget?

Amount Requested:

Source of Funds:

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
☐ BR-2018-05 Declaration of Surplus Property	Resolution
☐ Attachment A	Attachments/Exhibits
☐ Attachment B	Attachments/Exhibits

RESOLUTION BR-2018-05

Declaration of Surplus Property

WHEREAS, the City Financial Services staff recommends that the attached lists (Attachments A and B) of property be declared surplus and made available for sale or donation in accordance with Resolution BR-90-81 adopting the City's Purchasing Policies and Procedures; and

WHEREAS, said policies and procedures require the governing body to declare property to be surplus in order for it to be sold either by sealed bids or by auction to the highest bidder, or disposed of in another manner as approved by the City Manager's office.

WHEREAS, it has been determined that the attached list of property has served beyond its useful life and the City Financial Services staff believes that the method of disposal shall be by sale at auction to the highest bidder in accordance with the policies and procedures, or dispensation in a manner approved by the City Manager; and

WHEREAS, the City Financial Services staff shall set a date, place and time for the appropriate sale; and

WHEREAS, the method of disposal of surplus property shall be an auction, utilizing GovDeals, an online auction company recommended by the Georgia Municipal Association, with concurrence of the City Attorney, City Clerk, and City Manager in accordance with the policies and procedure, or dispensation in a manner approved by the City Manager; and

WHEREAS, funds derived from the sale of surplus property shall be deposited to the appropriate fund and account as determined by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby declare this property surplus and available for public sale or disposal as approved by the City Manager, and that any item not sold at the sale shall be disposed of in an appropriate manner with concurrence of the City Manager.

Adopted this _____ day of _____, 2018.

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Denise O. Jordan, City Clerk

Tagged Assets					Attachment A
Asset #	Asset Description	Dept #	Purchase Date	Purchase Cost	
Municipal Court					
13505	COMPUTER	2650	02/04/11	1,042.99	
City Manager's Office					
14691	APPLE IPAD AIR	1320	06/06/14	463.31	
IT					
12481	Optiplex 745	1535	02/14/08	1,164.95	
12549	Optiplex 745	1535	01/29/07	1,413.38	
12483	Optiplex 745	1535	11/13/16	1,164.95	
12559	Optiplex 745	1535	02/16/07	1,388.47	
12743	Optiplex 745	1535	09/27/07	1,304.00	
13515	Optiplex 780	1535	04/20/11	1,042.99	
13436	Optiplex 780	1535	01/31/11	1,042.99	
13488	Optiplex 780	1535	02/04/11	1,042.99	
13949	Optiplex 790	1535	06/20/12	1,087.45	
14314	Optiplex 7010	1535	06/17/13	1,122.81	
Human Resources					
11328	2003 FORD TAURUS SE	1540	07/22/03	15,177.91	
Community Service Center					
11288	2002 CHEVROLET VAN	5420	06/20/03	14,613.00	
HAT					
13255	Optiplex 780	5540	06/10/10	1,688.48	
Police					
13199	2010 FORD CROWN VICTORIA	3200	05/29/10	29,931.00	
13197	2011 FORD CROWN VICTORIA	3200	06/02/10	29,931.00	
12782	2002 GLOBAL ELECTRIC MOTOR CAR	3200	11/20/17	DONATED	
12677	PRO LITE LIDAR	3200	UNK	UNK	
Fire Department					
19197	SCOTT 4.5 AIR PAK W/PAK AKERT	3500	UNK	UNK	
9000221	AIR COMPRESSOR SCBA FILL STATION	3500	06/30/04	32,000.00	
12994	AIRPACK W/ALERT & AMPLIFIER	3500	12/27/99	2,899.00	
13998	SCBA - SCOTT 4.5	3500	12/27/99	2,899.00	
19769	SCOTT 4.5 AIR PAK W/PAK AKERT	3500	05/24/01	2,899.00	
19770	SCOTT 4.5 AIR PAK W/PAK AKERT	3500	05/24/01	2,899.00	
12989	AIRPACK W/ALERT & AMPLIFIER	3500	12/27/99	2,238.75	
12990	AIRPACK W/ALERT & AMPLIFIER	3500	12/27/99	2,238.75	
12991	AIRPACK W/ALERT & AMPLIFIER	3500	12/27/99	2,238.75	
12992	AIRPACK W/ALERT & AMPLIFIER	3500	12/27/99	2,238.75	
13000	AIRPACK W/ALERT & AMPLIFIER	3500	12/27/99	2,238.75	
19202	SCOTT 4.5 AIR PAK W/PAK AKERT	3500	04/20/00	2,238.75	
19209	SCOTT 4.5 AIR PAK W/PAK AKERT	3500	04/20/00	2,238.75	
12430	Powerheart G3 AED	3500	08/31/06	1,195.00	
12433	Powerheart G3 AED	3500	08/31/06	1,195.00	
PW- Streets					
4521	JOHN DEERE TRACTOR	4200	06/30/95	21,013.56	
12852	ROTARY CUTTER	4200	06/26/08	2,038.72	
Golf					
11017	JACOBENSEN GREEN KING IV	6135	05/03/00	20,000.00	
11802	RANGE NET	6135	06/30/04	19,700.00	
11376	JOHN DEERE UTILITY MOWER	6135	06/30/04	19,589.00	
11116	RANGE NET	6135	10/02/00	15,500.00	
11922	JOHN DEERE PROGATOR 2020	6135	04/26/05	11,000.00	
11297	RANGE NET	6135	07/02/03	4,033.36	

11021	3-GM VERTICAL REELS	6135	06/08/84	1,575.00
13619	OPTIPLEX 780	6135	01/26/11	1,037.33

Department of Water Resources

13333	TRACTOR LOADER - FORD #5503	4250	09/22/97	40,530.00
8913	1995 FORD F800 TRUCK	4440	03/20/95	31,315.60
12187	TOPCON HIPER GPS RECOVER	4970	03/03/06	22,483.00
15829	1999 ISUZU RODEO	4430	07/28/99	21,561.00
15831	1999 ISUZU RODEO 4 DOOR	4970	07/28/99	21,561.00
11322	2004 CHEVY BLAZER	4970	07/03/03	21,125.00
12663	2008 CHEVY SILVERADO W08-1	4440	09/24/07	20,857.00
12032	2006 CHEVY TRAILBLAZER	4335	08/26/05	19,560.00
19406	2000 F150 4x4 PICKUP	4980	08/02/00	18,072.00
20018	2002 DODGE INTREPID 4D SEDAN	4980	10/23/01	16,709.25
13022	2009 FORD F150	4975	06/24/09	14,935.00
12039	2006 CHEVROLET SILVERADO 1500	4970	09/16/05	13,890.00
20879	2003 FORD RANGER PICKUP	4970	06/30/12	11,417.00
12938	RICOH COPIER	4985	09/17/08	9,590.00
12048	EXMARK LAZER Z ZERO TURN MOWER	4900	07/27/05	6,921.97
13819	SCAG FREEDOM ZERO TURNMOWER	4430	10/14/11	5,699.00
12892	Canon Scanner	4975	01/01/09	3,470.37
12511	LEAK DETECTOR - METROTECH	4440	11/03/06	3,300.00
12812	Dell Precision 670	4975	10/10/17	2,500.00
12812	Dell Precision 670	4975	10/10/07	2,500.00
8998	MI-T-M 3000 PSI PRESSURE WASHER	4335	05/14/04	1,804.65
2093	Desk	4975	05/01/90	1,413.07
12450	Dell Optiplex 620	4900	10/09/06	1,180.34
14046	LAPTOP - DELL LATITUDE E5520	4440	09/04/12	1,175.85
13853	Dell Optiplex	4335	01/26/12	1,036.23

Non Tagged Assets

Attachment B

Asset #	Asset Description	Dept #	Comments
Financial Services & IT			
No Tag	5 boxes of office supplies	1510	Below Threshold
No Tag	Tall Bookshelf	1510	Below Threshold
No Tag	2 Filing Cabinets	1510	Below Threshold
No Tag	Chair	1510	Below Threshold
No Tag	Optiplex 755	1510	Below Threshold
No Tag	Optiplex 751	1510	Below Threshold
No Tag	Optiplex 755	1510	Below Threshold
No Tag	15-Monitors	1510	Below Threshold
No Tag	19-Keyboards	1510	Below Threshold
No Tag	15-Mouses	1510	Below Threshold
Human Resources			
No Tag	HP Laserjet	1540	Below Threshold
Police			
No Tag	RICOH FAX 3310L	3200	Below Threshold
No Tag	HP SCANJET 3970	3200	Broken
No Tag	HP OFFICE JET PRO 8500	3200	Broken
No Tag	HP PSC 1610 ALL IN ONE	3200	Broken
No Tag	HP SCANJET 3790	3200	Broken
No Tag	BROTHER 5 IN 1 MFC-8500	3200	Broken
No Tag	SPECTRON IQ DVD PLAYER	3200	Broken
No Tag	HP LASER JET PRO 400 COLOR PRINTER	3200	Broken
No Tag	HP COLOR LASERJET PRINTER CP 2025	3200	Broken
No Tag	HP OFFICEJET PRO 8500	3200	Broken
No Tag	HP LASER JET PRO 400 COLOR PRINTER	3200	Broken
No Tag	HP PHOTO SMART D7560	3200	Broken
No Tag	2- PRO LASER II	3200	Broken
No Tag	9-PRO LITE LIDAR	3200	Broken
No Tag	KUSTOM PRO 1000 RADAR HEAD UNIT	3200	Broken
No Tag	2-GENESIS II BAND RADAR ANTEANAS	3200	Broken
No Tag	BERRETTA HANDGUN,MODEL 92D 9MM	3200	Seized
No Tag	S&W REVOLVER MODEL 66-I 357 MAG	3200	Seized
No Tag	LARIN HYDRAULIC FLOOR JACK	3200	Seized
No Tag	SOCKET SET W/CASE MISSING SOME	3200	Seized
Fire			
No Tag	23 Metal frame cushion seat chairs	3500	Below Threshold
No Tag	2 office cushion seat/arm back	3500	Below Threshold
No Tag	2 metal frame/arm cushion seat	3500	Below Threshold
Department of Water Resources			
No Tag	Cyber Power 550VA UPS	4430	Below Threshold
No Tag	Dell Sound Bar	4970	Below Threshold
No Tag	Norton 12" Abrasive	4440	Below Threshold
No Tag	Hilti 12" Abrasive	4440	Below Threshold
No Tag	Dewalt 12" Abrasive	4440	Below Threshold
No Tag	2 bxs misc-staplers,trays,add mach etc	4975	Below Threshold
No Tag	pull out keyboard tray	4975	Below Threshold
No Tag	keyboard	4975	Below Threshold
No Tag	3 UPS	4975	Below Threshold
No Tag	9 cash drawers	4975	Below Threshold
No Tag	adding machine	4975	Below Threshold
No Tag	4-Desk trays	4985	Below Threshold
No Tag	computer stand	4985	Below Threshold
No Tag	tray,staples,hole punch,post it holders	4985	Below Threshold
No Tag	3-boxes of binders	4985	Below Threshold
No Tag	SOFA TABLE	4975	Below Threshold
No Tag	BOOK CASE	4975	Below Threshold
No Tag	PRINTER	4975	Below Threshold
No Tag	APC BACK UPS	4970	Below Threshold
No Tag	CTI CAMERA	4975	Below Threshold
No Tag	CTI CAMERA	4975	Below Threshold
No Tag	3-BOOKS	4975	Below Threshold
No Tag	DESK KEYBOARD TRAY	4975	Below Threshold
No Tag	DESK PAD	4975	Below Threshold
No Tag	KEYBOARD	4975	Below Threshold
No Tag	PICTURE	4985	Below Threshold
No Tag	BLIND	4985	Below Threshold
No Tag	HP SCANJET 7000	4985	Below Threshold
No Tag	A+TESTING BOOK	4985	Below Threshold
No Tag	METASYS COMPANION MANUAL	4985	Below Threshold
No Tag	A+ 2006 COMP TIA TRAINING BOOK	4985	Below Threshold
No Tag	CLOTH BOARD	4985	Below Threshold
No Tag	2-WHITE BOARDS	4985	Below Threshold
No Tag	ROLLING FILE CART	4985	Below Threshold
No Tag	HEATER BOARD	4985	Below Threshold
No Tag	5- CHAIRS	4975	Below Threshold
No Tag	TABLE	4975	Below Threshold
No Tag	BLIND	4985	Below Threshold
No Tag	PICTURE	4985	Below Threshold
No Tag	DESK KEYBOARD TRAY	4985	Below Threshold
No Tag	DESK PAD	4985	Below Threshold
No Tag	KEYBOARD	4975	Below Threshold
Golf			
No Tag	TORO GREEN MASTER 3	6135	Below Threshold
No Tag	1984 CHEVROLET 3/4 TON DUMP	6135	UNKNOWN
No Tag	YAMAHA UTILITY CART	6315	Below Threshold
TOURISM			
No Tag	VCR/DVD PLAYER	7540	Below Threshold

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 1/4/2018
Presenter: Bryan Lackey
Item of Business: PR-2018-02 Request to Apply for and Accept FY2019 Legacy Link Grant Contract
Meeting Date: 1/23/2018

Purpose of Request:

Authorize staff to submit an FY2019 application to Legacy Link to fund Meals on Wheels (HDM) and Senior Life Center (Congregate) Programs. Additionally, authorize staff to execute all documents associated with the application and subsequent grant contract.

History/Background:

Legacy Link, Inc., is a nonprofit Area Agency on Aging (AAA) that provides state and federal funds for a number of aging related programs including Congregate and Home Delivered Meals.

Facts & Issues for Consideration:

Each year, the Community Service Center staff responds to a Request for Proposals to compete for these funds. The FY2019 application is due January 31, 2018. If awarded funding, the grant contract should be available between April and July 2018.

Department Recommendation:

Approval of FY2019 Legacy Link Grant Application and Subsequent Grant Contract.

Department Director:

Phillippa Lewis Moss

If funding is involved, are funds approved within the current budget?

Amount Requested:

\$45,000 to be requested in FY19 Budget

Source of Funds:

General Fund

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
 PR-2018-02 FY2019 Legacy Link Grant Application and Contract	Resolution

RESOLUTION PR-2018-02

Request to Apply for and Accept FY2019 Legacy Link Grant Contract

WHEREAS, the Gainesville-Hall County Community Service Center (CSC) is charged with providing a variety of services for aging persons in Hall County; and

WHEREAS, the CSC has for two decades applied for and been awarded a grant through Legacy Link for aging services to include senior transportation, home delivered meals, congregate meals.

NOW, THEREFORE, BE IT RESOLVED THAT the governing body for the City of Gainesville hereby approves submittal of the FY2019 Legacy Link application and acceptance of the grant funds if awarded.

BE IT FURTHER RESOLVED THAT the governing body for the City of Gainesville hereby authorizes the Mayor, City Manager and City Attorney to execute all contracts and associated documents related to said grant.

Adopted this ____ day of _____, 2018.

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Denise O. Jordan, City Clerk

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 1/15/2018
Presenter: Bryan Lackey
Item of Business: Relocation of Green Street Post Office
Meeting Date: 1/23/2018

Purpose of Request:

The purpose of this request is to allow the US Postal Service to discuss the potential relocation of Gainesville's main office.

History/Background:

Facts & Issues for Consideration:

The Postal Service will complete the requirements set forth in 39 CFR 241.4 for soliciting and considering input from the community and local officials.

Department Recommendation:

Department Director:

Bryan Lackey

If funding is involved, are funds approved within the current budget?

N/A

Amount Requested: **Source of Funds:**

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
☐ Notice of Relocation Project	Backup Material
☐ Public Hearing Notice	Backup Material
☐ Presentation	Powerpoint Presentation

December 18, 2017

Mayor Danny Dunagan
City of Gainesville
300 Henry Ward Way
Suite 303
Gainesville, GA 30501

RE: Gainesville, GA Post Office ("Post Office") located at 364 Green St. NE

Dear Mayor Dunagan:

The United States Postal Service is considering relocating the retail services currently provided at the above referenced Post Office to a yet to-be-determined location as close as reasonably possible to the existing location.

The Postal Service is considering relocation because the current location is larger than is typically required to conduct our on-going operations. Despite significant cost reductions, the Postal Service continues to experience a net loss as mail volume continues to decline because of increased electronic communication. As a self-supporting government establishment that receives no tax dollars for its operating expenses, the Postal Service must rely on the sale of postage, products and services to generate revenue. In the face of unsustainable deficits, the Postal Service must seek ways to cut costs, increase revenue and use its physical facilities as efficiently as possible. If the Postal Service decides to move forward with this relocation, it anticipates offering the Post Office property for sale.

The "relocation project" will consist of procuring a suitable substitute location, preparing the new location for use as a post office and then transitioning the retail services to the new location. The Postal Service would continue retail services in the current Post Office until the new post office is up and running. The Postal Service tentatively has identified a search area for the potential new location to be within a 3.5 mile radius from the current Main Post Office.

In undertaking this project, the Postal Service will complete a process set out in 39 CFR 241.4 for soliciting and considering input from the community and local officials. As discussed in our telecom on Wednesday, December 13, 2017, we are at the beginning stages of the process, but, the proposal to relocate is under consideration. However, the specific process outlined in the regulation noted above must be followed regarding the process for soliciting and considering input from the affected community, and input from you and other local officials regarding the proposal.

We will send an initial news release outlining the proposal to one or more news media serving the community and post a copy of the information in the public lobby of the Post Office.

Additionally, I would like to request that you place a Postal Service presentation of the proposal on the regular agenda of the scheduled public meeting on Tuesday, January 23, 2018. At least 15 days prior to the meeting, the Postal Service will advertise the date, time, and location of the public meeting in a local news medium and post in the Post Office's public lobby a notice of the date, time, and location of the public meeting.

At the public meeting, the Postal Service will identify the need, identify the tentative decision to relocate retail services, outline the proposal to meet the need for relocation, invite questions, solicit written input on the proposal, and provide an address to which the community and local officials may send written appeals of the tentative decision and comments on the proposal for a period of 30 days following the public meeting.

Because the proposal concerns relocation, we also will: (1) discuss the reasons for relocating; (2) identify the site or area, or both, to which the Postal Service anticipates relocating the retail services; and (3) describe the anticipated size of the retail service facility for the relocated retail services, and the anticipated services to be offered at the new location.

After the 30-day comment and appeal period, the Postal Service will consider the comments and appeals received that identify reasons why the Postal Service's tentative decision and proposal is, or is not, the optimal solution for the identified need. Following that consideration, the Postal Service will make a final decision to proceed with, modify, or cancel the proposal. The Postal Service then will inform you in writing of its final decision, send an initial news release announcing the final decision to local news media and post a copy of the information in the public lobby of the Post Office. The Postal Service then will implement the final decision.

If the Postal Service decides to use a site or area that it did not identify at the public meeting, then our regulation generally requires the Postal Service to return to the public meeting stage of the process to make a new presentation regarding the new site or area.

We look forward to working with you and your staff as this project develops.

Sincerely,

Sandra A. Rybicki

Sandra A. Rybicki
Real Estate and Assets
US Postal Service



NOTICE

Public Meeting to be held

5:30 p.m. on Tuesday, January 23, 2018

Potential Relocation of:

Main Post Office
Gainesville, GA 30501

Meeting Location:

Public Safety Complex (Gainesville Justice Center)
Municipal Court Room
701 Queen City Parkway
Gainesville, GA 30501

Public Meeting

**Main Post Office
364 Green St. NE
Gainesville, GA 30501-9998**

January 23, 2018

Agenda

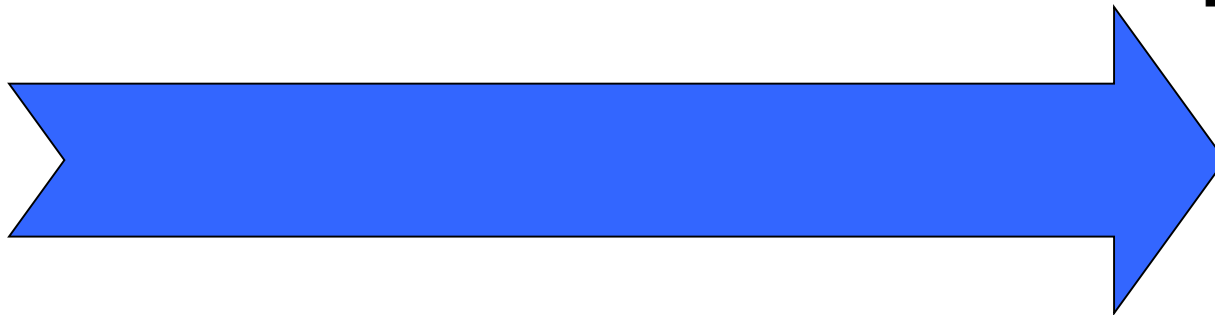
- **Why we are here**
 - Community Relations Regulations (39 CFR 241.4)
- **National Core Strategies**
- **Community Input**
 - Public Meeting
 - Written Comment Period
- **Next Steps**
- **Q&A / Comments**

➤ **39 CFR 241.4 – Public Meeting**

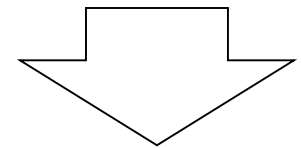
- The purpose of this meeting is to assure increased opportunities for members of the community who may be affected by the project, along with local officials, to convey their views concerning the contemplated project and have them considered prior to any final decision.
- Share information
- Listen to comments

Leaner, Faster, and Smarter Organization

NATIONAL EFFORT



- Optimize Network
- Realign Workforce
 - Reduce Energy
- Reduce Physical Footprint





Relocate Operations

Main Post Office
364 Green St. NE
Gainesville, GA 30501-9998

Building: 24,852 sf
Site: 127,392 sf (2.93 Acres)



Existing
Proposed

Existing
Proposed

Dispose

Main Post Office
364 Green St. NE
Gainesville, GA 30501-9998



New Leased Retail AQ

Building: +/- 5,952 sf
Site: +/- 59,414 sf (1.36 acres)

➤ **Community Relations Regulations (39 CFR 241.4)**

- Notification of project to Mayor
- Letter sent to Mayor
- Notification of Public Meeting
- Public Meeting
- Comment/Appeal Period (30 days)
- Final Decision
- Notification sent to Mayor

➤ **Notification Process Complete**

➤ Alternate Quarters

- Evaluate market for potential sites
- Preferred Area: Within a 3.5 mile radius from:
Main Post Office
364 Green St. NE
Gainesville, GA 30501-9998
- Space/Parking Requirements:
 - *Building: +/- 5,952 sf
 - *Site: +/- 59,414 sf or 1.36 Acres
 - *Parking: 50+ spaces
- Site Selection



Main Post Office Gainesville, GA

Send Comments through February 22, 2018 to:

**c/o Vice President, Facilities
Sandra A. Rybicki, Real Estate Specialist
USPS Facilities Implementation
PO Box 667180
Dallas, TX 75266-7180**

Media inquiries should be directed to:

**Rick Badie, Communications Programs Specialist
USPS Eastern Area Corporate Communications
Phone: 770-935-5068
Email: Ricky.badie@usps.gov**



Questions?

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 12/6/2017

Presenter: Bryan Lackey

Item of Business: BR-2017-58 Administrative Services Department/HR Division Additional Personnel
Tabled at the December 19, 2017 Council Meeting

Meeting Date: 1/23/2018

Purpose of Request:

This item was tabled at the December 19, 2017 Council Meeting to the January 23, 2018 Council Meeting.

The purpose of the request is to obtain approval for adding one position to the Administrative Services FY18 allocation to serve as a Retirement Manager.

History/Background:

In the past, the duties that will be handled by this new position have been scattered between 3 different departments and numerous employees. There is a need to provide a more efficient way of handling retirement inquiries, issues, research, etc.

Facts & Issues for Consideration:

The Plan A Board understands the need for this Retirement Manager position and is willing to furnish up to 80% of the salary and benefits cost for this employee. It is appropriate for the city to provide the remaining 20% to cover the duties for the Plan B retirement program.

Department Recommendation:

Request for approval of the resolution.

Department Director:

Janeann Allison

If funding is involved, are funds approved within the current budget?

Amount Requested:

up to \$15,000

Source of Funds:

General Fund

Finance Comments:

Administrative Comments:

The remaining funding for this position will come from Plan A retirement.

ATTACHMENTS:

Description

Type

■	BR-2017-58 Administrative Services Department Additional Personnel	Resolution
■	Class Spec for Retirement Manager	Backup Material

RESOLUTION BR-2017-58

**ADMINISTRATIVE SERVICES DEPARTMENT/HR DIVISION
ADDITIONAL PERSONNEL**

WHEREAS, the City of Gainesville provides a retirement program that assists in attracting and retaining the most qualified personnel possible in order to provide efficient services to the citizens of Gainesville; and

WHEREAS, to provide prompt and accurate services to current employees and retirees regarding retirement and post-employment benefits, a Retirement Manager solely committed to Plan A and Plan B retirement programs is needed; and

WHEREAS, the Plan A Board established by the governing body of the City sees the need for this Retirement Manager position; and

WHEREAS, the Plan A Board agrees to pay up to 80% of the salary and benefits for this Retirement Manager; and

WHEREAS, it is appropriate for the City to furnish the remaining 20% of the salary and benefits for the duties that this Retirement Manager will handle for the City's Plan B retirement program.

NOW THEREFORE BE IT RESOLVED THAT the governing body for the City of Gainesville hereby authorizes the addition of one staff member to the current FY18 budget in the Administrative Services Department/Human Resources Division to address retirement programs offered to employees.

Adopted this ____ day of _____, 2018.

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

ATTEST:

Denise O. Jordan, City Clerk



CLASS SPECIFICATION



RETIREMENT MANAGER HUMAN RESOURCES DEPARTMENT

Date Created:	November 2002	Job Code:	172
Last Revision:	September 2016	Grade:	25 – Exempt
Reports To:	Administrative Services Director	Retirement Plan:	A

JOB SUMMARY

Assists the Administrative Services Director in planning, organizing, directing and coordinating the retirement programs for the City of Gainesville. Performs various clerical support tasks related to benefits administration for all retirees, including the timely and accurate payment of invoices, maintaining accurate database with benefit designations of retirees, compiling City retiree census data, etc. Must be able to use considerable judgment and take initiative as required to perform and resolve human resources and/or benefits related tasks while working independently with limited supervision.

MAJOR JOB RESPONSIBILITIES

Prepares retirement estimates and annual actuarial census for the City Plan A retirement program. Calculates final retirement benefits. Prepares and processes employees to retirement status.

Provides assistance to City staff and employees for interpretation of retirement plan documents.

Serves as a non-voting member and secretary to the City's Plan A retirement board.

Serves as liaison for retiree issues regarding benefit questions or problems with monthly benefit payments.

Serves as liaison with all Plan A vendors and providers.

Calculates, prepares and files the retirees ACA and OPEB reporting annually.

Establishes policy/practice and sets the calendar for the Retirement Board.

Prepares public notices, agendas and records official minutes for the Retirement Board as well as all post-meeting action items in accordance with the Open Meetings Act.

Responsible for preparation of the meeting space and materials for each Plan A Board meeting.

Maintains the official plan document.

Maintains a database of retirees and beneficiaries.

Handles all requests for disability retirement.

Oversees the entire Plan A Board Member election process in accordance with the Plan document.

Coordination with Finance Department and Actuary for preparation of actuarial valuation data for retirees, beneficiaries and vested terminations.

Orientation for new board members.

Registration and travel arrangements for Board Member training .

Update/maintain retirement documents on the city's V: drive.

Administers Plan B pension benefit program. Processes applications, obtains certification, coordinates benefit options for retirees with finance/payroll; reviews and processes death and disability benefits requests. Prepares annual census data for Retirement Plan B participants. Coordinates with Georgia Municipal Association (GMA) to obtain retirement estimates.

Serves as Program Manager for all retiree insurance programs and plans. Oversees annual benefits open enrollment for retirees.

Assists in the preparation and distribution of informational literature and presentations to notify and advise employees of benefit plan details and eligibility requirements.

Assists employees transitioning to retirement in completing all necessary forms.

Maintains all beneficiary and other forms for retirees.

Maintains retirement summaries for Plan A and Plan B.

Updates the city retiree website as needed.

Prepares quarterly Plan A newsletter.

Maintains and upgrades professional knowledge, skills, and development by attending seminars and training programs and reading trade and professional journals and publications.

Utilizes Excel and Access software to create custom reports in reference to retirement from the City's back-office payroll software as required.

May be responsible for the work performance of a group of subordinates whose work is complex and requires coordination and integration of work efforts to accomplish established departmental goals.

Performs other related duties as required.

MINIMUM QUALIFICATIONS REQUIRED

Education and Experience:

High School Diploma or G.E.D.

Associate's Degree in Business Management, Finance, Public Administration, Human Resources or related field.

Two (2) to five (5) years of progressively responsible experience in benefits administration; local government experience preferred.

Any equivalent combination of education and experience which provides the minimum level of qualifications stated above.

Licenses and Certifications:

Valid Class C Driver's License and a satisfactory Motor Vehicle Record (MVR).

Must be willing to obtain Certified Public Pension Trustee Designation within 24 months and continue attending programs/classes offered by GAPPT.

Professional in Human Resources (PHR) certification desirable.

Certified Employee Benefit Specialist (CEBS) desirable.

Knowledge, Skills, and Abilities:

Knowledge of State and Federal Employment laws applying to the field of Human Resources, such as FLSA, ADA, FMLA, USERRA, HIPAA, COBRA, Worker's Compensation, etc. and ability to interpret such laws.

Knowledge of Federal and State guidelines for employee benefits.

Knowledge of City's Policies and Procedures and ability to interpret such policies and procedures and provide clarification of policies to employees.

Knowledge of standard practices in Human Resources.

Knowledge of Open Meetings requirements.

Demonstrated proficiency in MS Office applications including Word, Excel, Access, PowerPoint, and Publisher. Ability to create ad hoc reports from multiple software sources.

Skill in use of complex spreadsheets and database creation and management. Ability to learn the City's agenda management software.

Skill in preparing, organizing and maintaining files, reports and records of a confidential nature.

High degree of proficiency and accuracy in all aspects of work product.

Ability to analyze and evaluate both qualitative and quantitative data and provide reports as needed.

Ability to perform complex mathematical calculations.

Ability to manage several projects and priorities simultaneously with high degree of accuracy, diplomacy, and proficiency.

Ability to analyze complex problems and situations quickly, effectively, and objectively to determine the appropriate course of action in each situation.

Ability to comprehend complex technical topics and specialized information.

Ability to use thinking and reasoning to solve problems.

Ability to demonstrate conduct conforming to a set of values and accepted standards.

Ability to work with very limited supervision.

Ability to interpret information and formulate action steps.

Ability to exercise independent judgment and provide recommendations/solutions to problems.

Ability to communicate ideas clearly and effectively both verbally and in writing.

Ability to establish and maintain effective work relationships with other employees within and outside the department, and the general public.

Ability to deal courteously and diplomatically with employees and the public.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. This is largely a sedentary role; however, some filing is required; it would require the ability to lift files, open filing cabinets and bend or stand on a stool as necessary. Specific vision abilities required by this job include close vision, distance vision, color vision, and ability to adjust focus.

This class specification should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be required to perform job-related responsibilities and tasks other than those stated in this specification.

CITY OF GAINESVILLE

COUNCIL AGENDA REQUEST

Date Submitted: 12/20/2017
Presenter: Danny Dunagan

Item of Business: **Second Reading: Ordinance No. 2018-01**
Amend Planned Unit Development at 970 McEver Road, NW
AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF GAINESVILLE, GEORGIA, BY AMENDING THE EXISTING PLANNED UNIT DEVELOPMENT, WITH CONDITIONS (P-U-D-c) ZONING ON A 3.32± ACRES TRACT LOCATED ON THE NORTH SIDE OF MCEVER ROAD AND WEST OF ITS INTERSECTION WITH DAWSONVILLE HIGHWAY (A/K/A 970 MCEVER ROAD, NW); REPEALING CONFLICTING ORDINANCES; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Meeting Date: 1/23/2018

Purpose of Request:

The purpose of this request is to hold second reading on Ordinance 2018-01. First reading was on 1/9/18.

The applicant is proposing to amend a zoning condition to allow for a larger building within the existing Planned Unit Development (P-U-D) zoning. The proposal is to renovate and expand the existing Hall County Department of Family and Children Services office building from 25,000 square feet to 36,245 square feet. The expansion will occur in the existing parking lot and the total impervious area of the development would be reduced by creating more landscape areas in the existing parking lot. The surrounding properties include the Beechwood Estates subdivision, McEver Business Center, Gainesville pump station and The Retreat at McEver apartment complex.

History/Background:

Facts & Issues for Consideration:

Department Recommendation:

To hold second reading on Ordinance 2018-01.

Department Director:

Rusty Ligon

If funding is involved, are funds approved within the current budget?

N/A

Amount Requested: **Source of Funds:**

Finance Comments:

Administrative Comments:

ATTACHMENTS:

Description	Type
 Ordinance 2018-01 McEver Extension Properties, LLC - 970 McEver Rd	Ordinance

First Reading: 01/09/2018
Passed: _____

AN ORDINANCE

No. 2018-01

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF GAINESVILLE, GEORGIA, BY AMENDING THE EXISTING PLANNED UNIT DEVELOPMENT, WITH CONDITIONS (P-U-D-c) ZONING ON A 3.32± ACRES TRACT LOCATED ON THE NORTH SIDE OF MCEVER ROAD AND WEST OF ITS INTERSECTION WITH DAWSONVILLE HIGHWAY (A/K/A 970 MCEVER ROAD, NW); REPEALING CONFLICTING ORDINANCES; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

(Amendment to the Zoning Map)

BE IT HEREBY ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF GAINESVILLE, GEORGIA AS FOLLOWS:

SECTION I.

That from and after the passage of this Ordinance, the subject property containing 3.32± acres with **Planned Unit Development, with conditions (P-U-D-c)** zoning is hereby amended as follows:

Conditions

- 1. The proposed office building shall be generally consistent with the standards depicted on the architectural elevation provided with this rezoning application.**
- 2. The existing wooden fence shall be extended for the length of the subject property adjacent to the Beechwood Estates Subdivision.**
- 3. The rear of the entire office building shall be painted an earth tone color so as to blend with the natural environment.**
- 4. The existing vegetated buffer areas adjacent to the Beechwood Estates Subdivision shall remain undisturbed except for where storm water improvements are required. Additional evergreen buffer trees shall be planted between the proposed building/parking lot/service areas and the Beechwood Estates Subdivision where needed. The intent of the buffer is to supplement the existing vegetation with buffer trees to provide for an effective buffer. The location, spacing, size and type of trees planted shall be subject to Community Development Department Director approval.**
- 5. An updated as-built boundary survey/plat of the subject property indicating all improvements required for the proposed use and conditions of zoning shall be recorded prior to obtaining a Certificate of Occupancy.**

ORDINANCE NO. 2018-01

Legal Description

All that tract or parcel of land lying and being in Land Lot 171, 9th Land District, Hall County, Georgia as shown on a plat prepared by Patton Land Surveying, LLC, for McEver Road Properties, LLC, dated July 10th, 2015 and being more particularly described as follows:

Beginning at a concrete monument found at the common land lot corner of Land Lots 4, 5, 171 & 172, 9th Land District, located at Georgia State Plane Coordinate Northing 1563050.12, Easting 2387586.92, Georgia West Zone, North American Datum of 1983/2007 adjustment;

Thence along the Northerly line of said Land Lot 171 the following course:

Thence North 59 degrees 10 minutes 02 seconds East for a distance of 559.97 feet to a 1/2" rebar pin found;

Thence leaving said Land Lot line the following courses:

Thence South 26 degrees 03 minutes 20 seconds East for a distance of 335.77 feet to a 1/2" rebar pin found on the Northerly right-of-way line of State Route No. 53 (McEver Road) (varying width right-of-way);

Thence along said State Route No. 53 the following courses:

Thence South 64 degrees 25 minutes 35 seconds West for a distance of 15.10 feet to a point; Thence along a curve to the left having a radius of 1497.40 feet and an arc length of 272.56 feet, being subtended by a chord of South 58 degrees 38 minutes 18 seconds West for a distance of 272.18 feet to a point; Thence South 64 degrees 09 minutes 35 seconds West for a distance of 9.69 feet to a point;

Thence leaving said State Route No. 53 the following courses:

Thence North 25 degrees 50 minutes 20 seconds West for a distance of 32.82 feet to a 1/2" rebar pin set; Thence South 64 degrees 09 minutes 40 seconds West for a distance of 68.06 feet to a 1/2" rebar pin set; Thence North 27 degrees 00 minutes 50 seconds West for a distance of 158.45 feet to a 1/2" rebar pin set; Thence South 59 degrees 46 minutes 38 seconds West for a distance of 182.21 feet to a 1/2" crimp top pin found; Thence North 30 degrees 13 minutes 27 seconds West for a distance of 136.25 feet to a point and said point being the POINT OF BEGINNING.

Said property contains 3.32 acres more or less.

SECTION II.

All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

SECTION III.

If any portion of this Ordinance shall be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect or impair the remaining portions unless it clearly appears that such other parts are wholly and necessarily dependent upon the part held to be invalid or unconstitutional.

ORDINANCE NO. 2018-01

SECTION IV.

This Ordinance is enacted as an amendment to the Code of the City of Gainesville, Georgia, and is to be codified as a part of Section 9-1-1-5 thereof.

SECTION V.

The effective date of this Ordinance shall be upon approval by the governing authority of the City of Gainesville, Georgia.

C. Danny Dunagan, Jr., Mayor

This is to certify that I am City Clerk of the City of Gainesville. As such, I keep its official records, including its minutes. In that capacity, my signature below certifies this ordinance was adopted as stated and will be recorded in the official minutes.

ATTEST:

Denise O. Jordan, City Clerk